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MATERIAL REVIEWED AT CIA HEADQUARTERS BY
HOUSE SELECT COMMITTEE ON ASSASSINATIONS STAFF MEMBERS

FILE TITLE/NUMBER/VOLUME: Personnel file:
Thomas B. CASASIN

INCLUSIVE DATES:

CUSTODIAL UNIT/LOCATION:

ROOM:

DELETIONS, IF ANY: Sources and methods

DATE RECEIVED	DATE RETURNED	REVIEWED BY (PRINT NAME)	SIGNATURE OF REVIEWING OFFICIAL
04/29/83	10/10	Betsy WOLF	Betsy Kelly

RICHARDSON, JACQUES G. 006102

320000

SECRET
(When Filled In)

REQUEST FOR PERSONNEL ACTION

DATE PREPARED
5 April 1972

DEB

1. SERIAL NUMBER 006102		2. NAME (Last-First-Middle) [REDACTED]	
3. NATURE OF PERSONNEL ACTION RESIGNATION		4. EFFECTIVE DATE REQUESTED MONTH: 05 DAY: 14 YEAR: 72	
5. CATEGORY OF EMPLOYMENT REGULAR		6. FUNDS V TO V: <input type="checkbox"/> V TO CF: <input type="checkbox"/> CF TO V: <input checked="" type="checkbox"/> CF TO CF: <input type="checkbox"/>	
7. FINANCIAL ANALYSIS NO. CHARGEABLE 9136-1231		8. LEGAL AUTHORITY (Completed by Office of Personnel)	
9. ORGANIZATIONAL DESIGNATIONS DDP/EUROPEAN DIVISION, FOREIGN FIELD FRENCH AREA		10. LOCATION OF OFFICIAL STATION [REDACTED]	
11. POSITION TITLE OPS OFFICER		12. POSITION NUMBER 0668	13. CAREER SERVICE DESIGNATION D
14. CLASSIFICATION SCHEDULE (GS, LB, etc.) GS	15. OCCUPATIONAL SERIES 0136.01	16. GRADE AND STEP 15 8	17. SALARY OR RATE \$31,554
18. REMARKS <i>24065</i> <i>dkf</i>			
DATE SIGNED [REDACTED]		DATE SIGNED 9 Aug 72	
SIGNATURE OF PERSONNEL OFFICER [REDACTED]		SIGNATURE OF CAREER SERVICE APPROVING OFFICER [REDACTED]	
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL			
19. ACTION CODE 45	20. EMPLOY CODE 10	21. OFFICE CODING NUMERIC: [REDACTED] ALPHABETIC: [REDACTED]	22. STATION CODE [REDACTED]
23. INTEGREE CODE 3	24. HDQTRS. CODE 3	25. DATE OF BIRTH MO. DA. YR. 01 20 24	26. DATE OF GRADE MO. DA. YR.
27. DATE OF LEL MO. DA. YR.	28. NTE EXPIRES MO. DA. YR.	29. SPECIAL REFERENCE 1-COC 2-ORGN 3-FICA 4-NONE	30. RETIREMENT DATA CODE
31. SEPARATION DATA CODE [REDACTED]	32. CORRECTION, CANCELLATION DATA TYPE MO. DA. YR.	33. SECURITY REQ. NO.	
34. VET PREFERENCE CODE 0-NONE 1-5 PT. 2-10 PT.	35. SERV COMP. DATE MO. DA. YR.	36. LONG. COMP. DATE MO. DA. YR.	37. CAREER CATEGORY CODE CAR/RES PROV. TEMP.
38. FEDERAL TAX DATA FORM EXECUTED 1-YES 2-NO	39. FEGLI, HEALTH INSURANCE CODE 0-WAIVER 1-REG 2-REG/OPT 3-UNRELIABLE	40. SOCIAL SECURITY NO.	
41. PREVIOUS CIVILIAN GOVERNMENT SERVICE CODE 0-NONE 1-BREAK IN SERVICE 2-BREAK IN SERVICE (LESS THAN 3 YEARS) 3-BREAK IN SERVICE (MORE THAN 3 YEARS)	42. LEAVE CAT. CODE	43. STATE TAX DATA FORM EXECUTED CODE 1-YES 2-NO	
44. POSITION CONTROL CERTIFICATION 8-9-72 MW	45. O.P. APPROVAL [REDACTED]		46. DATE APPROVED 9 AUG 1972

SECRET

REQUEST FOR PERSONNEL ACTION

DATE PREPARED

10 JULY 1970

1 SERIAL NUMBER 006102		2 NAME [REDACTED]		3 NATURE OF PERSONNEL ACTION EXTENSION OF PRA NTE-24 FEB 1971		4 EFFECTIVE DATE REQUESTED MONTH: 07 DAY: 20 YEAR: 70		5 CATEGORY OF EMPLOYMENT REGULAR	
6 FUNDS		7 FINANCIAL ANALYSIS NO CHARGEABLE 1136-1231		8 LEGAL AUTHORITY (Complied by Office of Personnel)		9 ORGANIZATIONAL DESIGNATIONS DDP/EUR FOREIGN FIELD FRENCH AREA		10 LOCATION OF OFFICIAL STATION	
11 POSITION TITLE OPS OFFICER (14)		12 POSITION NUMBER 0668		13 CAREER SERVICE DESIGNATION D		14 CLASSIFICATION SCHEDULE (GS, FS, etc.) GS		15 OCCUPATIONAL SERIES 0136.01	
16 GRADE AND STEP 15 7		17 SALARY OR RATE \$ 27,463		18 REMARKS cc: PAYROLL NTE 24 FEB 1971 * PRA Pw AREA 20-17 EU (6-1)					

19A SIGNATURE OF REQUESTING OFFICER [REDACTED]	DATE SIGNED 7/12/70	19B SIGNATURE OF CAREER SERVICE APPROVING OFFICER [REDACTED]	DATE SIGNED 14 Jul 1970
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SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL

19 ACTION CODE 37	20 EMPLOY CODE 10	21 OFFICE CODE NUMERIC: 44620 ALPHABETIC: EGR		22 STATION CODE 5-068	23 INTEGREE CODE 3	24 MONTHS 3		25 DATE OF BIRTH MO: 07 DA: 20 YE: 70		26 DATE OF GRADE MO: DA: YE:		27 DATE OF LES MO: DA: YE:	
28 NTE EXPRES MO: DA: YE: 02 20 71		29 SPECIAL REFERENCE 82		30 RETIREMENT DATA CODE		31 SEPARATION DATA CODE		32 CORRECTION CANCELLATION DATA TYPE: MO: DA: YE: EOD DATA		33 SECT. RES. NO.		34 SER. RES. NO.	
35 VET PREFERENCE CODE: 0-NONE, 1-5 PT, 2-10 PT		36 SERV. COMP. DATE MO: DA: YE:		37 LONG COMP. DATE MO: DA: YE:		38 CAREER CATEGORY CODE: (AE, BSH, PROD, TUP)		39 FEGLI HEALTH INSURANCE CODE: 0-NONE, 1-YES		40 SOCIAL SECURITY NO.			
41 PREVIOUS CIVILIAN GOVERNMENT SERVICE CODE: 0-NO PREVIOUS SERVICE, 1-NO BREAK IN SERVICE, 2-BREAK IN SERVICE (LESS THAN 3 YEARS), 3-BREAK IN SERVICE (MORE THAN 3 YEARS)				42 LEAVE CAT. CODE		43 FEDERAL TAX DATA FORM EXECUTED: 1-YES, 2-NO		44 STATE TAX DATA NO. TAX EXEMPTIONS: CODE, FORM EXECUTED: 1-YES, 2-NO		45 POSITION CONTROL CERTIFICATION 7-28-70 mw			

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(When Filled In)

REQUEST FOR PERSONNEL ACTION				DATE PREPARED 25 FEB 1969	
1 SERIAL NUMBER 006102					
3 NATURE OF PERSONNEL ACTION EXTENSION OF PRA NTE: 1 year			4 EFFECTIVE DATE REQUESTED MONTH DAY YEAR 02 25 69		5 CATEGORY OF EMPLOYMENT REGULAR
6 FUNDS V TO V CF TO V		V TO CF XX	CF TO CF	7 FINANCIAL ANALYSIS NO. CHARGEABLE 9136 1231	
9 ORGANIZATIONAL DESIGNATIONS DDP/EUR FOREIGN FIELD CENTRAL REGION			10 LOCATION OF OFFICIAL STATION		
11 POSITION TITLE OPS OFFICER			12 POSITION NUMBER 0668	13 CAREER SERVICE DESIGNATION D	
14 CLASSIFICATION SCHEDULE (GS, F.B., etc.) GS		15 OCCUPATIONAL SERIES 0136.01	16 GRADE AND STEP 15 8 7	17 SALARY OR RATE 2,373.34 - \$ 23,075	
18 REMARKS					
19A SIGNATURE OF REQUESTING OFFICER C/E/Pers		DATE SIGNED 2/26/69	19B SIGNATURE OF CAREER SERVICE APPROVING OFFICER		DATE SIGNED 3-4-69
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL					
19 ACTION CODE 37	20 EMPLOY CODE 10	21 OFFICE CODING NUMERIC ALPHABETIC 44 LNC EUR		22 STATION CODE 24065	23 INTEGREE CODE 3
24 HOOTRS. CODE 01/20/24		25 DATE OF BIRTH MO. DA. YR.		26 DATE OF GRADE MO. DA. YR.	
27 DATE OF LEI MO. DA. YR.	28 NTE EXPIRES MO. DA. YR. 02/24/70	29 SPECIAL REFERENCE S 2	30 RETIREMENT DATA TYPE CODE 1-285B 2-145 3-25E	31 SEPARATION DATA CODE	32 CORRECTION CANCELLATION DATA TYPE MO. DA. YR.
33 SECURITY REQ. NO.	34 SEC	EOD DATA →			
35 VET. PREFERENCE CODE 0-NONE 1-5 PT 2-10 PT.		36 SERV COMP DATE MO. DA. YR.	37 LONG COMP DATE MO. DA. YR.	38 CAREER CATEGORY CAR RESY PROP. TEMP CODE	
39 FEGLI HEALTH INSURANCE CODE 0-WAIVER 1-YES		HEALTH INS. CODE	40 SOCIAL SECURITY NO.		
41 PREVIOUS CIVILIAN GOVERNMENT SERVICE CODE 0-NONE 1-NONE 2-BREAK IN SERVICE (LESS THAN 3 YEARS) 3-BREAK IN SERVICE (MORE THAN 3 YEARS)			42 LEAVE CAT. CODE	43 FEDERAL TAX DATA FORM EXECUTED CODE NO. TAX EXEMPTIONS	
44 STATE TAX DATA FORM EXECUTED CODE NO. TAX STATE CODE EXEMP.			45 POSITION CONTROL CERTIFICATION 3-7-69		
46 OP APPROVAL mi				DATE APPROVED 3/7/69	

SECRET
(When Filled In)

REQUEST FOR PERSONNEL ACTION						DATE PREPARED 24 February 1967	
1. SERIAL NUMBER 006102							
3. NATURE OF PERSONNEL ACTION REASSIGNMENT				4. EFFECTIVE DATE REQUESTED MONTH DAY YEAR 02 20 67		5. CATEGORY OF EMPLOYMENT REGULAR	
6. FUNDS V TO V CF TO V		V TO CF XX CF TO CF		7. FINANCIAL ANALYSIS NO. CHARGEABLE 7136-1231		8. LEGAL AUTHORITY (Completed by Office of Personnel)	
9. ORGANIZATIONAL DESIGNATIONS DDP/EUR FOREIGN FIELD CENTRAL REGION				10. LOCATION OF OFFICIAL STATION			
11. POSITION TITLE OPS OFFICER				12. POSITION NUMBER (14) 0668		13. CAREER SERVICE DESIGNATION D	
14. CLASSIFICATION SCHEDULE (G.S., F.B., etc.) GS		15. OCCUPATIONAL SERIES 0136.01		16. GRADE AND STEP 15-6		17. SALARY OR RATE \$ 20,585	
18. REMARKS XRA-per HR-21c (2) for duration of present tour. 21-170(B) Slotting for new T/O.							
19. SIGNATURE OF REQUESTING OFFICIAL Personnel				DATE SIGNED		18B. SIGNATURE OF CAREER SERVICE APPROVING OFFICER MAR 1967	
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL							
19. ACTION CODE		20. EMPLOY CODE		21. OFFICE CODING NUMERIC ALPHABETIC		22. STATION CODE	
23. INTEGREE CODE		24. HQQTRS CODE		25. DATE OF BIRTH MO. DA. YR.		26. DATE OF GRADE MO. DA. YR.	
27. DATE OF LEI MO. DA. YR.		28. NTE EXPIRES MO. DA. YR.		29. SPECIAL REFERENCE 1-ENC 2-FIELD 3-NONE		30. RETIREMENT DATA CODE	
31. SEPARATION DATA CODE		32. CORRECTION/CANCELLATION DATA TYPE MO. DA. YR.		33. SECURITY REQ. NO.		34. SEX	
35. NET PREFERENCE CODE 0-NONE 1-5 PT 2-10 PT		36. SERV. COMP. DATE MO. DA. YR.		37. LONG COMP. DATE MO. DA. YR.		38. CAREER CATEGORY CAR RESY PROG TEMP	
39. FEGLI HEALTH INSURANCE CODE 0-WAIVER 1-YES		40. SOCIAL SECURITY NO.		41. PREVIOUS CIVILIAN GOVERNMENT SERVICE CODE 0-NO PREVIOUS SERVICE 1-NO BREAK IN SERVICE 2-BREAK IN SERVICE (LESS THAN 3 YEARS) 3-BREAK IN SERVICE (MORE THAN 3 YEARS)		42. LEAVE CAT CODE	
43. FEDERAL TAX DATA FORM EXECUTED CODE NO. TAX EXEMPTIONS		44. STATE TAX DATA FORM EXECUTED CODE NO. TAX STATE CODE EXEMPT.		45. POSITION CONTROL CERTIFICATION 3-3-67 DUW		46. O.P. APPROVAL L	
				DATE APPROVED			

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SECRET
(When Filled In)

P 55

REQUEST FOR PERSONNEL ACTION						DATE PREPARED 29 March 1966	
1. SERIAL NUMBER 006102		2. NAME [REDACTED]					
3. NATURE OF PERSONNEL ACTION DESIGNATION AS A PARTICIPANT IN THE CIA RETIREMENT AND DISABILITY SYSTEM						4. EFFECTIVE DATE REQUESTED MONTH: 04, DAY: 10, YEAR: 66	
5. CATEGORY OF EMPLOYMENT REGULAR						6. FUNDS V TO V, CF TO V, V TO CF, CF TO CF	
7. COST CENTER NO CHARGEABLE 6136-1231						8. LEGAL AUTHORITY (Completed by Office of Personnel) PL 88-643 Sect. 203	
9. ORGANIZATIONAL DESIGNATIONS DIP/WE FOREIGN FIELD INTERNAL OPERATIONS SECTION						10. LOCATION OF OFFICIAL STATION [REDACTED]	
11. POSITION TITLE OPS OFFICER				12. POSITION NUMBER 0885		13. CAREER SERVICE DESIGNATION D	
14. CLASSIFICATION SCHEDULE (GS, LH, etc.) GS			15. OCCUPATIONAL SERIES 0136.01		16. GRADE AND STEP 15 5		17. SALARY OR RATE \$19,415
18. REMARKS EMPLOYEE WILL RECEIVE NOTIFICATION FROM THE DIRECTOR OF PERSONNEL OF THIS DESIGNATION.							
18A. SIGNATURE OF REQUESTING OFFICIAL				DATE SIGNED		18B. SIGNATURE OF CAREER SERVICE APPROVING OFFICER	
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL							
19. ACTION CODE 28		20. EMPLOY CODE 10		21. OFFICE CODING NUMERIC: 506001, ALPHABETIC: IUC		22. STATION CODE 24065	
23. INTEGREE CODE 3		24. HQ/RTS CODE		25. DATE OF BIRTH MO: 02, DA: 23, YR: 23		26. DATE OF GRADE MO: 02, DA: 23, YR: 63	
27. DATE OF LEI MO: 01, DA: 31, YR: 65		28. WFE EXPIRES MO: , DA: , YR:		29. SPECIAL REFERENCE .82		30. RETIREMENT DATA 1-CR, 2-FLA, 3-NONE, CODE: 2	
31. SEPARATION DATA CODE		32. CORRECTION CANCELLATION DATA		33. SECURITY REQ. NO.		34. SEN	
35. VET PREFERENCE CODE: 0-NONE, 1-5 PT, 2-10 PT		36. SERV COMP. DATE MO: , DA: , YR:		37. LONG. COMP. DATE MO: , DA: , YR:		38. CAREER CATEGORY EMP/RESV, PROV, TEMP	
39. FEDERAL HEALTH INSURANCE CODE: 0-NONER, 1-YES		40. SOCIAL SECURITY NO.		41. PREVIOUS GOVERNMENT SERVICE DATA CODE: 0-NO PREVIOUS SERVICE, 1-NO BREAK IN SERVICE, 2-BREAK IN SERVICE (LESS THAN 3 YEARS), 3-BREAK IN SERVICE (MORE THAN 3 YEARS)		42. LEAVE CAT. CODE	
43. FEDERAL TAX DATA FORM EXECUTED: 1-YES, 2-NO		44. STATE TAX DATA FORM EXECUTED: 1-YES, 2-NO		45. POSITION CONTROL CERTIFICATION		46. OP APPROVAL See memo signed by [REDACTED] 31 MAR 1966	
						DATE APPROVED 31 MAR 1966	

FORM 1152 USE PREVIOUS EDITION

OP-2
1-66

GROUP 1
EXEMPT FROM AUTOMATIC DOWNGRADING
AND DECLASSIFICATION

SECRET
(When Filled In)

REQUEST FOR PERSONNEL ACTION				DATE PREPARED 10 FEBRUARY 1964	
1 SERIAL NUMBER 006102		2 NAME (Last-First-Middle) [REDACTED]			
3 NATURE OF PERSONNEL ACTION REASSIGNMENT			4 EFFECTIVE DATE REQUESTED MONTH: 02 DAY: 15 YEAR: 64		5 CATEGORY OF EMPLOYMENT REGULAR
6 FUNDS V TO V CF TO V		V TO CF CC	CF TO CF	7 COST CENTER NO CHARGE-ABLE 4136-6250-1012	
9 ORGANIZATIONAL DESIGNATIONS DDP WE [REDACTED] INTERNAL OPERATIONS SECTION			10 LOCATION OF OFFICIAL STATION [REDACTED]		
11 POSITION TITLE OPS OFFICER		12 POSITION NUMBER 0885		13 CAREER SERVICE DESIGNATION D	
14 CLASSIFICATION SCHEDULE (GS, LB, etc.) GS		15 OCCUPATIONAL SERIES 0136.01	16 GRADE AND STEP 15 4	17 SALARY OR RATE \$ 17,210	
18 REMARKS FROM: DDP WE [REDACTED] 0886. PRA IN ACCORDANCE WITH HR 20-21c (2) FOR DURATION OF TOUR. <i>NTE</i> <i>Wage schedule 1967</i> <i>03/14/66</i>					
19 [REDACTED]		DATE SIGNED 6/21/64		18B SIGNATURE OF CAREER SERVICE APPROVING OFFICER [REDACTED]	
[REDACTED]		DATE SIGNED 10 Mar 64		[REDACTED]	
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL					
19. ACTION CODE 31	20 EMPLOY CODE 10	21. OFFICE CODING NUMERIC: 506000 ALPHABETIC: WE		22. STATION CODE 4065	23. INTEGRAL CODE 3
24. NDTGS CODE 3		25. DATE OF BIRTH MO. DA. YR. 01/20/24		26. DATE OF GRADE MO. DA. YR.	
27. DATE OF LEI MO. DA. YR.		28. NTE EXPIRES 03/14/66		29. SPECIAL REFERENCE 182	
30. RETIREMENT DATA 1-ESC 3-FICA 5-NONE		31. SEPARATION DATA CODE		32. CORRECTION CANCELLATION DATA TYPE MO. DA. YR.	
33. SECURITY REG. NO.		34. SEX		EOD DATA	
35. VET PREFERENCE 0-NONE 1-5 PT 2-10 PT		36. SERV. COMP. DATE MO. DA. YR.		37. LONG. COMP. DATE MO. DA. YR.	
38. CAREER CATEGORY CAR RESV PROV TEMP		39. FEGLI/HEALTH INSURANCE CODE CODE 0-WAIVER 1-YES		40. SOCIAL SECURITY NO.	
41. PREVIOUS GOVERNMENT SERVICE DATA CODE 0-NO PREVIOUS SERVICE 1-NO BREAK IN SERVICE 2-BREAK IN SERVICE (LESS THAN 3 YEARS) 3-BREAK IN SERVICE (MORE THAN 3 YEARS)		42. LEAVE CAT. CODE		43. FEDERAL TAX DATA FORM EXECUTED CODE NO. TAX EXEMPTIONS 1-YES 2-NO	
44. STATE TAX DATA FORM EXECUTED CODE NO. TAX EXEMPTIONS 1-YES 2-NO		45. POSITION CONTROL CERTIFICATION		46. OP APPROVAL DATE APPROVED 17/11/64	

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SECRET
(When Filled In)

REQUEST FOR PERSONNEL ACTION						DATE PREPARED 11 AUGUST 1963				
1. SERIAL NUMBER xxB 68-1000										
3. NATURE OF PERSONNEL ACTION REASSIGNMENT				4. EFFECTIVE DATE REQUESTED MONTH DAY YEAR 12 12 63		5. CATEGORY OF EMPLOYMENT REGULAR				
6. FUNDS		V TO V		V TO CF		7. COST CENTER NO. CHARGEABLE 4136-6250-1012				
		CF TO V		CC		CF TO CF				
9. ORGANIZATIONAL DESIGNATIONS DDP WE EXTERNAL OPS SECTION				10. LOCATION OF OFFICIAL STATION						
11. POSITION TITLE OPS OFFICER				12. POSITION NUMBER 0886 0886		13. CAREER SERVICE DESIGNATION D				
14. CLASSIFICATION SCHEDULE (GS, LB, etc.) GS		15. OCCUPATIONAL SERIES 0136.01		16. GRADE AND STEP 15 4		17. SALARY OR RATE 16,005				
18. REMARKS FROM: DDP SR FOREIGN FIELD/WE AREA 0240 PRAed IN ACCORDANCE WITH HR 20-580, PARA 4 (b). for 2 yrs. COPIES SENT TO FINANCE AND SECURITY. <div style="text-align: right; border: 1px solid black; padding: 5px; display: inline-block;">ROBERT COFF cm</div>										
19. DATE SIGNED AC/WE/PT				18A. SIGNATURE OF CAREER SERVICE APPROVING OFFICER		DATE SIGNED 15 Oct 63				
SIGN BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL										
19. ACTION CODE 27	20. EMPLOY CODE 10	21. OFFICE CODING NUMERIC ALPHABETIC 50660 WE		22. STATION CODE 24065	23. INTEGRITY CODE 3	24. DATE OF BIRTH MO. DA. YR. 12 20 24	25. DATE OF GRADE MO. DA. YR.	26. DATE OF LEI MO. DA. YR.		
28. NIE EXPIRES MO. DA. YR. 10 12 65		29. SPECIAL REFERENCE 34	30. RETIREMENT DATA 1 - CCC 2 - FICA 3 - NONE		31. SEPARATION DATA CODE TYPE	32. CORRECTION/CANCELLATION DATA NO. DA. YR.		33. SECURITY REQ. NO.	34. SER	
35. VET. PREFERENCE CODE 0 - NONE 1 - 5 YR. 2 - 10 YR.		36. SERV. COMP. DATE MO. DA. YR.		37. LONG. COMP. DATE MO. DA. YR.		38. CAREER CATEGORY CAR/FRESH PROV/TEMP		39. FECLTY/HEALTH INSURANCE CODE 0 - NEITHER 1 - YES		40. SOCIAL SECURITY NO.
41. PREVIOUS GOVERNMENT SERVICE DATA CODE 0 - NO PREVIOUS SERVICE 1 - NO BREAK IN SERVICE 2 - BREAK IN SERVICE (LESS THAN 3 YRS) 3 - BREAK IN SERVICE (MORE THAN 3 YRS)				42. LEAVE CAT. CODE		43. FEDERAL TAX DATA FORM EXECUTED 1 - YES 2 - NO		44. STATE TAX DATA FORM EXECUTED 1 - YES 2 - NO		
45. POSITION CONTROL CERTIFICATION W. Kearney 10/22/63					46. O.P. APPROVAL Nashik 10/22/63			DATE APPROVED 15 Oct 63		

SECRET
(When Filled In)

REQUEST FOR PERSONNEL ACTION						DATE PREPARED 23 January 1963	
1. SERIAL NUMBER: 2. NA [REDACTED]							
3. NATURE OF PERSONNEL ACTION Promotion				4. EFFECTIVE DATE REQUESTED MONTH DAY YEAR 02 03 63		5. CATEGORY OF EMPLOYMENT Regular	
6. FUNDS		V TO V		V TO CF		7. COST CENTER NO. CHARGEABLE 3134 4008 1000	
		CF TO V		<input checked="" type="checkbox"/> CF TO CF		8. LEGAL AUTHORITY (Completed by Office of Personnel)	
9. ORGANIZATIONAL DESIGNATIONS DDP/SR - FOREIGN FIELD Western European Area				10. LOCATION OF OFFICIAL STATION [REDACTED]			
11. POSITION TITLE Ops Officer				12. POSITION NUMBER 0240		13. CAREER SERVICE DESIGNATION D	
14. CLASSIFICATION SCHEDULE (GS, LB, etc.) GS		15. OCCUPATIONAL SERIES 0136.01		16. GRADE AND STEP 15 4		17. SALARY OR RATE \$ 16005^{cl}	
18. REMARKS From same slot. PRA in accordance with HR-20-21c(3) for a period not to exceed 2 years.							
18a. [REDACTED]				DATE SIGNED		18b. SIGNATURE OF CAREER SERVICE APPROVING [REDACTED]	
[REDACTED]				DATE SIGNED		[REDACTED]	
C/SR/PERSONNEL							
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL							
19. ACTION CODE 22	20. EMPLOY CODE 10	21. OFFICE CODING NUMERIC ALPHABETIC 4000 SR		22. STATION CODE 24265	23. INTEROFF CODE 3	24. DATE OF BIRTH MO. DA. YR. 01 26 34	25. DATE OF GRAD MO. DA. YR. 02 03 63
26. DATE OF LEAV MO. DA. YR.		27. SPECIAL REFERENCE 80	28. RETIREMENT DATA 1 - CSC 3 - FICA 5 - NONE	29. SEPARATION DATA CODE	30. CORRECTION/CANCELLATION DATA TYP. MO. DA. YR. EOD DATA		31. SECURITY REQ. NO.
32. VET. PREFERENCE CODE 1 - NONE 2 - 5 YR. 3 - 10 YR.	33. SRV. COMP. DATE MO. DA. YR.	34. LONG. COMP. DATE MO. DA. YR.	35. MIL. SERV. CREDIT/CD 1 - YES 2 - NO	36. FEQT / HEALTH INSURANCE CODE 0 - NONE 1 - YES	37. SOCIAL SECURITY NO.		
38. PREVIOUS GOVERNMENT SERVICE DATA CODE 0 - NO PREVIOUS SERVICE 1 - NO BREAK IN SERVICE 2 - BREAK IN SERVICE (LESS THAN 12 MOS) 3 - BREAK IN SERVICE (MORE THAN 12 MOS)			39. LEAVE CAT. CODE	40. FEDERAL TAX DATA FORM EXECUTED CODE ALL TAX EXEMPTIONS 1 - YES 2 - NO		41. STATE TAX DATA FORM EXECUTED CODE NO. TAX STATE CODE 1 - YES 2 - NO	
42. POSITION CONTROL CERTIFICATION MCO 8 FEB 1963				43. O.P. APPROVAL [Signature]			44. DATE APPROVED

SECRET
(When Filled In)

X: B REQUEST FOR PERSONNEL ACTION						DATE PREPARED 9 July 1962	
1. OFFICE SYMBOL [Redacted]							
2. NATURE OF PERSONNEL ACTION Excepted Appointment (Career)				4. EFFECTIVE DATE REQUESTED MONTH DAY YEAR 08 05 62		5. CATEGORY OF EMPLOYMENT Regular	
6. FUNDS		V TO V		V TO CF		7. COST CENTER NO. CHARGEABLE 3034 4008 1000	
		CF TO V		X CF TO CF		8. LEGAL AUTHORITY (Completed by Office of Personnel)	
9. ORGANIZATIONAL DESIGNATIONS DDP/SR Western European Area				10. LOCATION OF OFFICIAL STATION [Redacted]			
11. POSITION TITLE Ops Officer				12. POSITION NUMBER 240		13. CAREER SERVICE DESIGNATION D	
14. CLASSIFICATION SCHEDULE (GS, LP, etc.) GS		15. OCCUPATIONAL SERIES 14		16. GRADE AND STEP 0136.01		17. SALARY OR RATE 14 06 510 OR 1350	
18. REMARKS Last day at Headquarters will be 31 July 1962 Departing U. S. around 10 August 1962. Departing U. S. around 10 August end of August 1962. 259's submitted. Copy furnished Office of Security. c. 7/54 Recorded by CSFD W/E concurrence on the telephone Acting DC/WE [Redacted]							
18A. [Redacted]		CIA		DATE SIGNED		18B. SIGNATURE OF CAREER SERVICE APPROVING [Redacted]	
		DATE SIGNED				DATE SIGNED 24 July '62	
C/SR/PERSONNEL							
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL							
19. ACTION EMPLOYMENT CODE		21. OFFICE CODE		22. STATION CODE		23. MILITARY CODE	
13 10		1600		SR 24065		3	
20. DATE EMP. RES.		24. SPECIAL REFERENCE		25. RETIREMENT DATA		26. SEPARATION DATA	
				1		1	
35. VET. PREFERENCE		36. SERV. COMP. DATE		37. LONG. COMP. DATE		38. MIL. SERA. CREDITIFIED	
1		03 07 44		11 20 49		C 1	
41. PREVIOUS GOVERNMENT SERVICE DATA		42. LEAVE CAT. CODE		43. FEDERAL TAX DATA		44. STATE TAX DATA	
1		8		0 0 -			
45. POSITION CONTROL CERTIFICATION				46. O.P. APPROVAL		DATE APPROVED	
				Joseph B Ragan		7/24/62	

10/15/32
10/15/32

6101.

[Redacted]

6 August 1932

Memorandum in Lieu of Fitness Report

Subject: [Redacted]

My last statements concerning the performance of [Redacted] should be extended to cover the remainder of his service as Chief of SR/S. He departed headquarters for a field assignment 31 July 1932.

[Redacted]

Chief of Operations and Plans
SR Division

CONCUR:

[Redacted]

Chief, SR Division

SECRET

110-2-1-62

REQUEST FOR PERSONNEL ACTION						DATE PREPARED 9 July 1962	
1. SERIAL NUMBER 006102		2. NAME (Last-First-Middle) [Redacted]					
3. NATURE OF PERSONNEL ACTION Resignation				4. EFFECTIVE DATE REQUESTED 25 JUL 62		5. CATEGORY OF EMPLOYMENT Regular	
6. FUNDS [Symbol]		7. COST CENTER NO. CHARGEABLE 3234 1300 1000		8. LEGAL AUTHORITY (Completed by Office of Personnel)			
9. ORGANIZATIONAL DESIGNATIONS DDP/SR SR/6 Office of the Chief				10. LOCATION OF OFFICIAL STATION Washington, D. C.			
11. POSITION TITLE Ops Officer (Sr Ch)			12. POSITION NUMBER 0250		13. CAREER SERVICE DESIGNATION D		
14. CLASSIFICATION SCHEDULE (GS, ES, etc.) GS		15. OCCUPATIONAL SERIES 0136.01		16. GRADE AND STEP 14 06		17. SALARY OR RATE 13516	
18. REMARKS Copy furnished Vouchered Payroll.							
19a. [Redacted]		DATE SIGNED		19b. SIGNATURE OF CAREER SERVICE APPROVING OFFICER <i>[Signature]</i>		DATE SIGNED 7/24/62	
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL							
20. ACTION CODE 45 10		21. SER. NO. 22. SER. NO.		23. STEP ON CODE		24. DATE OF BIRTH	
25. WIE EXPIRES		26. SPEC. REFERENCE		27. RETIREMENT DATA		28. REPORT ON DISABILITY IN DATA	
29. VET. PREFERENCE		30. SER. COMP. DATE		31. SER. COMP. DATE		32. MIL. SER. COMP. CODE	
33. AMERICAS GOVERNMENT SER. DATA		34. COLLECT. DATA		35. FEDERAL TAX DATA		36. STATE TAX DATA	
37. POSITION CONTROL CERTIFICATION		38. P.P. APPROVAL <i>[Signature]</i>		39. DATE APPROVED 7/24/62			

SECRET
(When Filled In)

EMPLOYEE NOTICE OF RESIGNATION

I RESIGN EFFECTIVE 4 August 1961 FOR THE FOLLOWING REASON:
(Date)

To accept private employment.

MY LAST WORKING DAY WILL BE -

4 August 62

DATE SIGNED

23 July 62

FORWARD COMMUNICATIONS, INCLUDING SALARY CHECKS AND BONDS, TO THE FOLLOWING ADDRESS (Number, Street, City, Zone, State)

INSTRUCTIONS

Items 1 thru 7
and
Items 9 thru 18a

The initiating office should fill in each of the referenced items. Items 3 thru 7 and 9 thru 18 require information which pertains only to the action requested, and NOT to the current status of the employee unless specific items remain unchanged.

Item 5 - "Category of Employment" should show one of the following entries:

Regular	Summer	WAE
Part Time	Detail Out	Consultant
Temporary	Detail In	Military
Temporary - Part Time		

Item 9 - "Organizational Designations" should show all levels of organization pertinent to identifying the location of the position:

FIRST LINE
Major Component (Director, Deputy Director, etc.)
Office, Major Staff, etc.
Division or Staff (subordinate to first line)
Branch
Section
Unit

Item 11 - "Position Title" should reflect the standard abbreviated title given in the most current edition of the Position Control Register or reported on Form 261, Staffing Complement Change Authorization.

Item 18b - Signature should be that of the official authorized to approve for the Career Service to which the employee belongs. If more than one Career Service is involved, the gaining Career Service should approve and the other Career Service should concur in Item 18, Remarks.

ROUTING - The original only of this form will be forwarded to the Office of Personnel through the appropriate Career Service official(s). In the case of requests specified in HB 20-800-1, which require advance approval of or notification to the Office of Security or the Office of the Comptroller, one copy only will be sent to the Office(s) concerned.

SECRET

Act: 16 AUG 67

NOTIFICATION OF PERSONNEL ACTION					
1. SERIAL NUMBER		2. NAME (LAST-FIRST-MIDDLE)			
016102					
3. NATURE OF PERSONNEL ACTION			4. EFFECTIVE DATE		5. CATEGORY OF EMPLOYMENT
RESIGNATION			NO. DA. TO 8 14 67		REGULAR
6. FUNDS	X	V TO V		V TO CF	7. COST CENTER NO. CHARGEABLE
		CF TO V		CF TO CF	
					8. CSC OR OTHER LEGAL AUTHORITY
					1234 1000 100
9. ORGANIZATIONAL DESIGNATIONS			10. LOCATION OF OFFICIAL STATION		
11. POSITION TITLE			12. POSITION NUMBER	13. CAREER SERVICE DESIGNATION	
OPS OFF CLR BR LN			15	0	
14. CLASSIFICATION SCHEDULE (GS, LB, etc.)		15. OCCUPATIONAL SERIES		16. GRADE AND STEP	17. SALARY OR RATE
GS		0136		4 6	1351
18. REMARKS					
SIGNATURE OR OTHER AUTHENTICATION					

SECRET
(When Filled In)

DATE PREPARED Mo Da Yr 09 12 60			REQUEST FOR PERSONNEL ACTION						V to V		V to UV		
1. Serial No. 006102			2. Name (Last-First-Middle) MICHAEL G. RICHARDSON			3. Date of Birth Mo Da Yr 01 20 24		4. Vet. Pref. None-0 1 Pt-1 10 Pt-2 1		5. Sex M		6. CS - EOD Mo Da Yr	
7. SCD Mo Da Yr		8. CSC Rmt. Yes-1 Code No-2		9. CSC Or Other Legal Authority		10. Appt. Affid. Mo Da Yr		11. FEGLI Yes-1 Code No-2		12. LCD Mo Da Yr		13. MIL. SERV. CREDIT, LCD Yes-1 Code No-2	

PREVIOUS ASSIGNMENT

14. Organizational Designations DDP SR FAR EAST AREA SOVIET BRANCH			Code		15. Location Of Official Station			Station Code	
16. Dept.-Field Dept. Usld. Frn. Code 3		17. Position Title OPS OFFICER ER CH			18. Position No. 189		19. Serv. GS		20. Occup. Series 0136.01
21. Grade & Step 14 4		22. Salary Or Rate \$ 12,990		23. SD D	24. Date Of Grade Mo Da Yr 1 11 61		25. PSI Due Mo Da Yr 7 12 61		26. Appropriation Number 1134 7000 3000

ACTION

27. Nature Of Action REASSIGNMENT TRANSFER OF FUNDS <i>to Vicksburg</i>		Code	28. Eff. Date Mo Da Yr 10 02 60		29. Type Of Employee REGULAR		Code	30. Separation Date
--	--	------	---------------------------------------	--	---------------------------------	--	------	---------------------

PRESENT ASSIGNMENT

31. Organizational Designations DDP SR SR 6 OFFICE OF THE CHIEF			Code		32. Location Of Official Station WASH., D. C.			Station Code	
33. Dept.-Field Dept. Usld. Frn. Code 1		34. Position Title OPS OFFICER - ER CH			35. Position No. 50 D-15		36. Serv. GS		37. Occup. Series 0136.01
38. Grade & Step 14 4		39. Salary Or Rate \$ 12,990		40. SD D	41. Date Of Grade Mo Da Yr		42. PSI Due Mo Da Yr		43. Appropriation Number 1234 1000 1000

SOURCE OF REQUEST

A. Requested By (Name And Title) CH/SR/PERSONNEL			Approved By (Signature And Title)		
B. For Additional Information Call (Name & Telephone Ext.) 11407					

CLEARANCES

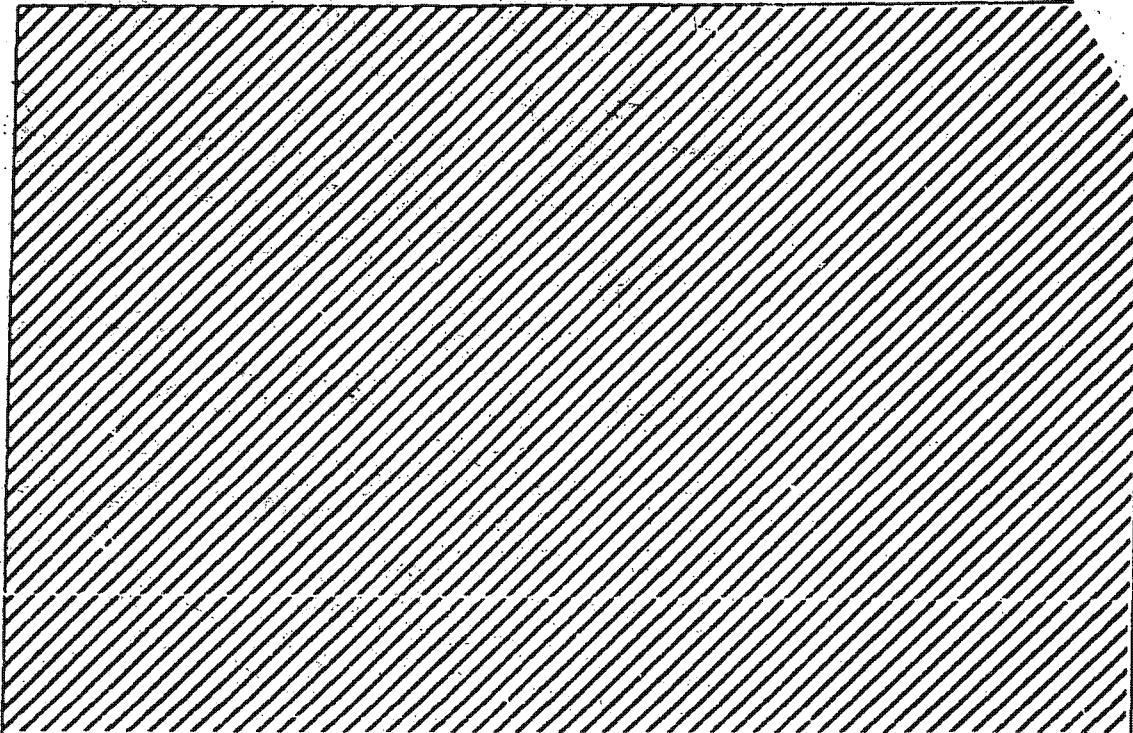
Clearance		Signature		Date		Clearance		Signature		Date	
A. Career Board		<i>[Signature]</i>		9/16/60		D. Placement					
B. Pos. Control		<i>[Signature]</i>		10-16-60		E.					
C. Classification		<i>[Signature]</i>				F. Approved By		<i>[Signature]</i>		10 10 60	

Remarks Two copies of this action have been forwarded to the Office of Security.

APPROVED BY
CSPD
10-5-60
4/10/60

SECRET

(When Filled In)



NAME OF EMPLOYEE (Last-First-Middle)	NAME AND RELATIONSHIP OF DEPENDENT*	CLAIM NUMBER
[Redacted]	X	59-41

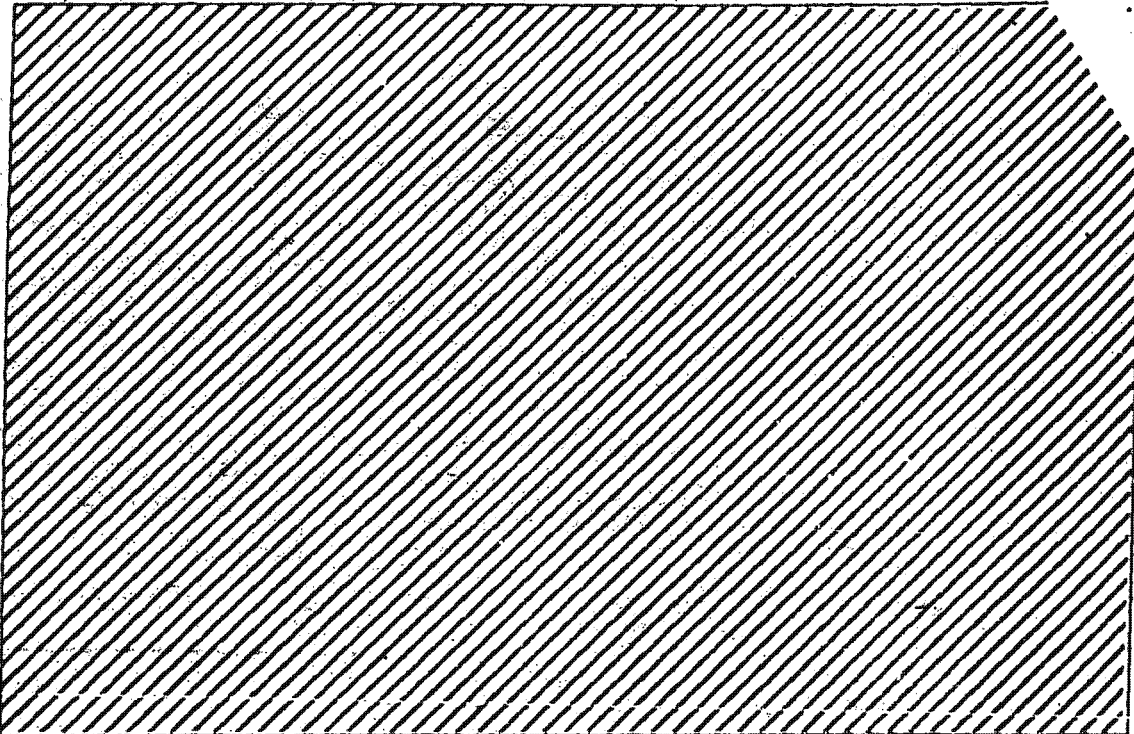
There is on file in the Casualty Affairs Branch, Benefits and Casualty Division, Office of Personnel, an Official Disability Claim File on the above named employee (or his dependent*) for an illness, injury, or death incurred on 3 November 1954

This notice should be filed in the employee's Official Personnel Folder as a permanent cross-reference to the Official Disability Claim File.

DATE OF NOTICE	SIGNATURE OF BCD REPRESENTATIVE
28 AUG 1959	[Redacted]

NOTICE OF OFFICIAL DISABILITY CLAIM FILE

SECRET
(When Filled In)



NAME OF EMPLOYEE (LAST-FIRST-MIDDLE)	DATE OF BIRTH	CASE OR CLAIM NUMBER
[Redacted]	Unk	58-201

There is on file in the Casualty Affairs Branch, Benefits and Casualty Division, Office of Personnel, an Official Disability Claim File on the above named employee for an illness, injury, ~~or death~~ incurred on 4 Feb 1958.

This notice should be filed in the employee's Official Personnel Folder as a permanent cross-reference to the Official Disability Claim File.

DATE OF NOTICE	SIGNATURE OF HCD REPRESENTATIVE
15 July 1958	[Redacted Signature]

NOTICE OF OFFICIAL DISABILITY CLAIM FILE

SECRET

STANDARD FORM 52
FORM 52 OF THE
U. S. GOVERNMENT PRINTING OFFICE
JANUARY 1954 - FEDERAL PERSONNEL
MANUAL CHAPTER III

REQUEST FOR PERSONNEL ACTION

VOUCHERED TO CONFIDENTIAL

REQUESTING OFFICE: Fill in items 1 through 12 and A through D except 6B and 7 unless otherwise instructed.
If applicable, obtain resignation and fill in separation data on reverse.

1. NAME (Mr. - Miss - Mrs. - One given name, initial(s), and surname)	2. DATE OF BIRTH	3. REQUEST NO.	4. DATE OF REQUEST
[Redacted]	20 Jan 1924		13 Dec 54
5. PERSONNEL (Specify whether appointment, promotion, separation, etc.)		6. EFFECTIVE DATE A. PROPOSED:	7. C. S. OR OTHER LEGAL AUTHORITY
PROMOTION		5 Jan. '55	
8. POSITION (Specify whether establish, change grade or title, etc.)		B. APPROVED: 16 Jan 1955	

FROM - Area Ops Officer (Br. Ch.) EC-171-13 GS-0136.01-13 \$8360.00 p.o. DDP/SR SR/5 Washington, D.C.	9. POSITION TITLE AND NUMBER 10. SERVICE GRADE AND SALARY 11. ORGANIZATIONAL DESIGNATION 12. HEADQUARTERS	TO - Area Ops Officer ECF-189-14 GS-0136.01-14 \$9600.00 p.o. DDP/SR Far East Area Office of the Chief
<input type="checkbox"/> FIELD <input checked="" type="checkbox"/> DEPARTMENTAL	<input type="checkbox"/> FIELD <input checked="" type="checkbox"/> DEPARTMENTAL	<input type="checkbox"/> FIELD <input checked="" type="checkbox"/> DEPARTMENTAL

A. REMARKS (Use reverse if necessary)

PLEASE TRANSFER FROM VOUCHERED TO CONFIDENTIAL FUNDS. \$560.00 7.3
Memo stating why funds report not necessary 7.3

B. REQUESTED BY (Name and title)	D. REQUEST APPROVED BY
[Redacted]	Signature: [Redacted]
C. FOR ADDITIONAL INFORMATION CALL (Name and telephone extension)	Title:
[Redacted] Ext. 3718	DDI/Po Admin.

13. NONE <input checked="" type="checkbox"/> WWII <input checked="" type="checkbox"/> OTHER <input type="checkbox"/> 5-PT. <input type="checkbox"/> 10-POINT <input type="checkbox"/>	14. POSITION CLASSIFICATION ACTION
DISAB. OTHER	NEW <input type="checkbox"/> VICE <input type="checkbox"/> I. A. <input type="checkbox"/> REAL <input type="checkbox"/>

15. SEX: M <input checked="" type="checkbox"/> W <input type="checkbox"/>	16. RACE: M <input checked="" type="checkbox"/> W <input type="checkbox"/>	17. APPROPRIATION: FROM: 5-3400-20 TO: 5-3400-55-015	18. SUBJECT TO C. S. RETIREMENT ACT (YES-NO) Yes	19. DATE OF APPOINTMENT AFFIDAVITS (ACCESSIONS ONLY)	20. LEGAL RESIDENCE STATE: <input type="checkbox"/> CLAIMED <input type="checkbox"/> PROVED
---	--	--	---	--	--

21. STANDARD FORM 50 REMARKS

Effective date per [Redacted] 1-11-55
Done by [Redacted] 1-11-55

22. CLEARANCES	INITIAL OR SIGNATURE	DATE	REMARKS
A.			
B. CEIL. OR POS. CONTROL		212 4 Jan	
C. CLASSIFICATION			
D. PLACEMENT OR EMPL		11/5/55	
E.			

APPROVED BY
FI CAREER SERVICE BOARD
DATE: DEC 21 1954

F. APPROVED BY
[Redacted Signature]
1-5-55

SECRET

SECRET
Security Information

DD/P

PERSONNEL DATA SHEET

NAME: AGE: 31 DATE: 13 Dec 1954

STATION Washington, D.C.
AND DUTIES: Area Ops Off. DD/P UNIT: SR
(Br. Ch.)

PRESENT GRADE: GS-13

PROPOSED GRADE: GS-14

CIA TRAINING:

SOC - 9 Jan - 3 Feb 1950
Ops Course - 20 Feb - 17 Mar 1950
Adv. Ops Course 27 Mar - 21 Apr 1950
CE Course 4 Jan - 22 Jan 1954
Audio-Surveillance 29 Nov - 1 Dec 1954 - Flaps & Seals 2 & 3 Dec 1954

EDUCATION:

University of Michigan, 1945 - BA
Georgetown University - 1951 to 1952

LANGUAGE PROFICIENCY:

Japanese & French - Fluent
Mandarian, Italian, Spanish, Portuguese & German - Fair

ASSESSLD: DATE: TYPE OF POSITION: RESULTS:

EXPERIENCE PRIOR TO CIA (excluding SSU-CSS):

Feb 1943 to Aug 1946 - US Army
Sept 1946 to Mar 1948 - Civil Intell. USA
Apr 1948 to Oct 1948 - Civil Intell. 1st Lt. (over)

SUMMARY OF CIA-SSU-CSS ASSIGNMENTS INCLUDING PREVIOUS GRADES AND DATES:

APT - 7-18-50 - Intell Asst. GS-7 - OPC/FE/FE-3,
PRO - 10-1-50 - Intell Officer, GS-9 - OPC/FE/FE-3,
PRO & REAS - 4-29-51 - Intell Officer, GS-11 - OPC/FE/FE-3
PRO - 1-20-52 - Ops Officer - GS-12 - OPC/FE/FE-3
REAS - 2-17-52 - Ops Officer - GS-12 - OPC/EE/EE-4, Great Russian Sec., Wash, D.C.
REAS - 12-7-52 - Intell Officer (Dep. Ch.) GS-12 - DDP/SR - SR-5 O/C
PRO - 7-5-53 - Intell Officer (Dep. Ch.) -GS-13 - DDP/SR - SR-5 O/C
REAS - 2-28-54 - Area Ops Off. (Br. Ch.) GS-13 - DDP/SR - SR-5

RECOMMENDED BY:

CONCURRENCES:

Chief, SR/Admin

RECOMMENDATION OF SENIOR SERVICE BOARD:

Chief, SR

EXPERIENCE PRIOR TO CIA (excluding SSU-CSS)

Publications [redacted] to
Numerous news items, & editorials while editor, graduate term papers
on Yugoslavia, China, Korea & Afghanistan.

MAIL ROOM

DEC 28 2 39 PM '54

OFFICE OF PERSONNEL

STANDARD FORM 52 FORM 52 OF THE U. S. CIVIL SERVICE COMMISSION GENERAL INFORMATION PERSONNEL MANUAL, CHAPTER II		REQUEST FOR PERSONNEL ACTION																												
REQUESTING OFFICE: Fill in Items 1 through 12 and A through D except 6B and 7 unless otherwise instructed. If applicable, obtain resignation and fill in separate data on reverse.																														
1. NAME (Mr.-Miss-Mrs.-One given name, initial(s), and surname)		2. DATE OF BIRTH	3. REQUEST NO.																											
[Redacted]		20 JAN 1954	[Redacted]																											
4. NATURE OF ACTION REQUESTED: A. PERSONNEL (Specify whether appointment, promotion, separation, etc.)		5. EFFECTIVE DATE A. PROPOSED:	7. C.S. OR OTHER LEGAL AUTHORITY																											
Reassignment		14 Feb 1954	[Redacted]																											
8. POSITION (Specify whether establish, change grade or title, etc.)		B. APPROVED:																												
FROM- DEPUTY CHIEF (FO) Area Cps Officer (Pr. Ch.) EC-190-13 GS-132-13 \$8360.00 DDP/SS SR-5 (Far East Branch) Office of the Chief Washington, D.C.	9. POSITION TITLE AND NUMBER	10. SERVICE, GRADE, AND SALARY	11. ORGANIZATIONAL DESIGNATIONS																											
[Redacted]	Area Cps Officer (Pr. Ch.) FC-171-13	GS-136.01-13 \$8360.00	DDP/SS SR-5																											
FIELD <input type="checkbox"/> DEPARTMENTAL <input checked="" type="checkbox"/>	12. FIELD OR DEPARTMENTAL	FIELD <input type="checkbox"/> DEPARTMENTAL <input checked="" type="checkbox"/>	13. HEADQUARTERS																											
[Redacted]	[Redacted]	[Redacted]	Washington, D.C.																											
A. REMARKS (Use reverse if necessary)																														
B. REQUESTED BY (Name and title)		D. REQUEST APPROVED																												
[Redacted]		Signature: [Redacted]																												
C. FOR ADDITIONAL INFORMATION CALL (NAMES AND telephone extension)		Title: SA Personnel Officer																												
[Redacted] Ext. 3748		[Redacted]																												
13. VETERAN PREFERENCE		14. POSITION CLASSIFICATION ACTION																												
<table border="1"> <tr> <td>NONE</td> <td>WWII</td> <td>OTHER</td> <td>5-PT.</td> <td>10-POINT</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td>DISAB. OTHER</td> </tr> <tr> <td></td> <td>X</td> <td></td> <td>X</td> <td></td> </tr> </table>		NONE	WWII	OTHER	5-PT.	10-POINT					DISAB. OTHER		X		X		<table border="1"> <tr> <td>NEW</td> <td>VICE</td> <td>I.A.</td> <td>SEL.</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> </table>		NEW	VICE	I.A.	SEL.								
NONE	WWII	OTHER	5-PT.	10-POINT																										
				DISAB. OTHER																										
	X		X																											
NEW	VICE	I.A.	SEL.																											
15. SEX		16. RACE	17. APPROPRIATION																											
M	W	FROM: 4-3400-20	TO: 4-3400-20																											
18. SUBJECT TO C.S. RETIREMENT ACT (YES-NO)		19. DATE OF APPOINTMENT AFFIDAVITS (ACCESSIONS ONLY)	20. LEGAL RESIDENCE STATE:																											
[Redacted]		GD+ET	[Redacted]																											
21. STANDARD FORM 50 REMARKS																														
[Redacted]																														
22. CLEARANCES		INITIAL OR SIGNATURE	DATE																											
A.		[Redacted]	2/16																											
B. CEIL. OR POS. CONTROL		[Redacted]	[Redacted]																											
C. CLASSIFICATION		[Redacted]	[Redacted]																											
D. PLACEMENT OR EMPL.		[Redacted]	[Redacted]																											
E.		[Redacted]	[Redacted]																											
F. APPROVED BY																														
[Redacted] (7/16/54)																														

STANDARD FORM 52
 PREPARED BY THE
 U. S. CIVIL SERVICE COMMISSION
 JANUARY 1953 - FEDERAL PERSONNEL
 MANUAL CHAPTER 10

CONFIDENTIAL
 Security Information

REQUEST FOR PERSONNEL ACTION

VOUCHERED

REQUESTING OFFICE: Fill in items 1 through 12 and A through D except 6B and 7 unless otherwise instructed. If applicable, obtain resignation and fill in separation data on reverse.

1. NAME (Mr., Miss, Mrs., One given name, initial(s), and surname) [Redacted]	2. DATE OF BIRTH 20 Jan. 1924	3. REQUEST NO.	4. DATE OF REQUEST 10 Mar 1953
5. NATURE OF ACTION REQUESTED: A. PERSONNEL (Specify whether appointment, promotion, separation, etc.) Promotion		6. EFFECTIVE DATE A. PROPOSED:	7. C. S. OR OTHER LEGAL AUTHORITY
8. POSITION (Specify whether establish, change grade or title, etc.)		D. APPROVED: 5 July 53	

FROM— Deputy Chief I.C. EC-190-12 GS-132-12 \$7010.00 DDP/SR Division SR-5 Far East Office of the Chief Washington, D.C.	9. POSITION TITLE AND NUMBER 10. SERVICE, GRADE, AND SALARY 11. ORGANIZATIONAL DESIGNATIONS 12. HEADQUARTERS	TO— Deputy Chief I.C. EC-190-13 GS-132-13 \$8360.00 DDP/SR Division SR-5 Far East Office of the Chief Washington, D.C.
<input type="checkbox"/> FIELD <input checked="" type="checkbox"/> DEPARTMENTAL	<input type="checkbox"/> FIELD OR DEPARTMENTAL	<input type="checkbox"/> FIELD <input checked="" type="checkbox"/> DEPARTMENTAL

A. REMARKS (Use reverse if necessary)
 EC-190
 APPROVED BY
 FI CAREER SERVICE BOARD
 DATE: JUN 24 1953
 DDP/ADJ 35 (see 53)

B. REQUESTED BY (Name and title)
 [Redacted]

C. FOR ADDITIONAL INFORMATION CALL (Name and telephone extension)
 [Redacted] Ext. 3748 Title: FI/CMO.

13. VETERAN PREFERENCE				14. POSITION CLASSIFICATION ACTION				
NONE	WWII	OTHER	5-PT.	15 POINT	NEW	VICE	L.A.	REAL
								FI
				DISAB OTHER				

15. SEX	16. RACE	17. APPROPRIATION FROM: TO:	18. SUBJECT TO C. S. RETIREMENT ACT (VLS-NO)	19. DATE OF APPOINTMENT AFFIDAVIT (ACCESSIONS ONLY)	20. LEGAL RESIDENCE <input type="checkbox"/> CLAIMED <input type="checkbox"/> PROVED STATE:
---------	----------	-----------------------------------	--	--	---

21. STANDARD FORM 50 REMARKS

22. CLEARANCES	INITIAL OR SIGNATURE	DATE	REMARKS:
A.			
B. CEIL. OR POS. CONTROL			
C. CLASSIFICATION			
D. PLACEMENT OR EMPL.	000	July	
E.			

F. APPROVED BY
 [Redacted] 7/2/53

CONFIDENTIAL
 Security Information

PERSONNEL ACTION REQUEST				REGISTER NO.
[Redacted]			REQUESTED EFFECTIVE DATE <i>17 Feb.</i>	
NATURE OF ACTION Reassignment			WHEN LEAVING (FOLLOWERS) LAST TRAVELING DAY: EMPLOYEE'S SIGNATURE:	
FROM		TO		
TITLE Operations Officer		Operations Officer		
GRADE AND SALARY GS-12 \$7040		GS-12 \$7040		
OFFICE OPC		OPC		
DIVISION FE		EE		
BRANCH AND SECTION FE-3		EE-4 Great Russian Section		
OFFICIAL STATION Washington, D. C.		Washington, D. C.		
DEPARTMENTAL <input checked="" type="checkbox"/> FIELD <input type="checkbox"/>		DEPARTMENTAL <input checked="" type="checkbox"/> FIELD <input type="checkbox"/>		
REMARKS: <i>S-617 (3. 480) Jk 132</i> <i>MJR # 510</i>				
RECOMMENDED: 5 Jan. 52 [Redacted] OR ADM. OFFICER				
FOR USE OF PERSONNEL ONLY				
PLACEMENT			TRANSACTIONS AND RECORDS	
DATE QUALIFICATIONS APPROVED			APPROPRIATIONS: <i>2123900</i>	
CLEARANCE REQUESTED			ALLOTMENT: <i>2011</i>	
CLEARANCE APPROVED			C. S. C. AUTHORITY: <i>Sub A 6-16-52</i>	
DATE	TYPE	DATE	TYPE	DATE SIGNATURE
				<i>2-15-52</i> [Signature]
DATE	SIGNATURE		PERSONNEL RELATIONS	
			DATE	SIGNATURE
				[Signature]
CLASSIFICATION			APPROVALS	
BUREAU NO.	C. S. C. NO.	DATE APPROVED	<input type="checkbox"/> SUBJECT TO SECURITY CLEARANCE	
<i>9845</i>		<i>1/17/52</i>	SIGNATURE OF EXECUTIVE	
NEW	VICE	L.A.	DATE	
		<input checked="" type="checkbox"/>		
DATE	SHI	[Redacted]		
<i>2/5/52</i>				
EFFECTIVE DATE	[Redacted]			

PERSONNEL ACTION REQUEST

REGISTER NO.

