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G.I.

Oct. 20 1946

TAX CLASS 7-1

Country China

MILER, Newton S.

DATE	MONTHLY SALARY	OVERTIME	GROSS SALARY	DEDUCTIONS					ADDITIONS
				WITHHOLDING TAX	EMP. CONTR.	INSURANCE	OTHER DEDUCTIONS	CLAIMS PAID	
10/20			203.44	27.20					
12/15			203.44	27.20			50.00 v/w 75.00 OS.		21
4/6			203.44	27.20			75.00 OS.		

ANNUAL \$2644.80  
 DESTINATION China  
 P. R. CA2-5  
 LEAVE

HOME ADDRESS  
 61 Fletcher Ave.,  
 Mount Vernon, N.Y.

CHECK PAYABLE TO ORDER OF  
~~George~~  
 Mrs. Elizabeth C. Miler  
 Home Address.

134

DATE PAID	PERIOD	GROSS SALARY	DEDUCTIONS					SUSPENSE DEBIT	SUSPENSE CREDIT	AMT
			WITHHOLDING TAX	EMP. CONTR.	INSURANCE	RETIREMENT	OTHER DEDUCTIONS			
APR 18 '46	10/20-11/16	203.44	27.20						1	
DEC 16 '46	11/17-12/14	203.44	27.20						1	
		416.88	54.40	W2	1-6-47				33	

TOTALS

20/7/46

PEZ China  
Communications

MILR, NEWTON S.  
Code Clerk

194

DATE	GROSS SALARY	WITHHOLDING TAX	DEDUCTIONS				ADDITIONS
			EMPLOYEE	EMPLOYER	OTHER DEDUCTIONS	EXPLANATION	
1946 10/	203.44	27.20					

ADDRESS  
\$2644.80

HOME ADDRESS  
64 Fletcher Ave.  
Mt. Vernon, N.Y.

CHECK PAYABLE TO ORDER OF subject

DEPARTMENT  
China

CAF 5

LEAVE

DATE PAID	PERIOD	GROSS SALARY	WITHHOLDING TAX	DEDUCTIONS				ADDITIONS
				EMPLOYEE	EMPLOYER	OTHER DEDUCTIONS	EXPLANATION	
121	10/7-19	101 72	13 60					
			102					
			31					

**CANCELLED**  
**TRANSFERRED**  
2/29

TOTALS

BY: **SSU-ND**

**Communications SPECIAL FUNDS**

**MILNER, Newton S.**

*file*

MEMORANDUM • • REMARKS

**10/7/46**

Leave balance brought forward from prior period.....

Leave accrued during this reporting period.....

Aggregate of leave available during this period.....

Place **Message Center**

Reporting period **8 Oct to 19 Oct '46**

Hours of duty if N, D or other than regular.

DATE	HOURS IN PAY STATUS			AWOL	LWOP	SICK	ANNUAL	OTHER	TIME ABSENT		DATE	APPROX CERTIFIED CORRECT
	O.T.	N.D.	REGULAR						OUT	IN		
Sun.											Sun.	
Mon.			8								Mon.	
Tue.			8								Tue.	
Wed.			8								Wed.	
Thu.			8								Thu.	
Fri.			8								Fri.	
Sat.											Sat.	
Sun.											Sun.	
Mon.			8								Mon.	
Tue.			8								Tue.	
Wed.			8								Wed.	
Thu.			8								Thu.	
Fri.			8								Fri.	
Sat.											Sat.	
Total			80									

**LEAVE AND ATTENDANCE REPORT**

Standard Form No. 1180  
General Regulations No. 103—Revised  
as prescribed by Comp. Gen., U. S.  
December 7, 1945

Balance at close of this period.....

W. O. P. total for calendar year to end of prior period.....

W. O. P. total for calendar year to end of this period.....

IMPORTANT—for all LWOP reduce the leave accruals according to the reduction tables.

Certified correct

*[Signature]*  
(Supervisor)

(Timekeeper)

Telephone No.

