

MEMORANDUM

December 6, 1995

HAND DELIVERED

To: Carol Keeley
JFK Task Force, FBI

From: Phil Golrick
ARRB

Subject: Scheduling for Evidence Submissions

I am writing to formalize what I told you in our phone conversation yesterday afternoon -- that, in the light of your stated concerns regarding overburdening the New Orleans Field Office over the next few days, and the possibility that the ARRB may wish to contact the party in question as a potential holder of assassination records, the ARRB staff will not present the following documents (or duplicates thereof) at next week's Review Board meeting:

62-109060-4366
62-109060-4447
62-109060-4453
62-109060-4489
62-109060-4504
62-109060-4516
62-109060-4539
62-109060-4542

We currently are evaluating whether and how the ARRB should approach the party in question. We will advise you before we make any contact; similarly, we ask that in the meantime the FBI not make contact either. Of course, we will give you sufficient notice to do so in advance of the Review Board's consideration of the postponements in the above-listed documents.

As always, thank you for your cooperation.