NAME [Redacted]	REQUESTED EFFECTIVE DATE <i>20 Jan. 52</i>
NATURE OF ACTION Promotion	WHEN LEAVING (VOUCHERED) LAST WORKING DAY: EMPLOYEE'S SIGNATURE:
FROM	TO
TITLE Operations Officer	Operations Officer
GRADE AND SALARY GS-11 \$5400.00 <i>5980</i>	GS-12 <i>7040</i> \$6400.00
OFFICE OPC	OPC
DIVISION FE	FE
BRANCH AND SECTION FE-3	FE-3
OFFICIAL STATION Washington, D. C.	Washington, D. C.
DEPARTMENTAL <input checked="" type="checkbox"/> FIELD <input type="checkbox"/>	DEPARTMENTAL <input checked="" type="checkbox"/> FIELD <input type="checkbox"/>

REMARKS: *(S-617)* *[Signature]* *132*
9930

RECOMMENDED: *30 Oct. 51* *[Redacted]* *EVA/KC*

FOR USE OF PERSONNEL ONLY

PLACEMENT				TRANSACTIONS AND RECORDS			
DATE QUALIFICATIONS APPROVED <i>W. Jensen</i>				APPROPRIATION: <i>212 3200</i>			
CLEARANCE REQUESTED				ALLOTMENT:			
DATE	TYPE	DATE	TYPE	C. S. C. AUTHORITY: <i>2017</i>			
DATE		SIGNATURE		DATE SIGNATURE	SIGNATURE		
DATE		SIGNATURE		PERSONNEL RELATIONS			
CLASSIFICATION				DATE	SIGNATURE		
BUREAU NO.	C. S. C. NO.	DATE APPROVED		APPROVALS			
<i>9845</i>		<i>1/17/52</i>		SUBJECT TO SECURITY CLEARANCE			
NEW	VICE	L. A.	FEAL	DATE	SIGNATURE OF EXECUTIVE		
DATE	[Redacted]			DATE			
EFFECTIVE DATE	[Redacted]			JAN 1 1952			

PERSONNEL ACTION REQUEST

REGISTER NO. 3511

NAME	REQUESTED EFFECTIVE DATE
	29 April 57
NATURE OF ACTION	WHEN LEAVING (VOLUNTARY)
Transfer Promotion	
	EMPLOYEE'S SIGNATURE:
FROM	TO
TITLE	
Intelligence Officer GS-9	Intelligence Officer
GRADE AND SALARY	
GS-9, \$4600 p/a	GS-11, \$5400 p/a
OFFICE	
OPC	OPC
DIVISION	
FE	FE
BRANCH AND SECTION	
FE-3 Japan Sec.	FE-3
OFFICIAL STATION	
Washington, D. C.	Washington, D. C.
DEPARTMENTAL <input checked="" type="checkbox"/> FIELD <input type="checkbox"/>	DEPARTMENTAL <input checked="" type="checkbox"/> FIELD <input type="checkbox"/>

REMARKS: 178 In grade since 14 Feb 57
 S-24 1 Oct 50
 #5729

RECOMMENDED: 14 March 1951
 (DATE) [Signature] Chief, FE Division
(SIGNATURE OF OFFICE CHIEF, DIVISION CHIEF, OR ADM. OFFICER)

FOR USE OF PERSONNEL ONLY

PLACEMENT		TRANSACTIONS AND RECORDS	
DATE QUALIFICATIONS APPROVED		APPROPRIATION	
30 Nov 51		2115900	
CLEARANCE REQUESTED		ALLOTMENT	
		841-101	
DATE	TYPE	C. S. C. AUTHORITY	
		Sec 6.116A)	
DATE	SIGNATURE	DATE SIGNATURE	SIGNATURE
		5-1-57	W.A. Quinn
CLASSIFICATION		PERSONNEL RELATIONS	
BUREAU NO.	C. S. C. NO.	DATE	SIGNATURE
2996	3032		
		DATE APPROVED	
		6-2-57	
NEW	VICE	L.A.	REAL
		✓	
DATE	SEC	APPROVALS	SUBJECT TO SECURITY CLEARANCE
3/7/51		DATE	SIGNATURE OF EXECUTIVE
EFFECTIVE DATE		DATE	SIGNATURE OF DIVISION CHIEF
		27 Apr	Charles W. O'Leary

PERSONNEL ACTION REQUEST				REGISTER NUMBER	
NAME		REQUESTED EFFECTIVE DATE		2908	
NATURE OF ACTION <i>Exempt Appointment</i>		WHEN LEAVING (VOUCHERED)		17 Feb 1951	
TITLE		LAST WORKING DAY:		EMPLOYEE'S SIGNATURE:	
GRADE AND SALARY		Intelligence Officer			
OFFICE		OS-9, \$1600 p/a			
DIVISION		OPC			
BRANCH AND SECTION		FE			
OFFICIAL STATION		FE-3, Japan Section			
DEPARTMENTAL <input type="checkbox"/>		FIELD <input type="checkbox"/>		DEPARTMENTAL <input checked="" type="checkbox"/>	
FIELD <input type="checkbox"/>		DEPARTMENTAL <input checked="" type="checkbox"/>		FIELD <input type="checkbox"/>	
REMARKS: 132					
<p>S-6 FE-39 JBEDICT # 4998</p> <p>Transfer leave <i>for</i> vouchered funds.</p> <p>Please move <input type="checkbox"/> from S-6 to S-7, FE-3, <input type="checkbox"/> Washington Hdqrs.</p> <p style="text-align: right;"><i>Consent for chg suspension and security 1/19/51</i></p> <p style="text-align: right;"><i>ch 7 Bureau security Rev 1/25/51</i></p>					
RECOMMENDED:					
<p>9 January 1951 for <i>W. H. ...</i> Chief, FE Division</p> <p>DATE SIGNATURE OF OFFICE CHIEF, DIVISION CHIEF OR ADM. OFFICER</p>					
FOR USE OF PERSONNEL ONLY					
PLACEMENT			TRANSACTIONS AND RECORDS		
DATE QUALIFICATIONS APPROVED			APPROPRIATION: 211 59 00		
23 Jan 51 <i>FLG</i> <i>June</i>			ALLOTMENT: 541-101		
CLEARANCE REQUESTED		CLEARANCE APPROVED		CSC AUTHORITY: <i>Sec 6.11 (b) (1)</i>	
DATE	TYPE	DATE	TYPE	DATE SIGNATURE	SIGNATURE
				2/17/51	<i>W. H. ...</i>
DATE	SIGNATURE		PERSONNEL RELATIONS		
			DATE	SIGNATURE	
				<i>W. H. ...</i>	
CLASSIFICATION			APPROVALS		
BUREAU NO.	C.S.C. NO.	DATE APPROVED	SUBJECT TO SECURITY CLEARANCE		
2977	3051	6-2-49			
NEW	VICE	I.A. <input checked="" type="checkbox"/>	DATE	SIGNATURE OF EXECUTIVE	
DATE	EFFECTIVE DATE		DATE	SIGNATURE OF DIVISION CHIEF	
2/17/51					

SECRET

SECRET

SECRECY AGREEMENT

1. I, understand that by virtue of my duties in the CIA I may be the recipient of information and intelligence which concerns the present and future security of the United States and which belongs to the United States. This information and intelligence, together with the methods of collecting and handling it, are classified according to standards set in the State, War, and Navy Departments. I have read and understand the provisions of the Act of Congress of June 15, 1917 (Espionage Act), as amended, concerning the disclosure of information relating to the National Defense and I am familiar with the penalties provided for violation thereof.

2. I agree that I do not now, nor shall I ever possess any right, interest, title or claim in or to any of the information or intelligence or the methods of collecting or handling of it which has come or shall come to my attention by virtue of my connection with the CIA, but shall always recognize the property right of the United States of America in and to such matters.

3. I do solemnly swear that I will never divulge, publish nor reveal either by word, conduct, or by any other means such classified information, intelligence or knowledge, except in the performance of my official duties and in accordance with the laws of the United States, unless specifically authorized in writing in each case by the CIA.

4. I understand that no change in my assignment or employment will relieve me of my obligation under this oath and that the provisions of this oath will remain binding upon me even after the termination of my services with the United States.

5. I understand that my employment by the CIA is conditioned upon my understanding of and strict compliance with "Security Regulations _____," and the appendices thereto.

6. I take this obligation freely, without any mental reservation or purpose of evasion.

In witness whereof I have set my hand and seal this 21st day of November 1949.

X (~~SECRET~~)

Sworn to before me this 21st day of November 1949.

at Washington, D.C.

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PERSONNEL NUMBER 1000		BIOGRAPHIC PROFILE (PART I)		DOB: 7 Nov 1921		
NAME (Last, First, Middle)		DATE OF BIRTH		DATE OF ENTRY INTO SERVICE		
[REDACTED]		[REDACTED]		20 Nov 1949		
MARRIED		DATE OF MARRIAGE		DATE OF NATURALIZATION (DATE)		
[REDACTED]		3 1953		[REDACTED]		
MEMBERSHIP		OTHER STATUS		DATE OF LAST MTD. RPT. (DATE)		
Jul 1954		[REDACTED]		Feb 1960		
CURRENT SERVICE		GRADE		RELEASE		
X		[REDACTED]		[REDACTED]		
ASSESSMENT DATE		PROFESSIONAL TEST DATE		LIFE TEST DATE		
None		None		None		
15. NON-CIA EMPLOYMENT						
1943-48 Military Service, US Army, 1st Lt. - Civ. Government Officer, Japanese Translator & Inspector, Liaison Officer						
1949 Guide Publishing Co, Baltimore, Md - Country Editor of weekly paper						
1949 Baltimore Housing Authority, Md - Administrative Officer						
16. NON-CIA EDUCATION						
1942 Trinity College, Conn - French						
1940-42 Sir George Williams College, Montreal, Canada - French						
1945 Univ of Michigan, Army Language School - (1947), Oriental Civilization, Japanese						
1951-52 Georgetown Univ Graduate School - International Relations						
17. FOREIGN LANGUAGE ABILITIES						
French - R, P, S, U, High W, Inter (Feb 1960), Trans & Interp Aug 1957						
Japanese - R, S, U, Inter (Mar 1960), R, W, High Trans & Interp Aug 1957						
18. AGENCY SPONSORED TRAINING						
1949-50 USIA						
1950 Intel Orient						
1950 Ops						
1950 Ops Detail						
19. CIA EMPLOYMENT HISTORY SINCE 18 SEPT 1949 (Personnel Actions, Military Orders, and Principal Details)						
EFFCT	DATE	POSITION TITLE	OCCUPATIONAL CODE	GRADE	DESCRIPTION & ORGAN. TITLE (if any)	LOCATION
	Nov 1949	I.O.	0138.00	7	OPD/EE/EE/EE/EE/EE	HQ
	Oct 1950	" "	0138.00	9	OPD/EE-3	"
	Apr 1951	" "	0138.00	11	OPD/S/EE, FE EE	"
	Jan 1952	Ops Off	0138.01	12	" " " "	"
	Jul 1953	" "	0138.01	13	DDP/SR/EE, FE EE	"
	Feb 1954	Area Ops Off	0138.01	13	DDP/SR/EE, FE EE	"
	Jan 1955	" " "	0138.01	14	DDP/SR/EE Area	[REDACTED]
	Oct 1955	Ops Off	0138.01	14	DDP/SR/EE, EE 6	EE
	Sep 1956	" "	0138.01	14	DDP/SR/EE Area	[REDACTED]
	Feb 1958	" "	0138.01	15	" " " "	"
	Oct 1958	" "	0138.01	15	DDP/EE/Intrnal Ops	"
	Mar 1964	" "	0138.01	15	DDP/EE/Intrnal Ops	"
	Feb 1967	" "	0136.01	15	DDP/EUR/FF/CenReg	"
20. DATE REV.		21. PROFILE REVIEWED BY		22. ITEMS 1-19 REVIEWED & VERIFIED BY EMPLOYEE		
20 Apr 1967		[REDACTED]		NO		

SECRET

23. SERIAL NO.		BIOGRAPHIC PROFILE (PART 2)	
NAME		DATE OF BIRTH	
[REDACTED]		[REDACTED]	
24. SUMMARY OF EVALUATIVE REPORTS FOR THE PAST 12 MONTHS			
[REDACTED]			
24. SUMMARY OF CAREER PREFERENCE OUT			
[REDACTED]			
25. IDENTITY OF OTHER DOCUMENTS WHICH SHOULD BE REVIEWED IN DETAIL			
[REDACTED]			
26. RECOMMENDATIONS			
<p>1955 from Director, FBI and the DFI for service in connection</p> <p>Commendation 1955 from CIA Defector Coordinator for cooperation and competence in the handling of the defectors.</p> <p>Commendation 1955 from the DFI for high degree of personal competence and devotion to duty.</p> <p>Letter of Appreciation 1960 for suggestion which proposed revisions of Form 1050.</p> <p>Appreciation 1961 from Commandant, USAP Command and Staff College for fine lecture.</p>			
27. DATE REVIEWED		28. PROFILE REVIEWED BY	
20 Apr 1964		[REDACTED]	

006102

20 Jan 1974

PERSONNEL STATEMENT

NAME: [REDACTED]

DATE OF BIRTH: [REDACTED]

DATE OF ENTRY: [REDACTED]

DATE OF DEPARTURE: [REDACTED]

DATE OF RE-EVALUATION: [REDACTED]

DATE OF LAST ASSESSMENT: [REDACTED]

1949-50 Military Service, US Army, 1st Lt. - Civilian Contracting, [REDACTED]

1949 Guide Publishing Co, Baltimore, Md - County Editor of weekly paper

1949 Baltimore Housing Authority, Md - Administrative Officer

1949-50 [REDACTED] College, Conn - French

1949-50 Sir George Williams College, Montreal, Canada - French

1949-50 Univ of Michigan, Lang Language School - 21(1949), General Civilian Contracting, Japanese

1951-58 Georgetown Univ Graduate School - International Relations

17. FOREIGN LANGUAGES

French - B, U, S, U, Intermediate, Inter (Feb 1960), [REDACTED] & [REDACTED] May 1957

Japanese - B, S, U, Inter (Mar 1962), [REDACTED], [REDACTED], [REDACTED] & [REDACTED] May 1957

18. SPONSORED TRAINING

1949-50 [REDACTED] [REDACTED] [REDACTED]

1950 [REDACTED] [REDACTED] [REDACTED]

1950 [REDACTED] [REDACTED] [REDACTED]

1950 [REDACTED] [REDACTED] [REDACTED]

19. EMPLOYMENT HISTORY SINCE 1 SEP 1947 (Professional, Executive, Clerical, and General Services)

EFFECTIVE DATE	POSITION TITLE & EQUIVALENT	GRADE	CLASSIFICATION & SYMBOL	REMARKS
Nov 1949	Asst. [REDACTED]	GS-12	OPG/OPS [REDACTED]	[REDACTED]
Oct 1950	" "	GS-12	OPG/OPS [REDACTED]	[REDACTED]
Apr 1951	" "	GS-12	OPG/OPS [REDACTED]	[REDACTED]
Jan 1952	Ops Off	GS-13	" " " "	[REDACTED]
Jul 1953	" "	GS-13	" " " "	[REDACTED]
Nov 1954	Assoc Ops Off	GS-13	" " " "	[REDACTED]
Jan 1955	" "	GS-13	" " " "	[REDACTED]
Oct 1960	Ops Off	GS-13	" " " "	[REDACTED]
Aug 1962	(Resignation from SE Status)			
Aug 1962	(Excepted Appt to SA Status)			
Sep 1962	Ops Off	0136.01	D SR/WE Area	[REDACTED]
Feb 1963	Ops Off	0136.01	D SR/WE Area	[REDACTED]
Oct 1963	Ops Off	0136.01	D WE/External Ops	[REDACTED]
Mar 1964	Ops Off	0136.01	D WE/Internal Ops	[REDACTED]
Feb 1967	Ops Off	0136.01	D EUR/FF/CentReg	[REDACTED]

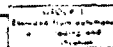
20. DATE REVIEWED: 20 Apr 1968

21. REVIEWED BY: [REDACTED]

22. APPROVED BY: [REDACTED]

SECRET

FITNESS REPORT		EMPLOYEE SERIAL NUMBER
SECTION A		GENERAL
1. NAME (Last) (First) (Middle)	2. DATE OF BIRTH	3. SEX
4. GRADE	5. SSN	
6. OFFICIAL POSITION TITLE	7. DIVISION OF ASSIGNMENT	8. CURRENT STATION
9. CHECK IN TYPE OF APPOINTMENT	10. CHECK IN TYPE OF REPORT	
<input type="checkbox"/> CAREER <input type="checkbox"/> PROMOTION <input type="checkbox"/> TEMPORARY <input type="checkbox"/> SPECIAL (Specify)	<input type="checkbox"/> INITIAL <input type="checkbox"/> ANNUAL	<input type="checkbox"/> ASSIGNMENT SUPERVISOR <input type="checkbox"/> REASSIGNMENT EMPLOYEE
11. DATE REPORT DUE IN O.P.	12. REPORTING PERIOD (From - to)	
SECTION B PERFORMANCE EVALUATION		
U-Unsatisfactory	Performance is unacceptable. A rating in this category requires immediate and positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or prepared in Section C.	
M-Marginal	Performance is deficient in some aspects. The reasons for assigning this rating should be stated in Section C and remedial actions taken or recommended should be described.	
P-Proficient	Performance is satisfactory. Desired results are being produced in the manner expected.	
S-Strong	Performance is characterized by exceptional proficiency.	
O-Outstanding	Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.	
SPECIFIC DUTIES		
List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised).		
SP		RATING LETTER
	See the nature of further developing efforts to stabilize earnings and productivity in order to offset the overall cost of the	O
SPECIFIC DUTY NO. 2	Upon his to gain access to internal personnel and spot leads on eventual access and support against the local system and related activities.	S
SPECIFIC DUTY NO. 3	Developed and executed contacts with whom he has had contact as well as access programs to the local system and related systems.	P
SPECIFIC DUTY NO. 4	Responds to various station requirements including investigative work.	S
SPECIFIC DUTY NO. 5	Reports on the above activities.	P
SPECIFIC DUTY NO. 6		
OVERALL PERFORMANCE IN CURRENT POSITION		
Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.		RATING LETTER
		S



SECRET
CLASSIFIED

SECTION C
PERFORMANCE COMMENTS

Indicate significant strengths of weaknesses demonstrated in current position by identifying specific performance factors contributing to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. An title or explicit reference given in Section B to provide basis for determining future personnel action. Names of supervisors and dates of supervisory duties and cost center numbers in the use of personnel space, equipment and funds, must be given in this section. If extra space is needed to complete Section C, attach a separate sheet of paper.

During the period under review,

Subject has had occasional difficulty switching from "professional" or intellectual subjects in his development of PERSONAL personalities or access prospects to more down-to-earth interests necessary --con't--

SECTION D
CERTIFICATION AND COMMENTS

1. BY EMPLOYEE
I CERTIFY THAT I HAVE READ SECTIONS A, B, AND C OF THIS REPORT

DATE	SIGNATURE OF EMPLOYEE
9 June 1971	/s/ [Signature]

2. BY SUPERVISOR
MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION: 18 months
IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION

DATE	OFFICIAL TITLE OF SUPERVISOR	TYPED OR PRINTED NAME AND SIGNATURE
	Handling Officer	/s/ [Signature]

3. BY REVIEWING OFFICIAL
COMMENTS OF REVIEWING OFFICIAL

The Station submitted comments on Subject earlier recently in CRT-16549 (8 April 1971), to which we should add that Subject has, largely on his own merits, acquired a solid and potentially highly useful

DATE	OFFICIAL TITLE OF REVIEWING OFFICIAL, TYPED OR PRINTED NAME AND SIGNATURE
24 May 1971	[Signature]

SECRET

- 2 -

FRANK'S REPORT

Section C (continued)

to the development of human relations. His forte is therefore more in the field of creating and making operational contacts than in that of more than short-range operational development. Subject's operational situation is "it is impossible for him to attempt recruitments." Thus, his very real achievements are not by essence of the spectacular variety.

Subject's reporting has been satisfactory and continues to be copious. He could, however, further improve the collectivity of the leads provided the station and make more of an effort to "digest" the information contained in his reports.

Although Subject has, at present, no supervisory function, he has repeatedly requested such a responsibility. He is careful with operational expenses and has exercised good security.

During the period under review, additional efforts have been made to make full use of subject's potential and integrate him further in the work of the station component with which he works. He is a particularly valuable asset for the station programs directed against the local minimum and winter targets.

Section E (continued)

substantial. In a word, is it worth for? We do not yet know, although our initial impressions are favorable.

On the fitness report itself, this writer would have preferred an "A" rating for specific duty within one. Subject may ultimately deserve an "A", but it does not seem warranted at the present time. However, I believe the overall rating would more properly have been in the higher range of the "B" category, rather than "C", but it is of course a subjective judgment of the rating officer, who is more intimately and directly involved with subject on a frequent basis.

In sum, [redacted] is capable, and only time will reveal to what extent the [redacted] requirements permit a full measure on behalf of the Organization. We are following this aspect closely and will be commenting upon it subsequently as we gain experience and knowledge.

SECRET

APPRAISAL REPORT

SECTION A		GENERAL INFORMATION	
1. NAME (Last, First, Middle)		2. DATE OF BIRTH (MM/YY)	3. GRADE / TITLE
4. OFFICIAL POSITION TITLE		5. DATE OF ASSIGNMENT TO CURRENT POSITION	
6. CHARACTER OF APPOINTMENT		7. REPORTING PERIOD (From - To)	
<input checked="" type="checkbox"/> CAREER <input type="checkbox"/> PROBATIONARY <input type="checkbox"/> TEMPORARY <input type="checkbox"/> INTERIM <input type="checkbox"/> SPECIAL APPOINTMENT		<input checked="" type="checkbox"/> ANNUAL <input type="checkbox"/> SPECIAL APPOINTMENT	
8. DATE REPORT DUE IN O.P.		9. REPORTING PERIOD (From - To)	
		1 April 1969 - 31 March 1970	
SECTION B PERFORMANCE EVALUATION			
<u>U-Unsatisfactory</u>	Performance is unacceptable. A rating in this category requires immediate and positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.		
<u>M-Marginal</u>	Performance is deficient in some aspects. The reasons for assigning this rating should be stated in Section C and remedial actions taken or recommended should be described.		
<u>P-Proficient</u>	Performance is satisfactory. Desired results are being produced in the manner expected.		
<u>S-Superior</u>	Performance is characterized by exceptional proficiency.		
<u>O-Outstanding</u>	Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.		
SECTION C DUTIES			
List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised).			
SPECIFIC DUTY NO. 1	Established and maintains a [redacted] for the purpose of developing natural access to Station targets.		RATING LETTER S
SPECIFIC DUTY NO. 2	Uses [redacted] to develop leads on eventual access or support type assets to be used by the Section against the local MIMARSII targets.		RATING LETTER S
SPECIFIC DUTY NO. 3	Responds to various Station requirements including investigative work.		RATING LETTER S
SPECIFIC DUTY NO. 4	Initiates contact with selected local MIMARSII targets and undertakes to develop sufficient rapport with them to provide operational assessments.		RATING LETTER S
SPECIFIC DUTY NO. 5			RATING LETTER
SPECIFIC DUTY NO. 6			RATING LETTER
OVERALL PERFORMANCE IN CURRENT POSITION			
Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.			RATING LETTER S

...to overall performance. In the suggestion made for current position, clearly explain ratings given in Section B, provide brief basis for determining future personnel action. ... in the area of personal space, equipment and funds, must be ... Section C, attach a separate sheet of paper.

The comments of the rating officer are limited to the period from October 1969 to March 1970 during which he worked with Subject. The previous rating officer has added his comments to allow coverage of the total indicated period from April 1969 to March 1970. During this period Subject was integrated in a new team assigned to the local SAC and Commercial MURKIN target. Subject's recent activity has been very productive indeed. Subject used the excellent potential given to him by his [redacted] to skillfully spot and assess access agent candidates. As Subject's operational situation in Paris precludes making recruitments, the most promising of these candidates was placed in contact with a Station officer during social events Subject organized. At the same time, Subject continued his efforts to develop personal relationship with several MURKINs. The beginning of personal, as opposed to purely professional, relations with a major MURKIN target enabled him to obtain insight into the target's beliefs and personality which was the best the Station had to date. Subject also managed to establish contact with two other MURKIN representatives of interest. This, in one case, required almost six months to accomplish via a combination of patience, skill and determination. Subject is an experienced officer. He is cost conscious and practices good security. The Station has no other asset with the necessary scientific and editorial know-how, fluent French and local knowledge to replace Subject. In view of this and the recent progress made by Subject in response to very specific requirements and his willingness to try to establish personal and, hopefully, social relations with access prospects and MURKIN targets, the Station recently recommended that he be extended. [redacted] At the same time [redacted]

SE [redacted]

1. BY EMPLOYEE

I CERTIFY THAT I HAVE READ SECTIONS A, B, AND C OF THIS REPORT

DATE	SIGNATURE OF EMPLOYEE
	[redacted]

2. MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION	IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION

DATE	OFFICIAL TITLE OF SUPERVISOR	TYPED OR PRINTED NAME AND SIGNATURE
	Handling Officer	[redacted]

3. BY REVIEWING OFFICIAL

COMMENTS OF REVIEWING OFFICIAL

As previous Station correspondence and Office reports will reflect, this officer has been the subject of varying evaluations and projections in recent years. In fairness to him, however, it is equally true that an officer under [redacted] influence, in the level and quality of his performance, the amount and type of guidance, direction and push he receives from the responsible inside area officers. Making allowance for these variables, this officer's past record has not been impressive; however, it is also correct to note that he has improved substantially during the latter part of the period under review, and that if the Station can work out some fiscal arrangement which will reduce the heavy financial impact

DATE	OFFICIAL TITLE OF REVIEWING OFFICIAL	TYPED OR PRINTED NAME AND SIGNATURE
10 May 1970	[redacted]	[redacted]

SECRET

Section 7.3 continued

from the Organization, his continued presence at this Station definitely appears to be warranted for a suitable period to reach more definite conclusions concerning the level of his trained performance over a somewhat longer period than that reflected by this report.

On balance, we are pleased that this officer has responded so well to greater case officer direction and that he has undertaken somewhat more aggressive efforts to expand his network contacts in immediate proximity to the primary Station targets. This officer does bring many talents to bear on his operational activity: he has obviously smart Branch, a solid and available [redacted] and a vast network of contacts in the local community. Nonetheless, it will require additional time to explore these contacts in depth, select those which appear to be operationally viable, and pursue them actively either to the point of recruitment by another officer or elimination from further development, for whatever reason.

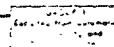
In sum, in spite of the recognized and commendable improvement in this officer's performance during the period under review, the reviewer submits that the letter grade for specific duties 3 and 4 would more properly have been a "P", and that the overall rating, at this point, would more accurately be set at a level between "P" and "B", probably closer to the former than the latter.

This reviewing comment has been read by the officers who prepared the Witness Report.

SECRET

SECRET

FITNESS REPORT		EMPLOYEE SERIAL NUMBER	
SECTION A		057301	
1. NAME	2. DATE OF BIRTH	3. SEA	4. GRADE
5. OFFICIAL POSITION TITLE	6. OFFICER OF ASSIGNMENT	7. CURRENT STATION	8. SS
9. CHECK (X) TYPE OF APPOINTMENT		10. CHECK (X) TYPE OF REPORT	
CAREER	RESERVE	TEMPORARY	INITIAL
CAREER-PROVISIONAL (See Instructions - Section C)			REASSIGNMENT SUPERVISOR
SPECIAL (Specify)			REASSIGNMENT EMPLOYEE
11. DATE REPORT DUE IN O.P.		12. REPORTING PERIOD (From - to)	
31 May 1959		1 July 1958 - 30 June 1959	
SECTION B PERFORMANCE BY			
<p>W - <u>Weak</u> Performance ranges from wholly inadequate to slightly less than satisfactory. A rating in this category requires positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.</p> <p>A - <u>Adequate</u> Performance meets all requirements. It is entirely satisfactory and is characterized neither by deficiency nor excellence.</p> <p>P - <u>Proficient</u> Performance is more than satisfactory. Desirable results are being produced in a proficient manner.</p> <p>S - <u>Strong</u> Performance is characterized by exceptional proficiency.</p> <p>O - <u>Outstanding</u> Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.</p>			
SPECIAL DUTIES			
List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised).			
SPECIFIC DUTY NO. 1	[Redacted] is a genuine working member of his profession.		RATING LETTER O
SPECIFIC DUTY NO. 2	Spotting and assessing persons of operational interest to [Redacted] and to other stations.		RATING LETTER S
SPECIFIC DUTY NO. 3	Investigating of organizations and phenomena of operational interest to the Station.		RATING LETTER S
SPECIFIC DUTY NO. 4	Collection of positive and operational information using his cover for contacts.		RATING LETTER S
SPECIFIC DUTY NO. 5			RATING LETTER
SPECIFIC DUTY NO. 6			RATING LETTER
OVERALL PERFORMANCE IN CURRENT POSITION			
Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.			RATING LETTER S



SECRET

SECTION C NARRATIVE COMMENTS

Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on formal training, job competence, if required for current position. Amplify or explain ratings given in Section B to provide basis for determining future personnel action. Manner of performance of managerial or supervisory duties must be described, if applicable.

See attached sheet.

SECTION D CERTIFICATION AND COMMENTS

1. BY EMPLOYEE

I CERTIFY THAT I HAVE SEEN SECTIONS A, D, AND C OF THIS REPORT.

DATE 15 May 1963 SIGNATURE OF EMPLOYEE

BY SUPERVISOR

IF EMPLOYED HAS BEEN UNDER SUPERVISION 6 1/2 months IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION

DATE 15 May 1963 OFFICIAL TITLE OF SUPERVISOR Ops Officer TYPED OR PRINTED NAME AND SIGNATURE /s/ []

2. BY REVIEWING OFFICIAL

COMMENTS OF REVIEWING OFFICIAL See attached sheet.

DATE 20 May 1963 OFFICIAL TITLE OF REVIEWING OFFICIAL OPS Officer TYPED OR PRINTED NAME AND SIGNATURE /s/ Edward Ryan

SECRET

SECTION C

SECTION
NARRATIVE COMMENTS

The assignment of this employee to the field [REDACTED]

During the reporting period this employee has accomplished with success [REDACTED]

During the reporting period he has developed a wide circle of contacts in the scientific and journalistic fields and applied a long background in a variety of assignments in HUSCOM to the determination and assessment of operational potential among these contacts. At the same time his [REDACTED]

This employee requires a minimum of detailed operational supervision; it is necessary in specific cases only to indicate the operational or international objectives.

From the point of view of administrative support, his attention to detail and meticulousness reduce the problems of his support by the Station to a minimum.

This employee uses the [REDACTED] continuously, and his facility is such as to permit him to handle himself consistently in a broad range of complex technical subjects. He has in addition undertaken specialized [REDACTED] language training to develop this capability further. His operational reporting is excellent both with regard to clarity and pertinence.

In the immediate future he will be assigned case work, for the most part in fields where it will complement, and be complemented by, his independent operational activities and cover work.

SECTION

SECRET

13 September 1960

(Date)

File No. K-1328

MEMORANDUM FOR: Chief, Records and Services Division
Office of Personnel

SUBJECT :

1. Cover arrangements ~~made~~ have been completed for the above-named Subject.
2. Effective 12 September 1960, it is requested that your records be properly blocked ~~to deny~~ Subject's current Agency employment to an external inquirer.
3. Operating component must take necessary action to block ~~telephone~~ telephone locator by submitting the Personnel Information Card, "Office File Copy," Form No. 642, to Machine Records Division, Office of the Comptroller, Room 107 Curie Hall, Attention: Miss Wenkenbach.

~~TOP SECRET~~

Paul P. Little
HARRY W. LITTLE, JR.
Chief, Central Cover Division

cc: SSD/OS
Operating Division - SR

**THIS MESSAGE MUST REMAIN
TOP SECRET
OUT OF FILE**

SECRET

(4-13-60)

27

SECRET
(When Filled In)

REF: 10 AUG 72

NOTIFICATION OF PERSONNEL ACTION																	
1. SERIAL NUMBER 006102																	
3. NATURE OF PERSONNEL ACTION RESIGNATION						4. EFFECTIVE DATE MO DA YR 05 14 72			5. CATEGORY OF EMPLOYMENT REGULAR								
6. FUNDS		V TO V		V TO CF		7. Financial Analysis No. Chargeable			8. CSC OR OTHER LEGAL AUTHORITY								
		CF TO V		CF TO CF		3130 1231 0000											
9. ORGANIZATIONAL DESIGNATIONS DDP/EUROPEAN DIVISION FOREIGN FIELD						10. LOCATION OF OFFICIAL STATION											
11. POSITION TITLE OPS OFFICER						12. POSITION NUMBER 0568			13. SERVICE DESIGNATION D								
14. CLASSIFICATION SCHEDULE (GS, LB, etc.) GS				15. OCCUPATIONAL SERIES 0136.01		16. GRADE AND STEP 15 2		17. SALARY OR RATE 31534									
18. REMARKS																	
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL																	
19. ACTION CODE 45		20. Employ Code 10		21. OFFICE CODING NUMERIC ALPHABETIC		22. STATION CODE		23. INTEGREE CODE		24. Mdn's Code		25. DATE OF BIRTH MO DA YR 01 00 24		26. DATE OF GRADE MO DA YR		27. DATE OF LEI MO DA YR	
28. NTE EXPIRES MO DA YR		29. SPECIAL REFERENCE		30. RETIREMENT DATA 1-ESC 2-LIA 3-TICA 5-NONE		31. SEPARATION DATA CODE GAINFOG		32. Correction / Cancellation Data TYPE MO DA YR		EOD DATA →		33. SECURITY REQ. NO		34. SER			
35. VET PREFERENCE CODE 0 NONE 1-5 PT 2-10 PT		36. SERV. COMP. DATE MO DA YR		37. LONG. COMP. DATE MO DA YR		38. CAREER CATEGORY CAR BSV CODE PROV TEMP		39. FEGLI / HEALTH INSURANCE CODE CODE 0- WAIVER 1- YES HEALTH INS. CODE		40. SOCIAL SECURITY NO							
41. PREVIOUS CIVILIAN GOVERNMENT SERVICE CODE 0 NO PREVIOUS SERVICE 1 BREAK IN SERVICE 2 BREAK IN SERVICE (LESS THAN 3 YRS) 3 BREAK IN SERVICE (MORE THAN 3 YRS)				42. LEAVE CAT. CODE		43. FEDERAL TAX DATA FORM EXECUTED CODE 1- YES 2- NO		44. STATE TAX DATA FORM EXECUTED CODE 1- YES 2- NO		NO TAX EXEMP		STATE CODE					
SIGNATURE OR OTHER AUTHENTICATION																	
<div style="border: 1px solid black; padding: 10px; display: inline-block;"> <p align="center">POSTED</p> <p align="center">8-11-72 <i>M</i></p> </div>																	

FORM 5-66 1150- Use Previous Edition
Mfg. 10-67

SECRET
WEB

GROUP 1
Excluded from automatic
downgrading and
declassification
(When Filled In)

5010-107 THE STANDARD REGISTRY COMPANY, U.S.A.

10.1.72

1. SERIAL NO.		NAME		3. ORGANIZATION	4. FUNDS	5. LWOP HOURS
006102		XXXXXXXXXX		44 620	CF	
6. OLD SALARY RATE				7. NEW SALARY RATE		8. TYPE ACTION
Grade	Step	Salary	Last Eff. Date	Grade	Step	Salary
GS 15	7	\$29,099	01/26/69	GS 15	R	\$29,907
				EFFECTIVE DATE	SI	ADJ.
				01/23/72		
CERTIFICATION AND AUTHENTICATION						
I CERTIFY THAT THE WORK OF THE ABOVE NAMED EMPLOYEE IS OF ACCEPTABLE LEVEL OF COMPETENCE.						
SIGNATURE				DATE		
XXXXXXXXXX				20 Dec 71		
<input type="checkbox"/> NO EXCESS LWOP <input type="checkbox"/> IN PAY STATUS AT END OF WAITING PERIOD <input type="checkbox"/> LWOP STATUS AT END OF WAITING PERIOD						
CLERKS INITIALS				AUDITED BY		
FORM 7-66 560 E Use previous editions		PAY CHANGE NOTIFICATION				(4-31)

UUU
L 3

"PAY ADJUSTMENT IN ACCORDANCE WITH SALARY SCHEDULES OF PL 92-210 AND EXECUTIVE ORDER 11637 PURSUANT TO AUTHORITY OF DCI AS PROVIDED IN THE CIA ACT OF 1949, AS AMENDED, AND A DCI DIRECTIVE DATED 8 OCTOBER 1962"

EFFECTIVE DATE OF PAY ADJUSTMENT: 9 JANUARY 1972

NAME	SERIAL	ORGN.	FUNDS	GR-STEP	NEW SALARY
XXXXXXXXXX	006102	44	735	CF GS 15 7	\$30,701
<i>Richardson, Jacques</i>					

SECRET

BEG: 01 JUN 71

NOTIFICATION OF PERSONNEL ACTION															
CCB															
1 SERIAL NUMBER 006102															
3 NATURE OF PERSONNEL ACTION EXTENSION OF PRANTE: 24 FEBRUARY 1973						4 EFFECTIVE DATE MO DA YR 02 25 71		5 CATEGORY OF EMPLOYMENT REGULAR							
6 FUNDS			V TO V		V TO CF		7 Financial Analysis No Chargeable		8 CSC OR OTHER LEGAL AUTHORITY						
			CF TO V		CF TO CF		1136 1231 0000		50 USC 403 J						
9 ORGANIZATIONAL DESIGNATIONS DOP/EUR FOREIGN FIELD						10 LOCATION OF OFFICIAL STATION									
11 POSITION TITLE OPS OFFICER				12 POSITION NUMBER 0668				13 SERVICE DESIGNATION D							
14 CLASSIFICATION SCHEDULE (GS LP etc.) GS			15 OCCUPATIONAL SERIES 0136.01		16 GRADE AND STEP 15 7		17 SALARY GRADE 29099								
18 REMARKS															
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL															
19 ACTION CODE 37		20 EMPLOY CODE 10		21 OFFICE CODING NUMERIC ALPHABETIC 44620 EUR		22 STATION CODE 24065		23 POSTAL CODE 3		24 DATE OF BIRTH MO DA YR 01 20 24		25 DATE OF GRADE MO DA YR		27 DATE OF LEV MO DA YR	
23 NTE EXPIRES MO DA YR 02 24 73		26 SPEC AL REFERENCE 82		30 RETIREMENT DATA 1 CSC 2 CIA 3 NCPA		31 DEPARTURE DATA CODE		32 Correction - Correction Data YES		33 SECURITY REQ NO		34 SER		EOD DATA	
35 VET PREFERENCE		36 SERV COMP DATE MO DA YR		37 LONG COMP DATE MO DA YR		38 CAREER CATEGORY		39 REGU HEALTH INSURANCE YES		40 SOCIAL SECURITY NO					
41 PREVIOUS CIVILIAN GOVERNMENT SERVICE CODE 1 NO PREVIOUS SERVICE 2 BREAK IN SERVICE LESS THAN 2 YRS. 3 BREAK IN SERVICE MORE THAN 2 YRS.				42 LEA-E CAT CODE		43 FEDERAL TAX DATA YES		44 STATE TAX DATA YES							
SIGNATURE OR OTHER AUTHENTICATION															
<div style="float: right; border: 1px solid black; padding: 5px; text-align: center;"> <p>POSTED</p> <p>6-2-71 <i>Law</i></p> </div>															

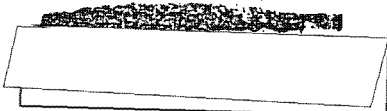
ABS

GROUP 1 Excluded from automatic downgrading and declassification

(When Filled In)

"PAY ADJUSTMENT IN ACCORDANCE WITH SALARY SCHEDULES OF PL 91-656 AND EXECUTIVE ORDER 11576 PURSUANT TO AUTHORITY OF DCI AS PROVIDED IN THE CIA ACT OF 1949, AS AMENDED, AND A DCI DIRECTIVE DATED 8 OCTOBER 1962"

EFFECTIVE DATE OF PAY ADJUSTMENT: 10 JANUARY 1971

NAME	SERIAL	ORGN.	FUNDS	GR-STEP	NEW SALARY
	006102	44	620	CF GS 15 7	\$29,099

SECRET

BBG: 17 AUG 70

NOTIFICATION OF PERSONNEL ACTION

006

1. SERIAL NUMBER	
------------------	--

006 102

3. NATURE OF PERSONNEL ACTION	4. EFFECTIVE DATE	5. CATEGORY OF EMPLOYMENT
EXTENSION OF PRA NOTE: 24 FEBRUARY 1971	MO DA YR 07 20 70	REGULAR

6. FUNDS	V TO V	V TO CF	7. Financial Analysis No. Chargeable	8. CSC OR OTHER LEGAL AUTHORITY
	CF TO V	CF TO CF	1136 1231 0000	50 USC 403 J

9. ORGANIZATIONAL DESIGNATIONS	10. LOCATION OF OFFICIAL STATION
DDP/EUR FOREIGN FIELD	

11. POSITION TITLE	12. POSITION NUMBER	13. SERVICE DESIGNATION
OPS OFFICER	0668	D

14. CLASSIFICATION SCHEDULE (GS, IB, etc.)	15. OCCUPATIONAL SERIES	16. GRADE AND STEP	17. SALARY OR RATE
GS	0136.01	15-7	27463

18. REMARKS

SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL

19. ACTION CODE	20. EMPLOY CODE	21. OFFICE CODING	22. STATION CODE	23. INTEGER CODE	24. HOURS CODE	25. DATE OF BIRTH	26. DATE OF GRADE	27. DATE OF LEI
37	10	NUMERIC: 14620 ALPHABETIC: EUR	24065		3	MO DA YR: 01 20 24	MO DA YR	MO DA YR
28. NFE EXPIRES	29. SPECIAL REFERENCE	30. RETIREMENT DATA	31. SEPARATION DATA CODE	32. CORRECTION - CONCESSION DATA	33. SECURITY REG NO.	34. SEX	EOD DATA	
MO DA YR: 02 24 71	32	1. CSC 2. CIA 3. FICA 4. NONE		TYPE MO DA YR				
35. VET. PREFERENCE	36. SERV. COMP. DATE	37. LONG COMP. DATE	38. CAREER CATEGORY	39. FECH / HEALTH INSURANCE	40. SOCIAL SECURITY NO.			
CODE 0. NONE 1. 5 PT 2. 10 PT	MO DA YR	MO DA YR	LAR RESV PROV TEMP	CODE 0. NO 1. YES	HEALTH INS CODE			
41. PREVIOUS CIVILIAN GOVERNMENT SERVICE	42. LEAVE CAT CODE	43. FEDERAL TAX DATA	44. STATE TAX DATA					
CODE 0. NO PREVIOUS SERVICE 1. NO BREAK IN SERVICE 2. BREAK IN SERVICE (LESS THAN 3 YRS) 3. BREAK IN SERVICE (MORE THAN 3 YRS)		FORM EXECUTED 1. YES 2. NO	CODE NO TAX EXEMPTIONS	FORM EXECUTED 1. YES 2. NO	CODE NO TAX STATE CODE			

SIGNATURE OR OTHER AUTHENTICATION

Signature area with dotted lines and a 'POSTED' stamp.

PRINTED BY THE STANFORD QUALITY CENTER, U.S.A.

"PAY ADJUSTMENT IN ACCORDANCE WITH SECTION 212 OF PL 90-206 AND EXECUTIVE ORDER 11474 PURSUANT TO AUTHORITY OF DCI AS PROVIDED IN THE CIA ACT OF 1949, AS AMENDED, AND A DCI DIRECTIVE DATED 8 OCTOBER 1962"

EFFECTIVE DATE OF PAY ADJUSTMENT: 15 JULY 1969

[REDACTED]

SERIAL - ORGN. FUNDS GR-STEP
006102 44 600 CF GS 15 7

NEW
SALARY
\$25,909

"PAY ADJUSTMENT IN ACCORDANCE WITH SALARY SCHEDULES OF PL 91-291 AND EXECUTIVE ORDER 11524 PURSUANT TO AUTHORITY OF DCI AS PROVIDED IN THE CIA ACT OF 1949, AS AMENDED, AND A DCI DIRECTIVE DATED 8 OCTOBER 1962"

EFFECTIVE DATE OF PAY ADJUSTMENT: 28 DECEMBER 1969

NAME
[REDACTED]

SERIAL ORGN. FUNDS GR-STEP
006102 44 620 CF GS 15 7

NEW
SALARY
\$27,463

"PAY ADJUSTMENT IN ACCORDANCE WITH SALARY SCHEDULES OF PL 90-206 PURSUANT TO AUTHORITY OF DCI AS PROVIDED IN THE CIA ACT OF 1949, AS AMENDED, AND A-DCI DIRECTIVE DATED 3 OCTOBER 1962."

EFFECTIVE DATE OF PAY ADJUSTMENT: 9 OCTOBER 1967

SERIAL	ORGN.	FUNDS	GR-STEP	OLD SALARY	NEW SALARY
[REDACTED] 006102	44	600	CF GS 15 6	\$20,585	\$21,469

"PAY ADJUSTMENT IN ACCORDANCE WITH SECTIONS 212 AND 216 OF PL 90-206 AND EXECUTIVE ORDER 11413 PURSUANT TO AUTHORITY OF DCI AS PROVIDED IN THE CIA ACT OF 1949, AS AMENDED, AND A-DCI DIRECTIVE DATED 8 OCTOBER 1962"

EFFECTIVE DATE OF PAY ADJUSTMENT: 14 JULY 1968

NAME	SERIAL	ORGN.	FUNDS	GR-STEP	OLD SALARY	NEW SALARY
[REDACTED]	006102	44	600	CF GS 15 6	\$21,469	\$23,075

EUR

1. SERIAL NO.	2. NAME	3. ORGANIZATION	4. FUNDS	5. LWOP HOURS							
006102	[REDACTED]	44 600	CF								
6. OLD SALARY RATE		7. NEW SALARY RATE		8. TYPE ACTION							
Grade	Step	Salary	Last Eff. Date	Grade	Step	Salary	EFFECTIVE DATE	SI	ADJ.		
S	15	6	\$23,075	01/29/67	GS	15	7	\$23,734	01/26/69		

CERTIFICATION AND AUTHENTICATION

I CERTIFY THAT THE WORK OF THE ABOVE NAMED EMPLOYEE IS OF ACCEPTABLE LEVEL OF COMPETENCE.

SIGNATURE

[Handwritten Signature]

DATE

11 Dec 68

NO EXCESS LWOP

IN PAY STATUS AT END OF WAITING PERIOD

LWOP STATUS AT END OF WAITING PERIOD

CLERKS INITIALS

AUDITED BY

1-25

FORM

SECRET
(When Filled In)

F JH: 8 MAR 67

NOTIFICATION OF PERSONNEL ACTION										
OCB										
1. SERIAL NUMBER	[REDACTED]									
2. NATURE OF PERSONNEL ACTION	REASSIGNMENT			4. EFFECTIVE DATE		5. CATEGORY OF EMPLOYMENT				
				02 26 67		REGULAR				
6. FUNDS	V TO W		W TO CF		7. Financial Analysis No. Chargeable		8. USC OR OTHER LEGAL AUTHORITY			
	CF TO W		X CF TO CF		7136 1231 0000		50 USC 403 J			
9. ORGANIZATIONAL DESIGNATIONS					10. LOCATION OF OFFICIAL STATION					
DDP/EUR FOREIGN FIELD CENTRAL REGION					[REDACTED]					
11. POSITION TITLE					12. POSITION NUMBER		13. SERVICE DESIGNATION			
OPS OFFICER					0668		D			
14. CLASSIFICATION SCHEDULE (GS, LS, WS)			15. OCCUPATIONAL SERIES		16. GRADE AND STEP		17. SALARY OR RATE			
GS			0136.01		15 6		20585			
18. REMARKS										
<div style="border: 1px solid black; padding: 5px; display: inline-block;"> POSTED ON <i>3-20-67</i> </div>										
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL										
19. ACTION CODE	20. Employ Code	21. OFFICE LOADING		22. STATION CODE	23. INTEGREE CODE	24. Hdqtrs. Code	25. DATE OF BIRTH		26. DATE OF GRADE	27. DATE OF LEI
37	10	44600 EUR		24065		3	01 20 24			
28. NTE EXPIRES	29. SPECIAL REFERENCE	30. RETIREMENT DATA		31. SEPARATION DATA CODE	32. CORRECTION/CANCELLATION DATA		33. SECURITY REQ. NO.		34. SEX	
02 25 69	82				<div style="border: 1px solid black; padding: 2px; display: inline-block;"> EOD DATA </div>					
35. VET. PREFERENCE	36. SERV. COMP. DATE		37. LONG. COMP. DATE		38. CAREER CATEGORY		39. FEGLI - HEALTH INSURANCE		40. SOCIAL SECURITY NO.	
41. PREVIOUS CIVILIAN GOVERNMENT SERVICE				42. LEAVE CAT.	43. FEDERAL TAX DATA			44. STATE TAX DATA		
CODE 0 - NO PREVIOUS SERVICE 1 - NO BREAK IN SERVICE 2 - BREAK IN SERVICE (LESS THAN 3 YRS) 3 - BREAK IN SERVICE (MORE THAN 3 YRS)				CODE	FORM EXECUTED 1 - YES 2 - NO			STATE EXECUTED 1 - YES 2 - NO		
SIGNATURE OR OTHER AUTHENTICATION										
<div style="border: 1px solid black; padding: 5px; display: inline-block;"> POSTED <i>3-3-67</i> </div>										

FORM 1150 5-66

Use Previous Edition

SECRET

BJT

GROUP 1
Excluded from automatic
downgrading and
declassification

(When Filled In)

*PAY ADJUSTMENT IN ACCORDANCE WITH SALARY SCHEDULES OF PL 89-504
PURSUANT TO AUTHORITY OF DCI AS PROVIDED IN THE CIA ACT OF 1949,
AS AMENDED, AND A-DCI DIRECTIVE DATED 8 OCTOBER 1962."

EFFECTIVE DATE OF PAY ADJUSTMENT: 3 JULY 1966

SERIAL	ORGN.	FUNDS	GR-STEP	OLD SALARY	NEW SALARY
[REDACTED]	50	600	CF GS 15 5	\$19,415	\$19,978

W

1. Serial No		2. [REDACTED]		3. Cost Center Number		4. LWOP Hours				
006102		[REDACTED]		50 600 CF						
5. OLD SALARY RATE				6. NEW SALARY RATE				7. TYPE ACTION		
Grade	Step	Salary	Last Eff. Date	Grade	Step	Salary	Effective Date	PSI	LSI	ADI
GS	15	5	\$19,978	01/31/65	GS	15	6	\$20,580	01/29/67	
8. Remarks and Authentication										
NO EXCESS LWOP IN PAY STATUS AT END OF WAITING PERIOD LWOP STATUS AT END OF WAITING PERIOD CLERKS INITIALS AUDITED BY										
I CERTIFY THAT THE WORK OF THE ABOVE NAMED EMPLOYEE IS AT OF AN ACCEPTABLE LEVEL OF COMPETENCE.										
SIGNATURE: <i>W. Wood</i>						DATE: <i>10 Jan 67</i>				
PAY CHANGE NOTIFICATION										

JAN 1967

RZF: 7 APR 66

SECRET
(When Filled In)

NOTIFICATION OF PERSONNEL ACTION												
NCB												
1. SERIAL NUMBER 006102												
3. NATURE OF PERSONNEL ACTION DESIGNATION AS PARTICIPANT IN CIA RETIREMENT AND DISABILITY SYSTEM						4. EFFECTIVE DATE MO. DA. YR. 04 10 66			5. CATEGORY OF EMPLOYMENT REGULAR			
6. FUNDS		V TO V		V TO CF		7. COST CENTER NO. CHARGEABLE 6136 1231 0000			8. CSC OR OTHER LEGAL AUTHORITY SECTION 203 P.L. 88-643			
CF TO V		X		CF TO CF								
9. ORGANIZATIONAL DESIGNATIONS DDP/WE FOREIGN FIELD INTERNAL OPERATIONS SECTION						10. LOCATION OF OFFICIAL STATION						
11. POSITION TITLE OPS OFFICER						12. POSITION NUMBER 0885			13. SERVICE DESIGNATION D			
14. CLASSIFICATION SCHEDULE (GS, LB, etc.) GS				15. OCCUPATIONAL SERIES 0136.01		16. GRADE AND STEP 15 5		17. SALARY OR RATE 19415				
18. REMARKS EMPLOYEE WILL RECEIVE NOTIFICATION FROM THE DIRECTOR OF PERSONNEL OF THIS DESIGNATION.												
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL												
19. ACTION CODE 28	20. Empl. Code 10	21. OFFICE CODING NUMERIC ALPHABETIC 50600 WE		22. STATION CODE 24065	23. INTEGREE CODE	24. Hdqtrs. Code 3	25. DATE OF BIRTH MO. DA. YR. 01 20 24		26. DATE OF GRADE MO. DA. YR. 02 03 63		27. DATE OF LEI MO. DA. YR. 01 31 65	
28. NTE EXPIRES NO. DA. YR.		29. SPECIAL REFERENCE 82	30. RETIREMENT DATA 1 - CSC 2 - FICA 3 - NONE CODE 2		31. SEPARATION DATA CODE	32. CORRECTION/CANCELLATION DATA TYPE MO. DA. YR.			33. SECURITY REQ. NO.		34. SEX	
35. VET. PREFERENCE CODE 0 - NONE 1 - 5 PT. 2 - 10 PT.		36. SERV. COMP. DATE NO. DA. YR.		37. LONG. COMP. DATE NO. DA. YR.		38. CAREER CATEGORY CAV RESV PROV TEMP		39. FEGLI / HEALTH INSURANCE CODE CODE 0 - WAIVER 1 - YES		40. SOCIAL SECUR. TV NO.		
41. PREVIOUS GOVERNMENT SERVICE DATA CODE 0 - NO PREVIOUS SERVICE 1 - NO BREAK IN SERVICE 2 - BREAK IN SERVICE (LESS THAN 3 YRS) 3 - BREAK IN SERVICE (MORE THAN 3 YRS)				42. LEAVE CAT. CODE	43. FEDERAL TAX DATA FORM EXECUTED: CODE 1 - YES 2 - NO			44. STATE TAX DATA FORM EXECUTED 1 - YES 2 - NO CODE NO TAX EXEMP. STATE CODE				
SIGNATURE OR OTHER AUTHENTICATION												

APR 31 1966

EOD DATA

POSTED
APR 27 1966

MHC: 2 13 MAR 64

SECRET
(When Filled In)

NOTIFICATION OF PERSONNEL ACTION										
OCB										
1. SERIAL NUMBER 006102										
3. NATURE OF PERSONNEL ACTION REASSIGNMENT					4. EFFECTIVE DATE MO. DA. YR. 03 15 64		5. CATEGORY OF EMPLOYMENT REGULAR			
4. FUNDS		V TO V		V TO CF		7. COST CENTER NO. CHARGEABLE		8. CSC OR OTHER LEGAL AUTHORITY		
CF TO V		X		CF TO CF		4136 6250 1012		50 USC 403 J		
9. ORGANIZATIONAL DESIGNATIONS DDP WE INTERNAL OPERATIONS SECTION					10. LOCATION OF OFFICIAL STATION					
11. POSITION TITLE OPS OFFICER					12. POSITION NUMBER 0885		13. SERVICE DESIGNATION D			
14. CLASSIFICATION SCHEDULE (GS, LO, etc.) GS			15. OCCUPATIONAL SERIES 0136.01		16. GRADE AND STEP 15 4		17. SALARY OR RATE 17210			
18. REMARKS <div style="text-align: right; border: 1px solid black; padding: 5px;">FOSTERED 03-15-64</div>										
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL										
19. ACTION CODE 37	20. EMPLOY. CODE 10	21. OFFICE CODING NUMERIC ALPHABETIC 50600 WE		22. STATION CODE 24065	23. INTEGREE CODE	24. MGRS. CODE 3	25. DATE OF BIRTH MO. DA. YR. 01 20 24		26. DATE OF GRADE MO. DA. YR.	27. DATE OF LEI MO. DA. YR.
28. NTE EXPIRES MO. DA. YR. 03 14 66		29. SPECIAL REFERENCE 82	30. RETIREMENT DATA 1 - CSC 2 - PICA 3 - NONE		31. SEPARATION DATA CODE	32. CORRECTION, CANCELLATION DATA TYPE MO. DA. YR.		33. SECURITY REQ. NO.		34. SEX
35. VET. PREFERENCE CODE 0 - NONE 1 - 5 PT. 2 - 10 PT.		36. SERV. COMP. DATE NO. DA. YR.		37. LONG. COMP. DATE NO. DA. YR.		38. CAREER CATEGORY CAR. RLSL. CODE PROV. TEMP.		39. FEGLI / HEALTH INSURANCE CODE 0 - WAIVER 1 - YES		40. SOCIAL SECURITY NO.
41. PREVIOUS GOVERNMENT SERVICE DATA CODE 0 - NO PREVIOUS SERVICE 1 - NO BREAK IN SERVICE 2 - BREAK IN SERVICE (LESS THAN 3 YRS) 3 - BREAK IN SERVICE (MORE THAN 3 YRS)			42. LEAVE CAT. CODE	43. FEDERAL TAX DATA FORM EXECUTED CODE NO. TAX EXEMPTIONS		44. STATE TAX DATA FORM EXECUTED CODE NO. TAX EXEMP. STATE CODE				
SIGNATURE OR ORDER AUTHENTICATION										
<div style="border: 1px solid black; padding: 10px; display: inline-block;"> <p style="font-size: 24px; margin: 0;">FOSTERED</p> <p style="font-size: 24px; margin: 0;">03/23/64 JK</p> </div>										

FORM 11-62 1150

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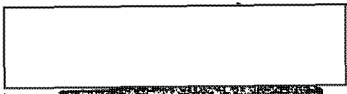
SECRET

20 MAR 1964 J Jd

GROUP 1
Excluded from automatic
downgrading and
declassification

(4-5)
(When Filled In)

IN ACCORDANCE WITH THE PROVISIONS OF PUBLIC LAW 87-793 AND DCI MEMORANDUM DATED 1 AUGUST 1960, SALARY IS ADJUSTED AS FOLLOWS, EFFECTIVE 5 JANUARY 1964.



SERIAL	ORGN	FUNDS	GR-ST	OLD SALARY	NEW SALARY
006102	50	600	CF GS 15 4	\$16,005	\$17,210

POSTED
CF-4b
8 JAN 1964



SECRET
(When Filled In)

MHC:1128 OCT 63

OCB NOTIFICATION OF PERSONNEL ACTION										
1. SERIAL NUMBER 006102										
3. NATURE OF PERSONNEL ACTION REASSIGNMENT					4. EFFECTIVE DATE 10 13 63		5. CATEGORY OF EMPLOYMENT REGULAR			
6. FUNDS		V TO V		V TO CF		7. COST CENTER NO. CHARGEABLE		8. CSC OR OTHER LEGAL AUTHORITY		
		CF TO V		X CF TO CF		4136 6250 1012		50 USC 403 J		
9. ORGANIZATIONAL DESIGNATIONS DDP WE EXTERNAL OPS SECTION					10. LOCATION OF OFFICIAL STATION					
11. POSITION TITLE OPS OFFICER					12. POSITION NUMBER 0886		13. SERVICE DESIGNATION D			
14. CLASSIFICATION SCHEDULE (GS, LB, etc.) GS			15. OCCUPATIONAL SERIES 0136.01		16. GRADE AND STEP 15 4		17. SALARY OR RATE 16005			
18. REMARKS										
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL										
19. ACTION CODE 37	20. Empl. Code 10	21. OFFICE CODING NUMERIC: 50600 ALPHABETIC: WE		22. STATION CODE 24065	23. INTEGREE CODE	24. Mgr. Code 3	25. DATE OF BIRTH 01 20 24		26. DATE OF GRADE	27. DATE OF LEI
28. NTE EXPIRES 10 12 65		29. SPECIAL REFERENCE 84	30. RETIREMENT DATA		31. SEPARATION DATA CODE	32. CORRECTION/CANCELLATION DATA		33. SECURITY REQ. NO.		34. SEX
35. VET. PREFERENCE		36. SERV. COMP. DATE		37. LONG. COMP. DATE		38. CAREER CATEGORY		39. FEGLI / HEALTH INSURANCE		40. SOCIAL SECURITY NO.
41. PREVIOUS GOVERNMENT SERVICE DATA				42. LEAVE CAT.		43. FEDERAL TAX DATA		44. STATE TAX DATA		
CODE: 0 - NO PREVIOUS SERVICE 1 - NO BREAK IN SERVICE 2 - BREAK IN SERVICE (LESS THAN 3 YRS) 3 - BREAK IN SERVICE (MORE THAN 3 YRS)				CODE		FORM EXECUTED: CODE 1 - YES 2 - NO		NO TAX EXEMPTIONS FORM EXECUTED: CODE 1 - YES 2 - NO		CODE NO. TAX STATE CODE EXEMP.
SIGNATURE OR OTHER AUTHENTICATION										
POSTED										

(P)

SECRET
(When Filled In)

NOTIFICATION OF PERSONNEL ACTION											
ADPD 08/17/63											
1 SERIAL NUMBER		2									
006102											
3 NATURE OF PERSONNEL ACTION				4 EFFECTIVE DATE		5 CATEGORY OF EMPLOYMENT					
REASSIGNMENT				07 08 63							
6 FUNDS		7 COST CENTER NO CHARGABLE		8 CSC OR OTHER LEGAL AUTHORITY							
<table border="1"> <tr> <td>V TO V</td> <td>V TO CF</td> </tr> <tr> <td>CF TO V</td> <td>X CF TO CF</td> </tr> </table>		V TO V	V TO CF	CF TO V	X CF TO CF	4136 6250 1012					
V TO V	V TO CF										
CF TO V	X CF TO CF										
9 ORGANIZATIONAL DESIGNATIONS				10 LOCATION OF OFFICIAL STATION							
PLP/SR DIV											
11 POSITION TITLE				12 POSITION NUMBER		13 CAREER SERVICE DESIGNATION					
OPS OFFICER				0240		C					
14 CLASSIFICATION SCHEDULE (GS, LR, etc)		15 OCCUPATIONAL SERIES		16 GRADE AND STEP		17 SALARY OR RATE					
GS		0136.01		15							
18 REMARKS											
											
SIGNATURE OR OTHER AUTHENTICATION											
											

19 AUG 1963

GROUP 1
Excluded from automatic
downgrading and
declassification

BAB: 1 FEB 63

SECRET
(When Filled In)

NOTIFICATION OF PERSONNEL ACTION													
1. SERIAL NUMBER 006102 037367		2. NAME [REDACTED]											
3. NATURE OF PERSONNEL ACTION PROMOTION						4. EFFECTIVE DATE MO DA YR 02 03 63		5. CATEGORY OF EMPLOYMENT REGULAR					
A. FUNDS		V TO V		V TO CF		7. COST CENTER NO. CHARGEABLE 3134 4008 1000		B. CSC OR OTHER LEGAL AUTHORITY 50 USC 403 J					
CF TO V		X		CF TO CF		9. ORGANIZATIONAL DESIGNATIONS DDP SR FOREIGN FIELD WESTERN EUROPEAN AREA							
11. POSITION TITLE OPS OFFICER						12. POSITION NUMBER 0240		13. CAREER SERVICE DESIGNATION D					
14. CLASSIFICATION SCHEDULE (GS, LB, etc.) GS			15. OCCUPATIONAL SERIES 0136.01			16. GRADE AND STEP 15 4		17. SALARY OR RATE 16005					
18. REMARKS <div style="border: 1px solid black; padding: 5px; width: fit-content; margin: auto;"> FEB 27 1963 [Signature] </div>													
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL													
19. ACTION CODE	20. EMPLOY. CODE	21. OFFICE CODING		22. STATION CODE	23. INTEGREE CODE	24. Hdqtrs. Code	25. DATE OF BIRTH		26. DATE OF GRADE		27. DATE OF LEI		
22	10	NUMERIC 60600	ALPHABETIC SR	24065		3	MO DA YR 01 20 24	MO DA YR 02 03 63	MO DA YR 02 03 63				
28. NTE EXPIRES		29. SPECIAL REFERENCE		30. RETIREMENT DATA		31. SEPARATION DATA CODE		32. CORRECTION/CANCELLATION DATA		33. SECURITY REG. NO.			
NO. DA YR		80		1 - CSC 2 - FICA 3 - NONE				EOD DATA					
35. VET. PREFERENCE		36. SERV. COMP. DATE		37. LONG. COMP. DATE		38. CAREER CATEGORY		39. FEGLI / HEALTH INSURANCE		40. SOCIAL SECURITY NO.			
CODE		MO. DA. YR		MO. DA. YR.		CAR RESV PROV TEMP		CODE		CODE			
0 - NONE 1 - 5 PT. 2 - 10 PT.								0 - WAIVER 1 - YES		HEALTH INS CODE			
41. PREVIOUS GOVERNMENT SERVICE DATA				42. LEAVE CAT. CODE		43. FEDERAL TAX DATA				44. STATE TAX DATA			
CODE				CODE		FORM EXECUTED: CODE				FORM EXECUTED: CODE			
0 - NO PREVIOUS SERVICE 1 - NO BREAK IN SERVICE 2 - BREAK IN SERVICE (LESS THAN 3 YRS) 3 - BREAK IN SERVICE (MORE THAN 3 YRS)						NO TAX EXEMPTIONS 1 - YES 2 - NO				NO TAX EXEMP. STATE CODE			
SIGNATURE OR OTHER AUTHENTICATION													
<div style="border: 1px solid black; padding: 10px; width: fit-content; margin: auto;"> POS: [Signature] FEB 27 1963 </div>													

FORM 462 1150 114

Use Previous Edition

11 FEB 1963

SECRET

GROUP 1
EXCLUDED FROM AUTOMATIC
DOWNGRADING AND
DECLASSIFICATION

(When Filled In)

[Handwritten initials]

AUTOMATED PSI RECORD ADJUSTMENT

◀	SERIAL NO.	LE I	PSI DUE DATE	ORGANIZATION CODE	CURRENT
	YR MO DA	YR MO DA	OFFICE DIVISION	GRADE STEP	
	62 07 08	64 07 05	DDF/ SR	GS-14 6	

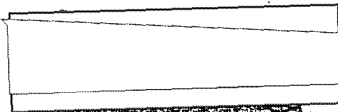
PROJECTED	20 CHARACTERS
GRADE STEP	
GS-14 7	

FUND	SCHED.	CURRENT SALARY	PROJECTED SAL.	IO CODE
V/CF		(OR HOURLY RATE)	(OR HOURLY RATE)	
CF	GS	\$14,970	\$15,865	C

REMARKS
Subject received a PSI 07/08/62 to GS-14-6 so will not be due another until 07/05/64.

