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15 October 1964

TO: Office of Personnel
Contract Personnel Division

THRU: DC/WH/SUPPORT _____
~~WH/SUPPORT~~ _____
WH/BUDGET & FISCAL _____
C/WH/SEC _____

SUBJECT: Mr. Pedro Felipe VAZQUEZ y Ayoro

In addition to his normal functions as a teacher of Spanish for the Office of Training, WH/SA/EOB and WH/SA/SO/CA wish to use Mr. Vazquez' services when essential, and on an overtime basis so as not to interfere with his normal duties, to translate certain letters into Spanish, and/or to write or compose certain letters, in connection with FI operations. (The WH/SA component does not currently have anyone else who might be used for these activities since present personnel were taught to write in the United States, and this particular factor is important in these operations.)

The additional duty has been verbally agreed to by Miss Kay Abram of the OTR in a telephone discussion with Mr. Charles Francis, this date.

Payment for this overtime may be charged to allotment number 5135-1174.

It is requested that Mr. Vazquez' security clearance be amended to include the above, if necessary.

e/WH/SA/EOB

ALASH-1 file