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Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief CSE Desk

DATE: 2 August '54

FROM : S/A J. F. Emme

SUBJECT: # 40696

[redacted] Special Contracting Officer,
Ltr. 3908 advised that in writing up the
contract for the subject, this date, it came to
his attention that the subject is entering the
Agency building to obtain shorts, and SAC also
anticipated that he shall enter Agency bldgs.
over a one year period for "indoctrination." It
should be noted that subject's contract shall be written

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but, he wanted to advise the S.D. of this matter
so that Subject's clearance could be properly policed.

[redacted] PP/Staff. ref. 8606 was advised
that the above had come to our attention & that
1) Subject's clearance was for use in the U.S.G. only -
any contemplated overseas use should be brought to
the attention of this office; 2) That Subject's presence
in this or any overt bldg was contrary to Classification
Service Instructions; 3) That Subject's presence in these
bldgs on a Visitors pass is highly unsatisfactory &
Physical Secy. representatives shall be notified of this.
4) That this office intends to go on record to ST/C regard-
ing this matter. Newley stated he is in full