(2/27/62)

IN ACCORDANCE WITH THE PROVISIONS OF PUBLIC LAW 87-795 AND
 DCI MEMORANDUM DATED 1 AUGUST 1956, SALARY IS ADJUSTED AS FOLLOWS.
 EFFECTIVE 14 OCTOBER 1962



SERIAL	ORGN	FUNDS	OLD GROSS SALARY	NEW GROSS SALARY
606102	40600	CF 14 6	313510	14 6 314970

10/12/62
 [Stamp]

PSC: 20 AUG 62

SECRET
(When Filled In)

OAB													
NOTIFICATION OF PERSONNEL ACTION													
1. SERIAL NUMBER <i>88616</i>		2. NAME (LAST-FIRST-MIDDLE)											
3. NATURE OF PERSONNEL ACTION EXCEPTED APPOINTMENT (CAREER)						4. EFFECTIVE DATE MO. DA. YR. 08-05-62		5. CATEGORY OF EMPLOYMENT REGULAR					
6. FUNDS		V TO V		V TO CF		7. COST CENTER NO. CHARGEABLE		8. CSC OR OTHER LEGAL AUTHORITY					
		CF TO V		CF TO CF		3134 4008 1000		50 USC 403 J					
9. ORGANIZATIONAL DESIGNATIONS DDP SR WESTERN EUROPEAN AREA						10. LOCATION OF OFFICIAL STATION							
11. POSITION TITLE OPS OFFICER						12. POSITION NUMBER 0240		13. CAREER SERVICE DESIGNATION D					
14. CLASSIFICATION SCHEDULE (GS, RB, etc.) GS				15. OCCUPATIONAL SERIES 0136.01		16. GRADE AND STEP 14 6		17. SALARY OR RATE 13510					
18. REMARKS <div style="border: 1px solid black; padding: 5px; text-align: center;">POSTED ON 11-11 Jhr 20 Aug 62</div>													
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL													
19. ACTION CODE 13	20. EMPLOY. CODE 10	21. OFFICE CODING NUMERIC ALPHABETIC 60600 SR		22. STATION CODE 24065	23. INTEGREE CODE	24. Hdqts. Code 3	25. DATE OF BIRTH MO. DA. YR. 01 20 24			26. DATE OF GRADE MO. DA. YR. 01 16 55		27. DATE OF LEI MO. DA. YR. 01 08 61	
28. WFE EXPIRES NO. DA. YR.		29. SPECIAL REFERENCE	30. RETIREMENT DATA 1 - CSC 2 - FICA 3 - NONE		31. SEPARATION DATA CODE	32. CORRECTION/CANCELLATION DATA TYPE NO. DA. YR.			33. SECURITY REQ. NO. 06102		34. SEX MI		
35. VET. PREFERENCE CODE 1	36. SERV. COMP. DATE NO. DA. YR. 03 07 44		37. LONG. COMP. DATE NO. DA. YR. 11 20 43		38. CAREER CATEGORY CAR SERV PROV TEMP C		39. REGI / HEALTH INSURANCE CODE NO. DA. YR. 1 1 YES		40. SOCIAL SECURITY NO. 042205339				
41. PREVIOUS GOVERNMENT SERVICE DATA CODE 1			42. LEAVE CAT. CODE 3		43. FEDERAL TAX DATA FORM EXEMPTED, CODE 1 - YES 2 - NO 0 0		44. STATE TAX DATA FORM EXEMPTED 1 - YES 2 - NO CODE NO TAX EXEMP. STATE CODE						
SIGNATURE OR OTHER AUTHENTICATION													
<div style="border: 2px solid black; padding: 10px; display: inline-block;">POSTED <i>[Signature]</i></div>													

FORM 4-62 1150

Use Previous Edition

SECRET

GROUP 1
Excluded from automatic
downgrading and
declassification

(4-88)

(When Filled In)

8-20-62

EAB: 16 AUG 62

SECRET
(When Filled In)

NOTIFICATION OF PERSONNEL ACTION											
1. SERIAL NUMBER		2. NAME (LAST-FIRST-MIDDLE)									
006102		[Redacted Name]									
3. NATURE OF PERSONNEL ACTION						4. EFFECTIVE DATE		5. CATEGORY OF EMPLOYMENT			
RESIGNATION						MO. DA. YR. 08 04 62		REGULAR			
6. FUNDS		V TO V		V TO CF		7. COST CENTER NO. CHARGEABLE		8. CSC OR OTHER LEGAL AUTHORITY			
X						3234 1000 1000					
9. ORGANIZATIONAL DESIGNATIONS						10. LOCATION OF OFFICIAL STATION					
DDP/SR SR/6 OFFICE OF THE CHIEF						WASH., D.C.					
11. POSITION TITLE						12. POSITION NUMBER		13. CAREER SERVICE DESIGNATION			
OPS OFFICER BR CH						0050		D			
14. CLASSIFICATION SCHEDULE (GS, LB, etc.)			15. OCCUPATIONAL SERIES			16. GRADE AND STEP			17. SALARY OR RATE		
GS			0136.01			14 6			13510		
18. REMARKS											
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL											
19. ACTION CODE	20. EMPLOY. CODE	21. OFFICE CODING		22. STATION CODE	23. INTEGREE CODE	24. HOURS CODE	25. DATE OF BIRTH		26. DATE OF GRADE		27. DATE OF LEI
45	10						MO. DA. YR. 01 20 24				
28. NTE EXPIRES		29. SPECIAL REFERENCE		30. RETIREMENT DATA		31. SEPARATION DATA CODE		32. CORRECTION, CANCELLATION DATA		33. SECURITY REC. NO.	34. SER.
						180091					
35. VET. PREFERENCE		36. SERV. COMP. DATE		37. LONG. COMP. DATE		38. CAREER CATEGORY		39. FEGLI / HEALTH INSURANCE		40. SOCIAL SECURITY NO.	
41. PREVIOUS GOVERNMENT SERVICE DATA				42. LEAVE CAT. CODE		43. FEDERAL TAX DATA		44. STATE TAX DATA			
SIGNATURE OR OTHER AUTHENTICATION											
<div style="border: 1px solid black; padding: 5px; display: inline-block;"> POSTED 8/16/62 </div>											

FORM 4-62 1150

Use Previous Edition

SECRET

FORM 1
EXCLUDED FROM AUTOMATIC
DOWNGRADING AND
DECLASSIFICATION

(When Filled In)

(4-81)

LLG 8/16/62

234-1010-10
3040
85
3/20

1. Serial No 006102		2. Name [Redacted]		3. Cost Center Number 60 300 V 7		4. LWOP Hours				
5. OLD SALARY RATE				6. NEW SALARY RATE				7. TYPE ACTION		
Grade	Step	Salary	Last Eff. Date	Grade	Step	Salary	Effective Date	PSI	LSI	ADJ
GS-14	5	\$13,250	01/08/61	GS-14	6	\$13,510	07/08/62			
8. Remarks and Authentication										
/ / NO EXCESS LWOP / / EXCESS LWOP / / IN PAY STATUS AT END OF WAITING PERIOD / / IN LWOP STATUS AT END OF WAITING PERIOD CLERKS INITIALS AUDITED BY [Redacted] [Redacted]										
PAY CHANGE NOTIFICATION										

Form 9-61 560

Obsolete Previous Edition

(4-51)

SECRET
(WHEN FILLED IN)

1. EMP. SERIAL NO. 006102		2. NAME [Redacted]			3. ASSIGNED ORGAN. DDP/SR 7		4. FUNDS V-20		5. ALLOTMENT		
6. OLD SALARY RATE					7. NEW SALARY RATE						
GRADE	STEP	SALARY	LAST EFFECTIVE DATE			GRADE	STEP	SALARY	EFFECTIVE DATE		
GS-14	4	\$12990	NO.	DA.	YE.	GS-14	5	\$13250	NO.	DA.	YE.
			07	12	59				01	08	61
TO BE COMPLETED BY THE OFFICE OF COMPTROLLER											
8. CHECK ONE <input type="checkbox"/> NO EXCESS LWOP <input checked="" type="checkbox"/> EXCESS LWOP						9. NUMBER OF HOURS LWOP					
IF EXCESS LWOP, CHECK FOLLOWING:						10. INITIALS OF CLERK					
<input type="checkbox"/> IN PAY STATUS AT END OF WAITING PERIOD						11. AUDITED BY					
<input type="checkbox"/> IN LWOP STATUS AT END OF WAITING PERIOD											
TO BE COMPLETED BY THE OFFICE OF PERSONNEL											
12. TYPE OF ACTION						13. REMARKS					
<input type="checkbox"/> P.S.I. <input type="checkbox"/> L.S.I. <input type="checkbox"/> PAY ADJUSTMENT											
14. AUTHENTICATION											
[Redacted] [Redacted] [Redacted] [Redacted]											
PAY CHANGE NOTIFICATION											

FORM 8-59

560 OBSOLETE PREVIOUS EDITION REPLACES FORM 560a AND 560b.

SECRET

OFFICIAL PERSONNEL FOLDER

(4)

2220

SECRET
(When Filled In)

REF: 30 SEPT 1960

NOTIFICATION OF PERSONNEL ACTION

OCF											
1. SERIAL NUMBER		2. NAME (LAST-FIRST-MIDDLE)									
006102		[REDACTED]									
3. NATURE OF PERSONNEL ACTION					4. EFFECTIVE DATE		5. CATEGORY OF EMPLOYMENT				
REASSIGNMENT AND TRANSFER TO VOUCHERDD FUNDS					MO. DA. YR. 10 02 60		REGULAR				
4. FUNDS		V TO V		V TO CF		7. COST CENTER NO. CHARGEABLE		8. CSC OR OTHER LEGAL AUTHORITY			
X		CF TO V		CF TO CF		1234 1000 1000		50 USC 403			
9. ORGANIZATIONAL DESIGNATIONS					10. LOCATION OF OFFICIAL STATION						
DDP SR SR 6 OFFICE OF THE CHIEF					WASH., D. C.						
11. POSITION TITLE					12. POSITION NUMBER		13. CAREER SERVICE DESIGNATION				
OPS OFFICER BR CH					0050		D				
14. CLASSIFICATION SCHEDULE (GS, WB, etc.)			15. OCCUPATIONAL SERIES		16. GRADE AND STEP		17. SALARY OR RATE				
GS			0136.01		14 4		12990				
18. REMARKS											
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL											
19. ACTION CODE	20. Empl. Code	21. OFFICE CODING		22. STATION CODE	23. INTEGREE CODE	24. Hdqtrs. Code	25. DATE OF BIRTH		26. DATE OF GRADE	27. DATE OF LEI	
16	10	NUMERIC 60300	ALPHABETIC SR	75013		1	MO. DA. YR. 01 20 24	MO. DA. YR.	MO. DA. YR.		
28. NTE EXPIRES		29. SPECIAL REFERENCE		30. RETIREMENT DATA		31. SEPARATION DATA CODE		32. CORRECTION/CANCELLATION DATA		33. SECURITY REQ NO.	34. SEX
NO. DA. YR.				1 - CSC 2 - PICA 3 - NONE		CCODE		TTPA MO. DA. YR.		EOD DATA	
35. VET. PREFERENCE		36. SERV. COMP. DATE		37. LONG. COMP. DATE		38. MIL. SERV. CREDIT/LCO		39. FEGLI / HEALTH INSURANCE		40. SOCIAL SECURITY NO.	
CODE 0 - NONE 1 - 5 PT 2 - 10 PT		NO. DA. YR.		NO. DA. YR.		1 - YES 2 - NO		CODE 0 - WAIVER 1 - YES		HEALTH INS CODE	
41. PREVIOUS GOVERNMENT SERVICE DATA				42. LEAVE CAT. CODE		43. FEDERAL TAX DATA				44. STATE TAX DATA	
CODE 0 - NO PREVIOUS SERVICE 1 - NO BREAK IN SERVICE 2 - BREAK IN SERVICE (LESS THAN 12 MOS) 3 - BREAK IN SERVICE (MORE THAN 12 MOS)				FORM EXECUTED 1 - YES 2 - NO		CODE NO TAX EXEMPTIONS FORM EXECUTED 1 - YES 2 - NO				CODE NO-TAX EXEMP. STATE CODE	
SIGNATURE OR OTHER AUTHENTICATION											
[Signature]											

05/10/18/20

PERIODIC STEP INCREASE CERTIFICATION

CONFIDENTIAL
(When Filled In)

U. S. GOVERNMENT PRINTING OFFICE: 1954-280090

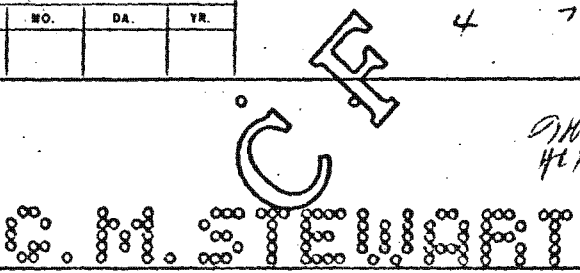
1. Agency and organizational designations					2. Payroll period		3. Step No.		4. SR No.		
5. Employee's name (and social security account number when appropriate)					6. Grade and salary						
PAYROLL CHANGE DATA											
	BASE PAY	OVERTIME		GROSS PAY	RET.	FEDERAL TAX	BOND	F. L. C. A.	STATE TAX	GROUP LIFE INS.	NET PAY
7. Previous normal											
8. New normal											
9. Pay this period											
10. Remarks					11. Appropriation(s)			12. Prepared by			
					SR 9			DTS 3 May 56			
								13. Audited by			
<input type="checkbox"/> Periodic step-increase <input type="checkbox"/> Pay adjustment <input type="checkbox"/> Other step-increase											
14. Effective date	15. Date last equivalent increase	16. Old salary rate	17. New salary rate	18. Release from military service							
15 Jul 56	16 Jan 55	\$10,320	\$10,535	XXXXXXXXXXXXXXXXXXXX SERVICE AND CONDUCT ARE SATISFACTORY (Signature or other authentication)							
19. LWOP data (Fill in appropriate spaces covering LWOP during following periods)					<input type="checkbox"/> No excess LWOP. Total excess LWOP					(Check applicable box in case of excess LWOP) <input type="checkbox"/> No excess LWOP. Total excess LWOP	
										4 SEP 1956 Initials of Clerk	
STANDARD FORM NO. 1126- Revised Form prescribed by Comp. Gen., U. S. October 26, 1954, General Regulations No. 102											
CONFIDENTIAL PAYROLL CHANGE SLIP — PERSONNEL COPY											

IN ACCORDANCE WITH THE PROVISIONS OF P. L. 86-568 AND DCI MEMO DATED 1 AUGUST 1956, SALARY IS ADJUSTED AS FOLLOWS EFFECTIVE 10 JULY 1960.

SD	NAME	SERIAL	ORGN	GR-ST	OLD SALARY	NEW SALARY
DI	[Redacted]	506102	48 40	GS-14 4	\$12,075	\$12,990

/S/ EMMETT D. ECHOLS
DIRECTOR OF PERSONNEL

SECRET
(WHEN FILLED IN)

1. EMP. SERIAL NO. 506102		2. NAME [REDACTED]			3. ASSIGNED ORGAN. DOP/SR 10		4. FUNDS UV		5. ALLOTMENT		
6. OLD SALARY RATE					7. NEW SALARY RATE						
GRADE	STEP	SALARY	LAST EFFECTIVE DATE			GRADE	STEP	SALARY	EFFECTIVE DATE		
			NO.	DA.	YR.				NO.	DA.	YR.
GS 14	3	\$11,835	01	12	58	GS 14	4	\$12,075	07	12	59
TO BE COMPLETED BY THE OFFICE OF THE COMPTROLLER											
8. CHECK ONE <input type="checkbox"/> NO EXCESS LWOP <input type="checkbox"/> EXCESS LWOP						9. NUMBER OF NCGRS LWOP					
IF EXCESS LWOP, CHECK FOLLOWING: <input type="checkbox"/> IN PAY STATUS AT END OF WAITING PERIOD <input type="checkbox"/> IN LWOP STATUS AT END OF WAITING PERIOD						10. INITIALS OF CLERK			11. AUDITED BY		
TO BE COMPLETED BY THE OFFICE OF PERSONNEL											
12. PROJECTED SALARY RATE AND EFFECTIVE DATE						13. REMARKS					
GRADE	STEP	SALARY	NO.	DA.	YR.	4 742 DOP 8/5/59 HEF 7/31/59					
14. AUTHENTICATION											
											
PERIODIC STEP INCREASE - AUTHENTICATION											

FORM NO. 560a
1 MAR. 58

SECRET

PERSONNEL FOLDER (4)

SECRET

GENERAL SCHEDULE SALARY INCREASE RETROACTIVELY EFFECTIVE
12 JANUARY 1958 AUTHORIZED BY P. L. 85 - 462 AND DCI
DIRECTIVE. SALARY AS OF 13 JUNE 1958 ADJUSTED AS FOLLOWS

NAME	SERIAL	GRADE-STEP	OLD SALARY	NEW SALARY
[REDACTED]	506102	GS-14-3	\$10,750	\$11,835

GORDON M. STEWART
/S/ DIRECTOR OF PERSONNEL

SECRET

SECRET
(WHEN FILLED IN)

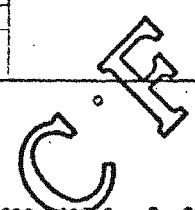
1. EMP. SERIAL NO. 506102		2. NAME [REDACTED]			3. ASSIGNED ORGAN. DDP/SR 8		4. FUNDS UV		5. ALLOCATION		
6. OLD SALARY RATE						7. NEW SALARY RATE					
GRADE	STEP	SALARY	LAST EFFECTIVE DATE			GRADE	STEP	SALARY	EFFECTIVE DATE		
			MO.	DA.	YR.				MO.	DA.	YR.
14	2	\$10,535	07	15	56	14	3	\$10,750	01	12	58
REMARKS											
CERTIFICATION											
I CERTIFY THAT THE SERVICE AND CONDUCT OF THE ABOVE NAMED EMPLOYEE ARE SATISFACTORY.											
TYPED, OR PRINTED, NAME OF SUPERVISOR BELIC, GEORGE				DATE 15 Jan 1958		SIGNATURE OF SUPERVISOR <i>George N Belic</i>					
PERIODIC STEP INCREASE - CERTIFICATION											

FORM NO. 560
1 MAR 58

SECRET

PERSONNEL FOLDER (4)

SECRET
(WHEN FILLED IN)

1. EMP. SERIAL NO. 506102		2. NAME [REDACTED]			3. ASSIGNED ORGAN. DDP/SR		4. FUNDS UV		5. ALLOCATION		
6. OLD SALARY RATE						7. NEW SALARY RATE					
GRADE	STEP	SALARY	LAST EFFECTIVE DATE			GRADE	STEP	SALARY	EFFECTIVE DATE		
			MO.	DA.	YR.				MO.	DA.	YR.
14	2	\$10,535	07	15	56	14	3	\$10,750	01	12	58
TO BE COMPLETED BY THE OFFICE OF COMPTROLLER											
9. CHECK ONE <input type="checkbox"/> NO EXCESS LWOP <input type="checkbox"/> EXCESS LWOP						9. NUMBER OF HOURS LWOP					
IF EXCESS LEAVE LWOP, CHECK FOLLOWING: <input type="checkbox"/> IN PAY STATUS AT END OF WAITING PERIOD <input type="checkbox"/> IN LWOP STATUS AT END OF WAITING PERIOD						10. INITIALS OF CLERK			11. AUDITED BY		
TO BE COMPLETED BY THE OFFICE OF PERSONNEL											
12. PROJECTED SALARY RATE AND EFFECTIVE DATE						13. REMARKS					
GRADE	STEP	SALARY	MO.	DA.	YR.						
14. AUTHENTICATION											
											
PERIODIC STEP INCREASE - AUTHENTICATION											

SECRET

PERSONNEL FOLDER (4)

SECRET

STANDARD FORM 52 PLANNED BY THE U. S. CIVIL SERVICE COMMISSION GENERAL REG. - FEDERAL PERSONNEL MANAGEMENT SYSTEM		UNVOUCHERED	
REQUESTING OFFICE: Fill in items 1 through 12 and A through D except 6B and 7 unless otherwise instructed. If applicable, obtain resignation and fill in separation data on reverse.			
1. NAME (Mr., Miss, Mrs. - One given name, initials, and surname)		2. DATE OF BIRTH	4. DATE OF REQUEST
[Redacted]		20 Jan. 1924	26 Sept. '56
3. NATURE OF ACTION REQUESTED: A. PERSONNEL (Specify whether appointment, promotion, separation, etc.)		6. EFFECTIVE DATE A. PROPOSED	7. U.S. OR OTHER LEGAL AUTHORITY
REASSIGNMENT			
B. POSITION (Specify whether establish, change grade or title, etc.)		B. APPROVED: 21 27	
FROM - Area Ops Officer BCF-189-14 GS-0136.01-14 \$10,535.00 p.a.	8. POSITION TITLE AND NUMBER 9. SERVICE GRADE AND SALARY 10. ORGANIZATIONAL DESIGNATIONS 11. HEADQUARTERS	TO - Area Ops Officer BCF-189-14 GS-0136.01-14 \$10,535.00 p.a. DDP/SR Far East Area [Redacted]	
<input type="checkbox"/> FIELD <input type="checkbox"/> DEPARTMENTAL	<input type="checkbox"/> FIELD OR DEPARTMENTAL	<input checked="" type="checkbox"/> FIELD <input type="checkbox"/> DEPARTMENTAL	(D)
A. REMARKS (Use reverse if necessary)			
RE-SLOTTING FOR NEW APPROVED T/O.			
B. REQUESTED BY Robert D. Lovelace		D. REQUEST APPROVED BY	
C. FOR ADDITIONAL INFORMATION CALL (Name and telephone extension)		Signature:	
[Redacted] Ext. 4407		Title:	
13. VETERAN PREFERENCE		14. POSITION CLASSIFICATION ACTION	
NONE WWII OTHER 5 PT. 10 POINT DISAB. OTHER		NEW VICE I. A. REAL	
15. SEX M	16. APPROPRIATION FROM: 7-3400-55-015 TO: 7-3400-55-015	17. SUBJECT TO C. S. RETIREMENT ACT (YES-NO) Yes	18. DATE OF APPOINTMENT AFFIDAVIT (ACCESSIONS ONLY) SD: DI <input type="checkbox"/> CLAIMED <input type="checkbox"/> PROVED STATE:
20. STANDARD FORM 50 REMARKS			
[Redacted] R.A. Skelton, 12/1/56 2 OCT 56			
21. CLEARANCES		INITIAL OR SIGNATURE	DATE
A.		[Signature]	11 OCT 1956
B. CEIL. OR POS. CONTROL			
C. CLASSIFICATION			
D. PLACEMENT OR ENPL.		743	10-9
E.			
[Redacted] per 743 mar. 9 Oct '56			

USED IN LIEU OF SF 50
NOTIFICATION OF PERSONNEL ACTION

POSTED
11 OCT 1956
[Signature]

Agency and organizational designations		2. Pay roll		3. Sheet No. 5-3600-20		4. Slip No.	
5. Employee's name (and social security number when appropriate)		6. Grade and salary GS-13 \$8360.00					
PAY ROLL CHANGE DATA							
	BASE PAY	OVERTIME		GROSS PAY	RET.	TAX	NET PAY
7. Previous period							
8. New period							
9. Pay this period							
10. Remarks <i>5 8360</i> ADJUSTED TO: \$8360.00 ADJUSTED TO GRADE GS-13 PERMANENT TO DCI DIRECTIVE				11. Appropriation(s) SR 7		12. Prepared by NZ 9 Nov 54	
<input checked="" type="checkbox"/> Periodic step increase <input type="checkbox"/> Pay adjustment <input type="checkbox"/> Other step increase							
14. Effective date 2 Jan 55	15. Date last equivalent increase 5 Jul 53	16. Old salary rate \$8360.00	17. New salary rate \$8560.00	18. Performance rating is satisfactory or better.			
19. LWOP date (fill in appropriate spaces covering LWOP during following periods):				<input type="checkbox"/> No excess LWOP. Total excess \$0.00 <input type="checkbox"/> Excess LWOP. Total excess \$0.00			
STANDARD FORM NO. 1172d—Revised Form prescribed by Comp. Gen., U. S. Nov. 8, 1950, General Regulations No. 102				PAY ROLL CHANGE SLIP—PERSONNEL COPY			

CONFIDENTIAL

CENTRAL INTELLIGENCE AGENCY

NOTIFICATION OF PERSONNEL ACTION

rvs

1. NAME (MR., MISS, MRS., OR MS. GIVE NAME, INITIALS, AND SURNAME) 		2. DATE OF BIRTH 20 Jan 1924	3. JOURNAL OR ACTION NO.	4. DATE 19 Jan. 1955
This is to notify you of the following action affecting your employment:				
5. NATURE OF ACTION (USE STANDARD TERMINOLOGY) PROMOTION (ASSIGNMENT)*		6. EFFECTIVE DATE B.O.B. 16 Jan 1955	7. CIVIL SERVICE OR OTHER LEGAL AUTHORITY 50 USCA 403 J	
FROM		TO		
Area Ops Officer (Br. Ch) EC-171-13 GS-0136.01-13 \$3560.00 per annum DDP/ER SR/5 Washington, D. C.		8. POSITION TITLE Area Ops Officer BCF-189-14	GS-0136.01-14 \$9600.00 per annum	
9. SERVICE, SERIES, GRADE, SALARY		10. ORGANIZATIONAL DESIGNATIONS 		
11. HEADQUARTERS		12. FIELD OR DEPT'L 		
<input type="checkbox"/> FIELD <input checked="" type="checkbox"/> DEPARTMENTAL		<input checked="" type="checkbox"/> FIELD <input type="checkbox"/> DEPARTMENTAL		
13. VETERAN'S PREFERENCE NONE <input type="checkbox"/> 5-YR <input type="checkbox"/> 10-YR <input checked="" type="checkbox"/> 15-YR <input type="checkbox"/> 20-YR <input type="checkbox"/> DISAB. OTHER <input type="checkbox"/>		14. POSITION CLASSIFICATION ACTION RES <input type="checkbox"/> TITLE <input type="checkbox"/> P. <input type="checkbox"/> SER. <input type="checkbox"/> JD-DT ED-55		
15. SEX <input checked="" type="checkbox"/> M <input type="checkbox"/> F	16. APPROPRIATION FROM: 5-3400-20 TO: 5-3400-55-035	17. SUBJECT TO C. S. RETIREMENT ACT (YES-NO) Yes	18. DATE OF APPOINTMENT AFFIDAVIT (ACCESSIONS ONLY)	19. LEGAL RESIDENCE <input type="checkbox"/> CLAIMED <input type="checkbox"/> PROVED STATE: MI.
20. REMARKS: This action is subject to all applicable laws, rules, and regulations and may be subject to investigation and approval by the United States Civil Service Commission. The action may be corrected or canceled if not in accordance with all requirements.				
*This action amends Item #9, on the "from" side, on Notification dated 11 Jan. 1955, to show the correct salary, previously shown as \$3360.00 per annum.				
Subject to approved medical clearance prior to being sent overseas.				
"Transfer TO Unvouchered funds FROM Vouchered funds."				
my 1/20/55				
21. SIGNATURE AND TITLE Special Agent in Charge Special Agent in Charge		22. SIGNATURE AND TITLE Special Agent in Charge Special Agent in Charge		

CONFIDENTIAL

CENTRAL INTELLIGENCE AGEN

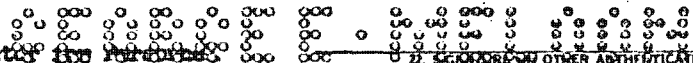
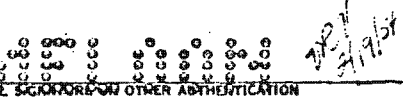
NOTIFICATION OF PERSONNEL ACTION Conc. 6 Jan. 1955 rva

1. NAME (MR., MISS, MRS.—LAST GIVEN NAME, INITIALS, AND SURNAME)		2. DATE OF BIRTH	3. JOURNAL OR ACTION NO.	4. DATE
		30 Jan. 1924		11 Jan. 1955
This is to notify you of the following action affecting your employment:				
5. NATURE OF ACTION (USE STANDARD TERMINOLOGY)		6. EFFECTIVE DATE	7. CIVIL SERVICE OR OTHER LEGAL AUTHORITY	
PROMOTION		B.O.B. 16 Jan 1955	50 USCA 403 J	
FROM		TO		
Area Ops Officer (Br. Ch) EC-171-13 GS-0136.01-13 \$2360.00 per annum Yo 60 DDP/SR SR/5 Washington, D. C.		8. POSITION TITLE	Area Ops Officer ECF-189-14 GS-0136.01-14 \$2960.00 per annum DDP/SR Far East Area	
9. SERVICE, SERIES, GRADE, SALARY		10. ORGANIZATIONAL DESIGNATIONS		
11. HEADQUARTERS		12. FIELD OR DEPT'L		
<input type="checkbox"/> FIELD <input checked="" type="checkbox"/> DEPARTMENTAL		<input checked="" type="checkbox"/> FIELD <input type="checkbox"/> DEPARTMENTAL		
13. VETERAN'S PREFERENCE		14. POSITION CLASSIFICATION ACTION		
NONE <input type="checkbox"/> WWI <input type="checkbox"/> OTHER <input type="checkbox"/> S-PT. <input checked="" type="checkbox"/> 10-POINT <input type="checkbox"/>		NEW <input type="checkbox"/> VICE <input type="checkbox"/> I. A. <input type="checkbox"/> REAL <input type="checkbox"/>		
		SD-FI		
15. SEX	16. RACE	17. APPROPRIATION		18. SUBJECT TO C. S. RETIREMENT ACT (YES/NO)
M	W	FROM: 5-3400-20 TO: 5-3400-55-015		Yes
		19. DATE OF APPOINTMENT AFFIDAVITS (ACQUISITIONS ONLY)		20. LEGAL RESIDENCE
				<input type="checkbox"/> CLAIMED <input type="checkbox"/> PROVED STATE: Md.
21. REMARKS: This action is subject to all applicable laws, rules, and regulations and may be subject to investigation and approval by the United States Civil Service Commission. The action may be corrected or canceled if not in accordance with all requirements.				
Subject to approved medical clearance prior to being sent overseas.				
"Transfer TO Unvouchered funds FROM Vouchered funds."				
<div style="border: 1px solid black; padding: 5px; display: inline-block;"> RECEIVED JAN 17 1955 </div>				
ENTRANCE PERFORMANCE RATING:				
Deputy Assistant Director for Personnel				
22. SIGNATURE OF OTHER AUTHORITY				

4. PERSONNEL FOLDER COPY


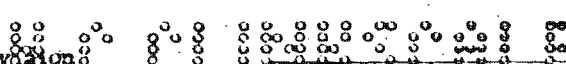
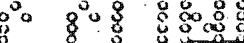
CENTRAL INTELLIGENCE AGENCY

NOTIFICATION OF PERSONNEL ACTION

1. NAME (MR.-MISS.-MRS.-ONE GIVEN NAME, INITIAL(S), AND SURNAME)		2. DATE OF BIRTH	3. JOURNAL OR ACTION NO.	4. DATE
		20 Jan. 54		16 Feb. 54
<i>This is to notify you of the following action affecting your employment:</i>				
5. NATURE OF ACTION (USE STANDARD TERMINOLOGY)		6. EFFECTIVE DATE	7. CIVIL SERVICE OR OTHER LEGAL AUTHORITY	
Reassignment		28 Feb. 54	50 DECA 603 J	
FROM		TO		
Deputy Chief (IO) DC 190-13		8. POSITION TITLE	Area Ops. Officer (Br. Ch) DC171-13	
GS-132-13		9. SERVICE, SERIES, GRADE, SALARY	GS-0136.G1-13 \$8360.00 per annum	
BR-5 (Far East Branch) Office of the Chief		10. ORGANIZATIONAL DESIGNATIONS	DDP/BR BR-5	
		11. HEADQUARTERS	Washington, D. C.	
<input type="checkbox"/> FIELD	<input type="checkbox"/> DEPARTMENTAL	12. FIELD OR DEPT'L	<input type="checkbox"/> FIELD	<input checked="" type="checkbox"/> DEPARTMENTAL
13. VETERAN'S PREFERENCE		14. POSITION CLASSIFICATION ACTION		
NONE	WWII	OTHER	5-PT.	10-POINT
				DISAB. OTHER
			<input checked="" type="checkbox"/>	
				CD-FI
15. SEX	16. RACE	17. APPROPRIATION		18. SUBJECT TO C. 5. RETIREMENT ACT (YES-NO)
M	W	FROM: 4-3400-20 TO: 6-3400-20		yes
				19. DATE OF APPOINTMENT AFFIDAVITS (ACCESSIONS ONLY)
				20. LEGAL RESIDENCE <input type="checkbox"/> CLAIMED <input type="checkbox"/> PROVED STATE:
21. REMARKS: This action is subject to all applicable laws, rules, and regulations and may be subject to investigation and approval by the United States Civil Service Commission. The action may be corrected or canceled if not in accordance with all requirements.				
ENTRANCE PERFORMANCE RATING: 				
Deputy Assistant Director for Personnel 				
22. SIGNATURE OR OTHER AUTHENTICATION				

CENTRAL INTELLIGENCE AGENCY

NOTIFICATION OF PERSONNEL ACTION

1. NAME (MR.—MRS.—OR, GIVER NAME, INITIAL(S), AND SURNAME)		2. DATE OF BIRTH	3. JOURNAL OR ACTION NO.	4. DATE																							
		20 Jan. 24		3 July 53																							
This is to notify you of the following action affecting your employment:																											
5. NATURE OF ACTION (USE STANDARD TERMINOLOGY)		6. EFFECTIVE DATE	7. CIVIL SERVICE OR OTHER LEGAL AUTHORITY																								
Promotion		5 July 53	Sch. A-6.116(b)																								
FROM		TO																									
Deputy Chief I. O. BC-190-12		Deputy Chief I. O. BC-190-13																									
GS-132-12 \$7040.00 per annum		GS-132-13 \$8360.00 per annum																									
DDP/SR Division SR-5 Far East Office of the Chief		DDP/SR Division SR-5 Far East Office of the Chief																									
Washington, D. C.		Same																									
<input type="checkbox"/> FIELD <input checked="" type="checkbox"/> DEPARTMENTAL		<input type="checkbox"/> FIELD <input checked="" type="checkbox"/> DEPARTMENTAL																									
13. VETERAN'S PREFERENCE		14. POSITION CLASSIFICATION ACTION																									
<table border="1"> <tr> <td>NONE</td> <td>WWI</td> <td>OTHER</td> <td>5-PT.</td> <td>15-POINT</td> </tr> <tr> <td></td> <td>X</td> <td></td> <td>X</td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td>DISAB.</td> <td>OTHER</td> </tr> </table>		NONE	WWI	OTHER	5-PT.	15-POINT		X		X					DISAB.	OTHER	<table border="1"> <tr> <td>NEW</td> <td>VICE</td> <td>I. A.</td> <td>REAL.</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> </table>			NEW	VICE	I. A.	REAL.				
NONE	WWI	OTHER	5-PT.	15-POINT																							
	X		X																								
			DISAB.	OTHER																							
NEW	VICE	I. A.	REAL.																								
15. SEX <input checked="" type="checkbox"/> M <input type="checkbox"/> F		17. APPROPRIATION		20. LEGAL RESIDENCE																							
16. RACE <input checked="" type="checkbox"/> W <input type="checkbox"/> N		FROM: 3400-20 TO: Same		<input type="checkbox"/> CLAIMED <input type="checkbox"/> PROVED																							
		18. SUBJECT TO C. S. RETIREMENT ACT (Y/N) Yes		STATE:																							
19. DATE OF APPOINTMENT AFFIDAVITS (ACCESSIONS ONLY)																											
21. REMARKS: This action is subject to all applicable laws, rules, and regulations and may be subject to investigation and approval by the United States Civil Service Commission. The action may be corrected or canceled if not in accordance with all requirements.																											
																											
ENTRANCE PERFORMANCE RATING: 																											
Acting Chief, Personnel Division 																											

CENTRAL INTELLIGENCE AGENCY

NOTIFICATION OF PERSONNEL ACTION

1. NAME (MR. — MISS — MRS. — ONE GIVEN NAME, INITIAL(S), AND SURNAME) [Redacted]		2. DATE OF BIRTH 20 Jan 24	3. JOURNAL OR ACTION NO. F510	4. DATE 16 Feb 52
<i>This is to notify you of the following action affecting your employment:</i>				
5. NATURE OF ACTION (USE STANDARD TERM ABBREVIATIONS) Reassignment		6. EFFECTIVE DATE 17 Feb 52	7. CIVIL SERVICE OR OTHER LEGAL AUTHORITY Schedule A-6, 116(b)	
FROM		TO		
Operations Officer GS-12-132 \$7,400.00 p. a.		Operations Officer GS-12-132 \$7,040.00 p. a.		
OPC FE FR-3 Washington, D. C.		OPC EE EE-4 Great Russian Section Washington, D. C.		
<input type="checkbox"/> FIELD <input checked="" type="checkbox"/> DEPARTMENTAL		<input type="checkbox"/> FIELD <input checked="" type="checkbox"/> DEPARTMENTAL		
13. VETERAN'S PREFERENCE		14. POSITION CLASSIFICATION ACTION		
NONE <input type="checkbox"/> 10. POINT DISAB. <input type="checkbox"/> OTHER <input type="checkbox"/> 11. POINT DISAB. <input type="checkbox"/> OTHER <input type="checkbox"/>		NEW <input type="checkbox"/> VET <input type="checkbox"/> S.A. <input type="checkbox"/> REAL <input type="checkbox"/> DE 9845 1/17/52		
15. SEX <input checked="" type="checkbox"/> M <input type="checkbox"/> W	16. RACE	17. APPROPRIATION FROM 2123900 TO 3011	18. SUBJECT TO C. S. RETIREMENT ACT (YES — NO) <input checked="" type="checkbox"/> YES	19. DATE OF APPOINTMENT AFFIDAVIT (ACCESSIONS ONLY)
				20. LEGAL RESIDENCE <input checked="" type="checkbox"/> CLAIMED <input type="checkbox"/> PROVED STATE: WA
21. REMARKS: THIS ACTION IS SUBJECT TO ALL APPLICABLE LAWS, RULES, AND REGULATIONS AND MAY BE SUBJECT TO INVESTIGATION AND APPROVAL BY THE UNITED STATES CIVIL SERVICE COMMISSION. THE ACTION MAY BE CORRECTED OR CANCELLED IF NOT IN ACCORDANCE WITH ALL REQUIREMENTS. (S-LEO)				
ENTRANCE EFFICIENCY RATING:		22. SIGNATURE OR OTHER AUTHENTICATION [Redacted Signature]		

CENTRAL INTELLIGENCE AGENCY

NOTIFICATION OF PERSONNEL ACTION (hr)

1. NAME (MR. MISS - MRS. - USE GIVEN NAME, INITIALS, AND SURNAME)		2. DATE OF BIRTH	3. JOURNAL OR ACTION NO.	4. DATE
[Redacted]		20 Jan. 1924	9930	18 Jan. 58
This is to notify you of the following action affecting your employment:				
5. NATURE OF ACTION (USE STANDARD TERMINOLOGY)		6. EFFECTIVE DATE	7. CIVIL SERVICE OR OTHER LEGAL AUTHORITY	
Promotion		20 Jan. 58	Conduct 2-6.116(b)	
FROM		TO		
Intelligence Officer GS-11		Operations Officer GS-12		
GS-11-132 \$5940.00 per annum		GS-12-132 \$7040.00 per annum		
8. SERVICE SERIES, GRADE, SALARY		9. SERVICE SERIES, GRADE, SALARY		
OFC FE FE-3 Washington, D.C.		OFC FE FE-3 Washington, D.C.		
10. ORGANIZATIONAL DESIGNATIONS		11. HEADQUARTERS		
[Redacted]		[Redacted]		
12. FIELD OR DEPT'L		12. FIELD OR DEPT'L		
<input type="checkbox"/> FIELD <input checked="" type="checkbox"/> DEPARTMENTAL		<input type="checkbox"/> FIELD <input checked="" type="checkbox"/> DEPARTMENTAL		
13. VETERAN'S PREFERENCE		14. POSITION CLASSIFICATION ACTION		
NONE <input type="checkbox"/> 10% <input type="checkbox"/> 5% <input type="checkbox"/> 3% <input type="checkbox"/> 1% <input type="checkbox"/> DISAB. <input type="checkbox"/> OTHER <input type="checkbox"/>		NEW <input type="checkbox"/> VICY <input type="checkbox"/> S.A. <input checked="" type="checkbox"/> REAL <input type="checkbox"/>		
15. SEX <input checked="" type="checkbox"/> M <input type="checkbox"/> F		16. RACE <input checked="" type="checkbox"/> W <input type="checkbox"/> O		17. APPROPRIATION FROM 2123900 TO 2017
18. SUBJECT TO C. 5. RETIREMENT ACT (YES - NO)		19. DATE OF APPOINTMENT AFFIDAVIT (ACCESSIONS ONLY)		20. LEGAL RESIDENCE <input checked="" type="checkbox"/> CLAIMED <input type="checkbox"/> PROVED STATE Maryland
yes		1/17/58		
21. REMARKS: THIS ACTION IS SUBJECT TO ALL APPLICABLE LAWS, RULES, AND REGULATIONS AND MAY BE SUBJECT TO INVESTIGATION AND APPROVAL BY THE UNITED STATES CIVIL SERVICE COMMISSION. THE ACTION MAY BE CORRECTED OR CANCELLED IF NOT IN ACCORDANCE WITH ALL REQUIREMENTS.				
(617)				
[Redacted]				
[Redacted]				
ENTRANCE EFFICIENCY RATING: [Redacted]				
Personnel Division				
22. SIGNATURE OR OTHER AUTHENTICATION				

STANDARD FORM 50
OCTOBER 1989
PROBULGATED BY
U. S. CIVIL SERVICE COMMISSION
CHAPTER 81, FEDERAL PERSONNEL MANUAL

CENTRAL INTELLIGENCE AGENCY

NOTIFICATION OF PERSONNEL ACTION

(a1)

1. NAME (MR.-MISS-MRS.-ONE GIVEN NAME, INITIALS, AND SURNAME)		2. DATE OF BIRTH	3. JOURNAL OR ACTION NO.	4. DATE
[Redacted]		20 Jan. 1924	#5729	23 April 1951
5. NATURE OF ACTION (USE STANDARD TERMINOLOGY)				
Transfer and Promotion FROM				
6. EFFECTIVE DATE		7. CIVIL SERVICE OR OTHER LEGAL AUTHORITY		
29 April 1951		Schedule A-6, 116(b)		
8. POSITION TITLE		Intelligence Officer, GS-11		
Intelligence Officer, GS-9				
9. SERVICE, SERIES, GRADE, SALARY		GS-11-132 \$5400.00 per. annua.		
GS-9-132 \$4600.00 per. annua. Bu.#2974				
10. ORGANIZATIONAL DESIGNATIONS		OPC FE FE-3		
OPC FE FE-3 Japan Section				
11. HEADQUARTERS		Washington, D. C.		
Washington, D. C.				
12. FIELD OR DEPT'L		FIELD		
FIELD		DEPARTMENTAL		
13. VETERAN'S PREFERENCE		14. POSITION CLASSIFICATION ACTION		
NONE WWII OTHER 5-PT. 10-POINT DISAB. OTHER		NEW VICE I. A. REAL		
		Bu.#2996 COA3032 6/2/50		
15. SEX		16. FROM: TO:		17. APPROPRIATION
		2115900 841-101		
		18. SUBJECT TO C. S. RETIREMENT ACT (YES-NO)		19. DATE OF APPOINTMENT OF AFFIDAVITS (ACCESSIONS ONLY)
		YES		
				20. CLAIMED PROVED STATE:
				MD
21. REMARKS: This action is subject to all applicable laws, rules, and regulations and may be subject to investigation and approval by the United States Civil Service Commission. The action may be corrected or canceled if not in accordance with all requirements.				
(778)				
Pursuant to DCI DIRECTIVE				
5740				
ENTRANCE EFFICIENCY RATING:				
22. SIGNATURE AND AUTHENTICATION				
[Redacted Signature]				

UR R

12

STANDARD FORM 50 (8 PARTS)
REVISED 1-4-48
PUBLISHED BY
CHAPTER 53, FEDERAL PERSONNEL MANUAL
U. S. CIVIL SERVICE COMMISSION

CENTRAL INTELLIGENCE AGENCY

NOTIFICATION OF PERSONNEL ACTION

P.C. 1/19/51
(ml)

1. NAME (MR. - MISS - MRS. - ONE GIVEN NAME, INITIALS, AND SURNAME)		2. DATE OF BIRTH	3. JOURNAL OR ACTION NO.	4. DATE
[Redacted]		20 Jan. 1924	4998	19 Feb. 1951
This is to notify you of the following action affecting your employment:				
5. NATURE OF ACTION (USE STANDARD TERMINOLOGY)		6. EFFECTIVE DATE	7. CIVIL SERVICE OR OTHER LEGAL AUTHORITY	
Exempted Appointment		19 Feb. 1951	Schedule A-6.116(a)	
FROM		TO		
8. POSITION TITLE		Intelligence Officer, GS-9		
9. SERVICE, SERIES, GRADE, SALARY		GS-9-132-\$4600.00 per. annum.		
10. ORGANIZATIONAL DESIGNATIONS		OPC FB FK-3, Japan Section		
11. HEADQUARTERS		Washington, D. C.		
12. FIELD OR DEPT'L		12. FIELD OR DEPT'L		
13. VETERAN'S PREFERENCE		14. POSITION CLASSIFICATION ACTION		
NONE <input type="checkbox"/> WWI <input type="checkbox"/> OTHER <input type="checkbox"/> 5-PT. <input type="checkbox"/> 10-POINT <input type="checkbox"/> DISAB. <input type="checkbox"/> OTHER <input type="checkbox"/>		NEW <input type="checkbox"/> VICE <input type="checkbox"/> P.A. <input type="checkbox"/> REAL <input type="checkbox"/> Du. #2974 CBC# 3051 6/2/49		
15. SEX <input checked="" type="checkbox"/> M <input type="checkbox"/> F	16. RACE <input checked="" type="checkbox"/> W <input type="checkbox"/> O	17. APPROPRIATION	18. SUBJECT TO C. S. RETIREMENT ACT (YES--NO)	19. DATE OF APPOINTMENT AFFIDAVITS (ACCESSIONS ONLY)
		FROM: 2115900 TO: 041-101	Yes	19 Feb. 1951
20. LEGAL RESIDENCE		20. LEGAL RESIDENCE		
STATE: Md.		<input type="checkbox"/> CLAIMED <input type="checkbox"/> PROVED		
21. REMARKS: THIS ACTION IS SUBJECT TO ALL APPLICABLE LAWS, RULES, AND REGULATIONS AND MAY BE SUBJECT TO INVESTIGATION AND APPROVAL BY THE UNITED STATES CIVIL SERVICE COMMISSION. THE ACTION MAY BE CORRECTED OR CANCELLED IF NOT IN ACCORDANCE WITH ALL REQUIREMENTS.				
Trial period has been completed.				
ENTRANCE EFFICIENCY RATING:		Personnel Division [Signature]		
		22. SIGNATURE OR OTHER AUTHENTICATION [Signature]		

4. PERSONNEL FOLDER COPY

SECRET

CONFIDENTIAL FUNDS PERSONNEL ACTION		
NAME		DATE 9 January 1951
NATURE OF ACTION	Resignation	EFFECTIVE DATE <i>16 Feb 1951</i>
	FROM	TO
TITLE	Intelligence Officer V	
GRADE AND SALARY	GS-9, \$4600 p/a	
OFFICE	OPC	
DIVISION	FE	
BRANCH	FE-3 Japan Section	
OFFICIAL STATION		
QUALIFICATIONS	APPROVAL	EXECUTIVE
	Chief, FE Division	
CLASSIFICATION	PERSONNEL OFFICER	
POST DIFFERENTIAL AUTHORIZED IN ACCORDANCE WITH AGENCY REGULATIONS		YES <input type="checkbox"/> NO <input type="checkbox"/>
DATE OF OFFICE AND NO STRIKE AFFIDAVIT EXECUTED ON _____		
SECURITY CLEARED ON _____		
OVERSEAS AGREEMENT SIGNED _____		
ENTERED ON DUTY _____		
SIGNATURE OF AUTHENTICATING OFFICER		
REMARKS:		
S-49 FE-39 JREDICT		
Transfer leave to unvouchered funds.		
<i>JP</i>		
<i>-not due US for travel work</i>		

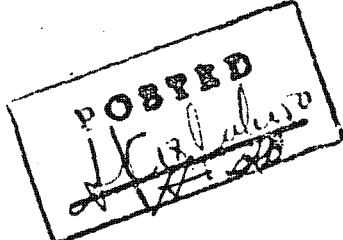
SECRET

CONFIDENTIAL FUNDS PERSONNEL ACTION		
NAME		DATE 7 September 1950
NATURE OF ACTION Promotion		EFFECTIVE DATE 1 October 1950
	FROM	TO
TITLE	Intelligence Assistant	Intelligence Assistant <i>Officer</i> ✓
GRADE AND SALARY	GS-7 \$3825 p/a	GS-9 \$4600 p/a
OFFICE	OIC	OIC
DIVISION	FE	FE
BRANCH	FE 3	FE 3
OFFICIAL STATION		
QUALIFICATIONS	PERSONNEL OFFICER	EXECUTIVE
CLASSIFICATION	PERSONNEL OFFICER	
POST DIFFERENTIAL AUTHORIZED IN ACCORDANCE WITH AGENCY REGULATIONS		YES <input type="checkbox"/> NO <input type="checkbox"/>
DATE OF OFFICE AND NO STRIKE AFFIDAVIT EXECUTED ON _____		
SECURITY CLEARED ON _____		
OVERSEAS AGREEMENT SIGNED _____		
ENTERED ON DUTY _____		
SIGNATURE OF AUTHENTICATING OFFICER _____		
REMARKS: Employee EOD with CIA 20 Nov 49 as GS-7 130 Charged to FE-11, JSDICT, Position No. ⁴⁹ X, Japan <i>BPD H</i> <i>JL</i>		

SECRET

CONFIDENTIAL

RESTRICTED

ENTRANCE ON DUTY RECORD		DATE 18 July 1950	
TO: OPC		BUILDING "X"	ROOM 1044
FROM: PERSONNEL OFFICER		EOD DATE 18 July 1950	
NAME OF EMPLOYEE [Redacted]			
POSITION TITLE Intelligence Assistant	GRADE GS-7	SALARY \$3325.00 per annum	
PAYROLL unvouchered funds	DUTY STATION [Redacted]		
DATE SECURITY CLEARED 10 June 1949	DATE OATH OF OFFICE ADMINISTERED 18 July 1950		
DATE PERMANENT IDENTIFICATION REQUESTED 18 July 1950	DATE FINGERPRINTED 18 July 1950		
DATE BRIEFED BY SECURITY 18 July 1950	DATE OF PHYSICAL EXAMINATION Not Applicable		
DATE 24 MONTH AGREEMENT SIGNED 18 July 1950			
EMPLOYEE'S EMERGENCY ADDRESS		[Redacted] (wife)	
EMPLOYEE'S LOCAL ADDRESS Silver Spring, Maryland Tele: ST 3953			
REMARKS: Same as above			
			
		SIGNATURE OF PERSONNEL OFFICER ROBERT S. RATTLES	

SECRET

CONFIDENTIAL FUNDS PERSONNEL ACTION

NAME: [Redacted]		DATE: 15 July 1950
NATURE OF ACTION: Resignation		EFFECTIVE DATE: 00 17 July 1950
	FROM:	TO:
TITLE:	Intelligence Assistant	
GRADE AND SALARY:	GS 7, \$3825 p/a	
OFFICE:	OPO	
DIVISION:	Operations	
BRANCH:	FED	
OFFICIAL STATION:	[Redacted]	
QUALIFICATIONS:	APPROVAL	
	FOR ASSISTANT DIRECTOR [Redacted]	EXECUTIVE
CLASSIFICATION:	PERSONNEL OFFICER <i>Robert J. [Redacted]</i>	
POST DIFFERENTIAL AUTHORIZED IN ACCORDANCE WITH AGENCY REGULATIONS		YES <input type="checkbox"/> NO <input type="checkbox"/>
A H OF OFFICE AND NO STRIKE AFFIDAVIT EXECUTED ON _____		
SECURITY CLEARED ON _____		
OVERSEAS AGREEMENT SIGNED _____		
ENTERED ON DUTY _____		
		SIGNATURE OF AUTHENTICATING OFFICER
REMARKS: <i>Subject to be entered on duty on unexpended funds in his true name of [Redacted]. The effective date of his true name appointment is 18 July 1950.</i>		
		<i>[Signature]</i> Authorized Certifying Officer

FORM NO. 57-1
NOV 1949

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SECRET

CONFIDENTIAL FUNDS PERSONNEL ACTION

NAME		DATE
NATURE OF ACTION		EFFECTIVE DATE
Exempted Appointment		7 November 1949 20 November 1949
	FROM	TO
TITLE		Intelligence Center GS-7
GRADE AND SALARY		GS-7, \$8225.00
OFFICE		CPC Ops Staff
BRANCH		FID Area III
DIVISION		50-11-1BEDICT
OFFICIAL STATION		
QUALIFICATIONS	APPROVAL	
	FOR ASSISTANT DIRECTOR	EXECUTIVE
CLASSIFICATION	PERSONNEL OFFICER	
	<i>[Signature]</i>	
POST DIFFERENTIAL AUTHORIZED IN ACCORDANCE WITH AGENCY REGULATIONS		
YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>		
DATE OF OFFICE AND NO STRIKE AFFIDAVIT EXECUTED ON 21 November 1949		
SECURITY CLEARED ON 10 June 1949		
OVERSEAS AGREEMENT SIGNED 21 November 1949		
ENTERED ON DUTY 20 November 1949		
WCG-07/05/53 CSECID - 11/10/49 WOT 11/16/49		
SIGNATURE OF AUTHENTICATING OFFICER		
REMARKS:		
Opendory Acknowledged 21 November 1949. <i>[Signature]</i> <div style="border: 1px solid black; padding: 5px; display: inline-block;"> IS VERIFIED BY <i>[Signature]</i> DATE 1-13-55 Prepared by <i>[Signature]</i> Authorized Contracting Officer </div>		

SECRET

SECRET
(When Filled In)

FITNESS REPORT					EMPLOYEE SERIAL NUMBER	
SECTION A					GENERAL	
1. NAME		2. DATE OF BIRTH	3. SEX	4. GRADE	5. SO	
[REDACTED]		20 Jan 24	M	GS-15	D	
6. OFFICIAL POSITION TITLE			7. OFF/DIV/BR OF ASSIGNMENT		8. CURRENT STATION	
Ops Off			DDP/EUR		[REDACTED]	
9. CHECK (X) TYPE OF APPOINTMENT				10. CHECK (X) TYPE OF REPORT		
<input checked="" type="checkbox"/>	CAREER	<input type="checkbox"/>	RESERVE	<input type="checkbox"/>	INITIAL	<input checked="" type="checkbox"/>
<input type="checkbox"/>	CAREER-PROVISIONAL (See instructions - Section C)	<input checked="" type="checkbox"/>	ANNUAL	<input type="checkbox"/>	REASSIGNMENT SUPERVISOR	<input type="checkbox"/>
<input type="checkbox"/>	SPECIAL (Specify):	<input type="checkbox"/>	SPECIAL (Specify):	<input type="checkbox"/>	REASSIGNMENT EMPLOYEE	<input type="checkbox"/>
11. DATE REPORT DUE IN O.P.				12. REPORTING PERIOD (From - to)		
31 May 1971				1 April 1970 to 31 March 1971		
SECTION B PERFORMANCE EVALUATION						
<u>U-Unsatisfactory</u>		Performance is unacceptable. A rating in this category requires immediate and positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.				
<u>M-Marginal</u>		Performance is deficient in some aspects. The reasons for assigning this rating should be stated in Section C and remedial actions taken or recommended should be described.				
<u>P-Proficient</u>		Performance is satisfactory. Desired results are being produced in the manner expected.				
<u>S-Strong</u>		Performance is characterized by exceptional proficiency.				
<u>O-Outstanding</u>		Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.				
SPECIFIC DUTIES						
List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised).						
1. [REDACTED] for the purpose of further developing access to station targets and appreciably [REDACTED]						RATING LETTER O
SPECIFIC DUTY NO. 2 Uses [REDACTED] to gain access to MHIARSH personnel and spot leads on eventual access and support-type assets directed against the local MHIARSH and TPFAS targets.						RATING LETTER S
SPECIFIC DUTY NO. 3 Develops and assesses MHIARSH officials with whom he has made contact as well as access prospects to the local MHIARSH and TPFAS targets.						RATING LETTER P
SPECIFIC DUTY NO. 4 Responds to various Station requirements including investigative work.						RATING LETTER S
SPECIFIC DUTY NO. 5 Reports on the above activities.						RATING LETTER P
SPECIFIC DUTY NO. 6						RATING LETTER
OVERALL PERFORMANCE IN CURRENT POSITION						
Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.						RATING LETTER S

SECRET

(When Filled In)

SECTION C

NARRATIVE COMMENTS

Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section B to provide basis for determining future personnel action. Manner of performance of managerial or supervisory duties and cost consciousness in the use of personnel, space, equipment and funds, must be commented on, if applicable. If extra space is needed to complete Section C, attach a separate sheet of paper.

During the period under review, Subject managed to gain [redacted]

[redacted] He did this without help from Headquarters or the Station. Such an achievement is a tribute to Subject's fluency in [redacted] his ability to write, his general scientific know-how and his good business sense.

[redacted] Subject's contribution to the Station operations in the MHIARSH and TPFAS fields against which he is targetted temporarily decreased somewhat. Subject continued, however, to maintain contact with three local MHIARSH officials and initiated contact with three others. He also continued to search for new leads to personalities in the priority areas assigned to him. Subject has the capability to call on local scientists or technicians of just about any nationality with the possible exception of TPFAS citizens. He has used this near-unique potential well.

Subject has had occasional difficulty switching from "professional" or intellectual subjects in his development of MHIARSH personalities or access prospects to more down-to-earth interests necessary --con't--

SECTION D

CERTIFICATION AND COMMENTS

1.

BY EMPLOYEE

I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT and D.

DATE

9 June 1971

SIGNATURE OF EMPLOYEE

/s/ Thomas B. CASASIN

2.

BY SUPERVISOR

MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION

16 months

IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION

DATE

OFFICIAL TITLE OF SUPERVISOR

TYPED OR PRINTED NAME AND SIGNATURE

Handling Officer

/s/ [redacted]

3.

BY REVIEWING OFFICIAL

COMMENTS OF REVIEWING OFFICIAL

The Station submitted comments on Subject officer recently in OFPT-16549 (6 April 1971), to which we should add that Subject has, largely on his own merits, acquired a solid and potentially highly useful

DATE

24 May 1971

OFFICIAL TITLE OF REVIEWING OFFICIAL

DCS

TYPED OR PRINTED NAME AND SIGNATURE

/s/ Hugh Montgomery

SECRET

S E C R E T

- 2 -

FITNESS REPORT

Section C (continued)

to the development of human relations. His forte is therefore more in the field of spotting and making operational contacts than in that of more than short-range operational development. Subject's operational situation makes it impossible for him to attempt recruitments. Thus, his very real achievements are not by essence of the spectacular variety.

Subject's reporting has been satisfactory and continue to be copious. He could, however, further improve the selectivity of the leads provided the Station and make more of an effort to "digest" the information contained in his reports.

Although Subject has, at present, no supervisory function, he has repeatedly requested such a responsibility. He is careful with operational expenses and has exercised good security.

During the period under review, additional efforts have been made to make full use of Subject's potential and integrate him further in the work of the station component with which he works. He is a particularly valuable asset for the Station programs directed against the local MHIARSH and TPFASST targets.

Section D (continued)

substantial. In a word, is it worth it? We do not yet know, although our initial impressions are favorable.

On the fitness report itself, this rater would have preferred an "S" rating for specific duty number one; Subject may ultimately deserve an "O", but it does not seem warranted at the present time. Moreover, I believe the overall rating would more properly have been in the higher range of the "P" category, rather than "S", but it is of course a subjective judgment of the rating officer, who is more intimately and directly involved with Subject on a frequent basis.

In sum, [] is superb, and only time will reveal to what extent the [] requirements permit a full measure on behalf of the Organization. We are following this aspect closely and will be commenting upon it subsequently as we gain experience and knowledge.