2428

CROSS REFERENCE:.....

For Doulong's letter of 9 December 1946 to Special Funds re \$845.23 for tickets from Washington to San Francisco for the following; see the file of: John M. Closson.

- John Closson
- Newton S. Miler
- Thomas A. Smith
- Phillip B. K. Potter
- Roanld I. Metz
- Oliver Metz

Form W-4 (Rev. 1944)  
U. S. Treasury Department  
Employee Income Service

**EMPLOYEE'S WITHHOLDING EXEMPTION CERTIFICATE**  
Collection of Income Tax at Source on Wages

*file 550*

Print full name NEWTON SCOTT MILER Social Security No. 480-22-3553

Print home address 64 FLETCHER AVE, MOUNT VERNON, N.Y.

**FILE THIS FORM WITH YOUR EMPLOYER.** Otherwise, he is required by law to withhold tax from your wages without exemption.

**HOW TO CLAIM YOUR WITHHOLDING EXEMPTIONS**

I. If you are SINGLE, write the figure "1" here . . . . . 1

II. If you are MARRIED, one exemption is allowed for the husband and one exemption for the wife.

(a) If you claim both of these exemptions, write the figure "2" here . . . . .     

(b) If you claim one of these exemptions, write the figure "1" here . . . . .     

(c) If you claim neither of these exemptions, write "0" here . . . . .     

III. If during the year you will provide more than one-half of the support of persons closely related to you, write the number of such dependents here. (See Instruction 3 on other side) . . . . .     

IV. Add the number of exemptions which you have claimed above and write the total here . . . . . 1

I certify that the number of withholding exemptions claimed on this certificate does not exceed the number to which I am entitled.

Date 15 Oct 1946 (Signature) Newton Scott Miler

SECRET

000283

SECRET
Auth. <i>0030</i>
Initials <i>sc</i>
Date <i>10/7/46</i>

Office Memorandum • UNITED STATES GOVERNMENT

*File*

TO : Special Funds

FROM : Communications Division

SUBJECT: Miler, Newton S.

*S* DATE: 7 October 1946

*ms Jones*

*P.R*

*Si*

*10-8-46*

1. The above named subject entered on duty on .003 Funds 7 October 1946.
2. Attached are No Strike Affidavit and W-4 Forms.

*E Pearson*

E. PEARSON

SECRET

*43*

SSU/W D  
(Dept. or Branch) (Season or Office)  
  
(Place of Employment)

I, Newton Scott Miller, do hereby swear (or affirm) that I am not engaged in any strike against the Government of the United States and that I will not so engage while an employee of the Government of the United States; that I am not a member of an organization of Government employees that asserts the right to strike against the Government of the United States, and that I will not while a Government employee become a member of such an organization.

Newton Scott Miller  
(Signature of Employee or Appointee)

Subscribed and sworn to before me this 7th day of Oct, 1944 at Washington, State of DC.

Ethel Pearson  
SSU-Administrative Assistant  
Act of June 26, 1913, Section 206

Form W-4 (Rev. 1944)  
U. S. Treasury Department  
Internal Revenue Service

EMPLOYEE'S WITHHOLDING EXEMPTION CERTIFICATE  
(Collection of Income Tax at Source on Wages)

Print full name Newton Scott Miller Social Security N                       
Print home address 64 Fletcher Ave, Mount Vernon, N. Y.

FILE THIS FORM WITH YOUR EMPLOYER. Otherwise, he is required by law to withhold tax from your wages without exemption.

HOW TO CLAIM YOUR WITHHOLDING EXEMPTIONS

- I. If you are SINGLE, write the figure "1" here . . . . . 1
- II. If you are MARRIED, one exemption is allowed for the husband and one exemption for the wife.
  - (a) If you claim both of these exemptions, write the figure "2" here . . . . .
  - (b) If you claim one of these exemptions, write the figure "1" here . . . . .
  - (c) If you claim neither of these exemptions, write "0" here . . . . .
- III. If during the year you will provide more than one-half of the support of persons closely related to you, write the number of such dependents here. (See Instruction 3 on other side.) . . . . .
- IV. Add the number of exemptions which you have claimed above and write the total here . . . . . 1

I certify that the number of withholding exemptions claimed on this certificate does not exceed the number to which I am entitled.



