

## **MEMORANDUM**

**To:** **Meeting Attendees**  
Paula Wolff, Justice  
Jeff Fogel, Justice  
Frank Newett, Justice

Bob Sibert, FBI  
Elizabeth Pugh, Archives  
Miriam Nisbet, Archives  
Steve Tilley, Archives

Thomas E. Samoluk, ARRB

**From:** David Marwell, ARRB

**Subject:** Ballistics Meeting

**Date:** May 17, 1996

This memorandum is to confirm your attendance at the meeting previously discussed on the telephone.

**Date:** Monday, May 20, 1996

**Time:** 1:00 p.m.

**Location:** ARRB Offices  
600 E Street, 2nd Floor

**Agenda:**

Outline of Issues  
Roles of Respective Agencies  
Goals  
Incremental Approach  
Type of Testing  
Time line for Testing  
Involvement of Independent Consultants  
Documentation  
Congressional Notification  
Public Disclosure  
Inter-Agency Communication  
Next Steps in Process