S E C R E T

SECRET

FIELD REASSIGNMENT QUESTIONNAIRE				
DO NOT COMPLETE		FOR HEADQUARTERS USE ONLY		
NAME OF EMPLOYEE (Last, first, middle initial if SA)	DATE (from item 5-D)	NAME OF SUPERVISOR (Last)	DATE (from item 5-2)	
[REDACTED]	17 Oct 69	[REDACTED]	[REDACTED]	
DATE RECEIVED AT HEADQUARTERS:	DISPATCH NUMBER:	DATE RECEIVED BY CAREER SERVICE:		
12 December 1969	OFPT-15240	[REDACTED]		
TO BE COMPLETED BY EMPLOYEE				
1. DATE OF BIRTH	2. SERVICE DESIGN	3. YOUR CURRENT POSITION, TITLE AND GRADE	4. STATION OR BASE	5. CRYPT FOR CURRENT COVER
20 I 1924	CS	S&T project manager, Area Ops Off, GS 15	[REDACTED]	[REDACTED]
6A. DATE OF PCS ARRIVAL IN FIELD	6B. REQUESTED DATE OF DEPARTURE	6C. EXPECTED DATE OF FIRST CHECK-IN AT HQ	6D. DESIRED DATE TO REPORT TO DUTY AFTER LEAVE	
5 Sep 1967	Please see 11B	Summer 1970	o/a 1 October, 1970	
7. NUMBER AND AGES OF DEPENDENTS WHO WILL TRAVEL WITH YOU:				
2: (at that time) 42 and 17				
8. PERSONAL CIRCUMSTANCES THAT SHOULD BE CONSIDERED IN DETERMINING NEXT ASSIGNMENT:				
I would like very much to use my fluent [REDACTED] in my next assignment, as well as make use of my extensive exposure to science and technology -- both operations and and the larger world of the scientist and the engineer in today's evolving societies and economies. I would most especially hope to use my long experience in [REDACTED] activities and the managerial exposure accumulated thereby.				
9. LIST YOUR MAJOR DUTIES DURING CURRENT TOUR (see special note on transmittal form). (also attach personal cover questionnaire in accordance with CSI-F 240-8)				
<ul style="list-style-type: none"> I planned, established and operated a long-range S&T spotting-assessment activity against sensitive targets, and a shorter range similar local activity during a period marked largely by an adverse political climate. I planned, developed and exploited, and modified a [REDACTED] in order to mask our operational activity, and integrated these into the broader ranging overall activities of a major field Station. I managed the [REDACTED] activity of [REDACTED] organizations. The tasks included many business and production aspects as well as management of the [REDACTED] personnel in the field and from the home office. I assisted other Stations and Bases, upon their request, in spotting-assessment activities, in local search and surveillance of targets, and in recruitment. As my original [REDACTED] became modified as a result of [REDACTED] I was able to develop, alone, continuing cover to serve our needs of operational access as well as those of [REDACTED] 				
10. TRAINING DESIRED: INDICATE WHAT TRAINING YOU BELIEVE YOU SHOULD HAVE DURING THE NEXT SEVERAL YEARS				
<p>(a) the senior-most management course offered through the Organization;</p> <p>(b) a review course of activities within the CS and the Organization as a whole;</p> <p>(c) at least audit the S&T course, if that is still being offered.</p> <p>If (a) is possible through a civil school away from Headquarters, I would have no objection to the displacement involved.</p>				

SECRET

11. PREFERENCE FOR NEXT ASSIGNMENT:

11A. DESCRIBE BRIEFLY THE TYPE OF WORK YOU WOULD PREFER FOR NEXT ASSIGNMENT IF DIFFERENT FROM THAT INDICATED IN ITEM NO. 8 ABOVE. IF YOU HAVE MORE THAN ONE PREFERENCE, INDICATE YOUR CHOICE.

First choice: to manage a large-scale [redacted] project in a [redacted] speaking technically advanced locale.
Second choice: chief of station or base [redacted] in an area where I can combine my experience and linguistic ability.
Third choice: to be assigned to Staff training, preferably training (a) senior unit or project managers, or (b) JOTs.
Fourth choice: to be assigned to Staff personnel work -- above the Division level -- where new personnel are screened, tested and evaluated, then assigned.
Fifth choice: to work on the Intelligence side of the house.

11B. INDICATE IF YOU DESIRE TO EXTEND YOUR CURRENT TOUR BY CHECKING IN APPROPRIATE BOX. ALSO INDICATE PREFERENCE FOR NEXT REGULAR ASSIGNMENT BY INSERTING 1, 2, & 3 (for 1st, 2nd, and 3rd choice) IN REMAINING BOXES. COMPLETE ALL ALTERNATE CHOICES AND OPTIONS IN ALL CASES EVEN THOUGH YOU ARE REQUESTING AN EXTENSION OF YOUR TOUR.

- EXTEND TOUR _____ MONTHS AT CURRENT STATION TO _____ (DATE)
- BE ASSIGNED TO ROTATE FOR A TOUR OF DUTY; INDICATE YOUR CHOICE OF DIVISION, STAFF, OR OFFICE.
1ST CHOICE Staff training 2ND CHOICE Personnel 3RD CHOICE Intelligence
- BE ASSIGNED TO ANOTHER FIELD STATION; INDICATE CHOICE OF GEOGRAPHIC AREA OR _____ ION
1ST CHOICE _____ 2ND CHOICE _____ 3RD CHOICE _____
- RETURN TO MY CURRENT STATION; with different responsibilities

TO BE COMPLETED BY FIELD STATION

12. IN CONSIDERATION OF THE EXPERIENCE AND PERFORMANCE OF THE EMPLOYEE AND HIS PREFERENCE FOR NEXT ASSIGNMENT, INDICATE YOUR RECOMMENDATION FOR HIS NEXT ASSIGNMENT AND TRAINING:

Station recommends that Subject return PCS to Headquarters at the end of his current tour. We would welcome a replacement who is capable of functioning in the same general [redacted] context, but any such individual must also be able to spot and thoroughly access agent candidates. He should also handle a number of agents in the same field. We are, in short, seeking an officer who will aggressively exploit his [redacted]

----- continued -----

TO BE COMPLETED BY APPROPRIATE HEADQUARTERS OFFICE

13. IN CONSIDERATION OF THE EXPERIENCE AND PERFORMANCE OF THE EMPLOYEE, HIS PREFERENCE FOR NEXT ASSIGNMENT, AND THE STAFFING REQUIREMENTS OF YOUR COMPONENT, INDICATE YOUR COMPONENT'S RECOMMENDATION FOR HIS NEXT ASSIGNMENT AND TRAINING.

No decision has been made concerning next assignment

DATE 24 Aug 70 TITLE C/E/PERS SIGNATURE [redacted]

FOR USE BY CAREER SERVICE

14. APPROVED ASSIGNMENT:

15. EMPLOYEE NOTIFIED BY DISPATCH NO. _____ DATED: _____

CABLE NO. _____ DATED: _____

CAREER SERVICE REPRESENTATIVE: _____ DATE: _____
(SIGNATURE)

SECRET

Field Reassignment Questionnaire (continued)

12. develop new operational leads on his own initiative, and at the same time be prepared to take over and run assets related to his own

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(When Filled In)

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FITNESS REPORT				EMPLOYEE SERIAL NUMBER	
[Redacted]				006102	
SECTION A		GENERAL			
1. NAME (Last) (First) (Middle) [Redacted]		2. DATE OF BIRTH 20 Jan 1924	3. SEX M	4. GRADE GS-15	5. SD D
6. OFFICIAL POSITION TITLE Ops Off		7. OFF/DIV/BR OF ASSIGNMENT DDP/EUR/[Redacted]		8. CURRENT STATION [Redacted]	
9. CHECK (X) TYPE OF APPOINTMENT			10. CHECK (X) TYPE OF REPORT		
<input checked="" type="checkbox"/> CAREER	<input type="checkbox"/> RESERVE	<input type="checkbox"/> TEMPORARY	<input type="checkbox"/> INITIAL	<input type="checkbox"/> REASSIGNMENT SUPERVISOR	
CAREER-PROVISIONAL (See Instructions - Section C)			<input checked="" type="checkbox"/> ANNUAL	<input type="checkbox"/> REASSIGNMENT EMPLOYEE	
SPECIAL (Specify):			SPECIAL (Specify):		
11. DATE REPORT DUE IN O.P.			12. REPORTING PERIOD (From- to) 1 April 1969 - 31 March 1970		
SECTION B PERFORMANCE EVALUATION					
U-Unsatisfactory		Performance is unacceptable. A rating in this category requires immediate and positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.			
M-Marginal		Performance is deficient in some aspects. The reasons for assigning this rating should be stated in Section C and remedial actions taken or recommended should be described.			
P-Proficient		Performance is satisfactory. Desired results are being produced in the manner expected.			
S-Strong		Performance is characterized by exceptional proficiency.			
O-Outstanding		Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.			
SPECIFIC DUTIES					
List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised).					
SPECIFIC DUTY NO. 1				RATING LETTER	
Established and maintains a [Redacted] for the purpose of developing natural access to Station targets.				S	
SPECIFIC DUTY NO. 2				RATING LETTER	
Uses [Redacted] to develop leads on eventual access or support type assets to be used by the Station against the local MINARSH target.				S	
SPECIFIC DUTY NO. 3				RATING LETTER	
Responds to various Station requirements including investigative work.				S	
SPECIFIC DUTY NO. 4				RATING LETTER	
Initiates contact with selected local MINARSH targets and undertakes to develop sufficient rapport with them to provide operational assessments.				S	
SPECIFIC DUTY NO. 5				RATING LETTER	
SPECIFIC DUTY NO. 6				RATING LETTER	
OVERALL PERFORMANCE IN CURRENT POSITION					
Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.					RATING LETTER S

29 JUN 1970
[Signature]

SECTION C NARRATIVE COMMENTS

Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section B to provide basis for determining future personnel action. Monitor of performance of managerial or supervisory duties and cost consciousness in the use of personnel, space, equipment and funds, must be commented on, if applicable. If extra space is needed to complete Section C, attach a separate sheet of paper.

The comments of the rating officer are limited to the period from October 1969 to March 1970 during which he worked with Subject. The previous rating officer has added his comments to allow coverage of the total indicated period from April 1969 to March 1970. During this period Subject was integrated in a new team assigned to the local S&T and Commercial MHHARSH target. Subject's recent activity has been very productive indeed. Subject used the excellent potential [redacted] to skillfully spot and assess access agent candidates. As Subject's operational situation [redacted] precludes making recruitment, the most promising of these candidates was placed in contact with a Station officer during social events Subject organized. At the same time, Subject continued his efforts to develop personal relationship with several MHHARSHers. The beginning of personal, as opposed to purely professional, relations with a major MHHARSH target enabled him to obtain insight into the target's beliefs and personality which was the best the Station had to date. Subject also managed to establish contact with two other MHHARSH representatives of interest. This, in one case, required almost six months to accomplish via a combination of patience, skill and determination. Subject is an experienced officer. He is cost conscious and practices good security. The Station has no other asset with the necessary scientific and editorial know-how, fluent [redacted] and local knowledge to replace Subject. In view of this and the recent progress made by Subject in response to very specific requirements and his willingness to try to establish personal and, hopefully, social relations with access prospects and MHHARSH targets, the Station recently recommended that he be extended in [redacted]. At the same time, the Station recommended that Subject's [redacted]

SECTION D EMPLOYER'S OPINION AND COMMENTS

1. BY EMPLOYEE
I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT

DATE	SIGNATURE OF EMPLOYEE
	/s/ [redacted]

2. BY SUPERVISOR

MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION	IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION

DATE	OFFICIAL TITLE OF SUPERVISOR	TYPED OR PRINTED NAME AND SIGNATURE
	Handling Officer Chief, SR II	/s/ [redacted]

3. BY REVIEWING OFFICIAL

COMMENTS OF REVIEWING OFFICIAL

As previous Station correspondence and fitness reports will reflect, this officer has been the subject of varying evaluations and projections in recent years. In fairness to him, however, it is equally true that an officer [redacted] reflects, in the level and quality of his performance, the amount and type of guidance, direction and push he receives from the responsible [redacted] officer. Making allowances for these variables, this officer's past record has not been impressive; however, it is also correct to note that he has improved substantially during the latter part of the period under review, and that if the Station can work out some fiscal arrangement which will reduce the heavy financial input

DATE	OFFICIAL TITLE OF REVIEWING OFFICIAL	TYPED OR PRINTED NAME AND SIGNATURE
19 May 1970	DCOS	/s/ Hugh Montgomery

SECRET

Section D3 continued

from the Organization, his continued presence at this Station definitely appears to be warranted for a sufficient period to reach more definite conclusions concerning the level of sustained performance over a somewhat longer period than that reflected by this report.

On balance, we are pleased that this officer has responded so well to greater [] direction and that he has undertaken somewhat more aggressive efforts to expand his range of contacts in immediate proximity to the primary Station targets. This officer does bring many talents to bear on his operational activity: he has absolutely fluent [] a solid and [] and a vast range of contacts in the local community. Nonetheless, it will require additional time to explore these contacts in depth, select those which appear to be operationally viable, and pursue them actively either to the point of recruitment by another officer or elimination from further development, for whatever reason.

In sum, in spite of the recognized and commendable improvement in this officer's performance during the period under review, the reviewer submits that the letter grade for specific duties 2 and 4 would more properly have been a "P", and that the overall rating, at this point, would more accurately be set at a level between "P" and "S", probably closer to the former than the latter.

This reviewing comment has been read by the officers who prepared the Fitness Report.

SECRET

SECRET

(When Filled In)

FITNESS REPORT				EMPLOYEE SERIAL NUMBER			
SECTION A				GENERAL			
1. NAME		2. DATE OF BIRTH		3. SEX		4. GRADE	
[REDACTED]		20 Jan 1924		M		GS-15	
5. OFFICIAL POSITION TITLE		7. OFF/DIV/BR OF ASSIGNMENT		8. CURRENT STATION		9. SD	
Ops Officer		DDP/EUR/[REDACTED]		[REDACTED]		D	
9. CHECK (X) TYPE OF APPOINTMENT				10. CHECK (X) TYPE OF REPORT			
<input checked="" type="checkbox"/> CAREER		<input type="checkbox"/> RESERVE		<input type="checkbox"/> TEMPORARY		<input type="checkbox"/> INITIAL	
<input type="checkbox"/> CAREER-PROVISIONAL (See Instructions - Section C)		<input checked="" type="checkbox"/> ANNUAL		<input type="checkbox"/> REASSIGNMENT SUPERVISOR		<input type="checkbox"/> REASSIGNMENT EMPLOYEE	
SPECIAL (Specify):				SPECIAL (Specify):			
11. DATE REPORT DUE IN O.P.				12. REPORTING PERIOD (From - to)			
				1 October 1968 - 31 March 1969			
SECTION B PERFORMANCE EVALUATION							
<p>W - Weak Performance ranges from wholly inadequate to slightly less than satisfactory. A rating in this category requires positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.</p> <p>A - Adequate Performance meets all requirements. It is entirely satisfactory and is characterized neither by deficiency nor excellence.</p> <p>P - Proficient Performance is more than satisfactory. Desired results are being produced in a proficient manner.</p> <p>S - Strong Performance is characterized by exceptional proficiency.</p> <p>O - Outstanding Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.</p>							
SPECIFIC DUTIES							
List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised).							
SPECIFIC DUTY NO. 1						RATING LETTER	
Establishes and maintains [REDACTED] for the purpose of developing natural access to Station targets.						S	
SPECIFIC DUTY NO. 2						RATING LETTER	
Develops [REDACTED] pretexts to meet WOLADY and third national of operational interest in the S&F community.						S	
SPECIFIC DUTY NO. 3						RATING LETTER	
Responds to Station ad-hoc requirements on the local internal target.						S	
SPECIFIC DUTY NO. 4						RATING LETTER	
Develops potential agent prospects in the S&F community to the point where they can be recommended as Station agent candidates.						P	
SPECIFIC DUTY NO. 5						RATING LETTER	
[REDACTED]							
SPECIFIC DUTY NO. 6						RATING LETTER	
[REDACTED]							
OVERALL PERFORMANCE IN CURRENT POSITION							
Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.						RATING LETTER	
						S	

SECRET

(When Filled In)

SECTION C NARRATIVE COMMENTS

Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section B to provide basis for determining future personnel action. Manner of performance of managerial or supervisory duties must be described, if applicable.

During this reporting period subject had very ^{UCT 9 1 35} markedly increased the tempo of his activities and contacts. Many agent prospects have been screened and contacts were established with people of interest to several elements of the Station. Subject is particularly thorough and outstanding on specific investigations where he utilized [] in a skillful and imaginative way. He has improved in terms of people development but in this respect he is still best with people in a professionally related context rather than a contrived social context. As mentioned in the previous report subject's [] does not allow him to make recruitments. Subject has a high degree of cost consciousness and does not exercise any supervisory responsibilities.

SECTION D CERTIFICATION AND COMMENTS

1. BY EMPLOYEE

I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT

DATE: 11 June 1969 SIGNATURE OF EMPLOYEE: /s/ []

2. BY SUPERVISOR

MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION: [] IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION: []

DATE: 5 June 1969 OFFICIAL TITLE OF SUPERVISOR: Ops Officer TYPED OR PRINTED NAME AND SIGNATURE: /s/ []

3. BY REVIEWING OFFICIAL

COMMENTS OF REVIEWING OFFICIAL

I do not concur in this rating. I would have given the employee STRONG in the performance of his [] responsibilities, that is to say in the manner in which he has created and expanded [] I would have restricted myself to PROFICIENT, however, in assessing his exploitation [] for operational purposes. For a fuller treatment of this [] performance, suggest that reference be made to the [] Status Report, submitted 26 May 1969, via OPA-89925.

DATE: 23 JUNE 1969 OFFICIAL TITLE OF REVIEWING OFFICIAL: Chief of Station TYPED OR PRINTED NAME AND SIGNATURE: /s/ []

SECRET

SECRET
(When Filled In)

FITNESS REPORT					EMPLOYEE SERIAL NUMBER	
SECTION A					GENERAL	
1. NAME		2. DATE OF BIRTH	3. SEX	4. GRADE	5. SD	
[REDACTED]		20 Jan 1924	M	GS-15	D'	
6. OFFICIAL POSITION TITLE			7. OFF/DIV/BR OF ASSIGNMENT		8. CURRENT STATION	
Ops Officer			DDP/EUR/[REDACTED]		[REDACTED]	
9. CHECK (X) TYPE OF APPOINTMENT			10. CHECK (X) TYPE OF REPORT			
<input type="checkbox"/> CAREER	<input type="checkbox"/> RESERVE	<input type="checkbox"/> TEMPORARY	<input type="checkbox"/> INITIAL	<input type="checkbox"/> REASSIGNMENT SUPERVISOR		
<input type="checkbox"/> CAREER-PROVISIONAL (See Instructions - Section C)			<input type="checkbox"/> ANNUAL	<input type="checkbox"/> REASSIGNMENT EMPLOYEE		
<input type="checkbox"/> SPECIAL (Specify):			<input type="checkbox"/> SPECIAL (Specify):			
11. DATE REPORT DUE IN O.P.			12. REPORTING PERIOD (From - to)			
			1 April 1967 - 30 November 1967			
SECTION B PERFORMANCE EVALUATION						
<p>W - Weak Performance ranges from wholly inadequate to slightly less than satisfactory. A rating in this category requires positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.</p> <p>A - Adequate Performance meets all requirements. It is entirely satisfactory and is characterized neither by deficiency nor excellence.</p> <p>P - Proficient Performance is more than satisfactory. Desired results are being produced in a proficient manner.</p> <p>S - Strong Performance is characterized by exceptional proficiency.</p> <p>O - Outstanding Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.</p>						
SPECIFIC DUTIES						
List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (Indicate number of employees supervised).						
SPECIFIC DUTY NO. 1					RATING LETTER	
Establishes and maintains [REDACTED] for the purpose of developing natural [REDACTED] on targets.					S	
SPECIFIC DUTY NO. 2					RATING LETTER	
Develops [REDACTED] pretents to meet WCLADY and third national of operational interest in the S&T community.					S	
SPECIFIC DUTY NO. 3					RATING LETTER	
Responds to Station ad-hoc requirements on the local internal target.					S	
SPECIFIC DUTY NO. 4					RATING LETTER	
Develops potential agent prospects in the S&T community to the point where they can be recommended as Station agent candidates.					P	
SPECIFIC DUTY NO. 5					RATING LETTER	
SPECIFIC DUTY NO. 6					RATING LETTER	
OVERALL PERFORMANCE IN CURRENT POSITION						RATING LETTER
Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.						S

SECRET

(When Filled In)

SECTION C NARRATIVE COMMENTS

Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section B to provide basis for determining future personnel action. Manner of performance of managerial or supervisory duties must be described, if applicable.

Since the last reporting period ^{Sec 151, 3 Oct 68} subject's efforts were directed by the Station toward the spotting, developing and assessing WCLADY S&T agent candidates in terms of recruitment and inclusion in the Station's S&T spotting network.

Subject has done thorough and at times imaginative spade work in this field despite the fact that the mission was not as successful as anticipated. Recent progress however would indicate that the next reporting period would be more productive.

Subject continues to respond to ad-hoc specific assignments in an exemplary manner.

Because of the nature of his [redacted] Subject is not authorized to make recruitments.

Subject has a high degree of cost consciousness. He does not exercise any supervisory responsibilities [redacted]

SECTION D CERTIFICATION AND COMMENTS

1. BY EMPLOYEE

I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT

DATE: 24 Oct. 1968 SIGNATURE OF EMPLOYEE: /s/ [redacted]

2. BY SUPERVISOR

MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION: IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION:

DATE: 28 Oct. 1968 OFFICIAL TITLE OF SUPERVISOR: Ops Officer TYPED OR PRINTED NAME AND SIGNATURE: /s/ [redacted]

3. BY REVIEWING OFFICIAL

COMMENTS OF REVIEWING OFFICIAL:
See attached.

DATE: OFFICIAL TITLE OF REVIEWING OFFICIAL: Chief of Station TYPED OR PRINTED NAME AND SIGNATURE: /s/ David E. Murphy

SECRET

ADDENDUM, Form 45 (Fitness Report), for period March 67-March 68.

Section D

As the individual being rated, I would like to add some remarks to those prepared by the rating officer.

The assignment I have includes managerial responsibilities which (a) are essential to the continued existence and security of the

[Redacted]

In the case of (a), I must engage in a constant orchestration of

[Redacted]

it follows, must be accomplished according to the high standards of thoroughness and accuracy which they have set.

In the case of (b) -- which derives from (a) -- and can prove to be so demanding that the needs of

[Redacted]

Having previously managed both [Redacted] and the principal denied-areas operating component of a major field Station, I can report quite honestly that my present managerial responsibilities exceed the former -- despite the apparent lack of "supervisory responsibilities" in my present position.

S E C R E T

3. It is difficult to place in the proper perspective the contribution of this senior [] to [] Station operations. On the one hand, Subject has established superb [] in the scientific and technical field which should have afforded him virtually unlimited access to persons of interest to us, both Soviet and potential access agents. In evaluating the manner in which the employee set up and managed [], I would tend to agree with his comments to the fitness report on the managerial demands on him, although these comments are somewhat overdrawn.

The principal difficulty has been the time it has taken to relate the [] to the specific operational requirements of the Station. We have not received from CASASIN as many leads and assessment reports to persons of operational interest in the S&T field as we think he could have produced. It may be that the earlier listing of the project (viewed as a regional undertaking) contributed to this.

Recently we have noted significant improvement in that we have received responses to requests we have made for assessment and development of potential access agents []. We hope, therefore, that this last year of CASASIN's stay will be the most productive ever. It is unfortunate that the [] must end because of the [] decisions over which we had no control.

/s/ David E. Murphy

S E C R E T

SECRET
(When Filled In)

FITNESS REPORT				EMPLOYEE SERIAL NUMBER	
SECTION A				GENERAL	
1. NAME [REDACTED]		2. DATE OF BIRTH 20 Jan 24	3. SEX M	4. GRADE GS-15	5. SD D
6. OFFICIAL POSITION TITLE Ops Officer			7. OFF/DIV/BR OF ASSIGNMENT DDP/EUR/[REDACTED]	8. CURRENT STATION [REDACTED]	
9. CHECK (X) TYPE OF APPOINTMENT			10. CHECK (X) TYPE OF REPORT		
<input type="checkbox"/> CAREER	<input type="checkbox"/> RESERVE	<input type="checkbox"/> TEMPORARY	<input type="checkbox"/> INITIAL	<input type="checkbox"/> REASSIGNMENT SUPERVISOR	
<input checked="" type="checkbox"/> CAREER-PROVISIONAL (See Instructions - Section C)			<input checked="" type="checkbox"/> ANNUAL	<input type="checkbox"/> REASSIGNMENT EMPLOYEE	
SPECIAL (Specify):			SPECIAL (Specify):		
11. DATE REPORT DUE IN O.P.			12. REPORTING PERIOD (From - to) 1 April 1966 - 31 March 1967		
SECTION B PERFORMANCE EVALUATION					
<p>W - Weak Performance ranges from wholly inadequate to slightly less than satisfactory. A rating in this category requires positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.</p> <p>A - Adequate Performance meets all requirements. It is entirely satisfactory and is characterized neither by deficiency nor excellence.</p> <p>P - Proficient Performance is more than satisfactory. Desired results are being produced in a proficient manner.</p> <p>S - Strong Performance is characterized by exceptional proficiency.</p> <p>O - Outstanding Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.</p>					
SPECIFIC DUTIES					
List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised).					
SPECIFIC DUTY NO. 1 Establishes and maintains a [REDACTED] for the purpose of developing natural access to Soviet S&T personnel.					RATING LETTER S
SPECIFIC DUTY NO. 2 Develops [REDACTED] pretexts to meet, assess, and recommend as agent candidates WOLADY and Third Nationals in the HBFAIRY S&T community.					RATING LETTER S
SPECIFIC DUTY NO. 3 Contacts and develops local Soviet Bloc personnel.					RATING LETTER S
SPECIFIC DUTY NO. 4 Develops [REDACTED] pretexts to attend selected scientific conferences.					RATING LETTER S
SPECIFIC DUTY NO. 5 Responds to local Station adhoc operational requirements.					RATING LETTER S
SPECIFIC DUTY NO. 6 [REDACTED]					RATING LETTER S
OVERALL PERFORMANCE IN CURRENT POSITION					
Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.					RATING LETTER S

31 AUG 1967

[REDACTED]

SECRET

(When Filled In)

SECTION C		
NARRATIVE COMMENTS		
<p>Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section B or provide basis for determining future personnel action. Manner of performance of managerial or supervisory duties must be described, if applicable.</p>		
<p>Subject continues to maintain a secure effective [redacted]</p> <p>In this reporting period the whole thrust and objectives of this [redacted] have been changed from pursuit of targets designated by Headquarters at international conferences to pursuit of the local Soviet presence. This has caused a major readjustment and Subject is now beginning to produce the type of leads that help the Station achieve its local operational objectives.</p> <p>Subject continues to show a well organized methodical approach to his [redacted] operational tasks.</p> <p>Subject is cost conscience.</p>		
<p>HQRS.NOTE: Subject has no supervisory responsibilities.</p> <p>[redacted]</p> <p>Chief, E/R</p>		
SECTION D		
CERTIFICATION AND COMMENTS		
1. BY EMPLOYEE		
I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT		
DATE	SIGNATURE OF EMPLOYEE	
2. BY SUPERVISOR		
MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION	IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION	
	Employee is on h/l. Report will be shown to him upon his return.	
DATE	OFFICIAL TITLE OF SUPERVISOR	TYPED OR PRINTED NAME AND SIGNATURE
9 August 1967	Ops Officer	/s/ [redacted]
3. BY REVIEWING OFFICIAL		
COMMENTS OF REVIEWING OFFICIAL		
<p>I rarely see the written product of this employee's efforts and know little of his work except as I am informed of it by his supervisor in the Station. I have the impression, however, that the employee is responding to his supervisor's guidance and is not by any means simply drifting along paths indicated by his [redacted] which can be a temptation when an employee has, as is true in this case, rather limited contact with his colleagues who work [redacted] on the same target. I thus concur in the evaluation on the basis of limited knowledge.</p>		
DATE	OFFICIAL TITLE OF REVIEWING OFFICIAL	TYPED OR PRINTED NAME AND SIGNATURE
9 August 1967	Ops Officer	/s/Robert E. Owen

SECRET

SECRET
(When Filled In)

P
1/10

FITNESS REPORT				EMPLOYEE SERIAL NUMBER	
SECTION A				GENERAL	
1. NAME ██████████		2. DATE OF BIRTH 20 Jan. 1924	3. SEX M	4. GRADE GS-15	5. SD D
6. OFFICIAL POSITION TITLE Ons Officer		7. OFF/DIV/BR OF ASSIGNMENT DDP/WE/			
9. CHECK (X) TYPE OF APPOINTMENT			10. CHECK (X) TYPE OF REPORT		
<input type="checkbox"/> CAREER	<input type="checkbox"/> RESERVE	<input type="checkbox"/> TEMPORARY	<input type="checkbox"/> INITIAL	REASSIGNMENT SUPERVISOR	
<input checked="" type="checkbox"/> CAREER-PROVISIONAL (See Instructions - Section C)			<input checked="" type="checkbox"/> ANNUAL	REASSIGNMENT EMPLOYEE	
SPECIAL (Specify):			SPECIAL (Specify):		
11. DATE REPORT DUE IN O.P.			12. REPORTING PERIOD (From - to)		
			3 June 1965 - 31 March 1966		
SECTION B PERFORMANCE EVALUATION					
<p>W - Weak Performance ranges from wholly inadequate to slightly less than satisfactory. A rating in this category requires positive remedial action. The nature of the action could range from probation, to reassignment or to separation. Describe action.</p> <p>A - Adequate Performance meets all requirements. It is entirely satisfactory or excellence.</p> <p>P - Proficient Performance is more than satisfactory. Desired results are obtained.</p> <p>S - Strong Performance is characterized by exceptional proficiency.</p> <p>O - Outstanding Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.</p>					
List up to six of the most important specific manner in which employee performs EACH specific duty. Consider only those duties in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised).				Insert rating letter which best describes the	
SPECIFIC DUTY NO. 1				RATING LETTER	
Establishes and maintains ██████████ for the purpose of developing natural access to Soviet S&T personnel				O	
SPECIFIC DUTY NO. 2				RATING LETTER	
Develops ██████████ pretexts to attend selected scientific conferences where targeted Soviet S&T personnel are expected				S	
SPECIFIC DUTY NO. 3				RATING LETTER	
Contacts, develops and assesses Soviet S&T personalities at international conferences.				S	
SPECIFIC DUTY NO. 4				RATING LETTER	
Participates as an inside spotter, manager, and key team member in recruitment operations against Soviet S&T personnel				S	
SPECIFIC DUTY NO. 5				RATING LETTER	
Spots, develops and assesses Soviet, third national and PRRIME agent candidates in HBFARIY				S	
SPECIFIC DUTY NO. 6				RATING LETTER	
OVERALL PERFORMANCE IN CURRENT POSITION					
Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.				RATING LETTER	
				S	

POSTED ON
1-1-66

GROUP 1
Excluded from automatic
downgrading and
declassification

SECRET
(When Filled In)

SECTION C		NARRATIVE COMMENTS	
<p>Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section B to provide basis for determining future personnel action. Manner of performance of managerial or supervisory duties must be described, if applicable.</p>			
<p>Subject has done an outstanding job in creating [redacted] which enables direct access to an important target group. This job was performed efficiently, securely, intelligently and imaginatively. Subject is an experienced, highly capable senior professional officer in every sense of the term. He is a thoroughly organized self-disciplined person who can operate effectively [redacted]. He has the supple mind required to learn highly technical [redacted] tasks and perform these in a skilled manner. He organizes the performance of these [redacted] duties in such a manner as to extract the most operational mileage. Subject has spotted, assessed, developed, and in special cases recruited. He is extremely articulate, and an excellent writer. Despite his [redacted] status, he submits timely finished operational and information reports. His management, administration, and record keeping of both [redacted] and operational duties is excellent.</p>			
<p>Although Subject has had long experience in supervisory capacities, his present [redacted] status does not require supervisory duties.</p>			
SECTION D		CERTIFICATION AND COMMENTS	
1. BY EMPLOYEE			
I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT			
DATE	SIGNATURE		
4 May 1966	[redacted]		
2. BY SUPERVISOR			
MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION	IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION		
DATE	OFFICIAL TITLE OF SUPERVISOR		
4 May 1966	Ops Officer	/s/ [redacted]	
3. BY REVIEWING OFFICIAL			
COMMENTS OF REVIEWING OFFICIAL			
[redacted]			
DATE	OFFICIAL TITLE OF REVIEWING OFFICIAL	TYPED OR PRINTED NAME AND SIGNATURE	
4 May 1966	Ops Officer	/s/Robert E. Owen	

SECRET

SECRET
(When Filled In)

FITNESS REPORT				EMPLOYEE SERIAL NUMBER	
				006102	
SECTION A			GENERAL		
1. NAME (Last) (First) (Middle)		2. DATE OF BIRTH	3. SEX	4. GRADE	5. SO
[REDACTED]		20 Jan. 1924	M	15	D
8. OFFICIAL POSITION TITLE			7. OFF/DIV/BR OF ASSIGNMENT		6. CURRENT STATION
Ops Officer			DDP/WE/ [REDACTED]		[REDACTED]
9. CHECK (X) TYPE OF APPOINTMENT:			10. CHECK (X) TYPE OF REPORT		
<input type="checkbox"/> CAREER	<input type="checkbox"/> RESERVE	<input type="checkbox"/> TEMPORARY	<input type="checkbox"/> INITIAL	<input checked="" type="checkbox"/> ANNUAL	<input checked="" type="checkbox"/> REASSIGNMENT SUPERVISOR
<input type="checkbox"/> CAREER-PROVISIONAL (See Instructions - Section C)			<input checked="" type="checkbox"/> SPECIAL (Specify):	<input type="checkbox"/> REASSIGNMENT EMPLOYEE	
<input type="checkbox"/> SPECIAL (Specify):			<input type="checkbox"/> SPECIAL (Specify):		
11. DATE REPORT DUE IN O.P.			12. REPORTING PERIOD (From - to)		
			1 April 1964 - 2 June 1965		
SECTION B PERFORMANCE EVALUATION					
<p>W - <u>Weak</u> Performance ranges from wholly inadequate to slightly less than satisfactory. A rating in this category requires positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.</p> <p>A - <u>Adequate</u> Performance meets all requirements. It is entirely satisfactory and is characterized neither by deficiency nor excellence.</p> <p>P - <u>Proficient</u> Performance is more than satisfactory. Desired results are being produced in a proficient manner.</p> <p>S - <u>Strong</u> Performance is characterized by exceptional proficiency.</p> <p>O - <u>Outstanding</u> Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.</p>					
SPECIFIC DUTIES					
List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (Indicate number of employees supervised).					
SPECIFIC DUTY NO. 1 Contact, cultivation and assessment of, and collection of biographic and operational intelligence on Soviet scientific and technical targets, and on other Soviets and other nationalities to whom he has access [REDACTED]					RATING LETTER 0
SPECIFIC DUTY NO. 2 Spotting and assessment of potential operational assets to be used against the targets specified under Specific Duty No. 1.					RATING LETTER S
SPECIFIC DUTY NO. 3 Execution of operational assignments as directed by Hqs and field stations concerned, whether of a KUTUBE, KUWOLF or KUDESK nature.					RATING LETTER 0
SPECIFIC DUTY NO. 4 Preparation or acquisition of [REDACTED] written material as operational information to increase his access and flexibility in furtherance of Specific Duties Nos. 1 through 3.					RATING LETTER 0
[REDACTED]					RATING LETTER 0
SPECIFIC DUTY NO. 5 [REDACTED]					RATING LETTER
<div style="border: 1px solid black; padding: 5px; display: inline-block;"> POSTED ON BK OF-4b 6 JUL 1965 </div>					
OVERALL PERFORMANCE IN CURRENT POSITION					
Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.					RATING LETTER 0*
30 JUN 1965					

SECRET
(When Filled In)

OFFICE OF PERSONNEL

SECTION C. NARRATIVE COMMENTS
Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section B to provide basis for determining future personnel action. *56 PIA 000*

[Redacted]

In addition to operational activity in his country of assignment, he has also been used in Hqs-directed activity in other countries, usually involving direct contact with target individuals, and in addition he has contributed greatly to the acquisition of operational information for the use of Hqs components in their overall approach to Soviet scientific and technical targets.
It would be difficult to fault this employee with respect to energy, professional skills, and mental capacity. He is a keen student of his operational environment and very skillful in analyzing the possibilities it offers for application toward operational objectives. He shows considerable resourcefulness in devising logical and credible
(continued)

SECTION D. CERTIFICATION AND COMMENTS		
1. BY EMPLOYEE		
I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT		
DATE 1 June 1965	SIGNATURE OF EMPLOYEE /s/ [Redacted]	
2. BY SUPERVISOR		
MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION	IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION	
DATE 1 June 1965	OFFICIAL TITLE OF SUPERVISOR Ops Officer	TYPED OR PRINTED NAME AND SIGNATURE /s/ [Redacted]
3. BY REVIEWING OFFICIAL		
COMMENTS OF REVIEWING OFFICIAL		
Since the Reviewing Officer in the field has not indicated his views on this Fitness Report, I would like to make a comment of my own. Without wishing to detract from anything the Supervisor has said about Subject's performance, I feel obliged to note that the ratings given him in this report are higher than those given, for example, to any Branch Chief in this Division, and, as such, are inconsistent with the grading pattern of the Division as a whole.		
DATE 2 June 1965	OFFICIAL TITLE OF REVIEWING OFFICIAL Chief, External Operations Section	TYPED OR PRINTED NAME AND SIGNATURE /s/ Robert E. Owen Edward Ryan

SECRET

SECTION C continued

approaches to operational problems and personalities, and expends considerable effort in maintaining a level of specialized knowledge sufficient to [redacted] and to ensure the maximum exploitation of his contacts with target organizations and individuals. His command of spoken, written, and technical [redacted] is excellent.

From the point of view of supervision, this employee in his present position requires guidance only insofar as to identify specific targets and for him to protect himself in situations where he does not have, by virtue of his not having access to official files, specialized information. Otherwise, he requires no supervision other than the periodic provision of policy and operational directives.

This employee has always been conscious and punctilious in his preparation of operational and administrative reports, including financial accountings, and his reporting in general, despite the burdens imposed by the necessity for minimizing the risks inherent in the lack of access to classified storage, leaves nothing to be desired.

Other than the funds for operational activities, this employee currently has no responsibility for the programming and use of personnel, space, equipment, and funds.

With respect to dedication to his job, this employee has practically speaking

[redacted] . His dedication to and enthusiasm for accepting the challenge of this assignment, and his willingness to continue on in it, deserve particular mention, particularly since he would perhaps justifiably feel that his present assignment may leave him outside the mainstream of competitive organization progression.

This employee's health and family situations leave nothing to be desired, as his proven mobility in the execution of operational assignments attests.

It should further be noted that with respect to the problem endemic to [redacted]

[redacted]

While this employee's assignment to date has essentially been a one-man show, it is recommended that serious consideration be given to expanding the operational complex which he has created in order to capitalize on his experience, the work he has put in to date, and his own management capabilities.

*(Section B) - No special recognition of Subject's "Outstanding" overall performance is being requested at this time.

SECRET

SECRET
(When Filled In)

FITNESS REPORT				EMPLOYEE SERIAL NUMBER	
SECTION A				GENERAL	
1. NAME (Last)		2. DATE OF BIRTH	3. SEX	4. GRADE	5. SD
[REDACTED]		20 Jan 1924	M	GS-15	D
6. OFFICIAL POSITION TITLE			7. OFF. DIV. OR OF ASSIGNMENT	8. CURRENT STATION	
Ops. Officer			DDP/NE/ [REDACTED]	[REDACTED]	
9. CHECK (X) TYPE OF APPOINTMENT			10. CHECK (X) TYPE OF REPORT		
<input type="checkbox"/> CAREER	<input type="checkbox"/> RESERVE	<input type="checkbox"/> TEMPORARY	<input type="checkbox"/> INITIAL	<input type="checkbox"/> REASSIGNMENT SUPERVISOR	
<input checked="" type="checkbox"/> CAREER-PROVISIONAL (See Instructions - Section C)			<input checked="" type="checkbox"/> ANNUAL	<input type="checkbox"/> REASSIGNMENT EMPLOYEE	
SPECIAL (Specify):			SPECIAL (Specify):		
11. DATE REPORT DUE IN O.P.			12. REPORTING PERIOD (From- to)		
31 May 1964			1 April 1962 - 31 March 1964		
SECTION B PERFORMANCE EVALUATION					
<p>W - Weak Performance ranges from wholly inadequate to slightly less than satisfactory. A rating in this category requires positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.</p> <p>A - Adequate Performance meets all requirements. It is entirely satisfactory and is characterized neither by deficiency nor excellence.</p> <p>P - Proficient Performance is more than satisfactory. Desired results are being produced in a proficient manner.</p> <p>S - Strong Performance is characterized by exceptional proficiency.</p> <p>O - Outstanding Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.</p>					
SPECIFIC DUTIES					
List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised).					
SPECIFIC DUTY NO. 1				RATING LETTER	
Finding, cultivating unwittingly and assessing new target personalities among Soviet scientists, engineers and other technical specialists.				S	
SPECIFIC DUTY NO. 2				RATING LETTER	
Continuing the assessment and unwitting development of established targets in the same category.				S	
SPECIFIC DUTY NO. 3				RATING LETTER	
Development of similar leads on target personalities from other denied areas; making recruitments outside base country.				S	
SPECIFIC DUTY NO. 4				RATING LETTER	
Development and assessment of technical personalities of interest to [REDACTED] internal (domestic) programs.				S	
SPECIFIC DUTY NO. 5				RATING LETTER	
[REDACTED]				O	
SPECIFIC DUTY NO. 6				RATING LETTER	
Researching, writing and editing own and others' material [REDACTED]				O	
OVERALL PERFORMANCE IN CURRENT POSITION					
Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.					RATING LETTER
26 JUN 1964					S

SECRET

(When Filled In)

SECTION C

NARRATIVE COMMENTS

Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for retaining. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section B to provide basis for determining future personnel action. Manner of performance of managerial or supervisory duties must be described, if applicable.

This employee combines the relatively rare combination of a senior and broadly experienced intelligence officer under [redacted] providing both long-term status in his country of residence (and in Europe in general) and access for a variety of operational functions, including spotting, assessing, contact with Soviet bloc nationals of specific interest, investigative measures, assessment in depth of [redacted] persons, and attendance at a broad range of national and international specialized meetings. Development of the capability operationally to exploit [redacted] has been the achievement of the employee himself. In so doing he has at the same time achieved genuine acceptance by his [redacted] associates [redacted] his colleagues [redacted] and related professions.

In undertaking operational tasks this employee has consistently shown initiative, imagination, security consciousness, and application of both operational and substantive background to the problem at hand. He has put a conscious effort into improving his already excellent command of the [redacted] language, and his grasp of a variety of specialized scientific and technical fields has been achieved basically as a result of his own efforts.

His management of operational reporting, finances, and the administrative problems [redacted] has been exemplary.

It should be noted that during the reporting period, this employee has not had the benefit at all times of specific pinpointed operational direction. As of the end of the reporting period, Headquarters assumed control of his activities against

SECTION D CERTIFICATION AND COMMENTS specific Soviet targets on a

1. BY EMPLOYEE Europe-wide basis.

I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT

DATE 25 May 1964 SIGNATURE OF EMPLOYEE /s/ [redacted]

2. BY SUPERVISOR MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION

Eighteen

DATE 25 May 1964 OFFICIAL TITLE OF SUPERVISOR Ops. Officer TYPED OR PRINTED NAME AND SIGNATURE /s/ [redacted]

3. BY REVIEWING OFFICIAL

COMMENTS OF REVIEWING OFFICIAL

DATE 25 May 1964 OFFICIAL TITLE OF REVIEWING OFFICIAL Cps. Officer TYPED OR PRINTED NAME AND SIGNATURE /s/ Robert S. Owen



SECRET

SECRET
(When Filled In)

FITNESS REPORT				EMPLOYEE SERIAL NUMBER 037367 016102			
GENERAL							
1. NAME (Last) (First) (Middle)		2. DATE OF BIRTH		3. SEX	4. GRADE		5. SD
[REDACTED]		20 Jan 1924		M	GS-15		D
6. OFFICIAL POSITION TITLE Ops Officer				7. OFF/DIV/BR OF ASSIGNMENT DDP/SR		8. CURRENT STATION	
9. CHECK (X) TYPE OF APPOINTMENT				10. CHECK (X) TYPE OF REPORT			
<input type="checkbox"/> CAREER		<input type="checkbox"/> RESERVE		<input type="checkbox"/> TEMPORARY		<input type="checkbox"/> INITIAL	
<input type="checkbox"/> CAREER-PROVISIONAL (See Instructions - Section C)		<input checked="" type="checkbox"/> SPECIAL (Specify):		<input type="checkbox"/> ANNUAL		<input type="checkbox"/> REASSIGNMENT SUPERVISOR	
<input type="checkbox"/> SPECIAL (Specify):		<input type="checkbox"/> SPECIAL (Specify):		<input type="checkbox"/> REASSIGNMENT EMPLOYEE			
11. DATE REPORT DUE IN G.P. 31 May 1963				12. REPORTING PERIOD (From- to-) 10 September 1962 - 31 March 1963			
SECTION B PERFORMANCE EVALUATION							
<p>W - Weak Performance ranges from wholly inadequate to slightly less than satisfactory. A rating in this category requires positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.</p> <p>A - Adequate Performance meets all requirements. It is entirely satisfactory and is characterized neither by deficiency nor excellence.</p> <p>P - Proficient Performance is more than satisfactory. Desired results are being produced in a proficient manner.</p> <p>S - Strong Performance is characterized by exceptional proficiency.</p> <p>O - Outstanding Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.</p>							
SPECIFIC DUTIES							
List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised).							
SPECIFIC DUTY NO. 1 Establishment and maintenance of [REDACTED]							RATING LETTER O
SPECIFIC DUTY NO. 2 Spotting and assessing persons of operational interest to [REDACTED] Station and to other stations.							RATING LETTER S
SPECIFIC DUTY NO. 3 Investigating of organizations and phenomena of operational interest to the Station.							RATING LETTER S
SPECIFIC DUTY NO. 4 Collection of positive and operational information [REDACTED]							RATING LETTER S
SPECIFIC DUTY NO. 5							RATING LETTER
SPECIFIC DUTY NO. 6							RATING LETTER
OVERALL PERFORMANCE IN CURRENT POSITION							
Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.							RATING LETTER S
15 JUL 1963							

POSTED ON
16 JUL 63

SECRET
(When Filled In)

SECTION C		NARRATIVE COMMENTS	
<p>Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section B to provide basis for determining future personnel action. Manner of performance of managerial or supervisory duties must be described, if applicable.</p>			
<p>See attached sheet.</p>			
SECTION D		CERTIFICATION AND COMMENTS	
1. BY EMPLOYEE			
I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT			
DATE	SIGNATURE OF EMPLOYEE		
15 May 1963	 /s/		
2. BY SUPERVISOR			
MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION	IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION		
6½ months			
DATE	OFFICIAL TITLE OF SUPERVISOR	TYPED OR PRINTED NAME AND SIGNATURE	
15 May 1963	Ops Officer	/s/ 	
3. BY REVIEWING OFFICIAL			
COMMENTS OF REVIEWING OFFICIAL			
<p>See attached sheet.</p>			
DATE	OFFICIAL TITLE OF REVIEWING OFFICIAL	TYPED OR PRINTED NAME AND SIGNATURE	
20 May 1963	OPS Officer	/s/ Edward Ryan	

SECRET

[REDACTED]

SECRET

SECTION C

NARRATIVE COMMENTS

The assignment of this employee to the field [REDACTED] was designed to compensate for the loss of an employee in an [REDACTED] slot which was cut from the Station's [REDACTED] allotment of personnel positions.

During the reporting period this employee has accomplished with success

[REDACTED]

During the reporting period he has developed a wide circle of contacts in the scientific and journalistic fields and applies a long background in a variety of assignments in KUDOVE to the determination and assessment of operational potential among these contacts. At the same time his [REDACTED]

[REDACTED]

This employee requires a minimum of detailed operational supervision; it is necessary in specific cases only to indicate the operational or informational objectives.

From the point of view of administrative support, his attention to detail and meticulousness reduce the problems of his support by the Station to a minimum.

This employee uses the [REDACTED] language continuously, and his facility is such as to permit him to handle himself excellently in a broad range of complex technical subjects. He has in addition undertaken specialized [REDACTED] language training to develop this capability further. His operational reporting is excellent both with regard to clarity and pertinence.

In the immediate future he will be assigned case work, for the most part in fields where it will complement, and be complemented by, his independent operational activities [REDACTED]

SECRET

SECRET

JUN
1962
MW

6167

6 August 1962

[REDACTED]

Memorandum in Lieu of Fitness Report [REDACTED]

Subject: [REDACTED]

My last statements concerning the performance of [REDACTED] should be extended to cover the remainder of his service as Chief of SR/6. He departed headquarters for a field assignment 31 July 1962.

[REDACTED]

[REDACTED]

Chief of Operations and Plans
SR Division

CONCUR:

Howard J. Osborn
HOWARD J. OSBORN
Chief, SR Division

JEG
1961.

SECRET
(When Filled In)

Recorded by
CSPB

EMPLOYEE SERIAL NUMBER

SECTION A

1. NAME: [Redacted] (Middle) 2. DATE OF BIRTH: 20 January 1924 3. SEX: M 4. GRADE: GS-14

5. SERVICE DESIGNATION: D 6. OFFICIAL POSITION TITLE: Branch Chief 7. OFF/DIV/BR OF ASSIGNMENT: OC/SR/6

8. CAREER STAFF STATUS: NOT ELIGIBLE, MEMBER, DEFERRED, PENDING, DECLINED, DENIED 9. TYPE OF REPORT: INITIAL, REASSIGNMENT/SUPERVISOR, X ANNUAL, REASSIGNMENT/EMPLOYEE

10. DATE REPORT DUE IN O.P. 11. REPORTING PERIOD: From July 1960 to October 61

SECTION B EVALUATION OF PERFORMANCE OF SPECIFIC DUTIES

List up to six of the most important specific duties performed during the rating period. Insert rating number which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised).

1 - Unsatisfactory	2 - Barely adequate	3 - Acceptable	4 - Competent	5 - Excellent	6 - Superior	7 - Outstanding
SPECIFIC DUTY NO. 1 Supervises large functional branch of [Redacted] staff and [Redacted] contract personnel.				5		
						6
SPECIFIC DUTY NO. 2 Plans and programs for operations support, including initiation of new support activities.				5		
						6
SPECIFIC DUTY NO. 3 Supervises preparation of, and sometimes personally prepares, special studies both on own initiative and on request.				5		
						5
SPECIFIC DUTY NO. 4 Conducts liaison with various components of the Agency and with other agencies.						6
SPECIFIC DUTY NO. 5 Prepares and presents briefings.						6
SPECIFIC DUTY NO. 6 Supervises maintenance of SR Division records on Soviet defectors, supports exploitation of defectors and participates in their						5

SECTION C EVALUATION OF OVERALL PERFORMANCE IN CURRENT POSITION

Take into account everything about the employee which influences his effectiveness in his current position - performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the rating number in the box corresponding to the statement which most accurately reflects his level of performance.

1 - Performance in many important respects fails to meet requirements.
2 - Performance meets most requirements but is deficient in one or more important respects.
3 - Performance clearly meets basic requirements.
4 - Performance clearly exceeds basic requirements.
5 - Performance in every important respect is superior.
6 - Performance in every respect is outstanding.

RATING NO. 5

SECTION D DESCRIPTION OF THE EMPLOYEE

In the rating boxes below, check (X) the degree to which each characteristic applies to the employee

CHARACTERISTICS	NOT APPLI-CABLE	NOT OB-SERVED	RATING					
			1	2	3	4	5	
GETS THINGS DONE								X
RESOURCEFUL								X
ACCEPTS RESPONSIBILITIES							X	
CAN MAKE DECISIONS ON HIS OWN WHEN NEED ARISES							X	
DOES HIS JOB WITHOUT STRONG SUPPORT							X	
FACILITATES SMOOTH OPERATION OF HIS OFFICE							X	
WRITES EFFECTIVELY								X
SECURITY CONSCIOUS							X	
THINKS CLEARLY							X	
DISCIPLINE IN ORIGINATING, MAINTAINING AND DISPOSING OF RECORDS							X	
OTHER (Specify):								

SEE SECTION "E" ON REVERSE SIDE

SECRET
(When Filled In)

OFFICE OF PERSONNEL
NOV 25 AM '61

SECTION E NARRATIVE DESCRIPTION OF MANNER OF JOB PERFORMANCE

Stress strengths and weaknesses demonstrated in current position. Indicate suggestions made to employee for improvement of his work. Give recommendations for his training. Describe, if appropriate, his potential for development and for assuming greater responsibilities. Amplify or explain, if appropriate, ratings given in SECTIONS B, C, and D to provide the basis for determining future personnel actions.

Mr. [REDACTED] has a good knowledge of Soviet matters and generally is very well informed. He continually demonstrates much initiative and a high degree of productivity. He is stimulating to his associates, businesslike and delegates work easily. He appears very self-confident and he is dynamic.

Mr. [REDACTED] supervises a very large and key branch engaged in a wide variety of activities, a difficult job which he does well.

SECTION F CERTIFICATION AND COMMENTS

1. BY EMPLOYEE
I certify that I have seen Sections A, B, C, D and E of this Report.

DATE: 9 November 1961
SIGNATURE OF EMPLOYEE: [REDACTED] b1

2. BY SUPERVISOR
MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION: Twelve
IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION: [REDACTED]

IF REPORT IS NOT BEING MADE AT THIS TIME, GIVE REASON:
EMPLOYEE UNDER MY SUPERVISION LESS THAN 90 DAYS: [REDACTED]
REPORT MADE WITHIN LAST 90 DAYS: [REDACTED]

DATE: 9 November 1961
OFFICIAL TITLE OF SUPERVISOR: SR/Chief of Plans and Operations
TYPED OR PRINTED NAME AND SIGNATURE: [REDACTED]

3. BY REVIEWING OFFICIAL
 I WOULD HAVE GIVEN THIS EMPLOYEE ABOUT THE SAME EVALUATION.
 I WOULD HAVE GIVEN THIS EMPLOYEE A HIGHER EVALUATION.
 I WOULD HAVE GIVEN THIS EMPLOYEE A LOWER EVALUATION.
 I CANNOT JUDGE THESE EVALUATIONS. I AM NOT SUFFICIENTLY FAMILIAR WITH THE EMPLOYEE'S PERFORMANCE.

COMMENTS OF REVIEWING OFFICIAL: [REDACTED]

DATE: 21 NOV 1961
OFFICIAL TITLE OF REVIEWING OFFICIAL: Chief, SR Division
TYPED OR PRINTED NAME AND SIGNATURE: JOHN M. MAURY

SECRET

SECRET
(When Filled In)

FITNESS REPORT

EMPLOYEE SERIAL NUMBER

SECTION A				GENERAL			
1. NAME (Last) (First) (Middle)			2. DATE OF BIRTH		3. SEX	4. GRADE	
			20 Jan 1924		M	GS-14	
5. SERVICE DESIGNATION		6. OFFICIAL POSITION TITLE			7. OFF/DIV/BR OF ASSIGNMENT		
DI					FE/ YSR		
8. CAREER STAFF STATUS				9. TYPE OF REPORT			
NOT-ELIGIBLE	MEMBER	DEFERRED	INITIAL	REASSIGNMENT/SUPERVISOR			
PENDING	DECLINED	DENIED	X ANNUAL	X REASSIGNMENT/EMPLOYEE			
10. DATE REPORT DUE IN O.P.			11. REPORTING PERIOD		SPECIAL (Specify)		
			From 1 Apr 59 - 24 June 60				

SECTION B								EVALUATION OF PERFORMANCE OF SPECIFIC DUTIES							
List up to six of the most important specific duties performed during the rating period. Insert rating number which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (Indicate number of employees supervised).															
1 - Unsatisfactory		2 - Barely adequate		3 - Acceptable		4 - Competent		5 - Excellent		6 - Superior		7 - Outstanding			
SPECIFIC DUTY NO. 1				RATING NO.		SPECIFIC DUTY NO. 4				RATING NO.					
Chief, Soviet Branch, responsible for activities of staff and contract employees				6		Case officer				5/6					
SPECIFIC DUTY NO. 2				RATING NO.		SPECIFIC DUTY NO. 5				RATING NO.					
Responsible for station SR planning, budgeting, and operating activities				6											
SPECIFIC DUTY NO. 3				RATING NO.		SPECIFIC DUTY NO. 6				RATING NO.					
Representing the station at varied levels in all SR matters				6											

SECTION C																EVALUATION OF OVERALL PERFORMANCE IN CURRENT POSITION															
Take into account everything about the employee which influences his effectiveness in his current position - performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the rating number in the box corresponding to the statement which most accurately reflects his level of performance.																															
<ul style="list-style-type: none"> 1 - Performance in many important respects fails to meet requirements. 2 - Performance meets most requirements but is deficient in one or more important respects. 3 - Performance clearly meets basic requirements. 4 - Performance clearly exceeds basic requirements. 5 - Performance in every important respect is superior. 6 - Performance in every respect is outstanding. 																												RATING NO. 5			

SECTION D																DESCRIPTION OF THE EMPLOYEE															
In the rating boxes below, check (X) the degree to which each characteristic applies to the employee																															
1 - Least possible degree				2 - Limited degree				3 - Normal degree				4 - Above average degree				5 - Outstanding degree															
CHARACTERISTICS												NOT APPLICABLE		NOT OBSERVED		RATING															
																1 2 3 4 5															
GETS THINGS DONE																					X										
RESOURCEFUL																					X										
ACCEPTS RESPONSIBILITIES																					X										
CAN MAKE DECISIONS ON HIS OWN WHEN NEED ARISES																					X										
DOES HIS JOB WITHOUT STRONG SUPPORT																					X										
FACILITATES SMOOTH OPERATION OF HIS OFFICE																					X										
WRITES EFFECTIVELY																					X										
SECURITY CONSCIOUS																					X										
THINKS CLEARLY																					X										
DISCIPLINE IN ORIGINATING, MAINTAINING AND DISPOSING OF RECORDS																					X										
OTHER (Specify):																															
SEE SECTION "E" ON REVERSE SIDE																															

SECRET

(When Filled In)

SECTION E NARRATIVE DESCRIPTION OF MANNER OF JOB PERFORMANCE

Stress strengths and weaknesses demonstrated in current position. Indicate suggestions made to employee for improvement of his work. Give recommendations for his training. Describe, if appropriate, his progress for development and for assuming greater responsibilities. Amplify or explain, if appropriate, ratings given in SECTIONS B, C, and D to provide the best basis for determining future personnel actions.

In most respects, this officer is one of the best I have known in this agency. He has a broad and deep knowledge of his target area, as well as of his "host" country; an excellent and proven degree of operational "know-how"; the ability to write and speak lucidly and effectively and with apparent ease; and a very high degree of motivation and devotion to duty. He can be expected to continue his dynamic and imaginative pursuit of a most difficult target. It is my opinion that this officer has great potential and is ready for increased responsibilities which would involve the promotion for which he has been recommended. As for training, a good managerial course might help to bring into even sharper focus his many talents.

This report has been prepared in accordance with FE Division standards which recognize the principle of rating the individual against the group. Thus an 'average' rating reflects an entirely satisfactory performance.

SECTION F CERTIFICATION AND COMMENTS

1. BY EMPLOYEE

I certify that I have seen Sections A, B, C, D and E of this Report.

DATE 23 June 1960 SIGNATURE OF EMPLOYEE [redacted] /s/ on transmittal

2. BY SUPERVISOR

MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION

IF REPORT IS NOT BEING MADE AT THIS TIME, GIVE REASON.

EMPLOYEE UNDER MY SUPERVISION LESS THAN 90 DAYS REPORT MADE WITHIN LAST 90 DAYS OTHER (Specify):

DATE 23 June 1960 OFFICIAL TITLE OF SUPERVISOR TYPED OR PRINTED NAME AND SIGNATURE signed on Adam Erindle(F) transmittal

3. BY REVIEWING OFFICIAL

- I WOULD HAVE GIVEN THIS EMPLOYEE ABOUT THE SAME EVALUATION.
- I WOULD HAVE GIVEN THIS EMPLOYEE A HIGHER EVALUATION.
- I WOULD HAVE GIVEN THIS EMPLOYEE A LOWER EVALUATION.
- I CANNOT JUDGE THESE EVALUATIONS. I AM NOT SUFFICIENTLY FAMILIAR WITH THE EMPLOYEE'S PERFORMANCE.

COMMENTS OF REVIEWING OFFICIAL

DATE OFFICIAL TITLE OF REVIEWING OFFICIAL TYPED OR PRINTED NAME AND SIGNATURE COS, Tokyo John Baker/s/ on transmittal

SECRET

SECRET
(When Filled In)

FITNESS REPORT						EMPLOYEE SERIAL NUMBER				
SECTION A GENERAL										
1. NAME (Last) (First) (Middle)			2. DATE OF BIRTH		3. SEX	4. GRADE				
			20 January 1921		M	SS-11				
5. SERVICE DESIGNATION		6. OFFICIAL POSITION TITLE			7. OFF/DIV/BR OF ASSIGNMENT					
					SR, []					
8. CAREER STAFF STATUS				9. TYPE OF REPORT						
<input type="checkbox"/> NOT ELIGIBLE	<input checked="" type="checkbox"/> MEMBER	<input type="checkbox"/> DEFERRED	<input type="checkbox"/> INITIAL	<input type="checkbox"/> REASSIGNMENT/SUPERVISOR						
<input type="checkbox"/> PENDING	<input type="checkbox"/> DECLINED	<input type="checkbox"/> DENIED	<input checked="" type="checkbox"/> ANNUAL	<input type="checkbox"/> REASSIGNMENT/EMPLOYEE						
10. DATE REPORT DUE IN O.P.		11. REPORTING PERIOD		12. SPECIAL (Specify)						
31 May 1959		10 Apr 58 - 31 Mar 59								
SECTION B EVALUATION OF PERFORMANCE OF SPECIFIC DUTIES										
List up to six of the most important specific duties performed during the rating period. Insert rating number which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised).										
1 - Unsatisfactory	2 - Barely adequate	3 - Acceptable	4 - Competent	5 - Excellent	6 - Superior	7 - Outstanding				
SPECIFIC DUTY NO. 1		RATING NO.	SPECIFIC DUTY NO. 4		RATING NO.					
Supervises and directs operational branch of some [] persons		5	Case officer		6					
SPECIFIC DUTY NO. 2		RATING NO.	SPECIFIC DUTY NO. 5		RATING NO.					
Conducts operational liaison with local intelligence and security services.		7								
SPECIFIC DUTY NO. 3		RATING NO.	SPECIFIC DUTY NO. 6		RATING NO.					
Conducts liaison with U.S. military and civilian intelligence services		6								
SECTION C EVALUATION OF OVERALL PERFORMANCE IN CURRENT POSITION										
Take into account everything about the employee which influences his effectiveness in his current position - performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the rating number in the box corresponding to the statement which most accurately reflects his level of performance.										
1 - Performance in many important respects fails to meet requirements. 2 - Performance meets most requirements but is deficient in one or more important respects. 3 - Performance clearly meets basic requirements. 4 - Performance clearly exceeds basic requirements. 5 - Performance in every important respect is superior. 6 - Performance in every respect is outstanding.					RATING NO. <div style="border: 1px solid black; width: 30px; height: 30px; margin: 0 auto; display: flex; align-items: center; justify-content: center;">5</div>					
SECTION D DESCRIPTION OF THE EMPLOYEE										
In the rating boxes below, check (X) the degree to which each characteristic applies to the employee										
1 - Least possible degree	2 - Limited degree	3 - Normal degree	4 - Above average degree	5 - Outstanding degree						
CHARACTERISTICS				NOT APPLICABLE	NOT OBSERVED	RATING				
						1	2	3	4	5
GETS THINGS DONE										X
RESOURCEFUL										X
ACCEPTS RESPONSIBILITIES										X
CAN MAKE DECISIONS ON HIS OWN WHEN NEED ARISES										X
DOES HIS JOB WITHOUT STRONG SUPPORT										X
FACILITATES SMOOTH OPERATION OF HIS OFFICE										X
WRITES EFFECTIVELY										X
SECURITY CONSCIOUS										X
THINKS CLEARLY										X
DISCIPLINE IN ORIGINATING, MAINTAINING AND DISPOSING OF RECORDS										X
OTHER (Specify):										
SEE SECTION "E" ON REVERSE SIDE										

SECRET

(When Filled In)

SECTION E		NARRATIVE DESCRIPTION OF MANNER OF JOB PERFORMANCE	
<p>Stress strengths and weaknesses demonstrated in current position. Indicate suggestions made to employee for improvement of his work. Give recommendations for his training. Describe, if appropriate, his potential for development and for assuming greater responsibilities. Amplify or explain, if appropriate, ratings given in SECTIONS B, C, and D to provide the best basis for determining future personnel actions.</p>			
<p>422 JUN 22 11:19 AM '59</p>			
<p>Subject continues as one of the most capable, professional and hard working of the branch chiefs in the Station. Working against a tough denied area problem, he demonstrates imagination, drive, excellent area background and knowledge, and a high degree of productivity. He definitely has the potential for an even more responsible position.</p>			

SECTION F		CERTIFICATION AND COMMENTS	
1. BY EMPLOYEE			
I certify that I have seen Sections A, B, C, D and E of this Report.			
DATE	SIGNATURE OF EMPLOYEE		
27 April 1959	signed on transmittal		
2. BY SUPERVISOR			
MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION	IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION		
22			
IF REPORT IS NOT BEING MADE AT THIS TIME, GIVE REASON.			
EMPLOYEE UNDER MY SUPERVISION LESS THAN 90 DAYS		REPORT MADE WITHIN LAST 90 DAYS	
OTHER (Specify):			
DATE	OFFICIAL TITLE OF SUPERVISOR	TYPED OR PRINTED NAME AND SIGNATURE	
27 April 1959	DC [redacted]	William Nelson signed on transmittal	
3. BY REVIEWING OFFICIAL			
<input checked="" type="checkbox"/> I WOULD HAVE GIVEN THIS EMPLOYEE ABOUT THE SAME EVALUATION.			
<input type="checkbox"/> I WOULD HAVE GIVEN THIS EMPLOYEE A HIGHER EVALUATION.			
<input type="checkbox"/> I WOULD HAVE GIVEN THIS EMPLOYEE A LOWER EVALUATION.			
<input type="checkbox"/> I CANNOT JUDGE THESE EVALUATIONS. I AM NOT SUFFICIENTLY FAMILIAR WITH THE EMPLOYEE'S PERFORMANCE.			
COMMENTS OF REVIEWING OFFICIAL			
DATE	OFFICIAL TITLE OF REVIEWING OFFICIAL	TYPED OR PRINTED NAME AND SIGNATURE	
27 April 1959	[redacted]	John E. Baker signed on transmittal	

SECRET

SECRET
(When Filled In)

SK 8

FITNESS REPORT (Part I) PERFORMANCE

INSTRUCTIONS

FOR THE ADMINISTRATIVE OFFICER: Consult current instructions for completing this report.