ENGAGEMENT SHEET

1. To be filled out for all employees paid by Special Funds Branch other than those covered by Employment Data Sheets.
2. To be filled out by the Employing Officer.
3. To be approved or accepted by the officers in the order listed below.
4. To be filed with Special Funds Branch on completion.

1. NAME: Newton S. Miler

2. LEGAL RESIDENCE: 64 Fletcher Avenue, Mount Vernon, N. Y.

3. ADDRESS OF LOCAL LIVING QUARTERS: \_\_\_\_\_ TEL. \_\_\_\_\_

4. OFFICE LOCATION: BUILDING South ROOM NO. 209 TEL. EXT. 2368

5. ENTRANCE ON DUTY DATE: To be established

6. ANNUAL SALARY: CAP-5, \$2644.80 per annum

7. PER DIEM (if any): \_\_\_\_\_

8. POSITION: Code Clerk

9. PAYMENT INSTRUCTIONS: \_\_\_\_\_

10. IF SUBJECT HAS BEEN TRANSFERRED, STATE BUREAU, BRANCH, OR DEPARTMENT OF THE U.S. GOVERNMENT FROM WHICH TRANSFERRED: \_\_\_\_\_

11. STATE THEATER COMMAND TO WHICH SUBJECT WILL EVENTUALLY REPORT: China

12. GENERAL REMARKS: \_\_\_\_\_

*Handwritten signature and date:*  
 [Signature] 10/1/46

APPROVAL AND ACCEPTANCE

A. EMPLOYING OFFICER [Signature] DATE 10/9/46

B. SECURITY OFFICER [Signature] DATE 10/1/46

C. PERSONNEL OFFICER \_\_\_\_\_ DATE \_\_\_\_\_

D. ADMINISTRATIVE OFFICER [Signature] DATE 10/9/46

E. BRANCH CHIEF [Signature] DATE 10/9/46

F. SPECIAL FUNDS OFFICER [Signature] DATE 20/46

(2)0861

QUALIFICATIONS AND EXPERIENCE

NAME: Miller, Newton S.  
BIRTHPLACE: Mason City, Iowa  
AGE: 20  
LANGUAGES: SEE ATTACHED FORM 57

TRAVEL:

SALARY RANGE:

EXPERIENCE:

APPLICATION FOR FEDERAL EMPLOYMENT

**INSTRUCTIONS**—Answer every question carefully. Type name or print name. If you are applying for a position which carries Civil Service registration, mark the square which indicates your present status and follow all directions. Mark this application with the date when you received it. Be sure to mark the same date on other forms required by the Civil Service Commission. Notify the office with which you file this application of any change in your address.

**APPLICATION NO.**

1. Name of occupation or kind of position desired for:  
**RADIO OPERATOR**

2. Official subject (if numbered in distribution announcement)

3. Place of employment desired for:  
**CHINA THEATER**

4. Mr. Miss Mrs. Name:  
**NEWTON SCOTT MILER**

5. Street and number (if no number):  
**11 LEBANON STREET**  
City or part of city (including postal zone) and State:  
**HANOVER, N. H.**

6. Local or voting residence (State):  
**NEW YORK**

7. Office Bureau No. Home phone

8. Place of birth (city and State; if born outside U. S. name city and country):  
**MASON CITY, IOWA**

9. Date of birth (month, day, year):  
**MARCH 1, 1926**

10. Age (at day):  
**20**

11.  Male  Female

12.  Married  Single  Widowed  Divorced

13. Height (without shoes):  
**6** feet **0** inches

14. Weight:  
**180** pounds

15. Have you ever been employed by the Federal Government?  Yes  No

If now employed by the Federal Government, give present grade and date of last change in grade

