

MEMORANDUM

To: Meeting Attendees

Department of Justice

Paula Wolff, Criminal Division
Jeff Fogel, Criminal Division
Frank Newett, Criminal Division
Bob Sibert, FBI

National Archives

Elizabeth Pugh, Office of General Counsel
Miriam Nisbet, Office of General Counsel
Steve Tilley, JFK Liaison

Assassination Records Review Board

Thomas E. Samoluk, Associate Director for Communications
Jeremy Gunn, General Counsel and Associate Director for Research and Analysis

From: David G. Marwell, Executive Director, ARRB

Subject: Upcoming Meeting

Date: May 17, 1996

This memorandum is to confirm your attendance at the meeting previously discussed on the telephone.

Date: Monday, May 20, 1996

Time: 1:00 p.m.

Location: ARRB Offices
600 E Street, 2nd Floor

Outline of Issues

1. Roles of Respective Agencies
2. Goals
3. Incremental Approach
4. Type of Testing
5. Time line for Testing
6. Involvement of Independent Consultants?
7. Documenting the Process
8. Congressional Notification?
9. Public Disclosure
10. Inter-Agency Communication
11. Next Steps