FOR THE SUPERVISOR: This report is designed to help you express your evaluation of your subordinate and to transmit this evaluation to your supervisor and senior officials. Organization policy requires that you inform the subordinate where he stands with you. Completion of the report can help you prepare for a discussion with him of his strengths and weaknesses. It is also organization policy that you show Part I of this report to the employee except under conditions specified in Regulation 20-370. It is recommended that you read the entire form before completing any question. If this is the initial report on the employee, it must be completed and forwarded to the Office of Personnel no later than 30 days after the date indicated in item 8. of Section "A" below.

SECTION A.		GENERAL	
1. NAME (Last) (First) (Middle)	2. DATE OF BIRTH	3. SER	4. SERVICE DESIGNATION
[Redacted]	20 Jan 1924	M	DI
5. OFFICE/DIVISION/BRANCH OF ASSIGNMENT	6. OFFICIAL POSITION TITLE		
FE, TOKYO, [Redacted]	Area Ops Officer		
7. GRADE	8. DATE REPORT DUE IN OP	9. PERIOD COVERED BY THIS REPORT (Inclusive dates)	
GS-14		1 October 1957 - 9 April 1958	
10. TYPE OF REPORT (Check one)	INITIAL	REASSIGNMENT-SUPERVISOR	SPECIAL (Specify)
	ANNUAL	REASSIGNMENT-EMPLOYEE	Promotion

SECTION B.		CERTIFICATION	
1. FOR THE RATER: THIS REPORT <input checked="" type="checkbox"/> HAS <input type="checkbox"/> HAS NOT BEEN SHOWN TO THE INDIVIDUAL RATED. IF NOT SHOWN, EXPLAIN WHY NOT:			
A. CHECK (X) APPROPRIATE STATEMENTS:			
<input checked="" type="checkbox"/>	THIS REPORT REFLECTS MY OWN OPINIONS OF THIS INDIVIDUAL.	IF INDIVIDUAL IS RATED "E" IN C1 OR D, A WARNING LETTER HAS BEEN SENT TO HIM OR A COPY ATTACHED TO THIS REPORT.	
<input type="checkbox"/>	THIS REPORT REFLECTS THE COMBINED OPINIONS OF MYSELF AND PREVIOUS SUPERVISORS.	I CANNOT CERTIFY THAT THE RATED INDIVIDUAL KNOWS HOW TO EVALUATE HIS JOB PERFORMANCE BECAUSE (Specify):	
<input type="checkbox"/>	I HAVE DISCUSSED WITH THIS EMPLOYEE HIS STRENGTHS AND WEAKNESSES SO THAT HE KNOWS WHERE HE STANDS.		
B. THIS DATE	C. TYPED OR PRINTED NAME AND SIGNATURE OF SUPERVISOR	D. SUPERVISOR'S OFFICIAL TITLE	
27 May 1958	William E. Nelson		

2. FOR THE REVIEWING OFFICIAL: RECORD ANY SUBSTANTIAL DIFFERENCE OF OPINION WITH THE SUPERVISOR, OR ANY OTHER INFORMATION WHICH WILL LEAD TO A BETTER UNDERSTANDING OF THIS REPORT.

BY DATE
 Posted Pos. Control [Signature] 1958
 Renewed by PWD [Signature] 7/24/58

THIS REPORT HAS BEEN REVIEWED UNDER CRITERIA...
 IN CONFORMANCE WITH...
 AS OF...

CONTINUED ON ATTACHED SHEET

I certify that any substantial difference of opinion with the supervisor is reflected in the above section.

A. THIS DATE	B. TYPED OR PRINTED NAME AND SIGNATURE OF REVIEWING OFFICIAL	C. OFFICIAL TITLE OF REVIEWING OFFICIAL
27 May 1958	John E. Baker	

SECTION C.		JOB PERFORMANCE EVALUATION	
1. RATING ON GENERAL PERFORMANCE OF DUTIES			
DIRECTIONS: Consider ONLY the productivity and effectiveness with which the individual being rated has performed his duties during the rating period. Compare him ONLY with others doing similar work at a similar level of responsibility. Factors other than productivity will be taken into account later in Section D.			
5/6 INSERT RATING NUMBER	1. DOES NOT PERFORM DUTIES ADEQUATELY. HE IS INCOMPETENT.		
	2. BARELY ADEQUATE IN PERFORMANCE. ALTHOUGH HE HAS HAD SPECIFIC GUIDANCE OR TRAINING, HE OFTEN FAILS TO CARRY OUT RESPONSIBILITIES.		
	3. PERFORMS MOST OF HIS DUTIES ACCEPTABLY. OCCASIONALLY REVEALS SOME AREA OF WEAKNESS.		
	4. PERFORMS DUTIES IN A COMPETENT, EFFECTIVE MANNER.		
	5. A FINE PERFORMANCE. CARRIES OUT MANY OF HIS RESPONSIBILITIES EXCEPTIONALLY WELL.		
	6. PERFORMS HIS DUTIES IN SUCH AN OUTSTANDING MANNER THAT HE IS EQUALLED BY FEW OTHER PERSONS KNOWN TO THE SUPERVISOR.		

COMMENTS:

SECRET
(When Filled In)

2. RATINGS ON PERFORMANCE OF SPECIFIC DUTIES																											
<p>DIRECTIONS:</p> <p>a. State in the spaces below up to six of the more important SPECIFIC duties performed during this rating period. Place the most important first. Do not include minor or unimportant duties.</p> <p>b. Rate performance on each specific duty considering ONLY effectiveness in performance of this specific duty.</p> <p>c. For supervisors, ability to supervise will always be rated as a specific duty (do not rate as supervisors those who supervise a secretary only).</p> <p>d. Compare in your mind, when possible, the individual being rated with the same duty at a similar level of responsibility.</p> <p>e. Two individuals with the same job title may be performing different duties. If so, rate them on different duties.</p> <p>f. Be specific. Examples of the kind of duties that might be rated are:</p> <table style="width:100%; border: none;"> <tr> <td style="width: 33%;">ORAL BRIEFING</td> <td style="width: 33%;">HAS AND USES AREA KNOWLEDGE</td> <td style="width: 33%;">MAIL ROOM INTERROGATIONS</td> </tr> <tr> <td>GIVING LECTURES</td> <td>DEVELOPS NEW PROGRAMS</td> <td>PREPARES SUMMARIES</td> </tr> <tr> <td>CONDUCTING SEMINARS</td> <td>ANALYZES INDUSTRIAL REPORTS</td> <td>TRANSLATES GERMAN</td> </tr> <tr> <td>WRITING TECHNICAL REPORTS</td> <td>MANAGES FILES</td> <td>DEBRIEFING SOURCES</td> </tr> <tr> <td>CONDUCTING EXTERNAL LIAISON</td> <td>OPERATES RADIO</td> <td>KEEPS BOOKS</td> </tr> <tr> <td>TYPING</td> <td>COORDINATES WITH OTHER OFFICES</td> <td>DRIVES TRUCK</td> </tr> <tr> <td>TAKING DICTATION</td> <td>WRITES REGULATIONS</td> <td>MAINTAINS AIR CONDITIONING</td> </tr> <tr> <td>SUPERVISING</td> <td>PREPARES CORRESPONDENCE</td> <td>EVALUATES SIGNIFICANCE OF DATA</td> </tr> </table> <p>g. For some jobs, duties may be broken down even further if supervisor considers it advisable, e.g., combined key and phone operation, in the case of a radio operator.</p>				ORAL BRIEFING	HAS AND USES AREA KNOWLEDGE	MAIL ROOM INTERROGATIONS	GIVING LECTURES	DEVELOPS NEW PROGRAMS	PREPARES SUMMARIES	CONDUCTING SEMINARS	ANALYZES INDUSTRIAL REPORTS	TRANSLATES GERMAN	WRITING TECHNICAL REPORTS	MANAGES FILES	DEBRIEFING SOURCES	CONDUCTING EXTERNAL LIAISON	OPERATES RADIO	KEEPS BOOKS	TYPING	COORDINATES WITH OTHER OFFICES	DRIVES TRUCK	TAKING DICTATION	WRITES REGULATIONS	MAINTAINS AIR CONDITIONING	SUPERVISING	PREPARES CORRESPONDENCE	EVALUATES SIGNIFICANCE OF DATA
ORAL BRIEFING	HAS AND USES AREA KNOWLEDGE	MAIL ROOM INTERROGATIONS																									
GIVING LECTURES	DEVELOPS NEW PROGRAMS	PREPARES SUMMARIES																									
CONDUCTING SEMINARS	ANALYZES INDUSTRIAL REPORTS	TRANSLATES GERMAN																									
WRITING TECHNICAL REPORTS	MANAGES FILES	DEBRIEFING SOURCES																									
CONDUCTING EXTERNAL LIAISON	OPERATES RADIO	KEEPS BOOKS																									
TYPING	COORDINATES WITH OTHER OFFICES	DRIVES TRUCK																									
TAKING DICTATION	WRITES REGULATIONS	MAINTAINS AIR CONDITIONING																									
SUPERVISING	PREPARES CORRESPONDENCE	EVALUATES SIGNIFICANCE OF DATA																									
<p>DESCRIPTIVE RATING NUMBER</p>	<p>1 - INCOMPETENT IN THE PERFORMANCE OF THIS DUTY</p> <p>2 - BARELY ADEQUATE IN THE PERFORMANCE OF THIS DUTY</p> <p>3 - PERFORMS THIS DUTY ACCEPTABLY</p> <p>4 - PERFORMS THIS DUTY IN A COMPETENT MANNER</p> <p>5 - PERFORMS THIS DUTY IN SUCH A FINE MANNER THAT HE IS A DISTINCT ASSET ON HIS JOB</p>	<p>6 - PERFORMS THIS DUTY IN AN OUTSTANDING MANNER FOUND IN VERY FEW INDIVIDUALS HOLDING SIMILAR JOBS</p> <p>7 - EXCELS ANYONE I KNOW IN THE PERFORMANCE OF THIS DUTY</p>																									
<p>SPECIFIC DUTY NO. 1 As branch chief directs and plans operations of denied area branch.</p>	<p>RATING NUMBER</p> <p>5/5</p>	<p>SPECIFIC DUTY NO. 4 Conducts liaison with other U.S. agencies</p>	<p>RATING NUMBER</p> <p>6</p>																								
<p>SPECIFIC DUTY NO. 2 Conducts operational liaison with local security services.</p>	<p>RATING NUMBER</p> <p>6</p>	<p>SPECIFIC DUTY NO. 5</p>	<p>RATING NUMBER</p>																								
<p>SPECIFIC DUTY NO. 3 Develops and handles agents</p>	<p>RATING NUMBER</p> <p>6</p>	<p>SPECIFIC DUTY NO. 6</p>	<p>RATING NUMBER</p>																								
3. NARRATIVE DESCRIPTION OF MANNER OF JOB PERFORMANCE																											
<p>DIRECTIONS: Stress strengths and weaknesses, particularly those which affect development on present job.</p> <p>Subject is an exceedingly well-equipped operations officer. He is mature, intelligent, has a thorough background in operations in his area and the ability to grow in his job. His operational planning and execution is usually impeccable. He has the loyalty of his subordinates and the respect of his equals and supervisors. He is particularly effective in dealing in the liaison field where his good sense and disinterest in "fighting the problem" produces a maximum of cooperation and good will. If he has any minor fault as a supervisor, it is not in impatience with his subordinates, as reflected in previous evaluations, but in an occasional unwillingness to say no to them.</p>																											
SECTION D. SUITABILITY FOR CURRENT JOB IN ORGANIZATION																											
<p>DIRECTIONS: Take into account here everything you know about the individual...productivity, conduct in the job, pertinent personal characteristics or habits, special defects or talents...and how he fits in with your team. Compare him with others doing similar work of about the same level.</p>																											
<p>6</p> <p>RATING NUMBER</p>	<p>1 - DEFINITELY UNSUITABLE - HE SHOULD BE SEPARATED</p> <p>2 - OF DOUBTFUL SUITABILITY...WOULD NOT HAVE ACCEPTED HIM IF I HAD KNOWN WHAT I KNOW NOW</p> <p>3 - A BARELY ACCEPTABLE EMPLOYEE...BELOW AVERAGE BUT WITH NO WEAKNESSES SUFFICIENTLY OUTSTANDING TO WARRANT HIS SEPARATION</p> <p>4 - OF THE SAME SUITABILITY AS MOST PEOPLE I KNOW IN THE ORGANIZATION</p> <p>5 - A FINE EMPLOYEE - HAS SOME OUTSTANDING STRENGTHS</p> <p>6 - AN UNUSUALLY STRONG PERSON IN TERMS OF THE REQUIREMENTS OF THE ORGANIZATION</p> <p>7 - EXCELLED BY ONLY A FEW IN SUITABILITY FOR WORK IN THE ORGANIZATION</p>																										
<p>IS THIS INDIVIDUAL BETTER SUITED FOR WORK IN SOME OTHER POSITION IN THE ORGANIZATION? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO. IF YES, EXPLAIN FULLY:</p>																											

SECRET

SECRET

(When Filled In)

FITNESS REPORT (Part II) POTENTIAL

INSTRUCTIONS

FOR THE ADMINISTRATIVE OFFICER: Consult current instructions for completing this report.

FOR THE SUPERVISOR: This report is a privileged communication to your supervisor, and to appropriate career management and personnel officials concerning the potential of the employee being rated. It is NOT to be shown to the rated employee. It is recommended that you read the entire report before completing any question. This report is to be completed only after the employee has been under your supervision **FOR AT LEAST 90 DAYS**. If less than 90 days, hold and complete after the 90 days has elapsed. If this is the **INITIAL RATING** on the employee, however, it **MUST** be completed and forwarded to the US no later than 30 days after the due date indicated in item 3 of Section "F" below.

SECTION E. GENERAL

1. NAME (Last) (First) (Middle)	2. DATE OF BIRTH	3. SEX	4. SERVICE DESIGNATION
[Redacted]	20 Jan 1924	M	DI
5. OFFICE/DIVISION BRANCH OF ASSIGNMENT	6. OFFICIAL POSITION TITLE		
FB, [Redacted]	Area Ops Officer		
7. GRADE	8. DATE REPORT DUE IN OP.	9. PERIOD COVERED BY THIS REPORT (Inclusive dates)	
GS-11		1 October 1957 - 2 April 1958	
10. TYPE OF REPORT (Check one)	INITIAL	REASSIGNMENT-SUPERVISOR	SPECIAL (Specify)
	ANNUAL	REASSIGNMENT-EMPLOYEE	X Promotion

SECTION F. CERTIFICATION

1. FOR THE RATER: I CERTIFY THAT THIS REPORT REPRESENTS MY BEST JUDGEMENT OF THE INDIVIDUAL BEING RATED

4. THIS DATE	B. TYPED OR PRINTED NAME AND SIGNATURE OF SUPERVISOR	C. SUPERVISOR'S OFFICIAL TITLE
27 May 1958	William E. Nelson	

7. FOR THE REVIEWING OFFICIAL: I HAVE REVIEWED THIS REPORT AND NOTED ANY DIFFERENCE OF OPINION IN ATTACHED MEMO.

A. THIS DATE	B. TYPED OR PRINTED NAME AND SIGNATURE OF REVIEWING OFFICIAL	C. OFFICIAL TITLE OF REVIEWING OFFICIAL
27 May 1958	John E. Baker	

SECTION G. ESTIMATE OF POTENTIAL

1. POTENTIAL TO ASSUME GREATER RESPONSIBILITIES

DIRECTIONS: Considering others of his grade and type of assignment, rate the employee's potential to assume greater responsibilities. Think in terms of the kind of responsibility encountered at the various levels in his kind of work.

5 RATING NUMBER	1 - ALREADY ABOVE THE LEVEL AT WHICH SATISFACTORY PERFORMANCE CAN BE EXPECTED
	2 - HAS REACHED THE HIGHEST LEVEL AT WHICH SATISFACTORY PERFORMANCE CAN BE EXPECTED
	3 - MAKING PROGRESS, BUT NEEDS MORE TIME BEFORE HE CAN BE TRAINED TO ASSUME GREATER RESPONSIBILITIES
	4 - READY FOR TRAINING IN ASSUMING GREATER RESPONSIBILITIES
	5 - WILL PROBABLY ADJUST QUICKLY TO MORE RESPONSIBLE DUTIES WITHOUT FURTHER TRAINING
	6 - ALREADY ASSUMING MORE RESPONSIBILITIES THAN EXPECTED AT HIS PRESENT LEVEL
	7 - AN EXCEPTIONAL PERSON WHO IS ONE OF THE FEW WHO SHOULD BE CONSIDERED FOR EARLY ASSUMPTION OF HIGHER LEVEL RESPONSIBILITIES

2. SUPERVISORY POTENTIAL

DIRECTIONS: Answer this question: Has this person the ability to be a supervisor? Yes No If your answer is YES, indicate below your opinion or guess of the level of supervisory ability this person will reach AFTER SUITABLE TRAINING. Indicate your opinion by placing the number of the descriptive rating below which comes closest to expressing your opinion in the appropriate column. If your rating is based on observing him supervise, note your rating in the "actual" column. If based on opinion of his potential, note the rating in the "potential" column.

DESCRIPTIVE RATING NUMBER	0 - HAVE NO OPINION ON HIS SUPERVISORY POTENTIAL IN THIS SITUATION	1 - BELIEVE INDIVIDUAL WOULD BE A WEAK SUPERVISOR IN THIS KIND OF SITUATION	2 - BELIEVE INDIVIDUAL WOULD BE AN AVERAGE SUPERVISOR IN THIS KIND OF SITUATION	3 - BELIEVE INDIVIDUAL WOULD BE A STRONG SUPERVISOR IN THIS SITUATION
ACTUAL	POTENTIAL	DESCRIPTIVE SITUATION		
3		A GROUP DOING THE BASIC JOB (Such drivers, stenographers, technicians or professional specialists of various kinds) whose contact with immediate subordinates is frequent (First line supervisors)		
3		A GROUP OF SUPERVISORS WHO DIRECT THE BASIC JOB (Second line supervisors)		
	3	A GROUP WHO MAY OR MAY NOT BE SUPERVISORS, WHICH IS RESPONSIBLE FOR MAJOR PLANS, ORGANIZATION AND POLICY (Executive level)		
	2	WHEN CONTACT WITH IMMEDIATE SUBORDINATES IS NOT FREQUENT		
3		WHEN IMMEDIATE SUBORDINATES' ACTIVITIES ARE DIVERSE AND NEED CAREFUL COORDINATION		
3		WHEN IMMEDIATE SUBORDINATES INCLUDE MEMBERS OF THE OPPOSITE SEX		
		OTHER (Specify)		

SECRET
(When Filled In)

3. INDICATE THE APPROXIMATE NUMBER OF MONTHS THE RATED EMPLOYEE HAS BEEN UNDER YOUR SUPERVISION
10 months

4. COMMENTS CONCERNING POTENTIAL
His potential for advancement is excellent. He has the right blend of operational know-how and supervisory talent to undertake positions of higher scope than he now holds. Although his advancement has been rapid for his age, security, poise and common sense almost completely eliminate age as a factor in his potential for a more senior job.

SECTION II. FUTURE PLANS

1. TRAINING OR OTHER DEVELOPMENTAL EXPERIENCE PLANNED FOR THE INDIVIDUAL
Subject deserves at sometime within the next year or two the opportunity to broaden his experience either by command of a small station or advancement to a more responsible job in a large one.

2. NOTE OTHER FACTORS, INCLUDING PERSONAL CIRCUMSTANCES, TO BE TAKEN INTO ACCOUNT IN INDIVIDUAL'S FUTURE ASSIGNMENTS
None

SECTION I. DESCRIPTION OF INDIVIDUAL

DIRECTIONS: This section is provided as an aid to describing the individual as you see him on the job. Interpret the words literally. On the page below are a series of statements that apply in some degree to most people. To the left of each statement is a box under the heading "category." Read each statement and insert in the box the category number which best tells how much the statement applies to the person covered by this report.

X - HAVE NOT OBSERVED THIS; HENCE CAN GIVE NO OPINION AS TO HOW THE DESCRIPTION APPLIES TO THE INDIVIDUAL

1 - APPLIES TO THE INDIVIDUAL TO THE LEAST POSSIBLE DEGREE

2 - APPLIES TO INDIVIDUAL TO A LIMITED DEGREE

3 - APPLIES TO INDIVIDUAL TO AN AVERAGE DEGREE

4 - APPLIES TO INDIVIDUAL TO AN ABOVE AVERAGE DEGREE

5 - APPLIES TO INDIVIDUAL TO AN OUTSTANDING DEGREE

CATEGORY	STATEMENT	CATEGORY	STATEMENT	CATEGORY	STATEMENT
4	1. ABLE TO SEE ANOTHER'S POINT OF VIEW	5	11. HAS HIGH STANDARDS OF ACCOMPLISHMENT	5	21. IS EFFECTIVE IN DISCUSSIONS WITH ASSOCIATES
5	2. CAN MAKE DECISIONS ON HIS OWN WHEN NEED ARISES	4	12. SHOWS ORIGINALITY	4	22. IMPLEMENTS DECISIONS REGARDLESS OF OWN FEELINGS
4	3. HAS INITIATIVE	5	13. ACCEPTS RESPONSIBILITY	4	23. IS THOUGHTFUL OF OTHERS
5	4. IS ANALYTIC IN HIS THINKING	4	14. ADMITS HIS ERRORS	4	24. BURNS WELL UNDER PRESSURE
4	5. STRIVES CONSTANTLY FOR NEW KNOWLEDGE AND IDEAS	4	15. RESPONDS WELL TO SUPERVISION	5	25. DISPLAYS JUDGMENT
4	6. GRUPS WHEN TO BEEN ASSISTANCE	5	16. DOES HIS JOB WITHOUT STOPPING SUPPORT	5	26. IS SECURITY CONSCIOUS
4	7. CAN GET ALONG WITH PEOPLE	4	17. COMES UP WITH SOLUTIONS TO PROBLEMS	5	27. IS VERSATILE
5	8. HAS MEMORY FOR FACTS	5	18. IS OBEDIENT	5	28. HIS CRITICISM IS CONSTRUCTIVE
4	9. GETS THINGS DONE	5	19. THINKS CLEARLY	5	29. FACILITATED SMOOTH OPERATION OF HIS OFFICE
4	10. CAN COPE WITH EMERGENCIES	5	20. COMPLETES ASSIGNMENTS WITHIN ALLOWABLE TIME LIMITS	5	30. DOES NOT REQUIRE STRONG AND CONTINUOUS SUPERVISION

SECRET

(When Filled In)

U.S. PERS.

FITNESS REPORT (Part I) PERFORMANCE

INSTRUCTIONS

FOR THE ADMINISTRATIVE OFFICER: Consult current instructions for completing this report.
FOR THE SUPERVISOR: This report is designed to help you express your evaluation of your subordinate and to transmit this evaluation to your supervisor and senior officials.

SECTION A. GENERAL

1. NAME (Last, First, Middle) 2. DATE OF BIRTH 3. SEX 4. SERVICE DESIGNATION
5. OFFICE/DIVISION/BRANCH OF ASSIGNMENT 6. OFFICIAL POSITION TITLE
7. GRADE 8. DATE REPORT DUE IN OF 9. PERIOD COVERED BY THIS REPORT
10. TYPE OF REPORT (Check one)

SECTION B. CERTIFICATION

1. FOR THE RATER: THIS REPORT HAS OR HAS NOT BEEN SHOWN TO THE INDIVIDUAL RATED. IF NOT, EXPLAIN WHY NOT.
Completed at Headquarters; subject not available (Copy sent to field.)

A. CHECK (X) APPROPRIATE STATEMENTS:
X THIS REPORT REFLECTS MY OWN OPINIONS OF THIS INDIVIDUAL.
X THIS REPORT REFLECTS THE COMBINED OPINIONS OF MYSELF AND PREVIOUS SUPERVISORS.

B. THIS DATE 16 Oct 1957 C. TYPED OR PRINTED NAME AND SIGNATURE OF SUPERVISOR Edward Marchis D. SUPERVISOR'S OFFICIAL TITLE Chief SOV Branch

2. FOR THE REVIEWING OFFICIAL: RECORD ANY SUBSTANTIAL DIFFERENCE OF OPINION WITH THE SUPERVISOR, OR ANY OTHER INFORMATION, WHICH WILL LEAD TO A BETTER UNDERSTANDING OF THIS REPORT.

Posted Per [Signature] DATE NOV 7 1957
Reviewed by [Signature] 11/1/57

I certify that any substantial difference of opinion with the supervisor is reflected in the above section.

A. THIS DATE 23 Oct 57 B. TYPED OR PRINTED NAME AND SIGNATURE OF REVIEWING OFFICIAL Lloyd George C. OFFICIAL TITLE OF REVIEWING OFFICIAL

SECTION C. JOB PERFORMANCE EVALUATION

1. RATING ON GENERAL PERFORMANCE OF DUTIES
DIRECTIONS: Consider ONLY the productivity and effectiveness with which the individual being rated has performed his duties during the rating period.
6 INSERT RATING NUMBER
1 - DOES NOT PERFORM DUTIES ADEQUATELY; HE IS INCOMPETENT.
2 - BARELY ADEQUATE IN PERFORMANCE; ALTHOUGH HE HAS HAD SPECIFIC GUIDANCE OR TRAINING, HE OFTEN FAILS TO CARRY OUT RESPONSIBILITIES.

COMMENTS:

SECRET
(When Filled In)

7. RATINGS ON PERFORMANCE OF SPECIFIC DUTIES

DIRECTIONS:

a. State in the spaces below up to six of the more important SPECIFIC duties performed during the rating period. Place the most important first. Do not include minor or unimportant duties.

b. Rate performance on each specific duty considering ONLY effectiveness in performance of this specific duty.

c. For supervisors, ability to supervise will always be rated as a specific duty (do not rate as supervisors those who supervise a secretary only).

d. Compare in your mind, when possible, the individual being rated with others performing the same duty at a similar level of responsibility.

e. Two individuals with the same job title may be performing different duties. If so, rate them on different duties.

f. Be specific. Examples of the kind of duties that might be rated are:

ORAL BRIEFING	HAS AND USES AREA KNOWLEDGE	CONDUCTS INTERROGATIONS
GIVING LECTURES	DEVELOPS NEW PROGRAMS	PREPARES SUMMARIES
CONDUCTING SEMINARS	ANALYZES INDUSTRIAL REPORTS	TRANSLATES GERMAN
WRITING TECHNICAL REPORTS	MANAGES FILES	DEBRIEFING SOURCES
CONDUCTING EXTERNAL LIAISON	OPERATES RADIO	KEEPS BOOKS
TYPING	COORDINATES WITH OTHER OFFICES	DRIVES TRUCK
TAKING DICTATION	WRITES REGULATIONS	MAINTAINS AIR CONDITIONING
SUPERVISING	PREPARES CORRESPONDENCE	EVALUATES SIGNIFICANCE OF DATA

g. For some jobs, duties may be broken down even further if supervisor considers it advisable, e.g., combined key and phone operation, in the case of a radio operator.

OFFICE OF PERSONNEL
Oct 30 1 50 PM '57
MAIL ROOM

DESCRIPTIVE RATING NUMBER	1 - INCOMPETENT IN THE PERFORMANCE OF THIS DUTY	6 - PERFORMS THIS DUTY IN AN OUTSTANDING MANNER FOUND IN VERY FEW INDIVIDUALS HOLDING SIMILAR JOBS
	2 - BARELY ADEQUATE IN THE PERFORMANCE OF THIS DUTY	7 - EXCELS ANYONE I KNOW IN THE PERFORMANCE OF THIS DUTY
	3 - PERFORMS THIS DUTY ACCEPTABLY	
	4 - PERFORMS THIS DUTY IN A COMPETENT MANNER	
	5 - PERFORMS THIS DUTY IN SUCH A FINE MANNER THAT HE IS A DISTINCT ASSET ON HIS JOB	

SPECIFIC DUTY NO. 1 Deputy to Branch Chief	RATING NUMBER 5	SPECIFIC DUTY NO. 4 Supervising	RATING NUMBER 4
SPECIFIC DUTY NO. 2 Conducts Foreign Liaison	RATING NUMBER 6	SPECIFIC DUTY NO. 5 Prepares correspondence and reports and handles administrative routine	RATING NUMBER 5
SPECIFIC DUTY NO. 3 Prepares and Manages Projects	RATING NUMBER 4	SPECIFIC DUTY NO. 6 Developes and handles Agents	RATING NUMBER 5

3. NARRATIVE DESCRIPTION OF MANNER OF JOB PERFORMANCE

DIRECTIONS: Stress strengths and weaknesses, particularly those which affect development on present job.

Subject has excellent natural equipment for employment in this organization in terms of his intelligence and natural aptitudes. Additionally, he brings a great deal of area knowledge and language ability to his present assignment. During the period covered by this report he has displayed great industry and devotion to duty in a variety of circumstances and achieved notable results in production and in the creation of both short and long-term assets for his unit. On the debit side I would say that he is somewhat too businesslike in many personal situations to the point of being almost humourless. This, however, is a quality which he does not permit to intrude upon the necessities of his operational work although it often shows in office relationships.

SECTION D. SUITABILITY FOR CURRENT JOB IN ORGANIZATION

DIRECTIONS: Take into account here everything you know about the individual...productivity, conduct in the job, pertinent personal characteristics or habits, special defects or talents...and how he fits in with your team. Compare him with others doing similar work of about the same level.

7	1 - DEFINITELY UNSUITABLE - HE SHOULD BE SEPARATED
	2 - OF DOUBTFUL SUITABILITY...WOULD NOT HAVE ACCEPTED HIM IF I HAD KNOWN WHAT I KNOW NOW
	3 - A BARELY ACCEPTABLE EMPLOYEE...BELOW AVERAGE BUT WITH NO WEAKNESSES SUFFICIENTLY OUTSTANDING TO WARRANT HIS SEPARATION
	4 - OF THE SAME SUITABILITY AS MOST PEOPLE I KNOW IN THE ORGANIZATION
	5 - A FINE EMPLOYEE - HAS SOME OUTSTANDING STRENGTHS
	6 - AN UNUSUALLY STRONG PERSON IN TERMS OF THE REQUIREMENTS OF THE ORGANIZATION
	7 - EXCELLED BY ONLY A FEW IN SUITABILITY FOR WORK IN THE ORGANIZATION

IS THIS INDIVIDUAL BETTER SUITED FOR WORK IN SOME OTHER POSITION IN THE ORGANIZATION? YES NO. IF YES, EXPLAIN FULLY:

SECRET

(When Filled In)

FITNESS REPORT (Part II) POTENTIAL

INSTRUCTIONS

FOR THE ADMINISTRATIVE OFFICER: Consult current instructions for completing this report.

FOR THE SUPERVISOR: This report is a privileged communication to your supervisor, and to appropriate career management and personnel officials concerning the potential of the employee being rated. It is NOT to be shown to the rated employee. It is recommended that you read the entire report before completing any question. This report is to be completed only after the employee has been under your supervision FOR AT LEAST 90 DAYS. If less than 90 days, hold and complete after the 90 days has elapsed. If this is the INITIAL REPORT on the employee, however, it MUST be completed and forwarded to the CP no later than 30 days after the due date indicated in item 8 of Section "E" below.

SECTION E.

GENERAL

1. NAME (Last) (First) (Middle) 2. DATE OF BIRTH 3. SEX 4. SERVICE DESIGNATION 5. OFFICE/DIVISION BRANCH OF ASSIGNMENT 6. OFFICIAL POSITION TITLE 7. GRADE 8. DATE REPORT DUE IN OF 9. PERIOD COVERED BY THIS REPORT (Inclusive dates) 10. TYPE OF REPORT (Check one) INITIAL REASSIGNMENT-SUPERVISOR SPECIAL (Specify) ANNUAL REASSIGNMENT-EMPLOYEE

SECTION F.

CERTIFICATION

1. FOR THE RATER: I CERTIFY THAT THIS REPORT REPRESENTS MY BEST JUDGMENT OF THE INDIVIDUAL BEING RATED A. THIS DATE B. TYPED OR PRINTED NAME AND SIGNATURE OF SUPERVISOR C. SUPERVISOR'S OFFICIAL TITLE 2. FOR THE REVIEWING OFFICIAL: I HAVE REVIEWED THIS REPORT AND NOTED ANY DIFFERENCE OF OPINION IN ATTACHED MEMO. A. THIS DATE B. TYPED OR PRINTED NAME AND SIGNATURE OF REVIEWING OFFICIAL C. OFFICIAL TITLE OF REVIEWING OFFICIAL

SECTION G.

ESTIMATE OF POTENTIAL

1. POTENTIAL TO ASSUME GREATER RESPONSIBILITIES DIRECTIONS: Considering others of his grade and type of assignment, rate the employee's potential to assume greater responsibilities. Think in terms of the kind of responsibility encountered at the various levels in his kind of work. 1 - ALREADY ABOVE THE LEVEL AT WHICH SATISFACTORY PERFORMANCE CAN BE EXPECTED 2 - HAS REACHED THE HIGHEST LEVEL AT WHICH SATISFACTORY PERFORMANCE CAN BE EXPECTED 3 - MAKING PROGRESS, BUT NEEDS MORE TIME BEFORE HE CAN BE TRAINED TO ASSUME GREATER RESPONSIBILITIES 4 - READY FOR TRAINING IN ASSUMING GREATER RESPONSIBILITIES 5 - WILL PROBABLY ADJUST QUICKLY TO MORE RESPONSIBLE DUTIES WITHOUT FURTHER TRAINING 6 - ALREADY ASSUMING MORE RESPONSIBILITIES THAN EXPECTED AT HIS PRESENT LEVEL 7 - AN EXCEPTIONAL PERSON WHO IS ONE OF THE FEW WHO SHOULD BE CONSIDERED FOR EARLY ASSUMPTION OF HIGHER LEVEL RESPONSIBILITIES

2. SUPERVISORY POTENTIAL DIRECTIONS: Answer this question: Has this person the ability to be a supervisor? Yes No If your answer is YES, indicate below your opinion or guess of the level of supervisory ability this person will reach AFTER SUITABLE TRAINING. Indicate your opinion by placing the number of the descriptive rating below which comes closest to expressing your opinion in the appropriate column. If your rating is based on observing him supervise, note your rating in the "actual" column. If based on opinion of his potential, note the rating in the "potential" column.

Table with columns: ACTUAL, POTENTIAL, DESCRIPTIVE SITUATION. Rows describe various supervisory situations like 'A GROUP DOING THE BASIC JOB', 'A GROUP OF SUPERVISORS WHO DIRECT THE BASIC JOB', 'A GROUP WHO MAY OR MAY NOT BE SUPERVISORS', etc.

SECRET
(When Filled In)

3. INDICATE THE APPROXIMATE NUMBER OF MONTHS THE RATED EMPLOYEE HAS BEEN UNDER YOUR **CONTROL OF PERSONNEL**
 15

4. COMMENTS CONCERNING POTENTIAL
 Subject is well suited for this business and the business **Oct 20 11 50 PM '57** should progress steadily to positions of great responsibility.
 MAIL ROOM

SECTION M. FUTURE PLANS

1. TRAINING OR OTHER DEVELOPMENTAL EXPERIENCE PLANNED FOR THE INDIVIDUAL

Normal refresher a/o preparatory training as required.

2. NOTE OTHER FACTORS, INCLUDING PERSONAL CIRCUMSTANCES, TO BE TAKEN INTO ACCOUNT IN INDIVIDUAL'S FUTURE ASSIGNMENTS

No limiting factors or personal circumstances known to the rater

SECTION I. DESCRIPTION OF INDIVIDUAL

DIRECTIONS: This section is provided as an aid to describing the individual as you see him on the job. Interpret the words literally. On the page below are a series of statements that apply in some degree to most people. To the left of each statement is a box under the heading "category." Read each statement and insert in the box the category number which best tells how much the statement applies to the person covered by this report.

X - HAVE NOT OBSERVED THIS; HENCE CAN GIVE NO OPINION AS TO HOW THE DESCRIPTION APPLIES TO THE INDIVIDUAL
 1 - APPLIES TO THE INDIVIDUAL TO THE LEAST POSSIBLE DEGREE
 2 - APPLIES TO INDIVIDUAL TO A LIMITED DEGREE
 3 - APPLIES TO INDIVIDUAL TO AN AVERAGE DEGREE
 4 - APPLIES TO INDIVIDUAL TO AN ABOVE AVERAGE DEGREE
 5 - APPLIES TO INDIVIDUAL TO AN OUTSTANDING DEGREE

CATEGORY	STATEMENT	CATEGORY	STATEMENT	CATEGORY	STATEMENT
4	1. ABLE TO SEE ANOTHER'S POINT OF VIEW	5	11. HAS HIGH STANDARDS OF ACCOMPLISHMENT	4	21. IS EFFECTIVE IN DISCUSSIONS WITH ASSOCIATES
4	2. CAN MAKE DECISIONS ON HIS OWN WHEN NEED ARISES	4	12. SHOWS ORIGINALITY	3	22. IMPLEMENTS DECISIONS REGARDLESS OF OWN FEELINGS
5	3. HAS INITIATIVE	4	13. ACCEPTS RESPONSIBILITIES	3	23. IS THOUGHTFUL OF OTHERS
5	4. IS ANALYTIC IN HIS THINKING	3	14. ADMITS HIS ERRORS	4	24. WORKS WELL UNDER PRESSURE
5	5. STRIVES CONSTANTLY FOR NEW KNOWLEDGE AND IDEAS	4	15. RESPONDS WELL TO SUPERVISION	4	25. DISPLAYS JUDGEMENT
4	6. KNOWS WHEN TO SEEK ASSISTANCE	5	16. DOES HIS JOB WITHOUT STRONG SUPPORT	4	26. IS SECURITY CONSCIOUS
3	7. CAN GET ALONG WITH PEOPLE	5	17. COMES UP WITH SOLUTIONS TO PROBLEMS	5	27. IS VERSATILE
5	8. HAS MEMORY FOR FACTS	5	18. IS OBSERVANT	4	28. HIS CRITICISM IS CONSTRUCTIVE
5	9. GETS THINGS DONE	5	19. THINKS CLEARLY	4	29. FACILITATES SMOOTH OPERATION OF HIS OFFICE
X	10. CAN COPE WITH EMERGENCIES	5	20. COMPLETES ASSIGNMENTS WITHIN ALLOWABLE TIME LIMITS	5	30. DOES NOT REQUIRE STRONG AND CONTINUOUS SUPERVISION

SECRET

SECRET

(When Filled In)

FITNESS REPORT (Part I) PERFORMANCE

INSTRUCTIONS

FOR THE ADMINISTRATIVE OFFICER: Consult current instructions for completing this report.

FOR THE SUPERVISOR: This report is designed to help you express your evaluation of your subordinate and to transmit this evaluation to your supervisor and senior officials. Organization policy requires that you inform the subordinate where he stands with you. Completion of the report can help you prepare for a discussion with him of his strengths and weaknesses. It is also organization policy that you show Part I of this report to the employee except under conditions specified in Regulation 20-370. It is recommended that you read the entire form before completing any question. If this is the initial report on the employee, it must be completed and forwarded to the Office of Personnel no later than 30 days after the date indicated in item 8. of Section 'A' below.

SECTION A. GENERAL			
1. NAME (Last) (First) (Middle)	2. DATE OF BIRTH	3. SEX	4. SERVICE DESIGNATION
[Redacted]	10 Jan. 1924	M	DI
5. OFFICE DIVISION BRANCH OF ASSIGNMENT	6. OFFICIAL POSITION TITLE		
[Redacted] (REDWOOD)	Area Operations Officer		
7. GRADE GS-14	8. DATE REPORT DUE IN DP	9. PERIOD COVERED BY THIS REPORT (Inclusive dates)	
		1 October 1955 to 30 September 1956	
10. TYPE OF REPORT (Check one)	INITIAL	REASSIGNMENT-SUPERVISOR	SPECIAL (Specify)
<input checked="" type="checkbox"/> ANNUAL			

SECTION B. CERTIFICATION	
1. FOR THE RATER: THIS REPORT <input checked="" type="checkbox"/> HAS <input type="checkbox"/> HAS NOT BEEN SHOWN TO THE INDIVIDUAL RATED. IF NOT SHOWN, EXPLAIN WHY NOT:	

A. CHECK (X) APPROPRIATE STATEMENTS:	
<input checked="" type="checkbox"/> THIS REPORT REFLECTS MY OWN OPINIONS OF THIS INDIVIDUAL.	IF INDIVIDUAL IS RATED "E" IN C1 OR D, A WARNING LETTER HAS SENT TO HIM & A COPY ATTACHED TO THIS REPORT.
<input type="checkbox"/> THIS REPORT REFLECTS THE COMBINED OPINIONS OF MYSELF AND PREVIOUS SUPERVISORS.	I CANNOT CERTIFY THAT THE RATED INDIVIDUAL KNOWS HOW I EVALUATE HIS JOB PERFORMANCE BECAUSE (Specify):
<input checked="" type="checkbox"/> I HAVE DISCUSSED WITH THIS EMPLOYEE HIS STRENGTHS AND WEAKNESSES SO THAT HE KNOWS WHERE HE STANDS.	

B. THIS DATE 15 November 1956	C. TYPED OR PRINTED NAME AND SIGNATURE OF SUPERVISOR <i>E. Edward M. Arlino</i>	D. SUPERVISOR'S OFFICIAL TITLE Chief, Soviet Branch
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2. FOR THE REVIEWING OFFICIAL: RECORD ANY SUBSTANTIAL DIFFERENCE OF OPINION WITH THE SUPERVISOR, OR ANY OTHER INFORMATION WHICH WILL LEAD TO A BETTER UNDERSTANDING OF THIS REPORT.

BY: [Signature] DNE
18 1956
1-2257

I certify that any substantial difference of opinion with the supervisor is reflected in the above section.

A. THIS DATE 21 November 1956	B. TYPED OR PRINTED NAME AND SIGNATURE OF REVIEWING OFFICIAL <i>W. Lloyd George</i>	C. OFFICIAL TITLE OF REVIEWING OFFICIAL Chief of Operations
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SECTION C. JOB PERFORMANCE EVALUATION

1. RATING ON GENERAL PERFORMANCE OF DUTIES
DIFFICULTIES: Consider ONLY the productivity and effectiveness with which the individual being rated has performed his duties during the rating period. Compare him ONLY with others doing similar work at a similar level of responsibility. Factors other than productivity will be taken into account later in Section D.

6 INSERT RATING NUMBER	1 - DOES NOT PERFORM DUTIES ADEQUATELY; HE IS INCOMPETENT.
	2 - BARELY ADEQUATE IN PERFORMANCE; ALTHOUGH HE HAS HAD SPECIFIC GUIDANCE OR TRAINING, HE OFTEN FAILS TO CARRY OUT RESPONSIBILITIES.
	3 - PERFORMS MOST OF HIS DUTIES ACCEPTABLY, OCCASIONALLY REVEALS SOME AREA OF WEAKNESS.
	4 - PERFORMS DUTIES IN A COMPETENT, EFFECTIVE MANNER.
	5 - A FINE PERFORMANCE; CARRIES OUT MANY OF HIS RESPONSIBILITIES EXCEPTIONALLY WELL.
	6 - PERFORMS HIS DUTIES IN SUCH AN OUTSTANDING MANNER THAT HE IS EQUALLED BY FEW OTHER PERSONS KNOWN TO THE SUPERVISOR.

COMMENTS:

SECRET

(When Filled In)

2. RATINGS ON PERFORMANCE OF SPECIFIC DUTIES

DIRECTIONS:

a. State in the spaces below up to six of the more important SPECIFIC duties performed during the rating period. Place the most important first. Do not include minor or unimportant duties.

b. Rate performance on each specific duty considering ONLY effectiveness in performance of this specific duty.

c. For supervisors, ability to supervise will always be rated as a specific duty (do not rate as supervisors those who supervise a secretary only).

d. Compare in your mind, when possible, the individual being rated with others performing the same duty at a similar level of responsibility.

e. Two individuals with the same job title may be performing different duties. If so, rate them on different duties.

f. Be specific. Examples of the kind of duties that might be rated are:

ORAL BRIEFING	HAS AND USES AREA KNOWLEDGE	MAIL ROOM
GIVING LECTURES	DEVELOPS NEW PROGRAMS	CONDUCTS INTERVIEWS
CONDUCTING SEMINARS	ANALYZES INDUSTRIAL REPORTS	PREPARES SUMMARIES
WRITING TECHNICAL REPORTS	MANAGES FILES	TRANSLATES GERMAN
CONDUCTING EXTERNAL LIAISON	OPERATES RADIO	DEBRIEFING SOURCES
TYPING	COORDINATES WITH OTHER OFFICES	KEEPS BOOKS
TAKING DICTATION	WRITES REGULATIONS	DRIVES TRUCK
SUPERVISING	PREPARES CORRESPONDENCE	MAINTAINS AIR CONDITIONING
		EVALUATES SIGNIFICANCE OF DATA

g. For some jobs, duties may be broken down even further if supervisor considers it advisable, e.g., combined key and phone operation, in the case of a radio operator.

- | | |
|---|--|
| 1 - INCOMPETENT IN THE PERFORMANCE OF THIS DUTY | 6 - PERFORMS THIS DUTY IN AN OUTSTANDING MANNER FOUND IN VERY FEW INDIVIDUALS HOLDING SIMILAR JOBS |
| 2 - BARELY ADEQUATE IN THE PERFORMANCE OF THIS DUTY | 7 - EXCELS ANYONE I KNOW IN THE PERFORMANCE OF THIS DUTY |
| 3 - PERFORMS THIS DUTY ACCEPTABLY | |
| 4 - PERFORMS THIS DUTY IN A COMPETENT MANNER | |
| 5 - PERFORMS THIS DUTY IN SUCH A FINE MANNER THAT HE IS A DISTINCT ASSET ON HIS JOB | |

SPECIFIC DUTY NO. 1	RATING NUMBER	SPECIFIC DUTY NO. 4	RATING NUMBER
Deputy to Branch Chief	5	Supervising	4
SPECIFIC DUTY NO. 2	RATING NUMBER	SPECIFIC DUTY NO. 5	RATING NUMBER
Conducts Foreign Liaison	6	Prepares correspondence and reports	6
SPECIFIC DUTY NO. 3	RATING NUMBER	SPECIFIC DUTY NO. 6	RATING NUMBER
Prepares and manages projects	4	Handles admin routine	4

3. NARRATIVE DESCRIPTION OF MANNER OF JOB PERFORMANCE

DIRECTIONS: Stress strengths and weaknesses, particularly those which affect development on present job.

Subject has really superb natural equipment for work in this Organization in terms of mental capacity, psychological bent and affinity for the things and people he comes against. He tops this off with industry and language ability among other natural aptitudes. On the debit side and measured against the best, he is a bit shy of humor and personal understanding in some situations, qualities which mitigate more against acceptability than job competence.

SECTION D. SUITABILITY FOR CURRENT JOB IN ORGANIZATION

DIRECTIONS: Take into account here everything you know about the individual...productivity, conduct in the job, pertinent personal characteristics or habits, special defects or talents...and how he fits in with your team. Compare him with others doing similar work of about the same level.

7	1 - DEFINITELY UNSUITABLE - HE SHOULD BE SEPARATED
	2 - OF DOUBTFUL SUITABILITY...WOULD NOT HAVE ACCEPTED HIM IF I HAD KNOWN WHAT I KNOW NOW
	3 - A BARELY-ACCEPTABLE EMPLOYEE...BELOW AVERAGE BUT WITH NO WEAKNESSES SUFFICIENTLY OUTSTANDING TO WARRANT HIS SEPARATION
	4 - OF THE SAME SUITABILITY AS MOST PEOPLE I KNOW IN THE ORGANIZATION
	5 - A FINE EMPLOYEE - HAS SOME OUTSTANDING STRENGTHS
	6 - AN UNUSUALLY STRONG PERSON IN TERMS OF THE REQUIREMENTS OF THE ORGANIZATION
	7 - EXCELLED BY ONLY A FEW IN SUITABILITY FOR WORK IN THE ORGANIZATION

IS THIS INDIVIDUAL BETTER SUITED FOR WORK IN SOME OTHER POSITION IN THE ORGANIZATION? YES NO. IF YES, EXPLAIN FULLY:

Subject is an all around performer capable of a primary, in place of his present secondary, responsibility.

SECRET

(When Filled In)

FITNESS REPORT (Part II) POTENTIAL

INSTRUCTIONS

FOR THE ADMINISTRATIVE OFFICER: Consult current instructions for completing this report.

FOR THE SUPERVISOR: This report is a privileged communication to your supervisor, and to appropriate career management and personnel officials concerning the potential of the employee being rated. It is NOT to be shown to the rated employee. It is recommended that you read the entire report before completing any question. This report is to be completed only after the employee has been under your supervision FOR AT LEAST 90 DAYS. If less than 90 days, hold and complete after the 90 days has elapsed. If this is the INITIAL REPORT on the employee, however, it MUST be completed and forwarded to the OF no later than 30 days after the due date indicated in item 8 of Section "F" below.

SECTION E.

GENERAL

1. NAME (Last) (First) (Middle)		2. DATE OF BIRTH	3. SEX	4. SERVICE DESIGNATION
		20 Jan. 1924	M	DI
5. OFFICE/DIVISION/BRANCH OF ASSIGNMENT			6. OFFICIAL POSITION TITLE	
(REDWOOD)			Area Operations Officer	
7. GRADE	8. DATE REPORT DUE IN OP	9. PERIOD COVERED BY THIS REPORT (Inclusive dates)		
GS-14		1 October 1955 to 30 September 1956		
10. TYPE OF REPORT (Check one)		REASSIGNMENT-SUPERVISOR		SPECIAL (Specify)
<input checked="" type="checkbox"/> ANNUAL		REASSIGNMENT-EMPLOYEE		

SECTION F.

CERTIFICATION

1. FOR THE RATER: I CERTIFY THAT THIS REPORT REPRESENTS MY BEST JUDGEMENT OF THE INDIVIDUAL BEING RATED

A. THIS DATE	B. TYPED OR PRINTED NAME AND TITLE OF SUPERVISOR	C. SUPERVISOR'S OFFICIAL TITLE
15 November 1956	Edward M. Melus	Chief, Soviet Branch

2. FOR THE REVIEWING OFFICIAL: I HAVE REVIEWED THIS REPORT AND NOTED ANY DIFFERENCE OF OPINION IN ATTACHED MEMO.

A. THIS DATE	B. TYPED OR PRINTED NAME AND SIGNATURE OF REVIEWING OFFICIAL	C. OFFICIAL TITLE OF REVIEWING OFFICIAL
21 November 1956	W. Lloyd George	Chief of Section

SECTION G.

ESTIMATE OF POTENTIAL

1. POTENTIAL TO ASSUME GREATER RESPONSIBILITIES
 DIRECTIONS: Considering others of his grade and type of assignment, rate the employee's potential to assume greater responsibilities. Think in terms of the kind of responsibility encountered at the various levels in his kind of work.

RATING NUMBER	1 - ALREADY ABOVE THE LEVEL AT WHICH SATISFACTORY PERFORMANCE CAN BE EXPECTED
	2 - HAS REACHED THE HIGHEST LEVEL AT WHICH SATISFACTORY PERFORMANCE CAN BE EXPECTED
	3 - MAKING PROGRESS, BUT NEEDS MORE TIME BEFORE HE CAN BE TRAINED TO ASSUME GREATER RESPONSIBILITIES
	4 - READY FOR TRAINING IN ASSUMING GREATER RESPONSIBILITIES
	5 - WILL PROBABLY ADJUST QUICKLY TO MORE RESPONSIBLE DUTIES WITHOUT FURTHER TRAINING
	6 - ALREADY ASSUMING MORE RESPONSIBILITIES THAN EXPECTED AT HIS PRESENT LEVEL
	7 - AN EXCEPTIONAL PERSON WHO IS ONE OF THE FEW WHO SHOULD BE CONSIDERED FOR EARLY ASSUMPTION OF HIGHER LEVEL RESPONSIBILITIES

2. SUPERVISORY POTENTIAL

DIRECTIONS: Answer this question: Has this person the ability to be a supervisor? Yes No If your answer is YES, indicate below your opinion or guess of the level of supervisory ability this person will reach AFTER SUITABLE TRAINING. Indicate your opinion by placing the number of the descriptive rating below which comes closest to expressing your opinion in the appropriate column. If your rating is based on observing him supervise, note your rating in the "actual" column. If based on opinion of his potential, note the rating in the "potential" column.

DESCRIPTIVE RATING NUMBER	0 - HAVE NO OPINION ON HIS SUPERVISORY POTENTIAL IN THIS SITUATION	
	1 - BELIEVE INDIVIDUAL WOULD BE A WEAK SUPERVISOR IN THIS KIND OF SITUATION	
2 - BELIEVE INDIVIDUAL WOULD BE AN AVERAGE SUPERVISOR IN THIS KIND OF SITUATION		DESCRIPTIVE SITUATION
3 - BELIEVE INDIVIDUAL WOULD BE A STRONG SUPERVISOR IN THIS SITUATION		
ACTUAL	POTENTIAL	A GROUP DOING THE BASIC JOB (truck drivers, stenographers, technicians or professional specialists of various kinds) WHERE CONTACT WITH IMMEDIATE SUBORDINATES IS FREQUENT (First line supervisor) A GROUP OF SUPERVISORS WHO DIRECT THE BASIC JOB (Second line supervisors) A GROUP WHO MAY OR MAY NOT BE SUPERVISORS, WHICH IS RESPONSIBLE FOR MAJOR PLANS, ORGANIZATION AND POLICY (Executive level) WHEN CONTACT WITH IMMEDIATE SUBORDINATES IS NOT FREQUENT WHEN IMMEDIATE SUBORDINATES' ACTIVITIES ARE DIVERSE AND NEED CAREFUL COORDINATION WHEN IMMEDIATE SUBORDINATES INCLUDE MEMBERS OF THE OPPOSITE SEX OTHER (Specify)
2		
3		
	3	
3		
3		
3		
3		

SECRET

(When Filled In)

3. INDICATE THE APPROXIMATE NUMBER OF MONTHS THE RATED EMPLOYEE HAS BEEN UNDER YOUR SUPERVISION
Six

OFFICE OF PERSONNEL

4. COMMENTS CONCERNING INDIVIDUAL
Subject has a high all around potential. With respect to subordinates, he tends to support subordinates from his own energy rather than to bring them along the hard way, and a normal tendency to avoid the categorical "no" - both tendencies easily correctable.
MAIL ROOM

SECTION II. FUTURE PLANS

1. TRAINING OR OTHER DEVELOPMENTAL EXPERIENCE PLANNED FOR THE INDIVIDUAL
Routine refresher training as appropriate.

2. NOTE OTHER FACTORS, INCLUDING PERSONAL CIRCUMSTANCES, TO BE TAKEN INTO ACCOUNT IN INDIVIDUAL'S FUTURE ASSIGNMENTS
All normal. No limiting factors.

SECTION I. DESCRIPTION OF INDIVIDUAL

DIRECTIONS: This section is provided as an aid to describing the individual as you see him on the job. Interpret the words literally. On the page below are a series of statements that apply in some degree to most people. To the left of each statement is a box under the heading "category." Read each statement and insert in the box the category number which best tells how much the statement applies to the person covered by this report.

X - HAVE NOT OBSERVED THIS; HENCE CAN GIVE NO OPINION AS TO HOW THE DESCRIPTION APPLIES TO THE INDIVIDUAL
1 - APPLIES TO THE INDIVIDUAL TO THE LEAST POSSIBLE DEGREE
2 - APPLIES TO INDIVIDUAL TO A LIMITED DEGREE
3 - APPLIES TO INDIVIDUAL TO AN AVERAGE DEGREE
4 - APPLIES TO INDIVIDUAL TO AN ABOVE AVERAGE DEGREE
5 - APPLIES TO INDIVIDUAL TO AN OUTSTANDING DEGREE

CATEGORY	STATEMENT	CATEGORY	STATEMENT	CATEGORY	STATEMENT
4	1. ABLE TO SEE ANOTHER'S POINT OF VIEW	5	11. HAS HIGH STANDARDS OF ACCOMPLISHMENT	4	21. IS EFFECTIVE IN DISCUSSIONS WITH ASSOCIATES
4	2. CAN MAKE DECISIONS ON HIS OWN WHEN NEED ARISES	4	12. SHOWS ORIGINALITY	3	22. IMPLEMENTS DECISIONS REGARDLESS OF OWN FEELINGS
5	3. HAS INITIATIVE	4	13. ACCEPTS RESPONSIBILITIES	3	23. IS THOUGHTFUL OF OTHERS
5	4. IS ANALYTIC IN HIS THINKING	3	14. ADMITS HIS ERRORS	4	24. WORKS WELL UNDER PRESSURE
5	5. STRIVES CONSTANTLY FOR NEW KNOWLEDGE AND IDEAS	4	15. RESPONDS WELL TO SUPERVISION	4	25. DISPLAYS JUDGEMENT
4	6. KNOWS WHEN TO SEEK ASSISTANCE	5	16. DOES HIS JOB WITHOUT STRONG SUPPORT	4	26. IS SECURITY CONSCIOUS
3	7. CAN GET ALONG WITH PEOPLE	5	17. COMES UP WITH SOLUTIONS TO PROBLEMS	5	27. IS VERSATILE
5	8. HAS MEMORY FOR FACTS	5	18. IS OBSERVANT	4	28. HIS CRITICISM IS CONSTRUCTIVE
5	9. GETS THINGS DONE	5	19. THINKS CLEARLY	4	29. FACILITATES SMOOTH OPERATION OF HIS OFFICE
X	10. CAN COPE WITH EMERGENCIES	5	20. COMPLETES ASSIGNMENTS WITHIN ALLOWABLE TIME LIMITS	5	30. DOES NOT REQUIRE STRONG AND CONTINUOUS SUPERVISION

SECRET

SECRET
(When Filled In)

FIELD FITNESS REPORT

The Fitness Report is an important factor in organization personnel management. It seeks to provide:
1. The organization selection board with information of value when considering the application of an individual for membership in the career staff; and
2. A periodic record of job performance as an aid to the effective utilization of personnel.

INSTRUCTIONS

TO THE FIELD ADMINISTRATIVE OR PERSONNEL OFFICER: Consult current field administrative instructions regarding the initiation and transmittal of this report to headquarters.

TO THE FIELD SUPERVISOR: Read the entire form before attempting to complete any item. As the supervisor who assigns, directs and reviews the work of the individual, you have primary responsibility for evaluating his strengths, weaknesses, and on-the-job effectiveness as

revealed by his day-to-day activities. If this individual has been under your supervision for less than 30 days, you will collaborate, if practicable, with his previous supervisors. The report is accurate and complete. Primarily, the report rests with the current supervisor. It is assumed that, throughout the period this individual has been under your supervision, you have discharged your supervisory responsibilities by frequent discussions of his work, so that you know where he stands.

FIELD REPORT

IT IS OPTIONAL WHETHER OR NOT THIS FITNESS REPORT IS SHOWN TO THE INDIVIDUAL BEING RATED.

Posted Pos. Control PAS 29 NOV 1955

Reviewed By PUD ARR 12/7/55

SECTION I

1. <input type="checkbox"/>	2. DATE OF BIRTH 20 Jan 1924	3. SEX M	4. SERVICE DESIGNATION (1) FI, (2) PP
5. GRADE GS-12	6. STATION DESIGNATION (Current) USSR Base, <u>SR 839</u>		
7. DUE DATE OF THIS REPORT 30 September 1955	8. PERIOD COVERED BY THIS REPORT (Inclusive dates) 17 February - 30 September 1955		

SECTION II (To be completed by field supervisor)

1. CURRENT POSITION Chief, USSR Base, <u>0136.01</u>	2. DATE ASSUMED RESPONSIBILITY FOR POSITION 17 February 1955
---	---

3. STATE THE SPECIFIC ASSIGNMENTS OR TASKS WHICH ARE TYPICAL OF THOSE GIVEN TO THE EMPLOYEE DURING THE PAST THREE TO SIX MONTHS (List in order of frequency)

1. As Chief of Operating Base:
 1. Manage and direct all operations against target area, and monitor products.
 2. Supervise system of development and exploitation of operational leads.
 3. Supervise proper administration and support of operations, including finances.
 4. Conduct or supervise effective liaison with other KUBARK elements, with other Government agencies abroad and, when appropriate, with representatives of other governments.
2. As Senior SR Division Officer in Area:
 1. Consult with or advise other KUBARK and non-KUBARK units on target area, government, and IS characteristics.
 2. Make available to other KUBARK and non-KUBARK units area specialists, as required.