**DO NOT WRITE IN THIS BLOCK**  
For Use of Civil Service Commission Only

Accused  Married  Entered register  
 Suspended  Served  
 Discharged  Reinstated

Approvers:

OPTION	GRADE	EARNED RATING	POINTS INCREASE	AUGMENT RATING
			<input type="checkbox"/> 5 points (best)	
			<input type="checkbox"/> 10 points	
			<input type="checkbox"/> With or Without	
			<input type="checkbox"/> Deal	
			<input type="checkbox"/> Being investigated	

INITIALS AND DATE

Indicate "Yes" or "No" answers by placing X in proper column

	YES	NO
15. (a) Would you accept short-term appointment if offered—		
1 to 3 months?		<input checked="" type="checkbox"/>
3 to 6 months?		<input checked="" type="checkbox"/>
6 to 12 months?	<input checked="" type="checkbox"/>	
(b) Would you accept appointment if offered—		
in Washington, D. C.?	<input checked="" type="checkbox"/>	
anywhere in the United States?	<input checked="" type="checkbox"/>	
outside the United States?	<input checked="" type="checkbox"/>	

16. (c) If you will accept appointment in certain locations ONLY, give acceptable locations

(d) What is the lowest entrance salary you will accept per year: **126.44**

You will not be considered for positions paying less.

(e) If you are willing to travel, specify:  
 Occasionally  Frequently  Carefully

16. EXPERIENCE—You are requested to furnish all information asked for below in sufficient detail to enable the Civil Service Commission and the employing agency or agencies to determine your qualifications for the position for which you are applying. In the spaces provided below describe EVERY position you have held. Use a separate block for EACH position. You may describe any pertinent religious, civic, academic or organizational activity which you have participated in either with or without compensation, and the number of hours per week and weeks per year in which you were engaged in such activity. Start with your PRESENT position, and work back, accounting for all periods of unemployment. Explain clearly the principal tasks which you performed at each position. Describe your experience in the Armed Services in question 17 (Military Experience).

(a) If you were ever employed in any position under a name different from that shown in item 4 of this application, give under "Description of your work" for each position the name used.

(b) If you have never been employed or are now unemployed, indicate that fact in the space provided below for "Present Position."

PRESENT POSITION		Salary or earnings	
Date of employment: (Month, year)	Exact title of your present position:	Starting \$	per
From: To present time	<b>Student</b>		
Place of employment (city and State):		Present \$	per
Name and address of employer (firm, organization, or person). If Federal, name department, bureau or establishment, and division:	Description of your work: <b>I HAVE NEVER WORKED AS A REGULAR EMPLOYEE FOR ANY TIME. FOR A WHILE WORKED SATURDAYS AT GROCERY STORE AND FOR TWO WEEKS, DURING CHRISTMAS VACATION, WORKED IN MEN'S CLOTHING STORE (1943). HELPED A WINDOW DRESSER IN JUSTA-LOOSA, ALA, FOR A WHILE WITH NO REGULAR PAY.</b>		
Kind of business or organization (e. g., wholesale sell, insurance agency, etc., of local, etc.):			
Number and kind of employees supervised by you:			
Name and title of immediate supervisor:			
Reason for desiring to change employment:			

1. MILITARY EXPERIENCE - In order to make an effective placement of war veterans, pertinent information should be obtained on the Armed Services. Fill in the blanks in the service, write in item (a) "No other" if you attended no special or technical schools while in the service, write in item (b) "No other" if you attended no special or technical schools while in such assignment.

(a) First Special Service School attended:  
**NAVAL V-12 & NROTC Unit**  
**DARTMOUTH College**  
 Date attended (month, year):  
 From: **1 March 1944** To: **1 July 1946**  
 Rating received at end of the training:  
**home-discharged A.S.-in-training**

(c) Duty assignment or rating after this training (give all important changes in duty assignment whether or not you attended a Service School):

(d) What were you taught in First Special Service School?  
 The course was designed to qualify in the Navy with a commission. It included Mathematics, Physics, Gunnery and Ordnance, Navigation, Signal Courses, as well as Liberal Arts Courses.