SECTION III (To be completed at headquarters only)

DO NOT COMPLETE - FOR HEADQUARTERS USE ONLY

AUTHENTICATION OF REPORT AND SIGNATURES	
1. <input type="checkbox"/>	2. NAME OF REVIEWING OFFICIAL IN FIELD (True) <u>W. Lloyd Jones</u>
3. THIS REPORT <input checked="" type="checkbox"/> WAS <input type="checkbox"/> WAS NOT SHOWN TO THE INDIVIDUAL BEING RATED.	
4. DATE REPORT AUTHENTICATED AT HQS. <u>7 Nov. 1955</u>	5. NAME AND SIGNATURE OF ADMINISTRATIVE OR PERSONNEL OFFICER AT HEADQUARTERS <u>[Signature]</u>

DO NOT COMPLETE - FOR HEADQUARTERS USE ONLY

SECRET
(When Filled In)

SECTION IV - RECORD OF PERSONNEL

This section is provided as an aid in describing the individual. Your description is not favorable or unfavorable in itself but acquires its meaning in relation to a particular job or assignment. The descriptive words are to be interpreted literally.

On the left hand side of the page below are a series of statements that ~~are~~ ^{may} not describe most people. On the right hand side of the page are four major categories of descriptions. The ~~best~~ ^{best} category is divided into three small blocks; this is to allow you to make finer distinctions if you so desire. Look at the statement on the left - then check the category on the right which best tells how such the statement applies to the person you are rating. Placing an "X" in the "Not Observed" column means you have no opinion on whether a phrase applies to an individual. Placing an "X" in the "Does Not Apply" column means ~~that~~ ^{that} the definite opinion that the description is not at all suited to the individual.

STATEMENTS	CATEGORIES	NOT	DOES	APPLIES TO A	APPLIES TO A	APPLIES TO AN	APPLIES TO AN	
		OB- SERVED	NOT APPLY	LIMITED DEGREE	REASONABLE DEGREE	ABOVE AVERAGE DEGREE	OUTSTANDING DEGREE	
A. ABLE TO SEE ANOTHER'S POINT OF VIEW.	SAMPLES			X				
B. PRACTICAL.						X		
1. A GOOD REPORTER OF EVENTS.							X	
2. CAN MADE DECISIONS ON HIS OWN WHEN NEED ARISES.							X	
3. CAUTIOUS IN ACTION.						X		
4. HAS INITIATIVE.							X	
5. UNEMOTIONAL.							X	
6. ANALYTIC IN HIS THINKING.								X
7. CONSTANTLY STRIVING FOR NEW KNOWLEDGE AND IDEAS.							X	
8. GETS ALONG WITH PEOPLE AT ALL SOCIAL LEVELS.							X	
9. HAS SENSE OF HUMOR.							X	
10. KNOWS WHEN TO SEEK ASSISTANCE.							X	
11. CALM.								X
12. CAN GET ALONG WITH PEOPLE.							X	
13. MEMORY FOR FACTS.							X	
14. GETS THINGS DONE.								X
15. KEEPS ORIENTED TOWARD LONG TERM GOALS.								X
16. CAN COPE WITH EMERGENCIES.							X	
17. HAS HIGH STANDARDS OF ACCOMPLISHMENT.								X
18. HAS STAMINAL CAN KEEP GOING A LONG TIME.							X	
19. HAS WIDE RANGE OF INFORMATION.								X
20. SHOWS ORIGINALITY.							X	
21. ACCEPTS RESPONSIBILITIES.								X
22. ADMITS HIS ERRORS.							X	
23. RESPONDS WELL TO SUPERVISION.								X
24. EVEN DISPOSITION.						X		
25. ABLE TO DO HIS JOB WITHOUT STRONG SUPPORT.							X	

SECRET
(When Filled In)

C. INDICATE IF YOU THINK THAT ANY SINGLE STRENGTH OR WEAKNESS OUTWEIGHS ALL OTHER CONSIDERATIONS:
OFFICE OF PERSONNEL

D. DO YOU FEEL THAT HE REQUIRES CLOSE SUPERVISION? NO YES. IF YES, HOW? ^{Nov 22} ^{11 07 AM '55}

E. WHAT TRAINING DO YOU RECOMMEND FOR THIS INDIVIDUAL
MAIL ROOM

F. OTHER COMMENTS (Indicate here general traits, specific habits or characteristics not covered elsewhere in the report but which have a bearing on effective utilization of this person):

SECTION VI.

Read all descriptions before rating. Place "X" in the most appropriate box under subsections A, B, C, & D

A. DIRECTIONS: Consider only the skill with which the person has performed the duties of his job and rate him accordingly.

- 1. DOES NOT PERFORM DUTIES ADEQUATELY; HE IS INCOMPETENT.
- 2. BARELY ADEQUATE IN PERFORMANCE; ALTHOUGH HE HAS HAD SPECIFIC GUIDANCE OR TRAINING, HE OFTEN FAILS TO CARRY OUT RESPONSIBILITIES COMPETENTLY.
- 3. PERFORMS MOST OF HIS DUTIES ACCEPTABLY; OCCASIONALLY REVEALS SOME AREA OF WEAKNESS.
- 4. PERFORMS DUTIES IN A TYPICALLY COMPETENT, EFFECTIVE MANNER.
- 5. A FINE PERFORMANCE; CARRIES OUT MANY OF HIS RESPONSIBILITIES EXCEPTIONALLY WELL.
- 6. PERFORMS HIS DUTIES IN SUCH AN OUTSTANDING MANNER THAT HE IS EQUALLED BY FEW OTHER PERSONS KNOWN TO THE RATER.

IS THIS INDIVIDUAL BETTER QUALIFIED FOR WORK IN SOME OTHER AREA? NO YES. IF YES, WHAT?

C. DIRECTIONS: Based upon what he has said, his actions, and any other indications, give your opinion of this person's attitude toward the organization.

- 1. HAS AN ANTAGONISTIC ATTITUDE TOWARD THE AGENCY... WILL DEFINITELY LEAVE THE ORGANIZATION AT THE FIRST OPPORTUNITY.
- 2. HAS STRONG NEGATIVE ATTITUDE TOWARD ORGANIZATION... IRRKED BY RESTRICTIONS... REGARDS AGENCY AS A TEMPORARY STOP UNTIL HE CAN GET SOMETHING BETTER.
- 3. TENDS TO HAVE AN UNFAVORABLE ATTITUDE TOWARD THE ORGANIZATION... ANNOYED BY MINOR FRUSTRATIONS... WILL QUIT IF THESE CONTINUE.
- 4. HIS ATTITUDE TOWARD THE ORGANIZATION IS INDIFFERENT... HAS "WAIT AND SEE" ATTITUDE... WOULD LEAVE IF SOMEONE OFFERED HIM SOMETHING BETTER.
- 5. TENDS TO HAVE FAVORABLE ATTITUDE TOWARD ORGANIZATION... MAKES ALLOWANCES FOR RESTRICTIONS IMPOSED BY WORKING FOR ORGANIZATION... THINKS IN TERMS OF A CAREER IN THE ORGANIZATION.
- 6. DEFINITELY HAS FAVORABLE ATTITUDE TOWARD THE ORGANIZATION... BARRING AN UNEXPECTED OUTSIDE OPPORTUNITY, WILL PROBABLY ENDEAVOR TO MAKE A CAREER IN THE ORGANIZATION.
- 7. HAS AN ENTHUSIASTIC ATTITUDE TOWARD THE ORGANIZATION... WILL PROBABLY NEVER CONSIDER WORKING ANY PLACE BUT IN THE ORGANIZATION.

B. DIRECTIONS: Considering others of this person's grade and type of assignment, how would you rate him on potentiality for assumption of greater responsibilities normally indicated by promotion.

- 1. HAS REACHED THE HIGHEST GRADE LEVEL AT WHICH SATISFACTORY PERFORMANCE CAN BE EXPECTED.
- 2. IS MAKING PROGRESS, BUT NEEDS MORE TIME IN PRESENT GRADE BEFORE PROMOTION TO A HIGHER GRADE CAN BE RECOMMENDED.
- 3. IS READY TO TAKE ON RESPONSIBILITIES OF THE NEXT HIGHER GRADE, BUT MAY NEED TRAINING IN SOME AREAS.
- 4. WILL PROBABLY ADJUST QUICKLY TO THE MORE RESPONSIBLE DUTIES OF THE NEXT HIGHER GRADE.
- 5. IS ALREADY PERFORMING AT THE LEVEL OF THE NEXT HIGHER GRADE.
- 6. AN EXCEPTIONAL PERSON WHO IS ONE OF THE FEW WHO SHOULD BE CONSIDERED FOR RAPID ADVANCEMENT.

D. DIRECTIONS: Consider everything you know about this person in making your rating... skill in job duties, conduct on the job, personal characteristics or habits, and special defects or talents.

- 1. DEFINITELY UNSUITABLE - HE SHOULD BE SEPARATED.
- 2. OF DOUBTFUL SUITABILITY... WOULD NOT HAVE ACCEPTED HIM IF I HAD KNOWN WHAT I KNOW NOW.
- 3. A BARELY ACCEPTABLE EMPLOYEE... DEFINITELY BELOW AVERAGE BUT WITH NO WEAKNESSES SUFFICIENTLY OUTSTANDING TO WARRANT HIS SEPARATION.
- 4. A TYPICAL EMPLOYEE... HE DISPLAYS THE SAME SUITABILITY AS MOST OF THE PEOPLE I KNOW IN THE ORGANIZATION.
- 5. A FINE EMPLOYEE - HAS SOME OUTSTANDING STRENGTHS.
- 6. AN UNUSUALLY STRONG PERSON IN TERMS OF THE REQUIREMENTS OF THE ORGANIZATION.
- 7. EXCELLED BY ONLY A FEW IN SUITABILITY FOR WORK IN THE ORGANIZATION.

SECRET
SECURITY INFORMATION

BY 7 DATE

PERSONNEL EVALUATION REPORT

McKeefer 8/1/54
R.T. 8/1/54

Items 1 through 6 will be completed by Administrative or Personnel Officer

1. NAME (Last) (First) (Middle)	2. GRADE	3. POSITION TITLE		
	GS-13	Area Ops. Officer CD-FI		
4. OFFICE	STAFF OR DIVISION	BRANCH	<input type="checkbox"/> DEPT'L.	<input type="checkbox"/> IF FIELD, SPECIFY STATION
DDP	SR	SR/5	<input type="checkbox"/> FIELD	
5. PERIOD COVERED BY REPORT From To	6. TYPE OF REPORT			
18 July 1953 17 July 1954	<input checked="" type="checkbox"/> Annual <input type="checkbox"/> Special <input type="checkbox"/> Initial <input type="checkbox"/> Reassignment of Supervisor <input type="checkbox"/> Reassignment			

Items 7 through 10 will be completed by the person evaluated

7. LIST YOUR MAJOR DUTIES IN APPROXIMATE ORDER OF IMPORTANCE, WITH A BRIEF DESCRIPTION OF EACH. OMIT MINOR DUTIES.

18 July 53 - 31 Jan 54

- a. Manage and direct the activities of an overseas operating branch.
- b. Assist the division chief of operations in the planning of new and continued oper'ns.
- c. Assist the division chief in personnel programming in support of branch and field station activities.

1 Feb 54 - 17 Jul 54

- a. Establish new domestic activities branch.
- b. Develop and manage operational program of this branch, insuring (1) continuity of treatment by qualified personnel, (2) processing of intelligence requirements, and (3) expeditious movement of finished intelligence.
- c. ~~Multilateral liaison with other elements of CIA, the Government, and foreign IS.~~

8. LIST COURSES OF INSTRUCTION COMPLETED DURING REPORT PERIOD.

Name of Course	Location	Length of Course	Date Completed
Counterespionage (OTR)	Washington	3 weeks	22 January 1954

(In addition to the duties indicated in §7 above, I also give a 3-hour lecture at the CE course (advanced phase) approximately every six weeks.)

9. IN WHAT TYPE OF WORK ARE YOU PRIMARILY INTERESTED? I am primarily interested in a foreign assignment where I could apply the various espionage and CE techniques it has been my responsibility to manage and plan for in recent years.

IF DIFFERENT FROM YOUR PRESENT JOB, EXPLAIN YOUR QUALIFICATIONS (APTITUDE, KNOWLEDGE, SKILLS).

My work at headquarters has become somewhat narrowing in that I am losing language abilities and opportunity for direct contact with foreigners.

10.

3 July 1954 DATE	<i>[Signature]</i> SIGNATURE
---------------------	---------------------------------

Items 11 through 18 will be completed by Supervisor

11. BRIEFLY DESCRIBE THIS PERSON'S PERFORMANCE ON THE MAJOR DUTIES LISTED UNDER ITEM 7 ABOVE.

[Redacted] is a superior officer in the performance of his duties. He is efficient, precise, and energetic, and brings considerable imagination and foresight to the operational problems confronting him. His concept of staff organization and responsibility is of a high caliber. In handling personnel, he is perceptive and serious, and his judgment and motivation are of the highest quality.

SECRET
SECURITY INFORMATION

12. IN WHAT RESPECT IS THIS PERSON'S PERFORMANCE ON PRESENT JOB MOST NOTICEABLY GOOD OR OUTSTANDING? This officer has been outstanding as a staff officer. He is unusually talented in his balancing of jurisdictional equities. This ability reflects a broad competence, however, and should not be construed so as to limit his future duties.	
13. ON WHAT ASPECT OF PERFORMANCE SHOULD THIS PERSON CONCENTRATE EFFORT FOR SELF IMPROVEMENT? This officer's devotion to his duties and professional convictions sometimes inclines him toward inflexible declarations of position. This fault, a minor one in officers of considerable potential, will be corrected by increased responsibility and experience.	
14. COMMENT ON THIS PERSON'S ABILITY TO HANDLE GREATER RESPONSIBILITIES NOW OR IN THE FUTURE. This officer is prepared for promotion and for increased responsibilities in command or staff duties.	
15. ARE THERE OTHER DUTIES WHICH BETTER SUIT THIS PERSON'S QUALIFICATIONS? (Recommend appropriate reassignment, if possible.) <input type="checkbox"/> is presently well placed. See below.	
16. WHAT TRAINING OR ROTATION DO YOU RECOMMEND FOR THIS PERSON? Tradecraft training and a field assignment. Both are planned in the next six months. <i>FI/Training</i>	
17. IF PERFORMANCE DURING REPORT PERIOD HAS BEEN UNSATISFACTORY, THERE IS ATTACHED COPY OF MEMORANDUM NOTIFYING THIS PERSON OF UNSATISFACTORY PERFORMANCE.	
18. THIS PERSONNEL EVALUATION REPORT HAS BEEN DISCUSSED WITH THE PERSON EVALUATED. ADDITIONAL COMMENTS INCLUDING COMMENT ON ITEMS 7, 8 AND 9, ARE SHOWN BELOW UNDER ITEM 20.	
<u>29 July 54</u> DATE	<u><i>P. de S. S.</i></u> SIGNATURE OF SUPERVISOR
19. I HAVE REVIEWED THE ABOVE REPORT. (Comments, if any, are shown in item 20.) <u>21 July '54</u> DATE	<u><input type="checkbox"/></u> SIGNATURE OF REVIEWING OFFICIAL
20. COMMENTS: (If necessary, may be continued on reverse side of cover sheet.)	

SECRET

SECRET
SECURITY INFORMATION

CLL

PERSONNEL EVALUATION REPORT

Items 1 through 6 will be completed by Administrative or Personnel Officer

1. NAME (Last) (First) (Middle)	2. GRADE	3. POSITION TITLE
[Redacted] B G.	GS-13	Dep. Intell. Off. (Chief) CD F1
4. OFFICE	STAFF OR DIVISION	BRANCH
DDP	SR	SR 5 FE Br.
5. PERIOD COVERED BY REPORT		6. TYPE OF REPORT
From	To	<input type="checkbox"/> Initial <input checked="" type="checkbox"/> Annual <input type="checkbox"/> Special
2-18-53	7-18-53	<input type="checkbox"/> Reassignment <input type="checkbox"/> Reassignment of Supervisor

Items 7 through 10 will be completed by the person evaluated

7. LIST YOUR MAJOR DUTIES IN APPROXIMATE ORDER OF IMPORTANCE, WITH A BRIEF DESCRIPTION OF EACH. OMIT MINOR DUTIES.

a. Supervise and manage a foreign geographic branch; this includes a total of authorized personnel at Hq and in the field stations. b. Direct and coordinate all project development. c. Detect and explore potential operational leads. d. Coordinate intra-division activities with appropriate branches, inter-division activities with appropriate divisions, senior staffs, and elements outside DD/P and CIA. e. Determine the suitability of new personnel, continued employment and rotation of incumbent personnel, and make available incumbent personnel on loan basis to other divisions, etc. f. Apportion the operational and administrative workloads within the branch sections and desks, and their personnel. g. Adapt changing field situations and problems to the organization and operation of the branch, making the branch best serve the needs of the field stations. h. Review continuously all requirements imposed on the branch, and transmit them clearly to

8. LIST COURSES OF INSTRUCTION COMPLETED DURING REPORT PERIOD.

Name of Course	Location	Length of Course	Date Completed
None (I was overseas part of the time covered by this report).			

9. IN WHAT TYPE OF WORK ARE YOU PRIMARILY INTERESTED? I am principally interested in the building and successful operation of American intelligence abroad, both in theory and in practice.

IF DIFFERENT FROM YOUR PRESENT JOB, EXPLAIN YOUR QUALIFICATIONS (APTITUDE, KNOWLEDGE, SKILLS). The only remark/can make here is the one I stated in the previous report: the administrative responsibilities of a branch chief do not enable him to be a purely operational individual. If it were possible to carry less of an administrative load, I would enjoy devoting all of my time to the refinement of the intelligence process and its techniques in my area of

10. DATE: 22 October 1953

SIGNATURE: [Redacted]



Items 11 through 18 will be completed by Supervisor

11. BRIEFLY DESCRIBE THIS PERSON'S PERFORMANCE ON THE MAJOR DUTIES LISTED UNDER ITEM 7 ABOVE.

During this period [Redacted] was promoted from Deputy Branch Chief to Branch Chief, in recognition of his extremely good performance. Not enough time has elapsed to be able to evaluate him fully on all aspects of his new position. However, his handling of the Branch has been unusually good from a management point of view and there is every reason to believe that in the planning and direction of operational activities the same high standard will prevail.

JPH

SECRET
SECURITY INFORMATION

12. IN WHAT RESPECT IS THIS PERSON'S PERFORMANCE ON PRESENT JOB MOST NOTICEABLY GOOD OR OUTSTANDING? He is a good organizer and a good leader. He is methodical and thorough in his planning and supervision of substantive activities, while at the same time he maintains close and sympathetic relations with his subordinates. His knowledge of them and of their personalities and problems is outstanding.	
13. ON WHAT ASPECT OF PERFORMANCE SHOULD THIS PERSON CONCENTRATE EFFORT FOR SELF IMPROVEMENT? He should continue to develop his knowledge of operations and operational procedures.	
14. COMMENT ON THIS PERSON'S ABILITY TO HANDLE GREATER RESPONSIBILITIES NOW OR IN THE FUTURE. He is well equipped to advance through increasing levels of responsibility.	
15. ARE THERE OTHER DUTIES WHICH BETTER SUIT THIS PERSON'S QUALIFICATIONS? (Recommend appropriate reassignment, if possible.) Well placed at present.	
16. WHAT TRAINING OR ROTATION DO YOU RECOMMEND FOR THIS PERSON? Assignment to a field position in the not-too-distant future.	
17. IF PERFORMANCE DURING REPORT PERIOD HAS BEEN UNSATISFACTORY, THERE IS ATTACHED COPY OF MEMORANDUM NOTIFYING THIS PERSON OF UNSATISFACTORY PERFORMANCE.	
18. THIS PERSONNEL EVALUATION REPORT HAS BEEN DISCUSSED WITH THE PERSON EVALUATED. ADDITIONAL COMMENTS INCLUDING COMMENT ON ITEMS 7, 8 AND 9, ARE SHOWN BELOW UNDER ITEM 20.	
26 October 1953 DATE	 SIGNATURE OF SUPERVISOR
19. I HAVE REVIEWED THE ABOVE REPORT. (Comments, if any, are shown in item 20.) - 26 October 1953 DATE	 SIGNATURE OF REVIEWING OFFICIAL
20. COMMENTS: (If necessary, may be continued on reverse side of cover sheet.)	

SECRET

SECRET
SECURITY INFORMATION

PERSONNEL EVALUATION REPORT

Items 1 through 6 will be completed by Administrative or Personnel Officer

1. NAME (Last) (First) (Middle)		2. GRADE	3. POSITION TITLE	
[Redacted]		G, GS-12	I.O. (Dep. Chief)	
4. OFFICE	STAFF OR DIVISION	BRANCH	<input checked="" type="checkbox"/> DEPT'L.	IF FIELD, SPECIFY STATION
DDP	SR	SR-5 Far East	<input type="checkbox"/> FIELD	
5. PERIOD COVERED BY REPORT From 2-18-52 To 2-18-53		6. TYPE OF REPORT		
		<input type="checkbox"/> Initial	<input checked="" type="checkbox"/> Annual	<input type="checkbox"/> Special
		<input type="checkbox"/> Reassignment	<input type="checkbox"/> Reassignment of Supervisor	

Items 7 through 10 will be completed by the person evaluated

7. LIST YOUR MAJOR DUTIES IN APPROXIMATE ORDER OF IMPORTANCE, WITH A BRIEF DESCRIPTION OF EACH. OMIT MINOR DUTIES. Assist the Branch Chief in management of the Branch and its overseas stations (3); at present, I act as Branch Chief about 25%-30% of the year. Supervise the planning and preparation for approval of all basic plans, programs, and projects. This involves thorough discussion with each of [Redacted] desk chiefs of the purposes and procedures for accomplishing any single mission under any given project, including target analysis (whether FI or PP), preparation of intelligence annexes, logistic and fiscal requirements, specific personnel needs, etc. Am responsible for working directly with the Division's Intelligence Branch for control of requirements, ops intelligence, and reports. Am responsible for maintaining liaison with appropriate staffs and other Divisions who must coordinate any action or document. Assist or direct, as required, specific mission planning at overseas stations on TDY. Supervise preparation of all periodic reports; interview candidate empl.

8. LIST COURSES OF INSTRUCTION COMPLETED DURING REPORT PERIOD.

Name of Course	Location	Length of Course	Date Completed
International Politics, 102	Graduate School Georgetown University, Washington.	4 months: 3 hours' credit	5 June 1952

9. IN WHAT TYPE OF WORK ARE YOU PRIMARILY INTERESTED?

I am primarily interested in the conception, planning, and operational management of FI and PP activities and ops policy and control. IF DIFFERENT FROM YOUR PRESENT JOB, EXPLAIN YOUR QUALIFICATIONS (APTITUDE, KNOWLEDGE, SKILLS). This differs from my present assignment essentially in that a Branch Chief or his Deputy becomes so involved in administrative detail that he cannot always give his undivided attention to project management and agent handling problems. Otherwise, I feel that my background and experience qualify me for the functions I aspire to perform.

10.

7 February 1953

DATE

SIGNATURE

Items 11 through 18 will be completed by Supervisor

11. BRIEFLY DESCRIBE THIS PERSON'S PERFORMANCE ON THE MAJOR DUTIES LISTED UNDER ITEM 7 ABOVE. As Deputy Branch Chief, [Redacted] has performed his duties, taken as a whole, in a superior manner. His timely and efficient preparation of intelligence annexes, logistic and fiscal requirements and reports has been particularly outstanding. During three to four months of the past year, [Redacted] has acted as Branch Chief. The review of Branch operations under [Redacted]'s direction, during the writer's absence, indicated his complete competence in supervising Branch activities. His supervision of the planning and preparation for approval of basic plans and projects of the [Redacted] desk chiefs has been superior. Mr. [Redacted] also participated in the planning and dispatch of a difficult operational mission, acting in the capacity of Senior Case Officer. On this mission his liaison with representatives of one of the Military Services was conducted in a manner which enhanced cooperation between that Service and this Agency.

SECRET
SECURITY INFORMATION

12. IN WHAT RESPECT IS THIS PERSON'S PERFORMANCE ON PRESENT JOB MOST NOTICEABLY GOOD OR OUTSTANDING?	[redacted] performance was noticeably outstanding with respect to his thorough knowledge of every activity of the Branch. He was in position to assume direction of Branch activities at any time. He also kept himself thoroughly briefed on Division policies and planning in order to give timely instruction and guidance to the Branch overseas stations.
13. ON WHAT ASPECT OF PERFORMANCE SHOULD THIS PERSON CONCENTRATE EFFORT FOR SELF IMPROVEMENT?	[redacted] has a very thorough background in two (2) languages, [redacted]. He would benefit substantially by learning the Russian language. He is meticulous with respect to his attention to details, sometimes to the point of concealing the broader picture from his view. It would be well for [redacted] to direct his attention to the broad scope of Branch activities rather than to concentrate on its details.
14. COMMENT ON THIS PERSON'S ABILITY TO HANDLE GREATER RESPONSIBILITIES NOW OR IN THE FUTURE.	[redacted] is fully qualified to assume the duties of the chief SR Division representative at a field station. In order to assume this responsibility in the most efficient manner, it is recommended that [redacted] serve a minimum period of time of approximately six (6) months as the assistant to the present chief of the field station.
15. ARE THERE OTHER DUTIES WHICH BETTER SUIT THIS PERSON'S QUALIFICATIONS? (Recommend appropriate reassignment, if possible.)	[redacted] could serve effectively in a staff function for either FI or PP activities. This does not mean, however, that his present duties are not better suited to his qualifications.
16. WHAT TRAINING OR ROTATION DO YOU RECOMMEND FOR THIS PERSON?	[redacted] has already been recommended for overseas assignment in the Far East during the past year. He has area knowledge and command of the [redacted] language, having served [redacted] previously with the United States Army. His duties at Headquarters have been so pressing that his departure for overseas assignment is being delayed until an adequate replacement may be trained.
17. IF PERFORMANCE DURING REPORT PERIOD HAS BEEN UNSATISFACTORY, THERE IS ATTACHED COPY OF MEMORANDUM NOTIFYING THIS PERSON OF UNSATISFACTORY PERFORMANCE.	
18. THIS PERSONNEL EVALUATION REPORT HAS BEEN DISCUSSED WITH THE PERSON EVALUATED. ADDITIONAL COMMENTS INCLUDING COMMENT ON ITEMS 7, 8 AND 9, ARE SHOWN BELOW UNDER ITEM 20.	
	<p>March 31 1953 DATE</p> <p>George J. Kiser SIGNATURE OF SUPERVISOR</p>
19. I HAVE REVIEWED THE ABOVE REPORT. (Comments, if any, are shown in Item 20.)	<p>11 March 30 1953 DATE</p> <p>[redacted] SIGNATURE OF REVIEWING OFFICIAL</p>
20. COMMENTS: (If necessary, may be continued on reverse side of cover sheet.)	

SECRET

WARNING—Do not fill out this form until you have read all instructions.

DESIGNATION OF BENEFICIARY CIVIL SERVICE RETIREMENT SYSTEM

STANDARD FORM NO. 2808 JUNE 1966
U.S. Civil Service Commission
PFM Supplement 831-1 2808-104

A. INFORMATION CONCERNING THE DESIGNATOR

1. NAME (Last) (First) (Middle)	2. DATE OF BIRTH (Month) (Day) (Year) Jan 20 1924	3. SOCIAL SECURITY NUMBER
4. DEPARTMENT OR AGENCY IN WHICH PRESENTLY OR LAST EMPLOYED, INCLUDING BUREAU OR DIVISION		5. CLAIM NUMBER IF RETIRED CSA—

I, the employee or former employee identified above, canceling any and all previous designations of beneficiary heretofore made by me, do now designate the beneficiary or beneficiaries named below to receive any lump-sum benefit which may become payable under the Civil Service Retirement Act after my death. I understand that this designation of beneficiary will not affect the rights of any survivors who may qualify for annuity benefits after my death, and that this designation will remain in full force and effect unless or until canceled by me in writing.

B. INFORMATION CONCERNING THE BENEFICIARY OR BENEFICIARIES

TYPE OR PRINT FIRST NAME, MIDDLE INITIAL, AND LAST NAME OF EACH BENEFICIARY	TYPE OR PRINT ADDRESS (Including ZIP Code) OF EACH BENEFICIARY	RELATIONSHIP	SHARE TO BE PAID TO EACH BENEFICIARY (See Example)
Pamela	5 villa Madrid,	Dau	One half
Michelle	5 villa Madrid	Dau	One half

I hereby direct, unless otherwise indicated above, that, if more than one beneficiary is named, the share of any deceased beneficiary or beneficiaries who may die before a lump-sum benefit becomes payable shall be distributed equally among the surviving beneficiaries, or entirely to the survivor. If none of the beneficiaries are alive when the lump-sum benefit becomes payable, this designation shall be void.

January 12, 1972

DATE OF THIS DESIGNATION
(MONTH) (DAY) (YEAR)

(SIGNATURE OF DESIGNATOR—DO NOT PRINT)

C. WITNESSES (1 witness is ineligible to receive payment as a beneficiary)

W	THIS INSTRUMENT WAS SIGNED IN OUR PRESENCE.		
(SIGNATURE OF WITNESS—DO NOT PRINT)	13219 Alantown Ave	Rockville, Md.	
(SIGNATURE OF WITNESS—DO NOT PRINT)	(NUMBER AND STREET)	(CITY, STATE, AND ZIP CODE)	
(SIGNATURE OF WITNESS—DO NOT PRINT)	(NUMBER AND STREET)	(CITY, STATE, AND ZIP CODE)	

PRINT OR TYPE YOUR NAME AND ADDRESS (Including ZIP Code) TO INSURE RETURN OF COPY

722 South Royal Street
Alexandria VA 22134

(Reserved for Receiving Stamp of U. S. Civil Service Commission)

MAN 2 JUN 23 AM '72

PERSONAL AFFAIRS

THIS DUPLICATE WILL BE RETURNED TO YOU

Standard Form No. 1152
Form prescribed by
Comptroller General, U. S.
October 23, 1950
(Gen. Reg. No. 104, Supp. No. 1)

DESIGNATION OF BENEFICIARY
UNPAID COMPENSATION OF
DECEASED CIVILIAN EMPLOYEE

IMPORTANT
Read instructions
on back of duplicate
before filling in this form

INFORMATION CONCERNING THE EMPLOYEE:

NAME— (Last)	(First)	(Middle)	DATE OF BIRTH (Month, day, year)
<input type="text"/>			Jan 20 1924

DEPARTMENT OR AGENCY IN WHICH EMPLOYED

(Department or agency)	(Bureau)	(Division)
------------------------	----------	------------

I, the employee identified above, canceling any and all previous Designations of Beneficiary heretofore made by me, do now designate the beneficiary or beneficiaries named below to receive any UNPAID COMPENSATION due and payable under existing law after my death. I understand that this Designation of Beneficiary relates solely to Unpaid Compensation as defined in section 2 of the act of August 3, 1950, Public Law 656, and in no wise will affect the disposition of any benefit which may become payable under the Retirement Act applicable to my Government service. I further understand that this Designation of Beneficiary will remain in full force and effect, unless or until canceled by me in writing, so long as I am continuously employed in the above department or agency.

INFORMATION CONCERNING THE BENEFICIARY OR BENEFICIARIES:

Type or print first name, middle initial, and last name of each beneficiary	Type or print address of each beneficiary	Relationship	Share to be paid to each beneficiary
Pamela <input type="text"/>	<input type="text"/>	Dau	One half
Michelle <input type="text"/>	<input type="text"/>	Dau	One half

I hereby direct, unless otherwise indicated above, that, if more than one beneficiary is named, the share of any deceased beneficiary who may predecease me shall be distributed equally among the surviving beneficiaries, or entirely to the survivor. I understand that this Designation of Beneficiary shall be void if none of the designated beneficiaries is living at the time of my death.

I hereby specifically reserve the right to cancel or change any designation of beneficiary at any time in the manner and form prescribed by the Comptroller General of the United States, and without knowledge or consent of the beneficiary.

January 12 1972

(Date of execution—month, day, year)

(Signature of employee)

WITNESSES TO SIGNATURE:

<input type="text"/>	13219 Montross Ave.	Leesville N.C.
(Signature of witness)	(Number and street)	(City, zone number, and State)

PRINT OR TYPE NAME AND ADDRESS OF EMPLOYEE

722 South Royal Street
Alexandria VA 22314

THIS SPACE RESERVED FOR RECEIVING DATA
FROM EMPLOYING AGENCY

20 11 10
20 11 10
PERSONNEL AFFAIRS
(Indicate date and by whom received)

DELIVER BOTH COPIES TO THE PROPER OFFICER OF YOUR AGENCY—DUPLICATE WILL BE NOTED AND RETURNED

DUPLICATE

Standard Form No. 64
January 1948
U.S. Civil Service Commission
FPM Supplement 990-1
54-106

DESIGNATION OF BENEFICIARY FEDERAL EMPLOYEES GROUP LIFE INSURANCE PROGRAM

IMPORTANT
Read instructions
on back of duplicate
before filling in this form

INFORMATION CONCERNING THE INSURED:

NAME (Last) (First) (Middle) DATE OF BIRTH (Month, day, year)

PLACE AN "X" IN THE APPROPRIATE BOX BELOW TO SHOW WHETHER YOU ARE:

AN EMPLOYEE
 RETIRED OR AN APPLICANT FOR RETIREMENT
 RECEIVING FEDERAL EMPLOYEES' COMPENSATION BENEFITS OR AN APPLICANT FOR SUCH BENEFITS

IF YOU ARE RETIRED OR RECEIVING FEDERAL EMPLOYEES' COMPENSATION BENEFITS, GIVE YOUR "CSA," "CSL," "A," or "X" NUMBER

(CSA, CSL, A, or X number)

DEPARTMENT OR AGENCY IN WHICH PRESENTLY EMPLOYED (if retired, former department or agency):

(Department or agency) (Bureau) (Division) (Location—City, State, and ZIP Code)

I, the individual identified above, canceling any and all previous Designations of Beneficiary under the Federal Employees Group Life Insurance Program heretofore made by me, do now designate the beneficiary or beneficiaries named below to receive any amount of LIFE INSURANCE and ACCIDENTAL DEATH INSURANCE due and payable at my death. I understand that this Designation of Beneficiary will remain in full force and effect, with respect to any amount payable, unless or until canceled by me in writing, or until such time as it is automatically canceled (see regulation "f" on reverse side of duplicate copy).

INFORMATION CONCERNING THE BENEFICIARY OR BENEFICIARIES (SEE EXAMPLES OF DESIGNATIONS):

Type or print first name, middle initial, and last name of each beneficiary	Type or print address (including ZIP Code) of each beneficiary	Relationship	Share to be paid to each beneficiary

For each type of insurance (regular and optional): (1) I hereby direct, unless otherwise indicated above, that if more than one beneficiary is named, the share of any beneficiary who may predecease me shall be distributed equally among the surviving beneficiaries, or entirely to the survivor. (2) I understand that this Designation of Beneficiary shall be void if none of the designated beneficiaries is living at the time of my death.

I hereby specifically reserve the right to cancel or change this Designation of Beneficiary at any time without knowledge or consent of the beneficiary.

(Date of execution—month, day, year)

(Signature of insured)

WITNESSES TO SIGNATURE (A witness is ineligible to receive payment as a beneficiary):

(Signature of witness)
 13219 Monticello (Number and street)
 Rockville, Md. (City, State, and ZIP Code)

PRINT OR TYPE NAME AND ADDRESS (including ZIP Code) OF INSURED

THIS SPACE RESERVED FOR RECEIVING AGENCY

22 JAN 27 1974
 SE...
 (Indicate date and by whom received)

SEE REVERSE SIDE OF DUPLICATE COPY FOR INSTRUCTIONS ON WHERE TO FILE THESE FORMS.
DO NOT FILE WITH THE OFFICE OF FEDERAL EMPLOYEES' GROUP LIFE INSURANCE

DUPLICATE

DISPATCH		CLASSIFICATION	PROCESSING ACTION
		S E C R E T	MARKED FOR INDEXING
TO	Chief, European Division		NO INDEXING REQUIRED
INFO.			ONLY QUALIFIED DESK CAN JUDGE INDEXING
FROM	Chief of Station, <input type="text"/>	<i>APL</i>	MICROFILM
SUBJECT	ADMIN/Personnel XXXXXXXXXX - Change of Beneficiary Forms <i>SA</i>		
ACTION REQUIRED - REFERENCES			
<p style="text-align: center;">Forwarded herewith and under separate cover are change of beneficiary forms completed by XXXXXXXXXX. Since XXXXXXXXXX will be at Headquarters during home leave towards the end of February, it is suggested that he be contacted during his TDY if additional information is required.</p> <p style="text-align: right;"><i>Carolyn A. Tanzola</i> Carolyn A. TANZOLA</p> <p>Attachments:</p> <ol style="list-style-type: none"> 1. Flight & Accident Plan, h/w XXXXXXXXXX by <i>DF/PHC</i> 2. SF-2808, U/S/C via TNP 3. SF-54, U/S/C via TNP 4. SF-1152, U/S/C via TNP <p>Distribution:</p> <p>3-Chief, Eur-Div w/att #1-h/w; #2,3,4-usc-tnp</p> <p style="text-align: right;">CABLE BOARD 24 FEB 1972</p> <p style="text-align: right;"><i>Dick</i></p>			
CROSS REFERENCE TO	DISPATCH SYMBOL AND NUMBER	DATE	
<input type="checkbox"/>	OFPT-17469	10 February 1972	
<input type="checkbox"/>	CLASSIFICATION	HQS FILE NUMBER	
<input type="checkbox"/>	S E C R E T		

GROUP 1
EXCLUDED FROM AUTOMATIC
DOWNGRADING AND
DECLASSIFICATION

52 74-57

**ELECTION, DECLINATION, OR WAIVER
OF LIFE INSURANCE COVERAGE**
FEDERAL EMPLOYEES GROUP LIFE INSURANCE PROGRAM

**IMPORTANT
AGENCY INSTRUCTIONS
ON BACK OF ORIGINAL**

TO COMPLETE THIS FORM—

1 FOLLOW THESE GENERAL INSTRUCTIONS:

- Read the back of the "Duplicate" carefully before you fill in the form.
- Fill in BOTH COPIES of the form. Type or use ink.
- Do not detach any part.

2 FILL IN THE IDENTIFYING INFORMATION BELOW (please print or type):

NAME (last)	DATE OF BIRTH (month, day, year)	SOCIAL SECURITY NUMBER
[REDACTED]	20 Jan 1924	
EMPLOYING DEPARTMENT OR AGENCY	LOCATION (City, State, ZIP Code)	

3 MARK AN "X" IN ONE OF THE BOXES BELOW (do NOT mark more than one):

Mark here if you **WANT BOTH** optional and regular insurance **(A)**

ELECTION OF OPTIONAL (IN ADDITION TO REGULAR) INSURANCE
I elect the \$10,000 additional optional insurance and authorize the required deductions from my salary, compensation, or annuity to pay the full cost of the optional insurance. This optional insurance is in addition to my regular insurance.

Mark here if you **DO NOT WANT** OPTIONAL but do want regular insurance **(B)**

DECLINATION OF OPTIONAL (BUT NOT REGULAR) INSURANCE
I decline the \$10,000 additional optional insurance. I understand that I cannot elect optional insurance until at least 1 year after the effective date of this declination and unless at the time I apply for insurance I am under age 50 and present satisfactory medical evidence of insurability. I understand also that my regular insurance is not affected by this declination of additional optional insurance.

Mark here if you **WANT NEITHER** regular nor optional insurance **(C)**

WAIVER OF LIFE INSURANCE COVERAGE
I desire not to be insured and I waive coverage under the Federal Employees Group Life Insurance Program. I understand that I cannot cancel this waiver and obtain regular insurance until at least 1 year after the effective date of this waiver and unless at the time I apply for insurance I am under age 50 and present satisfactory medical evidence of insurability. I understand also that I cannot now or later have the \$10,000 additional optional insurance unless I have the regular insurance.

4 SIGN AND DATE. IF YOU MARKED BOX "A" OR "C", COMPLETE THE "STATISTICAL STUB." THEN RETURN THE ENTIRE FORM TO YOUR EMPLOYING OFFICE.

SIGNATURE (do not print) [REDACTED]

DATE
1 March 1968

FOR EMPLOYING OFFICE USE ONLY

(official receiving date stamp)

9112
731100
89. 113 07 3 61 1117

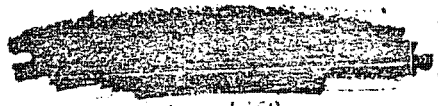
See Table of Effective Dates on back of Original

S. 1000000000

31 July 1962

Date

THIS IS TO CERTIFY THAT THE ABOVE IS A TRUE COPY OF THE PROVISIONS
OF REGULATION 10(1) OF THE EMPLOYMENT OF OVERSEAS EMPLOYEES ACT 1959 CONCERNING
THE PERSONAL CREDIT OF OVERSEAS EMPLOYEES OVERSEAS.



S. 1000000000

S. 1000000000

CABLE SECRETARIAT DISSEMINATION		CLASSIFIED MESSAGE	TOTAL COPIES 17	ROUTING AND/OR INITIAL SET BY		
PERSON UNIT NOTIFIED		SECRET (When Filled In)	REPRODUCTION OF THIS COPY PROHIBITED	GROUP 1	5	
ADVANCE COPY <input type="checkbox"/> ISSUED <input type="checkbox"/> SLOTTED				EXEMPT FROM AUTOMATIC	2	6
BY _____ AT _____				DECLASSIFICATION AND	3	7
DISSEM BY <u>ss</u> PER _____				DECLASSIFICATION	4	8
ACTION UNIT		<div style="border: 1px solid black; border-radius: 50%; width: 100px; height: 100px; display: flex; align-items: center; justify-content: center; margin: 0 auto;"> TRB </div>				
ACTION NO. <u>071</u>		FILE. VR <u>of records of case of sec of secured</u>				

S E C R E T 011654Z JUN 72 CITE [REDACTED] (RILANDER ACTING)

DIRECTOR

1 JUN IN 625469

RYBAT ADMIN PERS TOPSY WODEEP WOGAME

REF: DIRECTOR 271979

1. APPRECIATE REF ACTION WHICH WILL HELP AVOID ANY SECURITY PROBLEM FOR [REDACTED]. RE PARA TWO REF THERE IS NO CHANCE THAT [REDACTED] WILL QUERY FEDERAL RECORDS CENTER DIRECTLY. [REDACTED] CONDUCTS NO APPLICANT INVESTIGATIONS ITSELF. SECURITY CLEARANCE FOR AMERICAN APPLICANTS IS U.S. GOVT, NOT [REDACTED], REQUIREMENT. THEREFORE, BELIEVE UNNECESSARY TO TAKE ANY FURTHER ACTION TO BACKSTOP PRIOR EMPLOYMENT. ONLY REQUIREMENT NOW IS FOR ROUTING REPORT FROM [REDACTED]

[REDACTED] INDICATING FAVORABLE SECURITY DETERMINATION

FOR [REDACTED]

2. NO FILE. GP-1

S E C R E T

SECRET

SECRET

FIELD REASSIGNMENT QUESTIONNAIRE				
DO NOT COMPLETE		FOR HEADQUARTERS USE ONLY		
NAME OF EMPLOYEE (use <i>code</i> only if SA)		DATE (from item 5-2)	NAME OF SUPERVISOR (<i>true</i>)	DATE (from item 5-2)
[REDACTED]		3 Feb. 1969	David Murphy	3 Feb. 1969
DATE RECEIVED AT HEADQUARTERS:		DISPATCH NUMBER:	DATE RECEIVED BY CAREER SERVICE:	
20 February 1969		TM-798947		
TO BE COMPLETED BY EMPLOYEE				
1. DATE OF BIRTH	2. SERVICE DESIGN	3. YOUR CURRENT POSITION, TITLE AND GRADE	4. STATION OR BASE	5. CRYPT FOR CURRENT COVER
20 J 1924	CS	S&T project manager, Area Ops Off, GS 15	[REDACTED]	LPCOVER
6A. DATE OF PCS ARRIVAL IN FIELD	6B. REQUESTED DATE OF DEPARTURE	6C. EXPECTED DATE OF FIRST CHECK-IN AT HQ	6D. DESIRED DATE TO REPORT TO DUTY AFTER LEAVE	
5 Sep 1967	Please see 11B	Summer 1970	o/a 15 August 1970	
7. NUMBER AND AGES OF DEPENDENTS WHO WILL TRAVEL WITH YOU:				
3: (at that time) 42, 19 and 16				
8. PERSONAL CIRCUMSTANCES THAT SHOULD BE CONSIDERED IN DETERMINING NEXT ASSIGNMENT:				
<p>My younger daughter should graduate from high school in Europe in June, 1970. Because she should not be transferred at that critical scholastic juncture, I would like to remain in the field another nine months to see her through her senior year.</p> <p>In my next assignment, I would like to use my fluent [REDACTED] from time to time, if possible.</p>				
9. LIST YOUR MAJOR DUTIES DURING CURRENT TOUR (see special note on transmittal form). (also attach personal cover questionnaire in accordance with CSI-F 240-8)				
<ul style="list-style-type: none"> • I planned, established and operated a long-range S&T spotting-assessment activity against sensitive targets, and a shorter-range similar local activity in an adverse political climate. • I planned, developed and exploited an adapted [REDACTED] to mask the operational activity, incorporated into the further-ranging overall activities of a major Station. 				
<ul style="list-style-type: none"> • I assisted other stations and bases, at their request, in spotting-assessment activities, in local search and surveillance activities, and in recruitment. 				
<p>INDICATE WHAT TRAINING YOU BELIEVE YOU SHOULD HAVE DURING THE NEXT SEVERAL YEARS</p> <p>I would like to take (a) the seniormost management course offered by or through the Organization as well as (b) a review course of activities within the CS and the Organization as a whole.</p> <p>In addition, I would also like to (c) audit, at least, the S&T course, if that is still being offered.</p> <p>If (a) is possible through a civil school away from Headquarters, I would have no objection to the displacement involved.</p>				

SECRET

11. PREFERENCE FOR NEXT ASSIGNMENT:

11A. DESCRIBE BRIEFLY THE TYPE OF WORK YOU WOULD PREFER FOR NEXT ASSIGNMENT IF DIFFERENT FROM THAT INDICATED IN ITEM NO. 9 ABOVE. IF YOU HAVE MORE THAN ONE PREFERENCE, INDICATE YOUR CHOICE.

First choice: to manage a large-scale [redacted] project in another [redacted]-speaking, technically advanced area (such as motor-politen [redacted] or [redacted]).

Second choice: chief of section or base [redacted] in an appropriate area.

Third choice: to be assigned to Staff training, preferably training (a) senior unit or project managers or (b) JOTs.

Fourth choice: to be assigned to Staff personnel work -- above the Division level -- where new personnel are screened, tested and evaluated, then assigned.

11B. INDICATE IF YOU DESIRE TO EXTEND YOUR CURRENT TOUR BY CHECKING IN APPROPRIATE BOX. ALSO INDICATE PREFERENCE FOR NEXT REGULAR ASSIGNMENT BY INSERTING 1, 2, or 3 (for 1st, 2nd, and 3rd choice) IN REMAINING BOXES. COMPLETE ALL ALTERNATE CHOICES AND OPTIONS IN ALL CASES EVEN THOUGH YOU ARE REQUESTING AN EXTENSION OF YOUR TOUR.

EXTEND TOUR nine MONTHS AT CURRENT STATION TO 15 June 1970 (DATE)

BE ASSIGNED TO HQTRS FOR A TOUR OF DUTY. INDICATE YOUR CHOICE OF DIVISION, STAFF OR OFFICE.
1ST CHOICE _____ 2ND CHOICE _____ 3RD CHOICE _____

BE ASSIGNED TO [redacted] FIELD STATION. INDICATE CHOICE OF GEOGRAPHIC AREA OR SPECIALIZATION
1ST CHOICE [redacted] 2ND CHOICE [redacted] 3RD CHOICE [redacted]

RETURN TO MY CURRENT STATION, with different responsibilities.

TO BE COMPLETED BY FIELD STATION

12. IN CONSIDERATION OF THE EXPERIENCE AND PERFORMANCE OF THE EMPLOYEE AND HIS PREFERENCE FOR NEXT ASSIGNMENT, INDICATE YOUR RECOMMENDATION FOR HIS NEXT ASSIGNMENT AND TRAINING:

We are anxious to have this employee remain in his present assignment until 1970. You will note his first choice in para 11-A, to manage a large scale [redacted] project. It is possible we will have such a requirement here by 1970, but cannot yet be definite. If this develops positively, we will discuss with the employee.

TO BE COMPLETED BY APPROPRIATE HEADQUARTERS OFFICE

13. IN CONSIDERATION OF THE EXPERIENCE AND PERFORMANCE OF THE EMPLOYEE, HIS PREFERENCE FOR NEXT ASSIGNMENT, AND THE STAFFING REQUIREMENTS OF YOUR COMPONENT, INDICATE YOUR COMPONENT'S RECOMMENDATION FOR HIS NEXT ASSIGNMENT AND TRAINING.

EUR Division recommends that ~~request~~ request for an extension of his current tour until June 1970 be approved.

DATE 3/10/69 TITLE C/E/PERS SIGNATURE [redacted]

FOR USE BY CAREER SERVICE

14. APPROVED ASSIGNMENT:

Extended to June 1970

15. EMPLOYEE NOTIFIED BY DISPATCH NO. CFPS-11748 DATED: 11 July 69

CABLE NO. _____ DATED: _____

CAREER SERVICE REPRESENTATIVE: Charles B. [redacted] 7/16/69

(SIGNATURE)

SECRET

FIELD REASSIGNMENT QUESTIONNAIRE

DO NOT COMPLETE FOR HEADQUARTERS USE ONLY

AUTHENTICATION OF SIGNATURES AND VERIFICATION OF ITEMS 1 THROUGH 7, BELOW:	
DATE (from item 5.2)	NAME OF SUPERVISOR (temp)
9 Dec 1963	[redacted]
DATE	DATE (from item 5.2)
	27 Dec 1963

TO BE COMPLETED BY EMPLOYEE			
1. DATE OF BIRTH	2. GRADE	3. CURRENT POSITION TITLE AND GRADE	7A. DATE OF PCS ARRIVAL IN FIELD ON THIS TOUR
10 Jan 1924	GS-15	Operations Officer, GS-15	10 September 1962
4. SERVICE DESIGNATION (if known)	5. CURRENT STATION OR FIELD BASE		7B. EXPECTED DATE OF DEPARTURE FROM FIELD
	[redacted]		September 1965
6. OTHER DUTY STATIONS OR FIELD BASES DURING CURRENT TOUR			7C. EXPECTED DATE OF ARRIVAL AT HEADQUARTERS PCS
None			

8. WRITE A DESCRIPTION OF YOUR MAJOR DUTIES DURING THE CURRENT TOUR OF DUTY (see special note on Transmittal Form):

Staff agent assigned to a major overseas station, exploiting the [redacted] I take my instructions from a section chief within the station, and report in writing on the progress of my [redacted] development and its operational exploitation.

For operational reasons, I develop and assess operational leads in the FI, CI and CA areas, principally against denied area targets. I also handle local investigations and such cases as the station determines will fit [redacted] or which I can otherwise handle in alias. I travel to other field stations to handle such tasks as they request or Hq directs. I handle all [redacted] tasks as they appear.

9. PREFERENCE FOR NEXT ASSIGNMENT:

A. WRITE A BRIEF DESCRIPTION OF THE TYPE OF WORK YOU WOULD PREFER FOR YOUR NEXT ASSIGNMENT IF IT DIFFERS FROM THAT INDICATED IN ITEM NO. 8. ABOVE. IF YOU HAVE MORE THAN ONE PREFERENCE, INDICATE YOUR CHOICES.

I would like to continue to serve essentially in the same capacity as described above, although I would like eventually to add more supervisory and managerial functions to my responsibilities. I would like to expand the operating base [redacted] by taking on several journeymen case officers to work with me against both denied area and host country targets, and to make [redacted] of more versatile use to both the station and to KUDCOVE as a whole.

My second choice would be to return to Hq, and use the knowledge and experience I have gained in my present job to (1) select staff personnel who will be placed in [redacted], (2) select the [redacted] proper, (3) train our personnel for the proper discharge of their total responsibilities [redacted]

B. INDICATE WHAT TRAINING YOU BELIEVE YOU SHOULD HAVE IN ORDER TO INCREASE YOUR VALUE TO THE ORGANIZATION (refer to catalog of courses, if available):

The completion of work toward a master's or doctor's degree in the physical or life sciences, or in the management/administration of the sciences and their personnel.

SECRET

9. PREFERENCE FOR NEXT ASSIGNMENT (continued)	
C. INDICATE YOUR PREFERENCE FOR NEXT ASSIGNMENT BY INSERTING NUMBERS 1, 2 AND 3 (for 1st, 2nd and 3rd choice) IN THE BOXES BELOW:	
<input type="checkbox"/> RETURN TO MY CURRENT STATION, after a one-year extension of my present tour	
<input checked="" type="checkbox"/> BE ASSIGNED TO HEADQUARTERS FOR A TOUR OF DUTY, WITH RESPECT TO POSSIBLE ASSIGNMENT IN HEADQUARTERS. INDICATE CHOICE OF COMPONENT:	
1ST. CHOICE <u>OTR</u> 2ND. CHOICE <u>Cover Group</u> 3RD. CHOICE <u>Office/Personnel</u>	
<input checked="" type="checkbox"/> BE ASSIGNED TO ANOTHER FIELD STATION, WITH RESPECT TO POSSIBLE REASSIGNMENT TO ANOTHER FIELD STATION. INDICATE CHOICE OF GEOGRAPHIC AREA OR SPECIFIC STATION, BASED ON QUALIFICATION:	
1ST. CHOICE [] 2ND. CHOICE [] 3RD. CHOICE []	
10. HOW MUCH LEAVE DO YOU DESIRE BETWEEN ASSIGNMENTS? INDICATE NUMBER OF WORK DAYS <u>25</u>	
11. INDICATE THE NUMBER AND AGE OF DEPENDENTS WHO WILL BE TRAVELLING OR MOVING WITH YOU: <u>Wife, will be 37 in 1965; two daughters, 15 and 12 in 1965</u>	
11A. INDICATE ANY CHANGE IN YOUR PERSONAL OR FAMILY SITUATION WHICH SHOULD BE CONSIDERED IN DETERMINING YOUR NEXT ASSIGNMENT: <u>Next post should have high school facilities teaching in French or in English.</u>	
12. SIGNATURE: COMPLETE ITEM NO. 5-1, TRANSMITTAL SHEET, TO INDICATE COMPLETION OF ABOVE PORTION OF THIS FORM. TO BE COMPLETED BY SUPERVISOR AT FIELD STATION	
13. IN CONSIDERATION OF THE PAST EXPERIENCE AND PERFORMANCE OF THE EMPLOYEE, HIS EXPRESSED PREFERENCE FOR NEXT ASSIGNMENT, AND THE STAFFING REQUIREMENTS OF THE STATION, INDICATE YOUR RECOMMENDATION FOR HIS NEXT ASSIGNMENT AND TRAINING: <u>Chief, External concurs in subject's wish for one year extension and return for second tour after home leave in the fall of 1965. However, subject's wish as expressed in 9.A. of having case officers working under him is not feasible at this time.</u>	
14. SIGNATURE: COMPLETE ITEM NO. 5-2, TRANSMITTAL SHEET, TO INDICATE COMPLETION OF THIS PORTION OF THE FORM. TO BE COMPLETED BY APPROPRIATE CAREER SERVICE OFFICER OR PERSONNEL OFFICER AT HEADQUARTERS	
15. IN CONSIDERATION OF THE PAST EXPERIENCE AND PERFORMANCE OF THE EMPLOYEE, HIS EXPRESSED PREFERENCE FOR NEXT ASSIGNMENT, AND THE STAFFING REQUIREMENTS OF THE COMPONENT TO WHICH HE IS CURRENTLY ASSIGNED, INDICATE YOUR RECOMMENDATIONS FOR HIS NEXT ASSIGNMENT AND TRAINING: <u>Recommend Home Leave and return for another tour.</u> <p style="text-align: right;"><u>SR Concurr.</u> <i>A. B...</i> 2-20-64</p>	
16. NAME OF CAREER SERVICE OFFICER OR PERSONNEL OFFICER DATE <u>6 February 1964</u>	SIGNATURE <u>(S.D.)</u>
FOR USE OF CAREER SERVICE	
17. EMPLOYEE <input checked="" type="checkbox"/> HAS <input type="checkbox"/> HAS NOT BEEN NOTIFIED OF PLANNED REASSIGNMENT	18. REFERENCE DISPATCH NO. <u>OFPS-7995</u> CABLE NO. _____
19. PRINTED NAME []	20. SIGNATURE []
21. TITLE <u>Secretary, CS Agent Panel</u>	22. DATE: <u>26 February 1964</u>
23. COMMENTS <u>Approved extension of present tour to September 1965, followed by home leave, and then second tour.</u>	

SECRET

CONTRACT INFORMATION AND CHECK LIST		CASE OFFICER	DIVISION								
<small>INSTRUCTIONS: Use SF 20-10.2 and SF 20-100.1 for guidance. Complete all items. Inserting "NA" when items are not applicable. Forward original and TWO copies for preparation of contract.</small>		X6356	SR								
TELEPHONE EXTENSION		DATE									
For contract info		9 July 1962									
SECTION I GENERAL CALL BY JO. NEON X635											
1. NAME <input type="checkbox"/> PERSON <input checked="" type="checkbox"/> THRU	2A. PROJECT	3. ALLOTMENT NO.	4. SLOT NO.								
	NA	3234-1008-1000	240								
	2B. PERMANENT STATION	3A. FUNDS									
		<input type="checkbox"/> F <input checked="" type="checkbox"/> X <input type="checkbox"/> US									
5. PREVIOUS CIA PSEUDONYM OR ALIASES	6. INDIVIDUAL HAS BEEN ENGAGED BY CIA OR ITS ALLIED ACTIVITIES IN SOME CAPACITY PRIOR TO THIS CONTRACT. <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO (If yes, describe and include dates and salary.)										
	Staff Employee since 1949										
7. SECURITY CLEARANCE (Type and date)	7A. MEDICAL CLEARANCE	8. CONTRACT IS TO BE WRITTEN IN STERILE FORM I.E., "U.S. GOVERNMENT" <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO									
SI	<input type="checkbox"/> CONTAINED <input checked="" type="checkbox"/> INITIATED <input type="checkbox"/> NOT RES'D										
9. INDIVIDUAL WILL WORK UNDER "CONTROLLED CONDITIONS" I.E., REGULAR OFFICE HOURS AWAY FROM SUBJECT'S HOME AND PERFORMED UNDER THE SUPERVISION OF A STAFF EMPLOYEE OR STAFF AGENT <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		10. PROPOSED CATEGORY (Contract agent, contract employee, etc.)									
SECTION II PERSONAL DATA											
11. CITIZENSHIP	12. IF NOT U.S. CITIZEN, INDIVIDUAL IS A PERMANENT RESIDENT ALIEN <input type="checkbox"/> YES <input type="checkbox"/> NO	13. AGE	14. DATE OF BIRTH (Month, day, year)								
U.S.		33	January 20, 1924								
15. LEGAL RESIDENCE (City and state or country)		16. CURRENT RESIDENCE (City and state or country)									
Alexandria, Virginia		Alexandria, Virginia									
17. MARITAL STATUS (Check as appropriate)											
<input checked="" type="checkbox"/> SINGLE <input type="checkbox"/> MARRIED <input type="checkbox"/> WIDOWED <input type="checkbox"/> ANNULLED <input type="checkbox"/> SEPARATED <input type="checkbox"/> DIVORCED											
18. NUMBER OF DEPENDENTS (Not including individual) RELATIONSHIP AND AGE:		19. INDIVIDUAL IS RELATED TO A STAFF EMPLOYEE, STAFF AGENT OR AN INDIVIDUAL CURRENTLY WORKING FOR THE AGENCY IN SOME CAPACITY <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO									
Three - Wife, age 34 Daughter, age 8 Daughter, Age 11		RELATIONSHIP:									
SECTION III U.S. MILITARY STATUS											
20. RESERVE	21. VETERAN	22. IF RETIRED, INDICATE CATEGORY (Longevity, combat disability, service disability non-combat)									
NA	Yes										
23. BRANCH OF SERVICE	24. RANK OR GRADE	25. DRAFT ELIGIBLE <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	26. DRAFT DEFERMENT OBTAINED BY CIA <input type="checkbox"/> YES <input type="checkbox"/> NO								
U. S. Army			NA								
SECTION IV COMPENSATION											
27. BASIC SALARY	28. POST DIFFERENTIAL	29. COVER (Breakdown, if any)	30. FEDERAL TAX WITHHOLDING								
Pay entitlements equating to GS-14 (step 6) including premium pay \$13,570			<table border="1"> <tr> <th colspan="2">COVER</th> <th colspan="2">CIA</th> </tr> <tr> <td><input checked="" type="checkbox"/> YES</td> <td><input type="checkbox"/> NO</td> <td><input checked="" type="checkbox"/> YES</td> <td><input type="checkbox"/> NO</td> </tr> </table>	COVER		CIA		<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
COVER		CIA									
<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO								
SECTION V ALLOWANCES (NORMALLY GRANTED ONLY TO RESIDENTS OF THE UNITED STATES)											
31. QUARTERS	32. POST	33. OTHER									
In accordance with regulations											
34. COVER (Breakdown, if any)											
SECTION VI TRAVEL											
35. TYPES <input checked="" type="checkbox"/> XPCB <input type="checkbox"/> DOMESTIC OPERATIONAL <input type="checkbox"/> FOREIGN OPERATIONAL			36. WITH DEPENDENTS <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO								
37. HME TO BE SHIPPED <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	37A. HME TO BE STORED <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	38. PERSONAL VEHICLE TO BE SHIPPED <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	39. TRANSPORTED VEHICLE TO BE USED FOR OPERATIONAL TRAVEL <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO								
40. IF WITH DEPENDENTS STATE RELATIONSHIP, CITIZENSHIP, AGE AND DATE OF BIRTH											
Wife, U. S. Citizen, age 34, DOB 19 June 1928 Daughter, U. S. Citizen, age 8, DOB 5 September 1953 Daughter, U. S. Citizen, age 11, DOB September 1950											
41. PAYMENT AND ACCOUNTABILITY WILL BE IN CONFORMANCE WITH <input checked="" type="checkbox"/> CIA REGULATIONS <input checked="" type="checkbox"/> COVER POLICIES AND PROCEDURES											
SECTION VII OPERATIONAL EXPENSES											
42. PURCHASE OF INFORMATION	43. ENTERTAINMENT	44. OTHER									
As authorized	As authorized	As authorized									
45. PAYMENT AND ACCOUNTABILITY WILL BE IN CONFORMANCE WITH <input type="checkbox"/> CIA REGULATIONS <input type="checkbox"/> COVER POLICIES AND PROCEDURES											

SECRET

CONTRACT INFORMATION AND CHECK LIST (CONTINUED)				CASE OFFICER <div style="border: 1px solid black; padding: 2px;">X6358</div>	DIVISION SR									
NOTE: SEE INSTRUCTIONS ON FIRST SHEET.				DATE 9 July 1962	For contract info									
SECTION VIII OTHER BENEFITS call by Johnson X5423														
88. BENEFITS (See R 20-615, R 20-620, R 20-676, R 20-1000, and HB 20-620-1, HB 20-1000-1 and/or successor regulations for benefits applicable to various categories of contract personnel.)														
All Staff Employee benefits														
SECTION IX COVER ACTIVITY														
87. STATUS (Check)		88. TYPE (Check)		89. IF COVER PAYMENTS ARE CONTEMPLATED, THEY WILL BE EFFECTED ON REIMBURSABLE BASIS										
<input type="checkbox"/> PROPOSED <input checked="" type="checkbox"/> ESTABLISHED		<input type="checkbox"/> PROPRIETARY <input type="checkbox"/> SUBSIDIZED		<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL										
<input type="checkbox"/> CULTURAL <input type="checkbox"/> EDUCATIONAL		<input checked="" type="checkbox"/> COMMERCIAL <input type="checkbox"/> MILITARY		<input type="checkbox"/> TOURIST <input type="checkbox"/> OTHER										
SECTION X OFFSET OF INCOME														
90. OFFSET OF INCOME AND OTHER EMOLUMENTS DERIVED FROM COVER ACTIVITIES (If less than total, justify in separate memo attached hereto.)														
<input checked="" type="checkbox"/> TOTAL <input type="checkbox"/> PARTIAL <input type="checkbox"/> NONE														
SECTION XI TERM														
91. DURATION			92. EFFECTIVE DATE		93. RENEWABLE									
DAYS MONTHS YEARS					<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO									
94. TERMINATION NOTICE (Number of days)				95. FORFEITURE OF RETURN TRAVEL FOR RESIGNATION PRIOR TO CONTRACT TERMINATION										
				<input type="checkbox"/> YES <input type="checkbox"/> NO										
SECTION XII FUNCTION														
96. PRIMARY FUNCTION (CI, PI, PP, other)														
FI and CA														
SECTION XIII DUTIES														
97. GENERAL DESCRIPTION OF DUTIES TO BE PERFORMED														
Handling and supervision of field agents already recruited. Spotting, assessment and development of agent candidates or projects. Recruitment of agent candidates outside when necessary. Clandestine support of own and other station operations.														
SECTION XIV QUALIFICATIONS														
98. EXPERIENCE														
Photographic equipment salesman Newspaper assistant XXXX editor Assistant to planning division of housing authority of a major city Operations Officer for past 12 years														
99. EDUCATION														
(Check Highest Level Attained)		GRADE SCHOOL		HIGH SCHOOL GRADUATE		TRADE SCHOOL GRADUATE								
		BUSINESS SCHOOL GRADUATE				COMMERCIAL SCHOOL GRADUATE								
		COLLEGE (No degree)		<input checked="" type="checkbox"/> COLLEGE DEGREE		POST GRADUATE		MA PHD						
10. LANGUAGE COMPETENCY														
(Check Appropriate Degree Competency)		LANGUAGE		SPEAK			WRITE			READ			91. INDIVIDUAL'S COUNTRY OF ORIGIN	
				FLUENT AVERAGE POOR			FLUENT AVERAGE POOR			FLUENT AVERAGE POOR				
		French		X			X			X				
		Japanese		X			X			X				
Russian								X			USA			
62. AREA KNOWLEDGE														
Canada, Japan, Western Europe thru residence, study and travel														
SECTION XV EMPLOYMENT PRIOR TO CIA														
93. GIVE INCLUSIVE DATES, POSITION TITLE OR TYPE WORK, SALARY AND REASON FOR LEAVING														
Newspaper assistant editor - \$2,100 Assistant to planning division of housing authority \$3,100														
SECTION XVI ADDITIONAL INFORMATION														
94. ADDITIONAL OR UNUSUAL REQUIREMENTS, JUSTIFICATIONS OR EXPLANATIONS (Use other side if necessary)														

OVER

APPROVAL

DATE	THIRD NAME & SIGNATURE OF REQUESTING OFFICER	DATE	FOURTH NAME
------	--	------	-------------

SECRET

9 December 1958

MEMORANDUM FOR: Secretary, CS/CSB

SUBJECT : Recommendation for Promotion to Grade GS-15 -
[redacted]

REFERENCE : Your memorandum dated 8 October 1958

1. The SR Division and the Chief of Station [redacted] attached) recommend the promotion of [redacted] to GS-15.

2. [redacted] was last promoted 16 January 1955. On 17 February 1955 he arrived in [redacted] to serve as the senior SR officer in the FE field area, his present assignment. In this position he has continued to display qualities of leadership, initiative, imagination and thoroughness which resulted in his rapid rise in the Agency.