(e) What did you do during this duty assignment?

(f) Second Special Service School attended:  
 Location:  
 Date attended (month, year):  
 From: To:  
 Rating received at end of the training:

(g) Duty assignment after this training:  
 Date of duty assignment (month, year):  
 From: To:

(h) What were you taught in Second Special Service School?

(i) What did you do during this duty assignment?

18. EDUCATION - Circle highest grade completed: 1 2 3 4 5 6 7 8 9 10 11 12 **(13)**

(a) Give name and location of last high school attended:  
**T. Roosevelt High School Des Moines, Iowa**

(b) Subjects studied in high school which apply to position desired:  
**Physics, Mathematics**

(c) Name and location of College or University: **Dartmouth College, Hanover, N.H.** Major: **Economics**

Date Attended	Years Completed		Degrees Conferred		Semester Hours Credit
	From	To	Title	Date	
<b>3/1/44 present</b>		<b>3 1/2</b>			<b>116</b>

(d) List Your Chief Undergraduate College Subjects: **Economics 27, N.R.O. T.C. 24**

(e) List Your Chief Graduate College Subjects:

(f) Other training, such as vocational, business study courses given through the Armed Forces Institute (show name and location of school), or "in-service training" in a Federal agency:

Subjects Studied	Dates Attended		Years Completed	
	From	To	Day	Night

19. Indicate your knowledge of foreign languages:

Language	READING		SPEAKING		UNDERSTANDING	
	Ext.	Good	Ext.	Good	Ext.	Good
<b>SPANISH</b>			<b>X</b>			

(a) How was your knowledge of foreign languages acquired?  
**IN SCHOOL**

(b) If you have traveled or resided in any foreign countries, indicate (1) names of countries, (2) dates and length of time spent there and (3) reason or purpose (e.g., business, education, recreation):

20. List any special skills you possess and machines and equipment you can use, such as operation of short-wave radio, multilith, computer, key-punch, Arvot lathe, scientific or professional devices:  
 Approximate number of words per minute in typing **20** shorthand

21. Are you now or have you ever been a student or certified member of any trade or profession such as pilot, electrician, radio operator, teacher, lawyer, CPA, etc.?  
 Yes  No Give kind of license and State:  
 First license or certificate (year):  
 Latest license or certificate (year):

22. Give any special qualifications not covered elsewhere in your application, such as (a) your more important publications (do NOT submit copies unless requested) (b) your patents or inventions (c) public speaking and public relations experience (d) membership in professional or scientific societies, etc.

23. REFERENCES - List three persons living in the United States or Territories of the United States who are NOT related to you, and who have the best knowledge of your qualifications and fitness for the position for which you are applying. Do not repeat names of supervisors listed under Item 16 (EXPERIENCE).

FULL NAME	BUSINESS OR HOME ADDRESS (Give complete address including street and number)	BUSINESS OR OCCUPATION
1.		
2.		
3.		

24. May inquiry be made of your present employer regarding your character, qualifications, etc.?  Yes  No

Indicate "Yes" or "No" answer by placing X in proper column. YES NO Indicate "Yes" or "No" answer by placing X in proper column. YES NO