3. The very facts of [redacted]'s youth in relation to his responsibilities and the fact that promotion to his present level has been rapid, caused the Division and the Chief of Station, [redacted] to hold until this time a recommendation for his promotion which was submitted in June 1957. Most careful consideration has convinced us that not only is [redacted] deserving of the recommended promotion, but his elevation to the higher grade will be in the best interest of the Career Service and meet definite Division requirements for a senior officer at the GS-15 level.

Charles Kater

CHARLES KATER
Acting Chief, SR Division

Distribution:
Orig & 6 - Addr

SECRET

OFFICIAL

CLASSIFICATION

DISPATCH

TO Chief, SR		INFORMATION ADDRESSEE Chief, FE	
FROM Chief of Station, [redacted]			
SUBJECT REDWOOD/ADMINISTRATIVE Promotion of [redacted]		HEADQUARTERS FILE NO. [redacted]	DISPATCH SYMBOL AND NO. FJTW-1950
		DATE	

REFERENCE(S)

FJTW-11531 (RYBAT), dated 11 October 1957
 ACTION REQUIRED: See paragraph 2

[redacted] - 1
 Baker - 2
 Mandy - 3
 Nelson - 4

1. In line with paragraph 2 of Reference, after a period of six months we submitted an additional promotion fitness report on [redacted] under cover of [redacted] dated 28 May 1958. Inasmuch as [redacted] was then at Headquarters on TDY, we requested that he review this fitness report and assured that in doing so he would also discuss with [redacted] promotion, which both he and [redacted] felt was to be strongly recommended.

2. [redacted] was, however, not shown this fitness report at Headquarters, nor did he have the opportunity to discuss [redacted] promotion with [redacted]. In reviewing our records we are now concerned at the possibility of some administrative slip-up and would appreciate a word of advice as to how this promotion action is proceeding. We would like to reiterate that we now have not the slightest hesitation in recommending [redacted] for promotion and find that the fitness report submitted with [redacted] still reflects our current high appreciation of his abilities and progress.

20 November 1958

Distributions:
 2 - Chief, SR
 2 - Chief, FE

Pauls/Pear
 ✓ Paul

CONTINUED →

OFFICIAL DISPATCH

SECRET

COPY
Attachment to
FJTA-19609

MEMORANDUM No. 360

18 June 1957

TO : Chief of Station

FROM : Chief, Soviet Branch

SUBJECT: [REDACTED] - Recommendation for Promotion
[REDACTED]

1. [REDACTED] has been under my supervision as Deputy and Case Officer for approximately fifteen months. Based on the knowledge of [REDACTED] as an individual gained during this period and upon his actual performance, I recommend that he be entered for consideration on the SR Division GS-14 to GS-15 promotion list at this time - June 1957. The slot and job which he now occupies, Chief, Soviet Branch, is, of course, adequate to accommodate such a promotion.

2. [REDACTED] operational performance has been outstanding and notably versatile during this period. He has engaged primarily in liaison and has been personally effective in terms of results achieved almost daily, in terms of reports, operational data, and joint enterprises; while, overall, he has established enduring professional relationships from which the organization as a whole should benefit for some time to come. In addition, owing in large part to unique personal talents, linguistic and otherwise, [REDACTED] has handled a number of unilateral cases most effectively. In the office, too, as well as in face-to-face operational situations, [REDACTED] has been outstanding. He has a flair for and a facility with the written word as evidenced by the amount of general and particular correspondence which he has initiated, and he knows the organizational "drill" intimately and from way back. Thus, I feel that he is qualified for the recommended promotion by ability and experience in both the internal and external aspects of the profession.

3. Relative to the more personal characteristics involved in the term managerial ability, judgments are necessarily more subjective but here, too, I consider [REDACTED] to be qualified in maturity, in judgment, and in experience. He would most certainly be a supervisor who could perform all the chores or handle all the situations which he would be calling upon subordinates to take care of, in itself, the beginning of any good supervisory relationship. In actual fact, he has had considerable experience in this regard already and the principal shortcoming I have noticed is a tendency to "carry" others by an extension of his own industry. [REDACTED] is not without his difficulties in the area of personal relationships. He is a purist at times and manifestly impatient in certain human situations where a shrug of the shoulders would be the

SECRET

SECRET

best reply. These characteristics do not always make for the best personal relations but are frequently obviated by intellect and above all are correctable and are being corrected.

4. In sum, ~~his~~ qualifications, broad experience and proven abilities dominate his age, the only factor militating against a promotion at this time. It is therefore my sincere recommendation that a promotion recommendation be forwarded to Headquarters for consideration in the current mid-year lists.

Edward MARFLISS ~~_____~~

SECRET

9 December 1958

MEMORANDUM FOR: Secretary, CI/CSB

SUBJECT: Recommendation for Promotion to Grade GS-15 -

REFERENCE: Two memoranda dated 8 October 1958

1. The CI Division and the Chief of Station, [redacted] attached) recommend the promotion of [redacted] to GS-15.

2. [redacted] was last promoted 16 January 1955. On 17 February 1955 he arrived in [redacted] to serve as the senior CI officer in the FS field area, his present assignment. In this position he has continued to display qualities of leadership, initiative, imagination and thoroughness which resulted in his rapid rise in the Agency.

3. The very facts of Mr. [redacted] youth in relation to his responsibilities and the fact that promotion to his present level has been rapid, caused the Division and the Chief of Station, [redacted] to hold until this time a recommendation for his promotion which was submitted in June 1957. Most careful consideration has convinced us that not only is Mr. [redacted] deserving of the recommended promotion, but his elevation to the higher grade will be in the best interest of the Career Service and meet definite Division requirements for a senior officer at the GS-15 level.

[redacted]
Acting Chief, CI Division

Distribution:
Orig & 6 - [redacted]

C O P Y

FJTT-1950

TO: Chief, SR

25 November 1958

FROM: Chief of Station, [redacted]

SUBJECT: Promotion of [redacted]

REFERENCE: FJTW-11531 (RYBAT) dated 11 Oct 1957

1. In line with paragraph 2 of Reference, after a period of six months we submitted an additional promotion fitness report on [redacted] under cover of [redacted] dated 28 May 1958. Inasmuch as Baker was then at Headquarters on TDY, we requested that he review this fitness report and assume that in doing so he would also discuss with Maury [redacted] promotion, which both he and Nelson felt was to be strongly recommended.

2. Baker was, however, not shown this fitness report at Headquarters, nor did he have the opportunity to discuss [redacted] promotion with Maury. In reviewing our records we are now concerned at the possibility of some administrative slip-up and would appreciate a word of advice as to how this promotion action is proceeding. We would like to reiterate that we now have not the slightest hesitation in recommending [redacted] for promotion and find that the fitness report submitted with [redacted] still reflects our current high appreciation of his abilities and progress.

WILLIAM E. NELSON

SECRET

COPY
Attachment to
FJTA-19609

MEMORANDUM No. 360

18 June 1957

TO: Chief of Station

FROM: Chief, Soviet Branch

SUBJECT: [REDACTED] - Recommendation for Promotion

1. [REDACTED] has been under my supervision as Deputy and Case Officer for approximately fifteen months. Based on the knowledge of [REDACTED] as an individual gained during this period and upon his actual performance, I recommend that he be entered for consideration on the SR Division GS-14 to GS-15 promotion list at this time - June 1957. The slot and job which he now occupies, Chief, Soviet Branch, is, of course, adequate to accommodate such a promotion.

2. [REDACTED] operational performance has been outstanding and notably versatile during this period. He has engaged primarily in liaison and has been personally effective in terms of results achieved almost daily, in terms of reports, operational data, and joint enterprise; while, overall, he has established enduring professional relationships from which the organization as a whole should benefit for some time to come. In addition, owing in large part to unique personal talents, linguistic and otherwise, [REDACTED] has handled a number of unilateral cases most effectively. In the office, too, as well as in face-to-face operational situations, [REDACTED] has been outstanding. He has a flair for and a facility with the written word as evidenced by the amount of general and particular correspondence which he has initiated, and he knows the organizational "drill" intimately and from way back. Thus, I feel that he is qualified for the recommended promotion by ability and experience in both the internal and external aspects of the profession.

3. Relative to the more personal characteristics involved in the term managerial ability, judgments are necessarily more subjective but here, too, I consider [REDACTED] to be qualified in maturity, in judgment, and in experience. He would most certainly be a supervisor who could perform all the chores or handle all the situations which he would be calling upon subordinates to take care of, in itself, the beginning of any good supervisory relationship. In actual fact, he has had considerable experience in this regard already and the principal shortcoming I have noticed is a tendency to "carry" others by an extension of his own industry. [REDACTED] is not without his difficulties in the area of personal relationships. He is a purist at times and manifestly impatient in certain human situations where a shrug of the shoulders would be the best reply. These characteristics do not always make for the best personal relationships but are frequently obviated by intellect and above all are correctable and are being corrected.

E. In sum, [redacted] qualifications, broad experience and proven abilities dominate his age, the only factor militating against a promotion at this time. It is therefore my sincere recommendation that a promotion recommendation be forwarded to Headquarters for consideration in the current mid-year lists.

EDWARD MARELIUS

[redacted]

1 June 1959


MEMORANDUM FOR: Chairman, CS Career Service Board

SUBJECT : Nominations for Promotion to GS-15

REFERENCE : Memorandum dated 14 May 1958 from
Secretary, CS Career Service Board

1. After reviewing GS-14 employees assigned to the SR Division, I wish to again recommend the promotion of [redacted] Chief, Soviet Branch, [redacted] to GS-15. I concur also in the attached recommendation for the promotion of [redacted] prepared by the Chief of Base, Berlin.

2. The Chief of Station, [redacted] and I recommended [redacted] promotion in December 1958. This earlier recommendation presented the personal qualities of Mr. [redacted] I wish simply to point out at this time that since early 1954, [redacted] has more than fully discharged responsibilities at the GS-15 level. I believe that it is definitely time to elevate him to the level at which he has been performing more than satisfactorily for over 5½ years.


CHARLES KATEK
Acting Chief, SR Division

Distribution:
Orig & 6 Addressee w/att

STATEMENT OF PRIOR FEDERAL AND MILITARY SERVICE

IMPORTANT: The information on this form will be used in determining creditable service for *leave purposes* and retention credits for *reduction in force*. The employee should complete Part I and the Personnel Office should complete Parts II through IV.

PART I—EMPLOYEE'S STATEMENT

PART II—THIS COLUMN IS FOR PERSONNEL OFFICE USE

1. NAME (Last, first, middle initial)

[Redacted Name]

2. DATE OF BIRTH

20 January 1924

3. RETENTION GROUP

10. CSC STATUS (For permanent employees only)

YES NO

3. LIST THE FOLLOWING INFORMATION CONCERNING ALL FEDERAL AND DISTRICT OF COLUMBIA SERVICE YOU HAVE HAD PRIOR TO YOUR PRESENT APPOINTMENTS (Do not include military service.)

NAME AND LOCATION OF AGENCY	FROM—			TO—			TYPE OF APPOINTMENT IF KNOWN
	YEAR	MONTH	DAY	YEAR	MONTH	DAY	
None CIA	47	11	20				

11. SERVICE

YEAR	MONTH	DAY
5	8	12

4. LIST PERIODS OF SERVICE IN ANY BRANCH OF THE ARMED FORCES OF THE UNITED STATES. IF YOU HAD NO MILITARY SERVICE, WRITE "NONE."

BRANCH	FROM—			TO—			DISCHARGE (Hon. or dishon.?)
	YEAR	MONTH	DAY	YEAR	MONTH	DAY	
United States Army	43	Feb	15	48	Oct	27	Yes; honorable

5. DURING PERIODS OF EMPLOYMENT SHOWN IN ITEM 3, DID YOU HAVE A TOTAL OF MORE THAN 6 MONTHS ABSENCE WITHOUT PAY, INCLUDING PERIODS OF MERCHANT MARINE SERVICE, DURING ANY ONE CALENDAR YEAR? YES NO
 IF ANSWER IS "YES," LIST FOLLOWING INFORMATION.

TYPE IF KNOWN (LWOP, Full, Susp, AWOL, Mer Mar)	FROM—			TO—			TOTAL		
	YEAR	MONTH	DAY	YEAR	MONTH	DAY	YEARS	MONTHS	DAYS

12. TOTAL SERVICE
5 8 12

13. NONCREDITABLE SERVICE (Leave purposes only):

14. NONCREDITABLE SERVICE (RIF purposes only):

6. DURING THE FEDERAL SERVICE LISTED IN ITEM 3, DID YOU ACQUIRE A PERMANENT COMPETITIVE CIVIL SERVICE STATUS? YES NO
 (If answer is "Yes," in what agency were you employed at the time status was acquired?)

15. REEMPLOYMENT RIGHTS
 YES NO

16. RETENTION RIGHTS
 YES NO

17. EXPIRATION DATE OF RETENTION RIGHTS

7. ARE YOU:

- A. THE WIFE OF A DISABLED VETERAN? YES NO
- B. THE MOTHER OF A DECEASED OR DISABLED VETERAN? YES NO
- C. THE UNREMARKED WIDOW OF A VETERAN? YES NO

8. TO BE EXECUTED BEFORE A NOTARY PUBLIC OR OTHER PERSONS AUTHORIZED TO ADMINISTER OATHS.

I swear (or affirm) that the above statements are true to the best of my knowledge and belief.

1 August 57

Subscribed and sworn to before me on this _____ day of _____ 1957 at _____ (MONTH) _____ (CITY) _____ (STATE)

SEAL

NOTE: If oath is taken before a Notary Public, the date of expiration of his Commission should be shown.

CONFIDENTIAL
(When Filled In)

TRAVEL AGREEMENT BY STAFF EMPLOYEES ASSIGNED TO PERMANENT
DUTY STATION OUTSIDE CONTINENTAL UNITED STATES

1. In accordance with the policy of the Central Intelligence Agency, I agree to serve outside the continental United States a minimum tour of 24 months from the date of my arrival at my permanent post of duty, unless said tour is sooner terminated by the Government for its convenience, or it is terminated by the Agency for circumstances that are considered by it to be beyond my control.

2. It is understood and agreed that if I terminate for reasons within my control in less than 12 months from the date of arrival at said post, I shall reimburse CIA for all travel expenses, including storage and per diem, incurred in the transporting of myself, my dependents, my household and personal effects and my automobile to my permanent post of duty, and shall pay all return travel and transportation expenses to the United States.

3. It is further understood and agreed that if I terminate for reasons within my control subsequent to the twelfth month but prior to the completion of my tour of duty, I shall pay all return expenses for the travel and transportation of myself, my dependents, my household and personal effects and my automobile to the United States.

WITNESS:

Office of Personnel

9 August 1957

126 Xerox Hall
10-1

INSURANCE QUESTIONNAIRE

1. NAME _____ 2. THIS DATE 28 Dec 54

3. THE FOLLOWING AGENCY SPONSORED INSURANCE PROGRAMS HAVE BEEN EXPLAINED TO ME:
 WAR AGENCIES EMPLOYEES PROTECTIVE ASSOCIATION (WAEP) MUTUAL BENEFIT OF OMAHA
 GROUP HOSPITALIZATION INCORPORATED AIR TRIP INSURANCE

4. ITINERARY (To be completed only for individuals making application for Air Trip Insurance):

5. I AM NOW PARTICIPATING, OR WOULD LIKE TO PARTICIPATE IN THE FOLLOWING INSURANCE PROGRAMS:

TYPE OF POLICY	DESIRED	NOW HAVE	POLICY NUMBER	DEDUCTIONS AUTHORIZED EACH PAY PERIOD	CASH PAID
GEHA - Health	HT	✓			
Fed. Emp. Ben.		✓			

SIGNATURE

6. I DO NOT ELECT TO PARTICIPATE IN ANY OF THE STATED INSURANCE PROGRAMS:

SIGNATURE

7. EMPLOYER: _____
CPB: _____ I&CB: _____
SIGNATURE

8. REMARKS:
These forms were returned to me 17 Feb 55 in envelope. The forms have not been signed by the Insurance office indicating that individual did not report to that office. Please see phone info from insurance office 21 Feb 55 P/R. Deductions are to start eff. 26 Feb 55 RWZ

When completed, the original of this form should be forwarded to T&RB for incorporation in the employee's official personnel folder. The copy should be forwarded to CPB for retention in CPB file



DEPARTMENT OF THE ARMY
OFFICE OF THE ASSISTANT CHIEF OF STAFF, G-2, INTELLIGENCE
WASHINGTON 25, D. C.

1-3688

G2-AP

3 DEC 1954

SUBJECT: Letter of Appreciation

TO: Director of Central Intelligence
Washington 25, D. C.
ATTN: Deputy Director of Plans

1. I have received a letter from Major General Boniface Campbell, Commanding General, Army Intelligence Center, expressing appreciation for a presentation by Mr. ██████████ at Fort Holabird in October 1954. Mr. ██████████ also arranged for presentations by two other speakers at the Army Intelligence Center. A copy of General Campbell's letter is attached.

2. The remarks contained in this letter are a source of real satisfaction to me, and I take this opportunity to add my appreciation to that expressed by General Campbell.

Arthur G. Trudeau

ARTHUR G. TRUDEAU
Major General
A. C. of S.

1 Incl
Cy ltr fr Gen
Campbell dtd
12 Nov 54

RECEIVED
DEC 10 1954

APPOINTMENT AFFIDAVITS

IMPORTANT.—Before swearing to these appointment affidavits, you should read and understand the attached information for appointees

----- CIA ----- CPC ----- WASHINGTON, D. C. -----
(Department or agency) (Bureau or division) (Place of employment)

I, [redacted], do solemnly swear (or affirm) that—

A. OATH OF OFFICE

I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely without any mental reservation or purpose of evasion; that I will well and faithfully discharge the duties of the office on which I am about to enter, **SO HELP ME GOD.**

B. AFFIDAVIT AS TO SUBVERSIVE ACTIVITY AND AFFILIATION

I am not a Communist or Fascist. I do not advocate nor am I a member of any organization that advocates the overthrow of the Government of the United States by force or violence or other unconstitutional means or seeking by force or violence to deny other persons their rights under the Constitution of the United States. I do further swear (or affirm) I will not so advocate, nor will I become a member of such organization during the period that I am an employee of the Federal Government.

C. AFFIDAVIT AS TO STRIKING AGAINST THE FEDERAL GOVERNMENT

I am not engaged in any strike against the Government of the United States and that I will not so engage while an employee of the Government of the United States; that I am not a member of an organization of Government employees that asserts the right to strike against the Government of the United States, and that I will not, while a Government employee, become a member of such an organization.

D. AFFIDAVIT AS TO PURCHASE AND SALE OF OFFICE

I have not paid, or offered or promised to pay, any money or other thing of value to any person, firm or corporation for the use of influence to procure my appointment.

E. AFFIDAVIT AS TO DECLARATION OF APPOINTEE

The answers contained in my Application for Federal Employment, Form No. SF-57, dated _____, 19____, filed with the above-named department or agency, which I have reviewed, are true and correct as of this date with the exceptions noted in the Declaration of Appointee on the reverse of this form. (If no exceptions, write "None" on the Declaration of Appointee.)

[redacted]

Subscribed and sworn before me this 13th day of July, A. D. 1950.

at Washington, D. C.
(City) (State)

[SEAL]

Frank G. Jarema
(Signature of officer)

(Title)

NOTE.—If the oath is taken before a Notary Public the date of expiration of his commission should be shown.

DECLARATION OF APPOINTEE

This form is to be completed before entrance on duty. Question 5 is to be answered in all cases, otherwise answer only those questions which require an answer different from that given to the corresponding questions on your application form. If no answers are different, write "NONE" in Item 10, below. Any false statement in this declaration will be grounds for cancellation of application or dismissal after appointment. Impersonation is a criminal offense and will be prosecuted accordingly.

1. PRESENT ADDRESS (Street and number, city and State)
 Rd Silver Spring Md.

2. (A) DATE OF BIRTH: 20 Jan 1924 (B) PLACE OF BIRTH (City or town and State or country): Baltimore Md.

3. (A) IN CASE OF EMERGENCY PLEASE NOTIFY: (B) RELATIONSHIP: WIFE (C) STREET AND NUMBER, CITY AND STATE: 5601 Old Lee Hwy Md-SS-Md (D) TELEPHONE NO.: SL-3783

4. DOES THE UNITED STATES GOVERNMENT EMPLOY, IN A CIVILIAN CAPACITY, ANY RELATIVE OF YOURS (EITHER BY BLOOD OR MARRIAGE) WITH WHOM YOU LIVE OR HAVE LIVED WITHIN THE PAST 24 MONTHS? YES NO
 If so, for each such relative fill in the blanks below. If additional space is necessary, continue under Item 10.

NAME	POST OFFICE ADDRESS (Give street number, if any)	(1) POSITION (2) TEMPORARY OR NOT (3) DEPARTMENT OR AGENCY IN WHICH EMPLOYED	RELATIONSHIP	MAR- RIED (Check one)	SINGLE
		1. 2. 3.			
		1. 2. 3.			
		1. 2. 3.			

INDICATE "YES" OR "NO" ANSWER BY PLACING "X" IN PROPER COLUMN	YES	NO	10. SPACE FOR DETAILED ANSWERS TO OTHER QUESTIONS	
			ITEM NO.	WRITE IN LEFT COLUMN NUMBERS OF ITEMS TO WHICH DETAILED ANSWERS APPLY
5. ARE YOU A CITIZEN OF OR DO YOU OWE ALLEGIANCE TO THE UNITED STATES?	X			
6. ARE YOU AN OFFICIAL OR EMPLOYEE OF ANY STATE, TERRITORY, COUNTY, OR MUNICIPALITY? <i>If your answer is "Yes", give details in Item 10.</i>		X		
7. DO YOU RECEIVE ANY ANNUITY FROM THE UNITED STATES OR DISTRICT OF COLUMBIA GOVERNMENT UNDER ANY RETIREMENT ACT OR ANY PENSION OR OTHER COMPENSATION FOR MILITARY OR NAVAL SERVICE? <i>If your answer is "Yes", give in Item 10 reason for retirement, that is, age, optional disability, or by reason of voluntary or involuntary separation after 5 years' service; amount of retirement pay, and under what retirement act; and rating, if retired from military or naval service.</i>		X		
8. HAVE YOU EVER BEEN DISCHARGED, OR FORCED TO RESIGN, FOR MISCONDUCT OR UNSATISFACTORY SERVICE FROM ANY POSITION? <i>If your answer is "Yes", give in Item 10 the name and address of employer, date, and reason in each case.</i>		X		
9. SINCE YOUR 16TH BIRTHDAY, HAVE YOU EVER BEEN ARRESTED, INDICTED, OR SUMMONED INTO COURT AS A DEFENDANT IN A CRIMINAL PROCEEDING, OR CONVICTED, FINED, OR IMPRISONED, OR PLACED ON PROBATION, OR HAVE YOU EVER BEEN ORDERED TO PLEAD GUILTY OR COLLATERAL FOR THE VIOLATION OF ANY LAW, POLICE REGULATION, OR ORDINANCE (INCLUDING MINOR TRAFFIC VIOLATIONS FOR WHICH A FINE OR FORFEITURE OF \$5 OR LESS WAS IMPOSED)? <i>If your answer is "Yes", list all such cases under Item 10. Give in each case: (1) The date; (2) the nature of the offense or violation; (3) the name and location of the court; (4) the penalty imposed, if any, or other disposition of the case. If appointed, your fingerprints will be taken.</i>		X		

INSTRUCTIONS TO APPOINTING OFFICERS

The appointing officer before whom the foregoing certificate is made shall determine to his own satisfaction that this appointment would be in conformance with the Civil Service Act, applicable Civil Service Rules and Regulations and acts of Congress pertaining to appointment.

This form should be checked for holding of office, pension, suitability in connection with any record of recent discharge or arrest, and particularly for the following:

(1) **Identity of appointee.**—The appointee's signature and handwriting are to be compared with the application and/or other pertinent papers. The physical appearance may be checked against the medical certificate. The appointee may also be questioned on his personal history for agreement with his previous statements.

(2) **Age.**—If definite age limits have been established for the position, it should be determined that applicant is not outside the age range for appointment. Until such determination is made, the appointment may not be consummated.

(3) **Citizenship.**—The appointing officer is responsible for observing the citizenship provisions of (1) the Civil Service Rules and (2) appropriation acts. Form 61 constitutes an affidavit for both purposes and is acceptable proof of citizenship status in the absence of conflicting evidence. In doubtful cases the appointment should not be consummated until clearance has been secured from the verifying officer of the Civil Service Commission.

(4) **Members of Family.**—Section 9 of the Civil Service Act provides that whenever there are already two or more members of a family serving under probational or permanent appointment in the competitive service, no other member of such family is eligible for probational or permanent appointment in the competitive service. The appointments of persons entitled to veteran preference are not subject to this requirement. The members-of-family provision does not apply to temporary appointments. Doubtful cases may be referred to the appropriate office of the Civil Service Commission for decision.

ESPIONAGE

1. Unlawfully obtaining or permitting to be obtained information affecting national defense.—That (a) Whoever, for the purpose of obtaining information respecting the national defense with intent or reason to believe that the information to be obtained is to be used to the injury of the United States, or to the advantage of any foreign nation, goes upon, enters, flies over, or otherwise obtains information concerning any vessel, aircraft, work of defence, navy yard, naval station, submarine base, coaling station, fort, battery, torpedo station dockyard, canal, railroad, arsenal, camp, factory, mine, telegraph, telephone, wireless, or signal station, building, office, or other place connected with the national defense, owned or constructed, or in progress of construction by the United States or under the control of the United States, or of any of its officers or agents, or within the exclusive jurisdiction of the United States, or any place in which any vessel, aircraft, arms, munitions, or other materials or instruments for use in time of war are being made, prepared, repaired, or stored, under any contract or agreement with the United States, or with any person on behalf of the United States, or otherwise on behalf of the United States, or any prohibited place within the meaning of section 6 of this title; or (b) whoever for the purpose aforesaid, and with like intent or reason to believe, copies, takes, makes, or obtains, or attempts, or induces or aids another to copy, take, make, or obtain, any sketch, photograph, photographic negative, blueprint, plan, map, model, instrument, appliance, document, writing, or note of anything connected with the national defense; or (c) whoever, for the purpose aforesaid, receives or obtains or agrees or attempts or induces or aids another to receive or obtain from any person, or from any source whatever, any document, writing, code book, signal book, sketch, photograph, photographic negative, blueprint, plan, map, model, instrument, appliance, or note, of anything connected with the national defense, knowing or having reason to believe, at the time he receives or obtains, or agrees or attempts or induces or aids another to receive or obtain it, that it has been or will be obtained, taken, made or disposed of by any person contrary to the provisions of this title; or (d) whoever, lawfully or unlawfully having possession of, access to, control over, or being intrusted with any document, writing, code book, signal, book, sketch, photograph, photographic negative, blueprint, plan, map, model, instrument, appliance, or note relating to the national defense, willfully communicates or transmits or attempts to communicate or transmit the same to any person not entitled to receive it, or willfully retains the same and fails to deliver it on demand to the officer or employee of the United States entitled to receive it; or (e) whoever, being intrusted with or having lawful possession or control of any document, writing, code book, signal book, sketch, photograph, photographic negative, blueprint, plan, map, model, note, or information, relating to the national defense, through gross negligence permits the same to be removed from its proper place of custody or delivered to anyone in violation of his trust, or to be lost, stolen, abstracted, or destroyed, shall be punished by imprisonment for not more than ten years and may,

(2145)

in the discretion of the court, be fined not more than \$10,000. (Sec. 1, Title I, act 15 June 1917 (40 Stat. 217), as amended by sec. 1, act 23 March 1940 (54 Stat. 79; 50 U.S.C. 31)).

2. Unlawfully disclosing information affecting national defense.—

(a) Whoever, with intent or reason to believe that it is to be used to the injury of the United States or to the advantage of a foreign nation, communicates, delivers, or transmits, or attempts to, or aids or induces another to, communicate, deliver, or transmit, to any foreign government, or to any faction or party or military or naval force within a foreign country, whether recognized or unrecognized by the United States, or to any representative, officer, agent, employee, subject, or citizen thereof, either directly or indirectly, any document, writing, code book, signal book, sketch, photograph, photographic negative, blueprint, plan, map, model, note, instrument, appliance, or information relating to the national defense, shall be punished by imprisonment for not more than twenty years: Provided, That whoever shall violate the provisions of subsection (a) of this section in time of war shall be punished by death or by imprisonment for not more than thirty years; and (b) whoever, in time of war, with intent that the same shall be communicated to the enemy, shall collect, record, publish, or communicate, or attempt to elicit any information with respect to the movement, numbers, description, condition, or disposition of any of the armed forces, ships, aircraft, or war materials of the United States, or with respect to the plans or conduct, or supposed plans or conduct of any naval or military operations, or with respect to any works or measures undertaken for or connected with, or intended for the fortification or defense of any place, or any other information relating to the public defense, which might be useful to the enemy, shall be punished by death or by imprisonment for not more than thirty years. (Sec. 2, act 15 June 1917 (40 Stat. 218; 50 U.S.C. 32)).

I have read and understand the provisions of the above:

[Redacted signature]

Witness:

[Redacted witness name]

21 November 1949

APPOINTMENT AFFIDAVITS

IMPORTANT.—Before swearing to these appointment affidavits, you should read and understand the attached information for appointees

CIA

OPC

WASHINGTON, D. C.

(Department or agency)

(Bureau or division)

(Place of employment)

I, [redacted], do solemnly swear (or affirm) that—

A. OATH OF OFFICE

I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely without any mental reservation or purpose of evasion; that I will well and faithfully discharge the duties of the office on which I am about to enter, **SO HELP ME GOD.**

B. AFFIDAVIT AS TO SUBVERSIVE ACTIVITY AND AFFILIATION

I am not a Communist or Fascist. I do not advocate nor am I a member of any organization that advocates the overthrow of the Government of the United States by force or violence or other unconstitutional means or seeking by force or violence to deny other persons their rights under the Constitution of the United States. I do further swear (or affirm) I will not so advocate, nor will I become a member of such organization during the period that I am an employee of the Federal Government.

C. AFFIDAVIT AS TO STRIKING AGAINST THE FEDERAL GOVERNMENT

I am not engaged in any strike against the Government of the United States and that I will not so engage while an employee of the Government of the United States; that I am not a member of an organization of Government employees that asserts the right to strike against the Government of the United States, and that I will not, while a Government employee, become a member of such an organization.

D. AFFIDAVIT AS TO PURCHASE AND SALE OF OFFICE

I have not paid, or offered or promised to pay, any money or other thing of value to any person, firm or corporation for the use of influence to procure my appointment.

E. AFFIDAVIT AS TO DECLARATION OF APPOINTEE

The answers contained in my Application for Federal Employment, Form No. SP-57, dated 1 October, 1948, filed with the above-named department or agency, which I have reviewed, are true and correct as of this date with the exceptions noted in the Declaration of Appointee on the reverse of this form. (If no exceptions, write "None" on the Declaration of Appointee.)

[redacted]

Subscribed and sworn before me this 21st day of November, A. D. 1949,

at Washington, D. C.
(City)

[SEAL]

[redacted]

(Signature of notary)

Chief Clerk

(Title)

NOTE.—If the oath is taken before a Notary Public the date of expiration of his commission should be shown.

DECLARATION OF APPOINTEE

This form is to be completed before entrance on duty. Question 3 is to be answered in all cases, otherwise answer only those questions which require an answer different from that given to the corresponding questions on your application form. If no answers are different, write "NONE" in Item 10, below. Any false statement in this declaration will be grounds for cancellation of application or dismissal after appointment. Impersonation is a criminal offense and will be prosecuted accordingly.

1. PRESENT ADDRESS (street and number, city and State)

2. (A) DATE OF BIRTH

(B) PLACE OF BIRTH (city or town and State or country)

3. (A) IN CASE OF EMERGENCY PLEASE NOTIFY

(B) RELATIONSHIP

(C) STREET AND NUMBER CITY AND STATE

(D) TELEPHONE NO.

HARRIENE D.

WIFE

722 S. LOYAL ST.
AUGLANDIA, VA.

TE 8506

4. DOES THE UNITED STATES GOVERNMENT EMPLOY, IN A CIVILIAN CAPACITY, ANY RELATIVE OF YOURS (EITHER BY BLOOD OR MARRIAGE) WITH WHOM YOU LIVE OR HAVE LIVED WITHIN THE PAST 24 MONTHS? YES NO

If so, for each such relative fill in the blanks below. If additional space is necessary, complete under Item 10.

NAME	POST OFFICE ADDRESS (Give street number, if any)	POSITION		RELATIONSHIP	MARRIED (Check one)	SINGLE
		(1) PERMANENT OR (2) TEMPORARY	(3) DEPARTMENT OR AGENCY IN WHICH EMPLOYED			
		1				
		2				
		3				
		1				
		2				
		3				
		1				
		2				
		3				

INDICATE "YES" OR "NO" ANSWER BY PLACING "X" IN PROPER COLUMN

YES NO

10. SPACE FOR DETAILED ANSWERS TO OTHER QUESTIONS

ITEM NO. WRITE IN LEFT COLUMN NUMBERS OF ITEMS TO WHICH DETAILED ANSWERS APPLY

5. ARE YOU A CITIZEN OF OR DO YOU OWE ALLEGIANCE TO THE UNITED STATES?

YES NO

NONE

6. ARE YOU AN OFFICIAL OR EMPLOYEE OF ANY STATE, TERRITORY, COUNTY, OR MUNICIPALITY?

If your answer is "Yes", give details in Item 10.

7. DO YOU RECEIVE ANY ANNUITY FROM THE UNITED STATES OR DISTRICT OF COLUMBIA GOVERNMENT UNDER ANY RETIREMENT ACT OR ANY REGION OR OTHER COMPENSATION FOR MILITARY OR NAVAL SERVICE?

If your answer is "Yes", give in Item 10 reason for retirement, that is, age, optional disability, or by reason of voluntariness or involuntary separation after 3 years' service; amount of retirement pay, and under what retirement act; and rating, if retired from military or naval service.

8. HAVE YOU EVER BEEN DISCHARGED, OR FORCED TO RESIGN, FOR MISCONDUCT OR UNSATISFACTORY SERVICE FROM ANY POSITION?

If your answer is "Yes", give in Item 10 the name and address of employer, date, and reason in each case.

9. SINCE YOUR 16TH BIRTHDAY, HAVE YOU EVER BEEN ARRESTED, INDICTED, OR SUMMONED INTO COURT AS A DEFENDANT IN A CRIMINAL PROCEEDING, OR CONVICTED, FINED, OR IMPRISONED OR PLACED ON PROBATION, OR HAVE YOU EVEN BEEN ORDERED TO POST BAIL OR COLLATERAL FOR THE VIOLATION OF ANY LAW, POLICE REGULATION, OR ORDINANCE (EXCLUDING MINOR TRAFFIC VIOLATIONS FOR WHICH A FINE OR FINE/FURTHER OF \$25 OR LESS WAS IMPOSED)?

If your answer is "Yes", list all such cases under Item 10. Give in each case: (1) The date; (2) the nature of the offense or violation; (3) the name and location of the court; (4) the penalty imposed, if any, or other disposition of the case. If appointed, your fingerprints will be taken.

INSTRUCTIONS TO APPOINTING OFFICER

The appointing officer before whom the foregoing certificate is made shall determine to his own satisfaction that this appointment would be in conformance with the Civil Service Act, applicable Civil Service Rules and Regulations and acts of Congress pertaining to appointment.

This form should be checked for holding of office, pension, suitability in connection with any record of recent discharge or arrest, and particularly for the following:

(1) **Identity of appointee.**—The appointee's signature and handwriting are to be compared with the application and/or other pertinent papers. The physical appearance may be checked against the medical certificate. The appointee may also be questioned on his personal history for agreement with his previous statements.

(2) **Age.**—If definite age limits have been established for the position, it should be determined that applicant is not outside the age range for appointment. Until such determination is made, the appointment may not be consummated.

(3) **Citizenship.**—The appointing officer is responsible for observing the citizenship provisions of (1) the Civil Service Rules and (2) appropriate acts. Form 61 constitutes an affidavit for both purposes and is acceptable proof of citizenship status in the absence of conflicting evidence. In doubtful cases the appointment should not be consummated until clearance has been secured from the certifying officer of the Civil Service Commission.

(4) **Members of Family.**—Section 9 of the Civil Service Act provides that whenever there are already two or more members of a family serving under probational or permanent appointment in the competitive service, no other member of such family is eligible for probational or permanent appointment in the competitive service. The appointments of persons entitled to veteran's preference are not subject to this requirement. The members-of-family provisions do not apply to temporary appointments. Doubtful cases may be referred to the appropriate office of the Civil Service Commission for decision.

SECRET

(When Filled In)

1604 Curie

526102

PERIODIC SUPPLEMENT
PERSONAL HISTORY STATEMENT

QAB

THIS DATE
7 August 1957 NOV

INSTRUCTIONS

This form provides the means whereby your official personnel records will be kept current. Even though it duplicates information you have furnished previously, it will be necessary for you to complete Sections I through VI in their entirety. You need complete Sections VII through XIII only if there has been a change since you entered on duty with the organization or if you believe the item requires more complete coverage than you have previously reported.

SECTION I GENERAL

1. FULL NAME (Last-First-Middle)

2. CURRENT ADDRESS (No., Street, City, Zone, State)
Box 888 APO 500
San Francisco, California

3. PERMANENT ADDRESS (No., Street, City, Zone, State)
[redacted] Street
Alexandria, Virginia

4. HOME TELEPHONE NUMBER
[redacted] 2636-3928

5. STATE, TERRITORY, POSSESSION OR COUNTRY IN WHICH YOU NOW CLAIM RESIDENCE
Virginia

SECTION II PERSON TO BE NOTIFIED IN CASE OF EMERGENCY

1. NAME (Last-First-Middle) PREFERABLY RESIDING IN U.S.
[redacted]

2. RELATIONSHIP
Father-in-law

3. HOME ADDRESS (No., Street, City, Zone, State, Country)
[redacted] Street, Alexandria, Virginia

4. BUSINESS ADDRESS (No., Street, City, Zone, State, Country). INDICATE NAME OF FIRM OR EMPLOYER, IF APPLICABLE
Council of State Governments, 1025 Connecticut Avenue, Washington, D.C.

5. HOME TELEPHONE NUMBER
Temple 6-8506

6. BUSINESS TELEPHONE NUMBER
Executive 3-6715

7. BUSINESS TELEPHONE EXTENSION

8. IN CASE OF EMERGENCY, OTHER CLOSE RELATIVES (Spouse, Mother, Father) MAY ALSO BE NOTIFIED. IF SUCH NOTIFICATION IS NOT DESIRABLE BECAUSE OF HEALTH OR OTHER REASONS, PLEASE SO STATE.
[redacted] (Brother), [redacted] Street NW, Washington, D.C. (WH-3-6093)

SECTION III MARITAL STATUS

1. CHECK (X) ONE: SINGLE MARRIED WIDOWED SEPARATED DIVORCED ANNULLED

2. FURNISH DATE, PLACE AND REASON FOR ALL SEPARATIONS, DIVORCES OR ANNULMENTS

SPOUSE: If you have been married more than once, including annulments, use a separate sheet for former wife or husband giving data below for all previous marriages. If marriage is contemplated, provide same data for fiance.

3. NAME (First) (Middle) (Maiden) (Last)

4. DATE OF MARRIAGE

5. PLACE OF MARRIAGE (City, State, Country)

6. ADDRESS OF SPOUSE BEFORE MARRIAGE (No., Street, City, State, Country)

7. LIVING YES NO

8. DATE OF DEATH

9. CAUSE OF DEATH

10. CURRENT ADDRESS (Give last address, if deceased)

11. DATE OF BIRTH

12. PLACE OF BIRTH (City, State, Country)

13. IF BORN OUTSIDE U.S.-DATE OF ENTRY

14. PLACE OF ENTRY

15. CITIZENSHIP (Country)

16. DATE ACQUIRED

17. WHERE ACQUIRED (City, State, Country)

18. OCCUPATION

19. PRESENT EMPLOYER (Also give former employer, or if spouse is deceased or unemployed, last two employers)

20. EMPLOYER'S OR BUSINESS ADDRESS (No., Street, City, State, Country)

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188 BEG 1957

SECTION III CONTINUED TO PAGE 2

SECRET

FORM 104 (Rev. 1-1-51)

SECTION III CONTINUED FROM PAGE 1		
21. DATES OF MILITARY SERVICE OF SPOUSE (From and To) MONTH AND YEAR		
22. BRANCH OF SERVICE	23. COUNTRY WITH WHICH MILITARY SERVICE AFFILIATED	
24. DETAILS OF OTHER GOVERNMENT SERVICE, U.S. OR FOREIGN		
SECTION IV RELATIVES BY BLOOD, MARRIAGE OR ADOPTION LIVING ABROAD OR WHO ARE NOT U.S. CITIZENS		
1. FULL NAME (Last-First-Middle) Mrs Henry	2. RELATIONSHIP Mother's aunt	3. AGE 65?
4. ADDRESS OR COUNTRY IN WHICH RELATIVE RESIDES Edith Cavell, Nice, Alpes Maritimes, France		
5. CITIZENSHIP (Country) France	6. FREQUENCY OF CONTACT About 3 times a year, by mail	7. DATE OF LAST CONTACT May 1957
1. FULL NAME (Last-First-Middle) M.	2. RELATIONSHIP Mother's 2d cousin	3. AGE 70?
4. ADDRESS OR COUNTRY IN WHICH RELATIVE RESIDES Greneta, Paris III ^e , France		
5. CITIZENSHIP (Country) France	6. FREQUENCY OF CONTACT Once a year, by mail	7. DATE OF LAST CONTACT Christmas, 1956
1. FULL NAME (Last-First-Middle)	2. RELATIONSHIP	3. AGE
4. ADDRESS OR COUNTRY IN WHICH RELATIVE RESIDES		
5. CITIZENSHIP (Country)	6. FREQUENCY OF CONTACT	7. DATE OF LAST CONTACT
1. FULL NAME (Last-First-Middle)	2. RELATIONSHIP	3. AGE
4. ADDRESS OR COUNTRY IN WHICH RELATIVE RESIDES		
5. CITIZENSHIP (Country)	6. FREQUENCY OF CONTACT	7. DATE OF LAST CONTACT
5. SPECIAL REMARKS, IF ANY, CONCERNING THESE RELATIVES I have met each of the above relatives only once in my life.		
SECTION V FINANCIAL STATUS		
1. ARE YOU ENTIRELY DEPENDENT ON YOUR SALARY? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		
2. DO YOU HAVE ANY FINANCIAL INTEREST IN, OR OFFICIAL CONNECTION WITH, NON-U.S. CORPORATIONS OR BUSINESSES OR IN OR WITH U.S. CORPORATIONS OR BUSINESSES HAVING SUBSTANTIAL FOREIGN INTERESTS? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO IF YOU HAVE ANSWERED "YES," GIVE COMPLETE DETAILS ON A SEPARATE SHEET AND ATTACH IN A SEALED ENVELOPE.		
3. DO YOU RECEIVE AN ANNUITY FROM THE UNITED STATES OR DISTRICT OF COLUMBIA GOVERNMENT UNDER ANY RETIREMENT ACT, PENSION, OR COMPENSATION FOR MILITARY OR NAVAL SERVICE? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		
4. IF YOU HAVE ANSWERED "YES" TO QUESTION 3 ABOVE, GIVE COMPLETE DETAILS.		
5. WITHOUT REFERENCE TO YOUR SALARY, STATE OTHER SOURCES OF RECURRENT INCOME NOT INDICATED BY PRECEDING ITEMS. Annual dividends on modest investments in stocks, credit union, and cooperative.		
SECTION V CONTINUED TO PAGE 3		

SECRET

2

SECRET
(When Filled In)

SECTION V CONTINUED FROM PAGE 2							
6. BANKING INSTITUTIONS WITH WHICH YOU HAVE ACCOUNTS							
NAME OF INSTITUTION				ADDRESS (City, State, Country)			
Clarendon Trust Company,				Arlington 10, Virginia			
7. HAVE YOU EVER BEEN IN, OR PETITIONED FOR, BANKRUPTCY?				YES	<input checked="" type="checkbox"/>	NO	
8. IF YOU HAVE ANSWERED "YES" TO QUESTION 7 ABOVE, GIVE PARTICULARS, INCLUDING COURT AND DATE(S)							
SECTION VI CITIZENSHIP							
1. COUNTRY OF CURRENT CITIZENSHIP		2. CITIZENSHIP ACQUIRED BY - CHECK (X) ONE					
USA		<input checked="" type="checkbox"/>	BIRTH	<input type="checkbox"/>	MARRIAGE	<input type="checkbox"/>	OTHER (Specify):
3. HAVE YOU TAKEN STEPS TO CHANGE YOUR PRESENT CITIZENSHIP?		<input type="checkbox"/>	YES	<input checked="" type="checkbox"/>	NO	4. GIVE PARTICULARS	
5. IF YOU HAVE APPLIED FOR U.S. CITIZENSHIP, INDICATE PRESENT STATUS OF YOUR APPLICATION (FILE NUMBER, ETC.)							
SECTION VII EDUCATION							
1. CHECK (X) HIGHEST LEVEL OF EDUCATION ATTAINED							
LESS THAN HIGH SCHOOL GRADUATE				OVER TEN YEARS OF COLLEGE - NO DEGREE			
HIGH SCHOOL GRADUATE				BACHELOR'S DEGREE			
TRADE, BUSINESS, OR COMMERCIAL SCHOOL GRADUATE				<input checked="" type="checkbox"/>	GRADUATE STUDY LEADING TO HIGHER DEGREE		
TWO YEAR COLLEGE OR LESS				MASTER'S DEGREE		DOCTOR'S DEGREE	
2. COLLEGE OR UNIVERSITY STUDY							
NAME AND LOCATION OF COLLEGE OR UNIVERSITY	SUBJECT		DATES ATTENDED		DEGREE REC'D	DATE REC'D	SEM/ QTR HRS. COMPLETED (Specify)
	MAJOR	MINOR	FROM	TO			
Graduate School, Georgetown University	Int'l Rel's		Jun 51	May 52	None		24 hours
3. TRADE, COMMERCIAL AND SPECIALIZED SCHOOLS							
NAME OF SCHOOL	STUDY OR SPECIALIZATION	DATES ATTENDED		TOTAL HOURS			
		FROM	TO				
4. MILITARY TRAINING (Full time duty in specialized schools, such as Ordnance, Intelligence, Communications, etc.)							
NAME OF SCHOOL	STUDY OR SPECIALIZATION	DATES ATTENDED		TOTAL HOURS			
		FROM	TO				
5. OTHER EDUCATIONAL TRAINING NOT INDICATED ABOVE							

SECRET
3

SECRET

(When Filled In)

SECTION X CONTINUED FROM PAGE 4

7. LIST ANY SIGNIFICANT PUBLISHED MATERIALS OF WHICH YOU ARE THE AUTHOR (Do not submit copies unless requested). INDICATE TITLE, PUBLICATION DATE, AND TYPE OF WORKING (Non-fiction, scientific articles, general interest subjects, novels, short stories, etc.)

8. INDICATE ANY DEVICES WHICH YOU HAVE INVENTED AND STATE WHETHER OR NOT THEY ARE PATENTED

9. LIST ANY PUBLIC SPEAKING AND PUBLIC RELATIONS EXPERIENCE
An experienced intelligence briefer.

10. LIST ANY PROFESSIONAL, ACADEMIC OR HONORARY ASSOCIATIONS OR SOCIETIES IN WHICH YOU ARE NOW OR WERE FORMERLY A MEMBER. LIST ACADEMIC HONORS YOU HAVE RECEIVED.
Member, British Interplanetary Society, London.
Associate member, American Astronautical Association, New York.

SECTION XI ORGANIZATION WORK EXPERIENCE - SINCE LAST COMPLETION OF A PERSONNEL QUALIFICATIONS QUESTIONNAIRE

1. INCLUSIVE DATES (From- and To-) 2. GRADE 3. OFFICE/DIVISION/BRANCH OF ASSIGNMENT
Nov 1949 - Oct 1951 7-11 OGC/FE/3 - Desk intelligence officer

4. NO. OF EMPLOYEES UNDER YOUR DIRECT SUPERVISION 5. OFFICIAL POSITION TITLE
Soviet desk officer

6. DESCRIPTION OF DUTIES
Prepared, conjointly with OGC/FE/FE, operational plans against Soviet Far Eastern targets.

1. INCLUSIVE DATES (From- and To-) 2. GRADE 3. OFFICE/DIVISION/BRANCH OF ASSIGNMENT
Oct 1951 - Dec 1953 12-13 DEP/SR/5; deputy chief, then chief

4. NO. OF EMPLOYEES UNDER YOUR DIRECT SUPERVISION 5. OFFICIAL POSITION TITLE
Branch deputy chief, then Branch chief

6. DESCRIPTION OF DUTIES
Supervised and directed SR plans and projects targeted against Soviet Far East.

1. INCLUSIVE DATES (From- and To-) 2. GRADE 3. OFFICE/DIVISION/BRANCH OF ASSIGNMENT
Jan 1954 - Dec 1954 13 DEP/SR/COFS/DR - Chief

4. NO. OF EMPLOYEES UNDER YOUR DIRECT SUPERVISION 5. OFFICIAL POSITION TITLE
Chief of special defector project

6. DESCRIPTION OF DUTIES

1. INCLUSIVE DATES (From- and To-) 2. GRADE 3. OFFICE/DIVISION/BRANCH OF ASSIGNMENT
Feb 1955 - Mar 1956 14 DEP/SR - MA/SR - Chief

4. NO. OF EMPLOYEES UNDER YOUR DIRECT SUPERVISION 5. OFFICIAL POSITION TITLE
Chief of Base

6. DESCRIPTION OF DUTIES
Direct and supervise field plans and projects based in [] targeted against Soviet Far Eastern targets.

1. INCLUSIVE DATES (From- and To-) 2. GRADE 3. OFFICE/DIVISION/BRANCH OF ASSIGNMENT
Mar 1956 - Jun 1957 14 DEP/SR - [] Soviet Branch Deputy Chief

4. NO. OF EMPLOYEES UNDER YOUR DIRECT SUPERVISION 5. OFFICIAL POSITION TITLE
Deputy chief of branch

6. DESCRIPTION OF DUTIES
Assist Branch Chief in development and management of all [] based operations against USSR and Soviet Embassy []
(Use additional pages if required)

SECRET

SECRET

(When Filled In)

SECTION XII CHILDREN AND OTHER DEPENDENTS								
1. NUMBER OF CHILDREN (including stepchildren and adopted children) WHO ARE UNMARRIED, UNDER 21 YEARS OF AGE, AND ARE NOT SELF-SUPPORTING.			2		2. NUMBER OF OTHER DEPENDENTS (including spouse, parents, stepparents, sister, etc.) WHO DEPEND ON YOU FOR AT LEAST 50% OF THEIR SUPPORT, OR, CHILDREN OVER 21 YEARS OF AGE WHO ARE NOT SELF-SUPPORTING.		3	
3. PROVIDE THE FOLLOWING INFORMATION FOR ALL CHILDREN AND DEPENDENTS								
NAME	RELATIONSHIP	YEAR OF BIRTH	SEX		CITIZENSHIP	ADDRESS		
			M	F				
	Wife	1928		X	USA	Same as mine		
	Daughter	1950		X	"	"		
	"	1953		X	"	"		
ADDITIONAL COMMENT AND/OR CONTINUATION OF PRECEDING ITEMS								
DATE COMPLETED			SIGNATURE					
7 August 1956								

SECRET

PERSONAL HISTORY STATEMENT

37833

- Instructions:
1. Answer all questions completely. If question does not apply write "not applicable." Write "unknown" only if you do not know the answer and cannot obtain the answer from personal records. Use the blank pages at the end of this form for extra details on any question or questions for which you do not have sufficient room.
 2. Type, print or write carefully; illegible or incomplete forms will not receive consideration.

HAVE YOU READ AND DO YOU UNDERSTAND THE INSTRUCTIONS? YES

SEC. 1. PERSONAL BACKGROUND

Telephone: _____
 A. FULL NAME Mr. _____
 (Use No. Initials) _____
 PRESENT ADDRESS _____ ST- BALTIMORE, MD, USA
 PERMANENT ADDRESS _____ ST- BALTIMORE, MD, USA
 B. NICKNAME _____ WHAT OTHER NAMES HAVE YOU USED? NONE

UNDER WHAT CIRCUMSTANCES HAVE YOU EVER USED THESE NAMES? NOT APPLICABLE

HOW LONG? _____ IF A LEGAL CHANGE, GIVE PARTICULARS _____

C. DATE OF BIRTH 20 JAN 1914 PLACE OF BIRTH BALTIMORE, MD, USA

D. PRESENT CITIZENSHIP USA BY BIRTH? YES BY MARRIAGE? _____
 BY NATURALIZATION CERTIFICATE? NOT ISSUED _____ BY _____

AT _____
 HAVE YOU HAD A PREVIOUS NATIONALITY? NO

HELD BETWEEN WHAT DATES? _____ TO _____ ANY OTHER NATIONALITY? _____
 GIVE PARTICULARS NOT APPLICABLE

HAVE YOU TAKEN STEPS TO CHANGE PRESENT CITIZENSHIP? NO GIVE PARTICULARS _____

2
E. IF BORN OUTSIDE U.S. WHEN DID YOU FIRST ARRIVE IN THIS COUNTRY? NIA

PORT OF ENTRY? _____ ON PASSPORT OF WHAT COUNTRY? _____

LAST U.S. VISA _____
Number Type Place of Issue Date of Issue

SEC. 2. PHYSICAL DESCRIPTION

AGE 24 SEX MALE HEIGHT 5'9 1/2" WEIGHT 140
EYES BROWN HAIR BROWN COMPLEXION DARK SCARS FOREHEAD
BUILD SLENDER OTHER DISTINGUISHING FEATURES NONE

SEC. 3. MARITAL STATUS

A. SINGLE YES MARRIED _____ DIVORCED _____ WIDOWED _____

STATE DATE, PLACE, AND REASON FOR SEPARATION, DIVORCE OR ANNULMENT? _____

B. WIFE OR HUSBAND (IF YOU HAVE BEEN MARRIED MORE THAN ONCE — INCLUDE ANNUL-
MENTS — USE A SEPARATE SHEET FOR FORMER WIFE OR HUSBAND
GIVING DATA REQUIRED BELOW FOR ALL PREVIOUS MARRIAGES.)

NAME OF SPOUSE NOT APPLICABLE
First Middle Maiden Last

PLACE AND DATE OF MARRIAGE _____

HIS (OR HER) ADDRESS BEFORE MARRIAGE _____
St. & No. City State Country

LIVING OR DECEASED _____ DATE OF DECEASE _____ CAUSE _____

PRESENT, OR LAST, ADDRESS _____
St. & No. City State Country

DATE OF BIRTH _____ PLACE OF BIRTH _____
City State Country

IF BORN OUTSIDE U.S. INDICATE DATE AND PLACE OF ENTRY _____

CITIZENSHIP _____ WHEN ACQUIRED? _____ WHEREB? _____
City State Country

OCCUPATION _____ LAST EMPLOYER _____

EMPLOYER'S OR BUSINESS ADDRESS _____
St. & No. City State Country

MILITARY SERVICE FROM _____ TO _____ BRANCH OF SERVICE _____
Date Day

COUNTRY _____ DETAILS OF OTHER GOV'T. SERVICE, U.S. OR FOREIGN _____

SEC. 4. CHILDREN OR DEPENDENTS (Include partial dependents)

1. NAME NOT APPLICABLE RELATIONSHIP _____ AGE _____
 CITIZENSHIP _____ ADDRESS _____
St. & No. City State Country

2. NAME _____ RELATIONSHIP _____ AGE _____
 CITIZENSHIP _____ ADDRESS _____
St. & No. City State Country

3. NAME _____ RELATIONSHIP _____ AGE _____
 CITIZENSHIP _____ ADDRESS _____
St. & No. City State Country

SEC. 5. FATHER (Give the same information for stepfather and/or guardian on a separate sheet)

FULL NAME [Redacted]
First Middle Last

LIVING OR DECEASED LIVING DATE OF DECEASE _____ CAUSE _____

PRESENT, OR, LAST, ADDRESS [Redacted] ST. BALTIMORE-18-MD-USA
St. & No. City State Country

DATE OF BIRTH 21 NOV 1893 PLACE OF BIRTH CENTREVILLE, MARYLAND, USA
City State Country

IF BORN OUTSIDE U.S. INDICATE DATE AND PLACE OF ENTRY N/A

CITIZENSHIP USA WHEN ACQUIRED? BIRTH WHERE? _____
City State Country

OCCUPATION AUTO DEALER LAST EMPLOYER EAST END AUTO CO-BALTIMORE

EMPLOYER'S OR OWN BUSINESS ADDRESS 6505 PULASKI HWY, BALTIMORE, MD, USA
St. & No. City State Country

MILITARY SERVICE FROM 1915 TO 1919 BRANCH OF SERVICE ARMY AVIATION
Date Date

COUNTRY USA, GT. BRITAIN DETAILS OF OTHER GOVT SERVICE, U.S. OR FOREIGN.
NONE

SEC. 6. MOTHER (Give the same information for stepmother on a separate sheet)

FULL NAME [Redacted]
First Middle Last

LIVING OR DECEASED DECEASED DATE OF DECEASE 5 DEC 1947 CAUSE CANCER

PRESENT, OR, LAST, ADDRESS [Redacted] AV, BALTIMORE, MD, USA
St. & No. City State Country

DATE OF BIRTH 14 AUG 1900 PLACE OF BIRTH ROMANS, DROME, FRANCE

CITIZENSHIP USA WHEN ACQUIRED? 1921 (?) WHERE? BALTO, MD, USA
City State Country

IF BORN OUTSIDE U.S. INDICATE DATE AND PLACE OF ENTRY NOV. 1919 - NEW YORK



OCCUPATION MILLINERY LAST EMPLOYER EMPORIUM WORLD HILLY CO.
BUYER

EMPLOYER'S OR OWN BUSINESS ADDRESS UNKNOWN, CHICAGO, ILL, USA
St. & No. City State Country

MILITARY SERVICE FROM NONE TO _____ BRANCH OF SERVICE _____

COUNTRY _____ DETAILS OF OTHER GOV'T SERVICE, U.S. OR FOREIGN.
NONE

SEC. 7. BROTHERS AND SISTERS (Including half, step, and adopted brothers and sisters)

DL
73452

1. FULL NAME [REDACTED] AGE 23
First Middle Last
PRESENT ADDRESS [REDACTED] AV, BALTIMORE, MD, USA-USA
St. & No. City State Country Citizenship
2. FULL NAME _____ AGE _____
First Middle Last
PRESENT ADDRESS _____
St. & No. City State Country Citizenship
3. FULL NAME _____ AGE _____
First Middle Last
PRESENT ADDRESS _____
St. & No. City State Country Citizenship
4. FULL NAME _____ AGE _____
First Middle Last
PRESENT ADDRESS _____
St. & No. City State Country Citizenship
5. FULL NAME _____ AGE _____
First Middle Last
PRESENT ADDRESS _____
St. & No. City State Country Citizenship

SEC. 8. FATHER-IN-LAW

FULL NAME NOT APPLICABLE
First Middle Last
LIVING OR DECEASED _____ DATE OF DECEASE _____ CAUSE _____
PRESENT, OR LAST, ADDRESS _____
St. & No. City State Country
DATE OF BIRTH _____ PLACE OF BIRTH _____
IF BORN OUTSIDE U.S. INDICATE DATE AND PLACE OF ENTRY _____
CITIZENSHIP _____ WHEN ACQUIRED? _____ WHERE? _____
City State Country
OCCUPATION _____ LAST EMPLOYER _____



SEC. 9. MOTHER-IN-LAW

FULL NAME NOT APPLICABLE
First Middle Last

LIVING OR DECEASED _____ DATE OF DECEASE _____ CAUSE _____

PRESENT, OR LAST, ADDRESS _____
St. & No. City State Country

DATE OF BIRTH _____ PLACE OF BIRTH _____

IF BORN OUTSIDE U.S. INDICATE DATE AND PLACE OF ENTRY _____

CITIZENSHIP _____ WHEN ACQUIRED? _____ WHERE? _____
City State Country

OCCUPATION _____ LAST EMPLOYER _____

SEC. 10. RELATIVES BY BLOOD, MARRIAGE OR ADOPTION, WHO EITHER LIVE ABROAD OR WHO ARE NOT CITIZENS OF THE UNITED STATES:

1. NAME HENRY [] RELATIONSHIP GREAT-UNCLE AGE 65(?)
CITIZENSHIP FRENCH ADDRESS [] CAVELL, NICE, FRANCE
St. & No. City State Country

2. NAME CHARLES [] RELATIONSHIP [] AGE 55(?)
CITIZENSHIP USA ADDRESS 70 OTIS ELEVATORS, BUENOS AIRES ARGENTINA
St. & No. City State Country

3. NAME _____ RELATIONSHIP _____ AGE _____
CITIZENSHIP _____ ADDRESS _____
St. & No. City State Country

SEC. 11. RELATIVES BY BLOOD OR MARRIAGE IN THE MILITARY OR CIVIL SERVICE OF THE U.S. OR OF A FOREIGN GOVERNMENT.