25. Are you a citizen of the United States?	X	25. Have you any physical defect or disability whatsoever? If your answer is "Yes" give complete details in Item 35.	X
26. Do you advocate or have you ever advocated, or are you now or have you ever been a member of any organization that advocates the overthrow of the Government of the United States by force or violence? If your answer is "Yes," give complete details in Item 34.	X	26. (a) Were you ever in the United States Military or Naval Service during time of War?	X
27. Within the past 12 months, have you habitually used intoxicating beverages to excess?	X	(b) Is the word "honorable" or the word "satisfactory" used in your discharge or separation papers to show the type of your behavior or performance?	X
28. Since your 18th birthday, have you ever been convicted or fined or imprisoned, or placed on probation, or have you ever been ordered to deposit bail for the violation of any law, police regulation or ordinance (excluding minor traffic violations for which a fine of \$25 or less was imposed)? If your answer is "Yes," list all such cases under Item 38 below. Give in each case (1) the date; (2) the nature of the offense or violation; (3) the name and location of the court; (4) the penalty imposed, if any, or other disposition of the case. If appointed your fingerprints will be taken.	X	(c) Was service performed on an active full-time basis, with full military pay and allowances?	X X
29. Have you ever been discharged or forced to resign for misconduct or unsatisfactory service from any position? If your answer is "Yes," give in Item 38 the name and address of employer, date, and reason in each case.	X	(d) Date of entry or entry into service: 1 March 1944 Date of separation or discharge: 1 July 1946	
30. Do you receive an annuity from the U. S. or D. C. Government under any retirement act or any pension or other compensation for military or naval service? If your answer is "Yes," give in Item 38 reason for retirement, date of, age, optional disability, or by reason of voluntary or involuntary separation after 5 years' service, amount of retirement pay, and under what retirement act, and rating if retired from military or naval service.	X	Branch of service (Army, Navy, Air Force, Coast Guard, etc.): NAVY Grade (rank or pay): A.S. Social Security Number: 763-17-77	
31. Are you an official or employee of any State, Territory, county, or municipality? If your answer is "Yes," give details in Item 38.	X	IF YOUR ANSWERS TO THIS QUESTION (No. 30) INDICATE THAT YOU ARE ENTITLED TO VETERAN PREFERENCE, SUCH PREFERENCE WILL BE GRANTED IN THE EXAMINATION. IF APPOINTED, YOU WILL BE REQUIRED TO FURNISH TO THE APPOINTING OFFICE PRIOR TO ENTRY ON DUTY, OFFICIAL EVIDENCE OF SEPARATION FROM YOUR LATEST PERIOD OF ACTIVE SERVICE IN THE ARMED FORCES OF THE UNITED STATES DURING TIME OF WAR. DO NOT SUBMIT PROOF OF DISCHARGE OR SEPARATION WITH THIS APPLICATION.	
32. Does the U. S. Government employ in a civilian capacity any relative of yours, by blood or marriage, with whom you live or have lived within the past 6 months? If your answer is "Yes," show in Item 38 for EACH such relative: (1) full name; (2) present address; (3) relationship; (4) department or agency by whom employed, and (5) kind of appointment.	X	Indicate "Yes" or "No" answer by placing X in proper column. YES NO	
33. Have you ever had a nervous breakdown? If your answer is "Yes," give complete details in Item 38.	X	37. (a) If you served in the U. S. Military or Naval Service during peacetime ONLY, did you participate in a campaign or expedition and receive a campaign badge or service ribbon?	
34. Have you ever had tuberculosis? If your answer is "Yes," give complete details in Item 38.	X	(b) Are you a disabled veteran?	
35. Space for detailed answers to other questions (indicate item numbers to which answers apply).		(c) Are you the unmarried widow of a veteran?	
ITEM No. 35. Knee injury from football. Subject to military discipline.		(d) Are you the wife of a veteran who has service-connected disability?	
36c. V-12 service is not considered. At present, active allowing any benefits such as G. I. Bill. The pay was full. However and we were		IF YOUR ANSWER TO QUESTION 37 (a), (b), (c), OR (d) IS "YES" AND YOU WISH TO CLAIM VETERAN PREFERENCE, ATTACH TO THIS APPLICATION VETERAN PREFERENCE CLAIM (FORM 15) AND COMMISSION FORM 14 TOGETHER WITH THE NECESSARY PROOF SPECIFIED THEREIN.	

THIS SPACE FOR USE OF APPOINTING OFFICE ONLY

The information contained in the answers to Questions 25 above has been verified by comparison with the discharge certificate on \_\_\_\_\_ 19\_\_\_\_.