1. NAME CMR [] RELATIONSHIP COUSIN AGE 30
CITIZENSHIP USA ADDRESS N.O.B., NORFOLK, VIRGINIA
St. & No. City State

TYPE AND LOCATION OF SERVICE (IF KNOWN) _____

2. NAME _____ RELATIONSHIP _____ AGE _____
CITIZENSHIP _____ ADDRESS _____
St. & No. City State

TYPE AND LOCATION OF SERVICE (IF KNOWN) _____

3. NAME _____ RELATIONSHIP _____ AGE _____
CITIZENSHIP _____ ADDRESS _____
St. & No. City State

TYPE AND LOCATION OF SERVICE (IF KNOWN) _____

SEC. 12. EDUCATION

DS #63 BALTIMORE, MD, USA
 ELEMENTARY SCHOOL Mc DONOUGH SCH. ADDRESS PIKESVILLE, MD, USA
City State Country

DATES ATTENDED 1930-34-37 GRADUATE? YES

HIGH SCHOOL LYONS HIGH MONTREAL, ADDRESS MONTREAL QUE, CANADA
City State Country

DATES ATTENDED 1937-1940 GRADUATE? YES

COLLEGE SIR GEORGE WILLIAMS COLL. ADDRESS MONTREAL, QUE, CANADA
City State Country

DATES ATTENDED 1940-1942 DEGREE NONE

COLLEGE U OF MICHIGAN ADDRESS ANN ARBOR, MICH, USA
City State Country

DATES ATTENDED 1945 (see P 13) DEGREE B.A.

SEC. 13. MILITARY, NAVAL OR OTHER GOV'T SERVICE — U.S. OR FOREIGN

USA ARMY 1/LT FEB 1943-OCT 1948
Country Service Rank Date of Service

GHC FEC- [] 0-937200 HONORABLE
Last Station Serial No. Type of Discharge

REMARKS: WHILE ENLISTED, SERIAL WAS []

SELECTIVE SERVICE BOARD NUMBER 5-A ADDRESS HARTFORD, CONN.

IF REFERRED GIVE REASON

SEC. 14. CHRONOLOGICAL HISTORY OF EMPLOYMENT FOR PAST 15 YEARS. ACCOUNT FOR ALL PERIODS. INCLUDE CASUAL EMPLOYMENT. INCLUDE ALSO PERIODS OF UNEMPLOYMENT. GIVE ADDRESSES AND STATE WHAT YOU DID DURING PERIODS OF UNEMPLOYMENT. LIST LAST POSITION FIRST.

FROM 15 AUG 48 TO 30 SEP 48

EMPLOYING FIRM OR AGENCY DEPT / ARMY

ADDRESS CCD-GHC-FEC APO 500 POSTMASTER SAN FRANCISCO, USA
St. & No. City Base Country

KIND OF BUSINESS CIVIL CENSORSHIP NAME OF SUPERVISOR KUBT SPAULDING

TITLE OF JOB LIAISON OFFICER SALARY \$ 257 PER MONTH

YOUR DUTIES INTELLIGENCE ANALYST; REPORTS COORDINATOR & WRITER

REASONS FOR LEAVING RETURN TO USA FOR SEPARATION FROM ARMY

(MILITARY)

FROM 1 APR 48 TO 15 AUG 48

EMPLOYING FIRM OR AGENCY DEPT / ARMY

ADDRESS CCD-GRQ-FEC APO 500 POSTMASTER, SAN FRANCISCO, USA
St. & No. City State Country

(MILITARY)

KIND OF BUSINESS CIVIL CENSORSHIP NAME OF SUPERVISOR VINCENT MERCOLA

TITLE OF JOB DEPUTY CHIEF, NEWS AGENCY SALARY \$ 25.1 PER MONTH

YOUR DUTIES Asst chief of principal Allied press censorship bureau

REASONS FOR LEAVING CENSORSHIP SECTION ELIMINATED in Japan.

FROM 1 NOV 46 TO 31 MAR 49

EMPLOYING FIRM OR AGENCY DEPT / ARMY

ADDRESS CCD-GRQ-FEC APO 309 POSTMASTER SAN FRANCISCO, USA
St. & No. City State Country

(MILITARY)

KIND OF BUSINESS CIVIL CENSORSHIP NAME OF SUPERVISOR KURT SPALDING

TITLE OF JOB CHIEF CENSORSHIP SUB-STA SALARY \$ 22.1 PER MONTH

YOUR DUTIES Operated field censorship surveillance detachment

REASONS FOR LEAVING TRANSFERRED TO HQ IN TOKYO

FROM 15 MAR 46 TO 15 AUG 46

EMPLOYING FIRM OR AGENCY DEPT / ARMY

ADDRESS ARMY LANGUAGE SCHOOL PRESIDIO DE MONTE REY, CALIF, USA
St. & No. City State Country

(MILITARY)

KIND OF BUSINESS CIVIL AFFAIRS NAME OF SUPERVISOR YUTAKA MUNAKATA

TITLE OF JOB RESEARCH EDITOR SALARY \$ Army PER Sgt.

YOUR DUTIES REVISED ARMY MANUALS, PREPARED CIVIL AFFAIRS COURSES

REASONS FOR LEAVING COMMISSIONED; TRANSFERRED TO JAPAN

FROM NOV 1941 TO JUL 1947

EMPLOYING FIRM OR AGENCY T. EATON CO, LTD.

ADDRESS ST. CATHERINE ST, MONTREAL, QUE, CANADA
St. & No. City State Country

KIND OF BUSINESS DEPT. STORE NAME OF SUPERVISOR E.T. CLAYDON

TITLE OF JOB PHOTOGRAPHIC SALESMAN SALARY \$ 30 PER WEEK

YOUR DUTIES SOLD CAMERAS AND PHOTO SUPPLIES

REASONS FOR LEAVING WAS PART-TIME JOB ACCEPTED WHILE IN COLLEGE

SEC. 15. HAVE YOU EVER BEEN DISCHARGED OR ASKED TO RESIGN FROM ANY POSITION? HAVE YOU LEFT A POSITION UNDER CIRCUMSTANCES WHICH YOU DESIRE TO EXPLAIN? GIVE DETAILS:

NOT APPLICABLE

SEC. 16. GIVE FIVE CHARACTER REFERENCES -- IN THE U.S. -- WHO KNOW YOU INTIMATELY -- (GIVE RESIDENCE AND BUSINESS ADDRESSES WHERE POSSIBLE.)

		Street and Number	City	State
✓ 1.	<u>CAPT. GORDON WALLACE</u>	BUS. ADD. A15-PRESIDIO	MUNTEREY	CAL.
		RES. ADD. 2160 COOLEY	PALO ALTO	CAL.
✓ 2.	<u>MR. GEORGE MOORE</u>	BUS. ADD. V/CALIFORNIA	BERKELEY	CAL.
		RES. ADD. 571 NORTH	OAKLAND	CAL.
✓ 3.	<u>MRS. JOHN CHEATHAM</u>	BUS. ADD. 111 E. PATRICK	FREDERICK	MD.
		RES. ADD. 191 E. CHURCH	FREDERICK	MD.
✓ 4.	<u>MR. T. G. DRISCOLL</u>	BUS. ADD. 1131 K ST. N.W.	WASH.	DC.
		RES. ADD. 705 S. ROYAL	ALEXANDRIA	VA.
✓ 5.	<u>MR. R. H. KUNZMAN</u>	BUS. ADD. UP BUREAU	DES MOINES	IOWA
		RES. ADD.	UNK	

SEC. 17. NAMES OF FIVE PERSONS WHO KNOW YOU SOCIALLY IN THE UNITED STATES -- NOT REFERENCES, SUPERVISORS OR EMPLOYERS -- (Give residence and business addresses where possible.)

		Street and Number	City	State
✓ 1.	<u>MR. GEORGE FINNEY</u>	BUS. ADD. DEPT IAF	WASHINGTON	DC.
		RES. ADD. 2310 VALLEY DR.	ALEXANDRIA	VA.
✓ 2.	<u>DR. MORRIS CRANE</u>	BUS. ADD. BALTIMORE AV	PHILADELPHIA	PA.
		RES. ADD.		
✓ 3.	<u>MS. BRADFORD COOLIDGE</u>	BUS. ADD. DEPT/STATE	WASHINGTON	DC.
		RES. ADD.		
✓ 4.	<u>MRS. FLORENCE MIDWINTER</u>	BUS. ADD.	NONE	
		RES. ADD. 71 MARSDALE	WHAVERESS	CONN.
✓ 5.	<u>MR. ANTHONY SAZ</u>	BUS. ADD.	UNK	
		RES. ADD. 323 E. 211A	BALTIMORE	MD.

SEC. 18. GIVE THREE NEIGHBORS AT YOUR LAST NORMAL RESIDENCE IN THE U.S. — (Give residence and business addresses where possible.)

	Street and Number	City	State
1. MR. FRANK DUCHARME	BUS. ADD. TRAVELERS' INS.	HARTFORD,	CONN.
	RES. ADD. 76 LILLEY	W. HARTFORD	CONN.
2. MR. JAMES KNOX	BUS. ADD. G. FOX CO.	HARTFORD,	CONN.
	RES. ADD.	UNK	
3. MRS. LOUIS FRANKLIN	BUS. ADD. ALBERT SIEGEL	HARTFORD,	CONN.
	RES. ADD.	UNK	

SEC. 19. FINANCIAL BACKGROUND

A. ARE YOU ENTIRELY DEPENDENT ON YOUR SALARY? YES IF NOT, STATE SOURCES OF OTHER INCOME _____

B. NAMES AND ADDRESSES OF BANKS WITH WHICH YOU HAVE ACCOUNTS BALTIMORE NATIONAL BANK, HIGHLANDTOWN BRANCH, BALTIMORE, MD.

C. HAVE YOU EVER BEEN IN, OR PETITIONED FOR, BANKRUPTCY? NO
GIVE PARTICULARS, INCLUDING COURT: _____

D. GIVE THREE CREDIT REFERENCES — IN THE U.S.

1. NAME	ADDRESS	City	State
LEE'S INC	3421 EASTERN AV.	BALTIMORE	MD.
2. NAME MONTGOMERY WARD	2417 N. OAKLAND	16, CAL.	
3. NAME _____	ADDRESS _____	City _____	State _____

SEC. 20. RESIDENCES FOR THE PAST 15 YEARS

FROM	TO	St. No.	City	State	Country
1933	1937	3110	PRESSTMAN SE	BALTIMORE-MD	USA
1937	1939	4561	HARVARD AV.	MONTREAL-QUE	CANADA
1939	1942	1461	MOUNTAIN ST.	MONTREAL-QUE	CANADA
1942	1942	26	LILLEY RD.	W. HARTFORD	CONN. USA
1942	1942		MILITARY SERVICE		
1942	PRESENT	2905	ST. PAUL ST.	BALTIMORE, MD.	USA
FROM	TO	St. No.	City	State	Country
FROM	TO	St. No.	City	State	Country

SEC. 21. RESIDENCE OR TRAVEL OUTSIDE OF THE UNITED STATES

A. FROM	TO	CITY OR SECTION	COUNTRY	PURPOSE
JUN 1937	SEP 1937	PARIS	FRANCE	VISIT
JUL 1937	JUL 1937	NIGARA PENINSULA	CANADA	VISIT
SEP 1937	JUL 1942	MONTREAL	CANADA	RESIDENCE

FROM OCT 1944 TO JAN 1945 NORTHERN EUROPE WAR SERVICE

FROM SEP 1946 TO OCT 1948 [Redacted]

FROM _____ TO _____
City or Section Country Purpose

B. LAST U.S. PASSPORT — NUMBER, DATE, AND PLACE OF ISSUE: UNKNOWN

HOW MANY OTHER U.S. PASSPORTS HAVE YOU HAD? NONE GIVE APPROXIMATE

DATES: _____

PASSPORTS OF OTHER NATIONS: _____

SEC. 22. CLUBS, SOCIETIES AND OTHER ORGANIZATIONS

LIST NAMES AND ADDRESSES OF ALL CLUBS, SOCIETIES, PROFESSIONAL SOCIETIES, EMPLOYEE GROUPS, ORGANIZATIONS OF ANY KIND (INCLUDE MEMBERSHIP IN, OR SUPPORT OF, ANY ORGANIZATION HAVING HEADQUARTERS OR BRANCH IN A FOREIGN COUNTRY) TO WHICH YOU BELONG OR HAVE BELONGED:

✓ 1. AMERICAN VETERANS COMMITTEE (MEMBER AT LARGE)

NAME AND CHAPTER ST. & NO. CITY STATE COUNTRY
DATES OF MEMBERSHIP: NOV 1945 - JAN 1948

2. RESERVE OFFICERS ASS'N WASHINGTON DC USA

NAME AND CHAPTER ST. & NO. CITY STATE COUNTRY
DATES OF MEMBERSHIP: OCT 1948 - PRESENT

3. _____
NAME AND CHAPTER ST. & NO. CITY STATE COUNTRY

DATES OF MEMBERSHIP: _____

4. _____
NAME AND CHAPTER ST. & NO. CITY STATE COUNTRY

DATES OF MEMBERSHIP: _____

5. _____
NAME AND CHAPTER ST. & NO. CITY STATE COUNTRY

DATES OF MEMBERSHIP: _____

6. _____
NAME AND CHAPTER ST. & NO. CITY STATE COUNTRY

DATES OF MEMBERSHIP: _____

7. _____
NAME AND CHAPTER ST. & NO. CITY STATE COUNTRY

DATES OF MEMBERSHIP: _____



SEC. 23. GENERAL QUALIFICATIONS

A. FOREIGN LANGUAGES (STATE DEGREE OR PROFICIENCY AS "SLIGHT" "FAIR" OR "FLUENT")

LANGUAGE	<input type="checkbox"/>	SPEAK	<u>FLUENT</u>	READ	<u>FAIR</u>	WRITE	<u>FAIR</u>
LANGUAGE	<input type="checkbox"/>	SPEAK	<u>FLUENT</u>	READ	<u>FLUENT</u>	WRITE	<u>FLUENT</u>
LANGUAGE	<input type="checkbox"/>	SPEAK	_____	READ	_____	WRITE	_____

B. LIST ALL SPORTS AND HOBBIES WHICH INTEREST YOU: INDICATE DEGREE OF PROFICIENCY IN EACH:

SWIMMING, SKIING, HORSEMANSHIP, FOOTBALL - GOOD.
BASEBALL, ICE HOCKEY, LACROSSE, VOLLEYBALL, BADMINTON - FAIR.
PHOTOGRAPHIC PROCESSES - STRONG AMATEUR INTEREST.

C. HAVE YOU ANY QUALIFICATIONS, AS A RESULT OF TRAINING OR EXPERIENCE, WHICH MIGHT FIT YOU FOR A PARTICULAR POSITION?

HAVE AN ABILITY TO WRITE, EITHER REPORTORIAL OR EDITORIAL, WHICH MIGHT BE SUITABLE FOR RESEARCH OR SPECIAL REPORTS WRITING.

D. LIST BELOW THE NAMES OF GOVERNMENT DEPARTMENTS, AGENCIES OR OFFICES TO WHICH YOU HAVE APPLIED FOR EMPLOYMENT SINCE 1939:

NONE OTHER THAN DEPT OF ARMY FOR COMMISSION AS OFFICER.

E. I. TO YOUR KNOWLEDGE, ANY OF THE ABOVE HAS CONDUCTED AN INVESTIGATION OF YOU, INDICATE BELOW THE NAME OF THAT AGENCY AND THE APPROXIMATE DATE OF THE INVESTIGATION:

MILITARY INTELLIGENCE DIV, WAR DEPT, + FBI
CONDUCTED LOYALTY CHECK SOMETIME BETWEEN
FEB 1947 AND JUN 1947.

SEC. 24. MISCELLANEOUS

A. DO YOU ADVOCATE OR HAVE YOU EVER ADVOCATED, OR ARE YOU NOW OR HAVE YOU EVER BEEN A MEMBER OR, OR HAVE YOU SUPPORTED ANY POLITICAL PARTY OR ORGANIZATION WHICH ADVOCATES THE OVERTHROW OF OUR CONSTITUTIONAL FORM OF GOVERNMENT IN THE UNITED STATES? NO

IF "YES", EXPLAIN: _____

B. DO YOU USE, OR HAVE YOU USED, INTOXICANTS? YES IF SO, TO WHAT EXTENT? OCCASIONAL WINES AND LIQUOR

C. HAVE YOU EVER BEEN ARRESTED, INDICTED OR CONVICTED FOR ANY VIOLATION OF LAW OTHER THAN A MINOR TRAFFIC VIOLATION? IF SO, STATE NAME OF COURT, CITY, STATE, COUNTRY, NATURE OF OFFENSE AND DISPOSITION OF CASE: NO

D. HAVE YOU EVER BEEN COURT-MARTIALED WHILE A MEMBER OF THE ARMED FORCES? IF ANSWER IS "YES," GIVE DETAILS BELOW:

NO

SEC. 25. PERSON TO BE NOTIFIED IN CASE OF EMERGENCY:

NAME [REDACTED] RELATIONSHIP FATHER

ADDRESS [REDACTED] ST. BALTIMORE MD USA
St. & No. City State Country

SEC. 26. YOU ARE INFORMED THAT THE CORRECTNESS OF ALL STATEMENTS MADE HEREIN WILL BE INVESTIGATED.

ARE THERE ANY UNFAVORABLE INCIDENTS IN YOUR LIFE NOT MENTIONED ABOVE WHICH MAY BE DISCOVERED IN SUBSEQUENT INVESTIGATION, WHETHER YOU WERE DIRECTLY INVOLVED OR NOT, WHICH MIGHT REQUIRE EXPLANATION? IF SO, DESCRIBE. IF NOT, ANSWER "NO."

NO

SEC. 27. I CERTIFY THAT THE FOREGOING ANSWERS ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF, AND I AGREE THAT ANY MISSTATEMENT OR OMISSION AS TO A MATERIAL FACT WILL CONSTITUTE GROUNDS FOR IMMEDIATE DISMISSAL OR REJECTION OF MY APPLICATION.

SIGNED AT ALEXANDRIA, VIRGINIA DATE 25 NOV 1948
W. C. Dinsell [Redacted]
Witness Signature of Applicant

USE THE FOLLOWING PAGES FOR EXTRA DETAILS. NUMBER ACCORDING TO THE NUMBER OF THE QUESTION TO WHICH THEY RELATE. SIGN YOUR NAME AT THE END OF THE ADDED MATERIAL. IF ADDITIONAL SPACE IS REQUIRED USE EXTRA PAGES THE SAME SIZE AS THESE AND SIGN EACH SUCH PAGE.

14. - I HAVE NEVER HELD A FULL-TIME CIVILIAN JOB, SINCE I ENTERED THE ARMY DIRECTLY FROM COLLEGE.

19. - I HAVE NEVER BOUGHT ANYTHING ON CREDIT. THEREFORE, I HAVE LISTED THREE CONCERNS WITH WHICH I HAVE TRANSACTED NORMAL BUSINESS.

12. - I ACQUIRED SUFFICIENT CREDITS FROM THE [Redacted] SCHOOL AT THE U OF MICHIGAN TO RECEIVE A B.A. DEGREE, IN ABSENTIA, WHILE STILL ON ACTIVE SERVICE.

FROM SEP 1942 TO DEC 1942 I COMPLETED ONE SEMESTER AT TRINITY COLLEGE, HARTFORD, CONN.

[Redacted]

Note: information contained herein is supplemental.

PERSONAL HISTORY STATEMENT

- Instructions: 1. Answer all questions completely. If question does not apply write "not applicable." Write "unknown" only if you do not know the answer and cannot obtain the answer from personal records. Use the blank pages at the end of this form for extra details on any question or questions for which you do not have sufficient room.
2. Type, print or write carefully; illegible or incomplete forms will not receive consideration.

HAVE YOU READ AND DO YOU UNDERSTAND THE INSTRUCTIONS? _____
Yes or No

SEC. 1. PERSONAL BACKGROUND

A. FULL NAME Mr. _____ Telephone: _____
Office: VE-4810
Mrs. _____ Ext. 13
Home: _____
First Middle Last

PRESENT ADDRESS _____
St. & No. City State Country

PERMANENT ADDRESS _____
St. & No. City State Country

B. NICKNAME _____ WHAT OTHER NAMES HAVE YOU USED? _____

_____ UNDER WHAT CIRCUMSTANCES HAVE YOU EVER USED THESE NAMES? _____

HOW LONG? _____ IF A LEGAL CHANGE, GIVE PARTICULARS _____

Where? _____ By What Authority _____

C. DATE OF BIRTH _____ PLACE OF BIRTH _____
City State Country

D. PRESENT CITIZENSHIP _____ BY BIRTH? _____ BY MARRIAGE? _____
Country

BY NATURALIZATION CERTIFICATE # _____ ISSUED _____ BY _____
Date Court

AT _____
City State Country

HAVE YOU HAD A PREVIOUS NATIONALITY? _____
Yes or No Country

HELD BETWEEN WHAT DATES? _____ TO _____ ANY OTHER NATIONALITY? _____
Country

GIVE PARTICULARS _____

HAVE YOU TAKEN STEPS TO CHANGE PRESENT CITIZENSHIP? _____ GIVE PARTICULARS: _____

E. IF BORN OUTSIDE U.S. WHEN DID YOU FIRST ARRIVE IN THIS COUNTRY? _____

PORT OF ENTRY? _____ ON PASSPORT OF WHAT COUNTRY? _____

LAST U.S. VISA _____
Number Type Place of Issue Date of Issue

SEC. 2. PHYSICAL DESCRIPTION

AGE _____ SEX _____ HEIGHT _____ WEIGHT _____

EYES _____ HAIR _____ COMPLEXION _____ SCARS _____

BUILD _____ OTHER DISTINGUISHING FEATURES _____

XSEC. 3. MARITAL STATUS

A. SINGLE _____ MARRIED DIVORCED _____ WIDOWED _____

STATE DATE, PLACE, AND REASON FOR ALL SEPARATIONS, DIVORCES OR ANNULMENTS _____

B. WIFE OR HUSBAND (IF YOU HAVE BEEN MARRIED MORE THAN ONCE — INCLUDE ANNUL-
MENTS — USE A SEPARATE SHEET FOR FORMER WIFE OR HUSBAND
GIVING DATA REQUIRED BELOW FOR ALL PREVIOUS MARRIAGES)

NAME OF SPOUSE _____

PLACE AND DATE OF MARRIAGE ALEXANDRIA, VA; 25 JUN 1949

HIS (OR HER) ADDRESS BEFORE MARRIAGE 705 S. ROYAL ST., ALEXANDRIA, VA.
St. & No. City State Country

LIVING OR DECEASED LIVING DATE OF DECEASE _____ CAUSE _____

PRESENT, OR LAST, ADDRESS 1619 DOOLITTLE RD., ESSEX, MD.
St. & No. City State Country

DATE OF BIRTH 19 JUN 28 PLACE OF BIRTH MINNEAPOLIS, MINN.
City State Country

IF BORN OUTSIDE U.S. INDICATE DATE AND PLACE OF ENTRY _____

CITIZENSHIP U.S. WHEN ACQUIRED? _____ WHERE? _____
City State Country

OCCUPATION HOUSEWIFE LAST EMPLOYER _____

EMPLOYER'S OR BUSINESS ADDRESS _____
St. & No. City State Country

MILITARY SERVICE FROM _____ TO _____ BRANCH OF SERVICE _____
Date Date

COUNTRY _____ DETAILS OF OTHER GOV'T. SERVICE, U.S. OR FOREIGN _____

OCCUPATION _____ LAST EMPLOYER _____

EMPLOYER'S OR OWN BUSINESS ADDRESS _____
St. & No. City State Country

MILITARY SERVICE FROM _____ TO _____ BRANCH OF SERVICE _____

COUNTRY _____ DETAILS OF OTHER GOV'T SERVICE, U.S. OR FOREIGN. _____

SEC. 7. BROTHERS AND SISTERS (Including half-, step-, and adopted brothers and sisters)

1. FULL NAME _____ AGE _____
First Middle Last

PRESENT ADDRESS _____
St. & No. City State Country Citizenship

2. FULL NAME _____ AGE _____
First Middle Last

PRESENT ADDRESS _____
St. & No. City State Country Citizenship

3. FULL NAME _____ AGE _____
First Middle Last

PRESENT ADDRESS _____
St. & No. City State Country Citizenship

4. FULL NAME _____ AGE _____
First Middle Last

PRESENT ADDRESS _____
St. & No. City State Country Citizenship

5. FULL NAME _____ AGE _____
First Middle Last

PRESENT ADDRESS _____
St. & No. City State Country Citizenship

X SEC. 8. FATHER-IN-LAW

FULL NAME _____
First Middle Last

LIVING OR DECEASED LIVING DATE OF DECEASE _____ CAUSE _____

PRESENT, OR LAST, ADDRESS _____
St. & No. City State Country ST. ALEXANDRIA, VA.

DATE OF BIRTH 14 OCT 92 PLACE OF BIRTH ST. PAUL, MINN.

IF BORN OUTSIDE U.S. INDICATE DATE AND PLACE OF ENTRY _____

CITIZENSHIP US WHEN ACQUIRED? _____ WHERE? _____
City State Country

OCCUPATION PUBLIC ADMINISTRATOR LAST EMPLOYER COUNCIL OF STATE GOVTS,
1737 "K" ST, NW,
WASH DC.

X SEC. 9. MOTHER-IN-LAW

FULL NAME

[Redacted Name Box]

LIVING OR DECEASED LIVING DATE OF DECEASE _____ CAUSE _____

PRESENT, OR LAST, ADDRESS 705 S. ROYAL ST, ALEXANDRIA, VA
St. & No. City State Country

DATE OF BIRTH 13 APR 00 PLACE OF BIRTH MINNEAPOLIS, MINN.

IF BORN OUTSIDE U.S. INDICATE DATE AND PLACE OF ENTRY _____

CITIZENSHIP _____ WHEN ACQUIRED? _____ WHERE? _____
City State Country

OCCUPATION HOUSEWIFE LAST EMPLOYER _____

X SEC. 10. RELATIVES BY BLOOD, MARRIAGE OR ADOPTION, WHO EITHER LIVE ABROAD OR WHO ARE NOT CITIZENS OF THE UNITED STATES:

1. NAME NONE, other than mine RELATIONSHIP _____ AGE _____

CITIZENSHIP _____ ADDRESS _____
St. & No. City State Country

2. NAME _____ RELATIONSHIP _____ AGE _____

CITIZENSHIP _____ ADDRESS _____
St. & No. City State Country

3. NAME _____ RELATIONSHIP _____ AGE _____

CITIZENSHIP _____ ADDRESS _____
St. & No. City State Country

X SEC. 11. RELATIVES BY BLOOD OR MARRIAGE IN THE MILITARY OR CIVIL SERVICE OF THE U.S. OR OF A FOREIGN GOVERNMENT.

1. NAME NONE, other than mine RELATIONSHIP _____ AGE _____

CITIZENSHIP _____ ADDRESS _____
St. & No. City State

TYPE AND LOCATION OF SERVICE (IF KNOWN) _____

2. NAME _____ RELATIONSHIP _____ AGE _____

CITIZENSHIP _____ ADDRESS _____
St. & No. City State

TYPE AND LOCATION OF SERVICE (IF KNOWN) _____

3. NAME _____ RELATIONSHIP _____ AGE _____

CITIZENSHIP _____ ADDRESS _____
St. & No. City State

TYPE AND LOCATION OF SERVICE (IF KNOWN) _____

12

SEC. 24. MISCELLANEOUS

A. DO YOU ADVOCATE OR HAVE YOU EVER ADVOCATED, OR ARE YOU NOW OR HAVE YOU EVER BEEN A MEMBER OR, OR HAVE YOU SUPPORTED ANY POLITICAL PARTY OR ORGANIZATION WHICH ADVOCATES THE OVERTHROW OF OUR CONSTITUTIONAL FORM OF GOVERNMENT IN THE UNITED STATES?

IF "YES", EXPLAIN: _____

B. DO YOU USE, OR HAVE YOU USED, INTOXICANTS? _____ IF SO, TO WHAT EXTENT? _____

C. HAVE YOU EVER BEEN ARRESTED, INDICTED OR CONVICTED FOR ANY VIOLATION OF LAW OTHER THAN A MINOR TRAFFIC VIOLATION? IF SO, STATE NAME OF COURT, CITY, STATE, COUNTRY, NATURE OF OFFENSE AND DISPOSITION OF CASE: _____

D. HAVE YOU EVER BEEN COURT-MARTIALED WHILE A MEMBER OF THE ARMED FORCES? IF ANSWER IS "YES," GIVE DETAILS BELOW:

X SEC. 25. PERSON TO BE NOTIFIED IN CASE OF EMERGENCY:

NAME RELATIONSHIP WIFE
ADDRESS 1619 ROAD, ESSEX, MD.
St. & City State Country

SEC. 26. YOU ARE INFORMED THAT THE CORRECTNESS OF ALL STATEMENTS MADE HEREIN WILL BE INVESTIGATED.

ARE THERE ANY UNFAVORABLE INCIDENTS IN YOUR LIFE NOT MENTIONED ABOVE WHICH MAY BE DISCOVERED IN SUBSEQUENT INVESTIGATION, WHETHER YOU WERE DIRECTLY INVOLVED OR NOT, WHICH MIGHT REQUIRE EXPLANATION? IF SO, DESCRIBE. IF NOT, ANSWER "NO."

X SEC. 27. I CERTIFY THAT THE FOREGOING ANSWERS ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF, AND I AGREE THAT ANY MISSTATEMENT OR OMISSION AS TO A MATERIAL FACT WILL CONSTITUTE GROUNDS FOR IMMEDIATE DISMISSAL OR REJECTION OF MY APPLICATION.

SIGNED AT Baltimore, Maryland DATE Oct 18 49
City and State

James F. Chaitow
Witness

[Signature]
Signature of Applicant

USE THE FOLLOWING PAGES FOR EXTRA DETAILS. NUMBER ACCORDING TO THE NUMBER OF THE QUESTION TO WHICH THEY RELATE. SIGN YOUR NAME AT THE END OF THE ADDED MATERIAL. IF ADDITIONAL SPACE IS REQUIRED USE EXTRA PAGES THE SAME SIZE AS THESE AND SIGN EACH SUCH PAGE.

14. Since August 29, 1947, I have been employed as Administrative Assistant to the Director of Planning, Housing Authority of Baltimore City, at the salary range of \$3,100 - \$3,900.

MILITARY RECORD AND REPORT OF SEPARATION
CERTIFICATE OF SERVICE

GENERAL HEADQUARTERS, FAR EAST COMMAND, MILITARY INTELLIGENCE		0 937 000	1ST LT	INF	ORC
27 OCT 48		SEPARATION CENTER, FORT LANTON, WASHINGTON			
2008 NORTH ST., PAUL STREET, BALTIMORE 18, MARYLAND		20 JAN 26	BALTIMORE, MARYLAND		
SEX 9		BROWN BROWN		5'10"	145
X		X		X	
STUDENT, COLLEGE X-02					

HARTFORD CONNECTICUT		1625 RICKENBACKER ROAD, ESSEX 21, MARYLAND			
27 JAN 46		(PRESS) CENSORSHIP OFFICER 9335			
NONE					
NONE					
MILITARY INTELLIGENCE SERVICE LANGUAGE SCHOOL, FT DUELLING, MINN.					
12 SEP 46		JAPAN		25 SEP 46	
9 OCT 48		USA		23 OCT 48	
0 2 19 2 1 12 8 1 9					

31 OCT 48		30 NOV 48		6.50		X	
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SECTION, GENERAL STAFF LAPEL BUTTON ISSUED	
ALVIN R GARNETT CAPT USAF	
<i>Alvin R Garnett</i>	



Army of the United States
CERTIFICATE OF SERVICE

This is to certify that

0 937 000 1ST LT
MILITARY INTELLIGENCE SECTION, GENERAL STAFF

*honorably served in active Federal Service
in the Army of the United States from*

27 JAN 46 to 27 OCT 48

Given at SEPARATION CENTER, FORT LANTON, WASHINGTON

on the 27 day of OCTOBER 1948

Thomas B Hammond
THOMAS B HAMMOND
MAJOR ACD

ENLISTED RECORD AND REPORT OF DEPARTION
HONORABLE DISCHARGE

NAME (Last, First, Middle)	
SERIAL NUMBER	
REGIMENT AND COMPANY	
DATE OF ENLISTMENT	
DATE OF DEPARTION	
PLACE OF DEPARTION	
REASON FOR DEPARTION	
REMARKS	

NAME (Last, First, Middle)	
SERIAL NUMBER	
REGIMENT AND COMPANY	
DATE OF ENLISTMENT	
DATE OF DEPARTION	
PLACE OF DEPARTION	
REASON FOR DEPARTION	
REMARKS	

NAME (Last, First, Middle)	
SERIAL NUMBER	
REGIMENT AND COMPANY	
DATE OF ENLISTMENT	
DATE OF DEPARTION	
PLACE OF DEPARTION	
REASON FOR DEPARTION	
REMARKS	

NAME (Last, First, Middle)	
SERIAL NUMBER	
REGIMENT AND COMPANY	
DATE OF ENLISTMENT	
DATE OF DEPARTION	
PLACE OF DEPARTION	
REASON FOR DEPARTION	
REMARKS	



Honorable Discharge

This is to certify that

Army of the United States

is hereby *Honorably Discharged* from the military service of the United States of America.

This certificate is awarded as a testimonial of Honest and Faithful Service to this country.

Given at _____

Date _____

K. H. Redman

copy

copy

STANDARD FORM 57-NOV. 1947
U. S. CIVIL SERVICE COMMISSION

APPLICATION FOR FEDERAL EMPLOYMENT

INSTRUCTIONS: In order to prevent delay in consideration of your application, answer every question on this form clearly and completely. Type or write in INK. In applying for a specific United States Civil Service examination, read the examination announcement carefully and follow all directions. If you are applying for a WRITTEN examination, follow the instructions on the admission card regarding disposition of this application. If you are applying for an UNWRITTEN examination, mail this application to the office named in the announcement. Be sure to mail to the same office and other forms required by the announcement. Notify the office with which you file this application of any change in your address.

1 NAME OF EXAMINATION OR KIND OF POSITION APPLIED FOR
CIG

2 OPTIONS: (if mentioned in examination announcement)

3 PLACE OF EMPLOYMENT APPLIED FOR (City and State)
As provided

4 DATE OF THIS APPLICATION

5 NAME (First name) (Middle) (Maiden, if any) (Last)
[Redacted]

6 (A) STREET
[Redacted]

(B) CITY OR POST OFFICE (including postal zone) AND STATE
Wickenbacker Road, Wrens Est.
Pooey 21, Maryland

7 LEGAL OR VOTING RESIDENCE (State)
Maryland

8 (A) OFFICE PHONE (B) HOME PHONE

9 DATE OF BIRTH (month, day, year)
January 20, 1921

10 MARRIED SINGLE

11 PLACE OF BIRTH (city and State; if born outside U. S., name city and country)
Baltimore, Maryland

12 MALE FEMALE

13 (A) HEIGHT WITHOUT SHOES: 5 FEET 10 INCHES (B) WEIGHT: 145 POUNDS

14 (A) HAVE YOU EVER BEEN EMPLOYED BY THE FEDERAL GOVERNMENT? YES NO
(B) IF NO, GIVE LAST GRADE AND DATE OF LAST CHANGE IN GRADE
Second Lt., 16 July 1916

15 (A) WHAT IS THE LOWEST ENTRANCE SALARY YOU WILL ACCEPT? \$ 3,750 PER YEAR
You will not be considered for any position with a lower entrance salary.

(B) CHECK IF YOU WILL ACCEPT SHORT-TERM APPOINTMENT IF OFFERED, FOR:
 1 TO 3 MONTHS 3 TO 6 MONTHS 6 TO 12 MONTHS

NOTE: Acceptance or refusal of a temporary short-term appointment will not affect your opportunity to obtain a probational appointment.

(C) IF YOU ARE WILLING TO TRAVEL, SPECIFY:
 OCCASIONALLY FREQUENTLY CONSTANTLY

(D) CHECK IF YOU WILL ACCEPT APPOINTMENT, IF OFFERED:
 IN WASHINGTON, D. C. ANYWHERE IN THE UNITED STATES
 OUTSIDE THE UNITED STATES

(E) IF YOU WILL ACCEPT APPOINTMENT IN CERTAIN LOCATIONS ONLY, GIVE ACCEPTABLE LOCATIONS:

16 EXPERIENCE: It is important for you to furnish all information requested below in sufficient detail to enable the Civil Service Commission and the appointing officers of agencies to give you full credit in determining your qualifications. Use a separate block for each position. Start with your present position and work back, explaining clearly the principal tasks which you performed in each position, accounting for all periods of unemployment. Experience gained more than 15 years ago which is not pertinent to the work for which you are applying may be summarized in one or more of the blocks. If your duties changed materially while working for the same employer, use a separate block to describe each position. You may include any pertinent religious, civic, welfare, or organizational activity which you have performed, either with or without compensation, showing the number of hours per week and weeks per year in which you were engaged in such activity. Military experience should be described in the spaces below in its proper sequence.

(a) If you were ever employed in any position under a name different from that shown in Item 5 of this application, give under "Description of your work" for each position, the name used.

(b) If you have never been employed or are now unemployed, indicate that fact in the space provided below for "Present Position."

PRESENT POSITION

DATES OF EMPLOYMENT (month, year)	EXACT TITLE OF YOUR PRESENT POSITION	CLASSIFICATION GRADE (if in Federal Service)	SALARY OR EARNINGS: STARTING, \$ PER YEAR PRESENT, \$ PER YEAR
FROM TO PRESENT TIME			
PLACE OF EMPLOYMENT (city and State)		NAME AND TITLE OF IMMEDIATE SUPERVISOR	
NAME AND ADDRESS OF EMPLOYER (firm, organization, or person; if Federal, name department, bureau or establishment, and division)		KIND OF BUSINESS OR ORGANIZATION (e. g., wholesale silk, insurance agency, manufacture of locks, etc.)	
NUMBER AND KIND OF EMPLOYEES SUPERVISED BY YOU		REASON FOR DESIRING TO CHANGE EMPLOYMENT	
DESCRIPTION OF YOUR WORK			
WAR DEPARTMENT			

U.S. GOVERNMENT PRINTING OFFICE: 1944

DATE OF EMPLOYMENT (month, year) FROM TO EMPLOYEE'S GRADE (if Federal service) SALARY OR EARNINGS: STARTING \$ PER ANNUAL FINAL \$ PER YEAR

PLACE OF EMPLOYMENT (city and State) NAME AND TITLE OF IMMEDIATE SUPERVISOR

NAME AND ADDRESS OF EMPLOYER (firm, organization, or person; if Federal, name department, bureau or establishment, and division) KIND OF BUSINESS OR ORGANIZATION (e.g., wholesale store, insurance agency, manufacture of locks, etc.)

NUMBER AND KIND OF EMPLOYEES SUPERVISED BY YOU REASON FOR LEAVING

DESCRIPTION OF YOUR WORK

If more space is required, use a continuation sheet (Standard Form No. 54) or a sheet of paper the same size as this page. Write on each sheet your name, address, date of birth, and examination title. Attach to inside of this application.

17. MILITARY TRAINING. In the space below, describe any training received in the Armed Services (not already listed under Item 16) that would assist appointing officers in placing you most effectively. Indicate actual amount of training received, such as hours per week. Detailed information regarding any special service schools you attended is especially important. (Extra pages may be used to give full descriptions.)

DATES		LOCATION	DESCRIPTION OF TRAINING
FROM	TO		
Jan. 45	Dec. 45	Ann Arbor, Michigan AIJEC, U. of Michigan	language, customs, sociology, how and why of history and economic aggression. Written (Continued)

18. EDUCATION. (Circle highest grade completed):

1 2 3 4 5 6 7 8 9 10 11 (X)

MARK (X) THE APPROPRIATE BOX TO INDICATE SATISFACTORY COMPLETION OF:

ELEMENTARY SCHOOL JUNIOR HIGH SCHOOL SENIOR HIGH SCHOOL

(A) GIVE NAME AND LOCATION OF LAST HIGH SCHOOL ATTENDED

High School of Montreal

(B) SUBJECTS STUDIED IN HIGH SCHOOL WHICH APPLY TO POSITION DESIRED

English, French, physics, history.

(C) NAME AND LOCATION OF COLLEGE OR UNIVERSITY	MAJOR AND SPECIALTY	DATES ATTENDED		YEARS COMPLETED		DEGREES CONFERRED		SEMESTER HOURS CREDIT
		FROM	TO	DAY	NIGHT	TITLE	DATE	
Sir Geo. Williams College	Fren	Sep. 42	May 42	2				66
Trinity College, Conn.	Fren	Sep. 42	Dec. 42	1				12
U. Michigan, Ann Arbor	Jap.	Jan. 45	Dec. 45	1		B.A.	Feb. 45	45

(D) LIST YOUR CHIEF UNDERGRADUATE COLLEGE SUBJECTS

English 15

English 12

English 24

(E) OTHER TRAINING, SUCH AS VOCATIONAL, BUSINESS, STUDY COURSES GIVEN THROUGH THE ARMED FORCES INSTITUTE (show name and location of school) OR "IN-SERVICE TRAINING" IN PUBLIC OR PRIVATE EMPLOYMENT

USAPI

Journalism Apr 47 Pres

20. INDICATE YOUR KNOWLEDGE OF FOREIGN LANGUAGES

LANGUAGE	READING			SPEAKING			UNDERSTANDING		
	EXC.	GOOD	FAR	EXC.	GOOD	FAR	EXC.	GOOD	FAR
English		X			X			X	
French		X			X			X	

21. IF YOU HAVE TRAVELED OR RESIDED IN ANY FOREIGN COUNTRIES, INDICATE (A) NAMES OF COUNTRIES (C) DATES AND LENGTH OF TIME SPENT THERE, AND (B) REASON OR PURPOSE (e.g., military service, business, education, vacation)

Canada: 5 yrs, 1927-1932; 1 yr

22. ARE YOU NOW OR HAVE YOU EVER BEEN A LICENSED OR CERTIFIED MEMBER OF ANY TRADE OR PROFESSION (such as pilot, electrician, radio operator, teacher, lawyer, CPA, etc.)

YES NO GIVE KIND OF LICENSE AND STATE:

FIRST LICENSE OR CERTIFICATE (YEAR):

LATEST LICENSE OR CERTIFICATE (YEAR):

23. GIVE ANY SPECIAL QUALIFICATIONS NOT COVERED ELSEWHERE IN YOUR APPLICATION SUCH AS:

(A) YOUR MORE IMPORTANT PUBLICATIONS (do not submit copies unless requested)

(B) YOUR PATENTS OR INVENTIONS

(C) PUBLIC SPEAKING AND PUBLIC RELATIONS EXPERIENCE

(D) MEMBERSHIP IN PROFESSIONAL OR SCIENTIFIC SOCIETIES, ETC.

(E) HONORS AND FELLOWSHIPS RECEIVED.

Public relations as interpreter in WTO and
Censor and review-editor of press,
radio and motion-picture fields.

APPROXIMATE NUMBER OF WORDS PER MINUTE IN TYPING SHORTHAND

14. REFERENCE: List three persons living in the United States or Territories of the United States who are NOT related to you and who have definite knowledge of your qualifications and fitness for the position for which you are applying. Do not repeat a name of a supervisor listed under Item 16 (EXPERIENCE).

1.	FULL NAME	PRESENT BUSINESS OR HOME ADDRESS (Give complete current address, including street and number)	BUSINESS OR OCCUPATION
1.	Col. I. E. Rasmussen	(Washington 25 DC) Diplomatic Sec. Dep. Dept. of State Preside of Monterey, Calif.	Mil. Attache
2.	Mr. Yutaka Funakata	Academic Sec. U.S.S.	Instructor
3.	Lt. L. B. McNeil	1928 McKinley Ave. Honolulu, T.H.	CIC

INDICATE "YES" OR "NO" ANSWER BY PLACING "X" IN PROPER COLUMN		YES	NO	INDICATE "YES" OR "NO" ANSWER BY PLACING "X" IN PROPER COLUMN		YES	NO
25	WAS YOUR EMPLOYER CONCERNED REGARDING YOUR CHARACTER, QUALIFICATIONS, ETC.?	X		35	ARE YOU AN OFFICIAL OR EMPLOYEE OF ANY STATE, TERRITORY, COUNTY, OR MUNICIPALITY?		X
26	ARE YOU A CITIZEN OF OR DO YOU OWE ALLEGIANCE TO THE UNITED STATES?	X		36	DOES THE UNITED STATES GOVERNMENT EMPLOY IN A CIVILIAN CAPACITY ANY RELATIVE OF ANS. (1) BLIND OR MARRIAGE; WITH WHOM YOU LIVE OR HAVE LIVED WITHIN THE PAST 24 MONTHS?		X
27	ARE YOU NOW OR HAVE YOU EVER BEEN A MEMBER OF THE COMMUNIST PARTY, U.S.A. OR ANY COMMUNIST ORGANIZATION?		X	SPECIAL INSTRUCTIONS FOR CLAIMING VETERAN PREFERENCE			
28	ARE YOU NOW OR HAVE YOU EVER BEEN A MEMBER OF A FASCIST ORGANIZATION?		X	A. If you are claiming preference as a PEACETIME VETERAN who has been awarded a campaign badge or service ribbon, or as a DISABLED VETERAN, or as the WIFE OF A DISABLED VETERAN, or as the WIDOW OF A WAR OR CAMPAIGN VETERAN, attach Veteran Preference Claim, CSC Form 14, together with proof specified therein.			
29	ARE YOU NOW OR HAVE YOU EVER BEEN A MEMBER OF ANY ORGANIZATION, ASSOCIATION, MOVEMENT, GROUP, OR COMBINATION OF PERSONS WHICH ADVOCATES THE OVERTHROW OF OUR CONSTITUTIONAL FORM OF GOVERNMENT, OR OF AN ORGANIZATION, ASSOCIATION, MOVEMENT, GROUP, OR COMBINATION OF PERSONS WHICH HAS ADOPTED A POLICY OF ADVOCATING OR PERPETUATING THE COMMISSION OF ACTS OF FORCE OR VIOLENCE TO ANY OTHER PERSONS THEIR RIGHTS UNDER THE CONSTITUTION OF THE UNITED STATES OR OF SEEKING TO ALTER THE FORM OF GOVERNMENT OF THE UNITED STATES BY UNCONSTITUTIONAL MEANS?		X	B. If you are a WAR-TIME VETERAN not claiming disability preference, you should NOT submit your discharge with this application. Preference will be tentatively credited to you and if approved, you will be required to submit to the appointing officer prior to entry on duty, official evidence of separation from active service in the armed forces of the United States in line of war.			
If your answer to question 27, 28, or 29 above is "yes," state in Item 39 the names of all such organizations, associations, movements, groups, or combinations of persons and dates of membership. Give complete details of your activities therein and make any explanation you desire regarding your membership or activities therein.				37 (A)	WERE YOU EVER IN THE UNITED STATES MILITARY OR NAVAL SERVICE DURING TIME OF WAR?	X	
30	SINCE YOUR 16TH BIRTHDAY, HAVE YOU EVER BEEN ARRESTED, INDICTED, OR SUMMONED INTO COURT AS A DEFENDANT IN A CRIMINAL PROSECUTION, OR CONVICTED, FINED, OR IMPRISONED OR PLACED ON PROBATION OR HAVE YOU EVER BEEN ORDERED TO FURNISH BAIL OR COLLATERAL FOR THE VIOLATION OF ANY LAW, POLICE REGULATION OR ORDINANCE (INCLUDING MINOR TRAFFIC VIOLATIONS) FOR WHICH A FINE OR FURNISHING OF BAIL OR BILLS WAS IMPOSED?		X	(B)	IS THE WORD "HONORABLE" OR THE WORD "SATISFACTORY" USED IN YOUR DISCHARGE OR SEPARATION PAPERS TO SHOW THE TYPE OF YOUR DISCHARGE OR SEPARATION?	X	
If your answer is "Yes," list all such cases under Item 39 below. Give in each case (1) the date; (2) the nature of the offense or violation; (3) the name and location of the court; (4) the penalty imposed, if any, or other disposition of the case. If appointed, your fingerprints will be taken.				(C)	WAS SERVICE PERFORMED ON AN ACTIVE FULL-TIME BASIS, WITH FULL MILITARY PAY AND ALLOWANCES?	X	
31	HAVE YOU EVER BEEN DISCHARGED OR FORCED TO RESIGN, FOR MISCONDUCT OR UNSATISFACTORY SERVICE FROM ANY POSITION?		X	(D)	DATE OF ENTRY ON SERVICE	DATE OF SEPARATION OR SEPARATIONS	
If your answer is "Yes," give in Item 39 the name and address of employer, date, and reason in each case.					15 Feb 1943	Present	
32	HAVE YOU EVER BEEN BARRED BY THE U.S. CIVIL SERVICE COMMISSION FROM TAKING EXAMINATIONS OR RECEIVING CIVIL SERVICE APPOINTMENTS?		X		Branch of Service (Army, Navy, Marine Corps, Coast Guard, etc.)	SERIAL NO. (if none, give grade or rating at time of separation)	
If your answer is "Yes," give dates of and reasons for such barment in Item 39.					Army	37376266; O-937200	
33	HAVE YOU ANY PHYSICAL HANDICAP, DISEASE, OR OTHER DISABILITY WHICH SHOULD BE CONSIDERED IN ASSIGNING YOU TO WORK?		X	38 (A)	IF YOU CERTIFIED IN THE UNITED STATES MILITARY OR NAVAL SERVICE DURING PEACETIME ONLY, DID YOU PARTICIPATE IN A CAMPAIGN OR EXPEDITION AND RECEIVE A CAMPAIGN BADGE OR SERVICE RIBBON?		X
If your answer is "Yes," give complete details in Item 39 so that consideration can be given to your physical fitness for the job.				(B)	ARE YOU A DISABLED VETERAN?		X
34	DO YOU RECEIVE AN ANNUITY FROM THE UNITED STATES OR DISTRICT OF COLUMBIA GOVERNMENT UNDER ANY RETIREMENT ACT OR ANY PENSION OR OTHER CONTINUATION OF PAY FOR MILITARY OR NAVAL SERVICE?		X	(C) ARE YOU A VETERAN'S WIDOW WHO HAS NOT REMARRIED?			
If your answer is "Yes," give complete details in Item 39.				(D) ARE YOU THE WIFE OF A VETERAN WHO HAS A SERVICE-CONNECTED DISABILITY WHICH ENTITLES HIM FOR CIVIL SERVICE APPOINTMENT?			
THIS SPACE FOR USE OF APPOINTING OFFICER ONLY							
The information contained in the answers to Question 37 above has been verified by comparison with the discharge certificate on 19.....							
Agency: _____ Title: _____							

39. SPACE FOR DETAILED ANSWERS TO OPEN QUESTIONS (indicate item numbers to which answers apply)

ITEM NO.	ANSWER	ITEM NO.	ANSWER
39	Hernia, inguinal - repairable.		

If more space is required, use paper the same size as this page. Write on each sheet your name, address, date of birth, and examination title. Attach to inside of this application.

Before signing this application check back over it to make sure that you have answered ALL questions correctly. I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith.

False statement on this application is punishable by Law (U. S. Code, Title 18, Section 80). SIGNATURE OF APPLICANT (Sign your name in INK (last, first, middle, and if necessary, name, initial or initials, and surname). If female, use your own given name as "Mrs. Mary L. Doe".)



17. MILITARY TRAINING (continued)

Rating received at end of this training: Tec 4

Duty assignment or rating after this training: Assignment to MISIS.

Dates of duty assignment: Jan 1946 to Aug. 1946

Second Special Service School attended: MISIS, Fort Snelling, Minn.

Location: Fort Snelling, 11, Minnesota


Dates Attended: Jan 1946 To: Aug. 1946

Rating received at end of this training: Second Lieutenant

What were you taught in Second Special Service School? Order of battle, military terms of the Japanese armed forces.

Civil affairs, military administration of occupied areas, propaganda writing.

Duty assignment after this training: Student; translator; instructor.

What did you do during this duty assignment? Translated newspaper articles, ordinances, SCAP directives, etc.  Made instructor's guides for civil affairs courses.

SECRET

Date: 13 October 1963

MEMORANDUM FOR: Chief, Personnel Security Division/Office of Security

SUBJECT : [REDACTED] (P): Your Number 37833

1. In compliance with paragraph four (4) of your latest memorandum, subject as above, clearance to cover the following proposed change in Subject's status and/or use is hereby requested:

Ops Officer	Position Title	Ops Officer
GS-15	Grade	GS-15
DDP/SR Foreign Field Western European Area [REDACTED] [REDACTED]	Orgn Designation	DDP/WE [REDACTED] External Ops Station
	Headquarters	[REDACTED]

2. Changes other than specified above:

3. The proposed effective date of this change is: 13 October 1963.

Joseph B. Ragan
JOSEPH B. RAGAN
Chief, Contract Personnel Division

Date 18 OCT 1963

Security Approval has been granted for
the use contemplated by this request

[Signature]
Chief, Personnel Security Division

SECRET

Dick

SECRET
(When filled in)

DATE: 31 July 1962

MEMORANDUM FOR: Chief, Contract Personnel Division
ATTENTION : Staff Agents Branch
FROM : Chief, Personnel Security Division
SUBJECT : #37833

1. Reference is made to your memorandum dated 24 July 1962 in which a covert security clearance was requested to permit Subject's use as a Staff Agent, GS-14, by DDP/SR in the capacity of Operations Officer at

2. This is to advise that a covert security clearance is granted for the use of the Subject, as described in your request as set forth in paragraph 1, above.

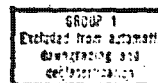
3. If your office should desire at a later date to change the status or use of this individual, a request to cover any proposed change should be submitted to this office.

4. This clearance becomes invalid in the event that Subject's services are not utilized within six months of the date of this memorandum.

FOR THE DIRECTOR OF SECURITY:

W. A. Osborne
W. A. Osborne

SECRET
(When filled in)



PERSONAL HISTORY STATEMENT - (Appendix I)

Listed below are names of organizations identified by the Attorney General, under his responsibility pursuant to Executive Order 9835, dated 21 March 1947, to list the names of each foreign or domestic organization, association, movement, group or combination of persons which he, after appropriate investigation and determination, designates as Totalitarian, Fascist, Communist, or subversive, or as having adopted a policy of advocating or approving the commission of acts of force or violence to deny others their rights under the Constitution of the United States, or as seeking to alter the form of government of the United States by unconstitutional means.

Each applicant must review the following list of organizations for certification purposes, and signature on the last page.

Abraham Lincoln School, Chicago, Illinois
American Association for Reconstruction in Yugoslavia, Inc.
American Committee for Protection of Foreign Born
American Committee for Yugoslav Relief, Inc.
The American Council for a Democratic Greece, formerly known as the Greek American Council; Greek American Committee for National Unity
American Croatian Congress
American League Against War and Fascism
American League for Peace and Democracy, successor to American League Against War and Fascism and predecessor of American Peace Mobilization
American Patriots, Inc.
American Peace Mobilization
American Polish Labor Council
American Russian Institute of San Francisco
American Slav Congress
American Youth Congress
American Youth for Democracy
Armenian Progressive League of America
Association of German Nationals (Reichsdeutsche Vereinigung)
Ausland-Organization der NSDAP, Overseas Branch of Nazi Party
Black Dragon Society
California Labor School, Inc., 215 Market Street, San Francisco, California
Central Council of American Women of Croatian Descent, also known as Central Council of American Croatian Women, National Council of Croatian Women
Central Japanese Association (Beikoku Chuo Nipponjin Kai)
Central Japanese Association of Southern California
The Central Organization of the German-American National Alliance (Deutsche-Amerikanische Einheitsfront)
The Citizens Protective League
Civil Rights Congress and its affiliated organizations and branches.

The Columbians
Communist Party, U.S.A., formerly Communist Political
Association, and its affiliates and committees,
including:

Citizens Committee of the Upper West Side
(New York City)
Committee to Aid the Fighting South
Dennis Defense Committee
Labor Research Association, Inc.
Southern Negro Youth Congress
United May Day Committee
United Negro and Allied Veterans of America
Congress of American Revolutionary Writers
Congress of American Women
Connecticut State Youth Conference
Council on African Affairs
Council for Pan-American Democracy
Dai Nippon Butoku Kai (Military Art Society of
Japan or Military Art Society of Japan)
Dante Alighieri Society
Federation of Italian War Veterans in the U.S.A., Inc.
(Associazione Nazionale Combattenti Italiani,
Federazione degli Stati Uniti d' America)
Friends of the New Germany (Freunde des Neuen Deutschlands)
Friends of the Soviet Union and its successor
American Council on Soviet Relations, both predecessors
of the National Council of American Soviet Friendship
George Washington Carver School, New York City
German-American Bund (Amerikadeutscher Volksbund)
The German-American Republican League
German-American Vocational League (Deutsche-Amerikanische
Berufsgemeinschaft)
Heimata Kai, also known as Hokubei Heiki Gishu Kai,
Zaibei Nihonjin, Heiyaku Gishu Kai, and Zaibei
Heimata Kai (Japanese Residing in America Military
Conscripts Association)
Hinodo Kai (Imperial Japanese Reservists)
Hinomaru Kai (Rising Sun Flag Society - a group of
Japanese War Veterans)
Hokubei Zaigo Shoko Dan (North American Reserve Officers
Association)
Hollywood Writers Mobilization for Defense
Hungarian-American Council for Democracy
International Labor Defense
International Workers Order, including People's Radio
Foundation, Inc.
Japanese Association of America
Japanese Overseas Central Society (Kaigai Dobo Chuo Kai)

Japanese Overseas Convention, Tokyo, Japan, 1940
 Japanese Protective Association (Recruiting Organization)
 Jefferson School of Social Science, New York City
 Jewish Peoples Committee
 Jikyoku Iin Kai (Current Affairs Association)
 Joint Anti-Fascist Refugee Committee
 Kibei Seinen Kai (Association of U. S. Citizens of
 Japanese Ancestry who have returned to America after
 studying in Japan)
 Ku Klux Klan
 Kyffhauser, also known as Kyffhauser League
 (Kyffhauser Bund), Kyffhauser Fellowship
 (Kyffhauser Kameradschaft)
 Kyffhauser War Relief (Kyffhauser Kriegshilfswerk)
 League of American Writers
 Lictor Society (Italian Black Shirts)
 Macedonian-American People's League
 Mario Morgantini Circle
 Michigan Civil Rights Federation
 Nanka Toikoku Ganyudan (Imperial Military Friends
 Group or Southern California War Veterans)
 National Committee for the Defense of Political Prisoners
 National Committee to Win the Peace
 National Council of American-Soviet Friendship
 National Council of Americans of Croatian Descent
 National Federation for Constitutional Liberties
 National Negro Congress
 Nature Friends of America (since 1935)
 Negro Labor Victory Committee
 New Committee for Publications
 Nichibei Kogyo Kaisha (The Great Fujii Theatre)
 Northwest Japanese Association
 Ohio School of Social Sciences
 The Peace Movement of Ethiopia
 Peoples Educational Association (Incorporated under
 name Los Angeles Educational Association, Inc.), also
 known as Peoples Educational Center, Peoples University,
 People's School
 People's Institute of Applied Religion
 Philadelphia School of Social Science and Art
 Photo League (New York City)
 Proletarian Party of America
 Protestant War Veterans of the U.S., Inc.
 Revolutionary Workers League
 Sakura Kai (Patriotic Society, or Cherry Association -
 composed of veterans of Russo-Japanese War)
 Samuel Adams School, Boston, Massachusetts
 School of Jewish Studies, New York City
 Seattle Labor School, Seattle, Washington
 Serbian Vidovdan Council
 Shinto Temples

Silver Shirt Legion of America
 Slovenian-American National Council
 Socialist Workers Party, including American Committee
 for European Workers' Relief
 Sokolski Hali (Fatherland Society)
 Suiko Sta (Reserve Officers Association Los Angeles)
 Tom Paine School of Social Science, Philadelphia,
 Pennsylvania
 Tom Paine School of Westchester, New York
 United Committee of South Slavic Americans
 United Harlem Tenants and Consumers Organization
 Veterans of the Abraham Lincoln Brigade
 Walt Whitman School of Social Science, Newark, New Jersey
 Washington Book Shop Association
 Washington Committee for Democratic Action
 Wisconsin Conference on Social Legislation
 Workers Alliance
 Workers Party, including Socialist Youth League
 Young Communist League

I certify that I have read the names of the above-listed organizations, and that I am not, nor have I been, a member of; that I have not contributed to, received literature from, or attended meetings of any organization listed, except as indicated and explained below:

(Organization)	(Dates of Membership)

Remarks:

SIGNED AT Washington, D.C.
 (City and State)
Kenneth W. Doyle
 (Witness)
E. J. J.
 (Address)

DATE 11 January 1949

 (Signature)

SECRET

SECURITY APPROVAL

~~CONFIDENTIAL~~

To : ~~CONFIDENTIAL~~ Deputy Personnel Officer Date: 10 June 1949
 From : Chief of Inspection and Security Number: 37833
 Subject:

1. Note "X" below:

Security approval is granted subject for access to classified information contingent upon the receipt of derogatory information at some future date.

Provisional clearance for full duty with CIA is granted under the provisions of paragraph 4, Administrative Instruction 10-2, which provides for a temporary appointment pending the completion of full security investigation.

Unless the applicant enters upon duty within 60 days from above date this approval becomes invalid.

2. Your memorandum dated 14 March 1949 stated Subject is an applicant for OPC.

AK 17 July 50

[Signature]
 SERIAL P. CEISS

Chief, Personnel Security Division

*Branch notified
14 June
CD*

~~CONFIDENTIAL~~

SECRET