Agency \_\_\_\_\_ Title \_\_\_\_\_

If more space is required, use paper the same size as this page. Write on each sheet your name, address, date of birth, and occupation title. Attach to inside of this application.

FALSE STATEMENT ON THIS APPLICATION IS PUNISHABLE BY LAW (U. S. CODE, TITLE 18, SECTION 80).

Verify that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith.

Date 17 August 1946

Signature of applicant N. Scott Miller

(Sign your name in INK (use given name, initials, and surname). If female, prefix Miss or Mrs. and if married use your own given name, e.g., "Mrs. Mary L. Doe.")

EXPENSE ACCOUNT

*File*

TO: Special Funds Branch  
ROOM:

DATE 30 August 1946

I hereby certify that the expenses itemized below were necessarily incurred by me in connection with official business of a confidential nature for the Office of Strategic Services, and that I have not been, nor will I be, reimbursed for such expenses from any other government or private source. Receipts or other substantiating data are attached hereto in accordance with regulations of said Office.

Transportation . . . . .	\$ <u>21.26</u>
From <u>Hanover, N.H.</u> . . . . . To <u>Washington (2 return).</u>	
Commencing (Hour) . . (over) . . . . . Ending (Hour) . . . . .	\$ _____
Per Diem in Lieu of Subsistence . . . . .	<u>21.00</u>
(Not over \$6.00 p.d. domestic or \$7.00 p.d. abroad)	
Messages . . . . .	_____
Taxis (Only in strict accordance with Special Funds Regulations) . . . . .	<u>1.00</u>
Obtaining Strategic Information . . . . .	_____
Others (Specify) . . . . .	_____
Total	<u>43.26</u>

*100 9993*

Remarks: Mr. Miller was invited to Washington for interviewing and assessment.

Address: 11 Lebanon St, Hanover, N.H. . . . . .

Approved for Payment 03

Newton S. Miller  
Signature

Newton S. Miller

By: Byron C. Sarvis  
Signature  
Byron C. Sarvis,  
Chief, Procurement Section  
Official Title

Branch Personnel

Project No: \_\_\_\_\_

Departed Hanover, N.H. 12:00 noon 26 August 1946

Arrived Washington 12:00 noon 27 August 1946

Departed Washington 8:00 p.m. 28 August 1946

Arrived Hanover, N.H. 12:00 Midnite 29 August 1946

Faint, mostly illegible text in the middle section of the document, possibly a list or report.

Faint text at the bottom of the main document area, possibly a signature or date.

*Handwritten signature*

1946 OCT 02 09 03

SPECIAL FUNDS BRANCH RECEIVED

ENGAGEMENT SHEET

1. To be filled out for all employees paid by Special Funds Branch other than those covered by Employment Data Sheets.
2. To be filled out by the Employing Officer.
3. To be approved or accepted by the officers in the order listed below.
4. To be filed with Special Funds Branch on completion.

1. NAME: Newton S. Miler

2. LEGAL RESIDENCE: 64 Fletcher Avenue, Mount Vernon, N. Y.

3. ADDRESS OF LOCAL LIVING QUARTERS: \_\_\_\_\_ TEL. \_\_\_\_\_

4. OFFICE LOCATION: BUILDING South ROOM NO. 209 TEL. EXT. 2368

5. ENTRANCE ON DUTY DATE: To be established

6. ANNUAL SALARY: CAP-5, \$2044.80 per annum

7. PER DIEM (if any): \_\_\_\_\_

8. POSITION: Code Clerk

9. PAYMENT INSTRUCTIONS: \_\_\_\_\_

10. IF SUBJECT HAS BEEN TRANSFERRED, STATE BUREAU, BRANCH, OR DEPARTMENT OF THE U.S. GOVERNMENT FROM WHICH TRANSFERRED: \_\_\_\_\_

11. STATE THEATER COMMAND TO WHICH SUBJECT WILL EVENTUALLY REPORT: China

12. GENERAL REMARKS: \_\_\_\_\_

*[Handwritten signature]*  
10/1/46

APPROVAL AND ACCEPTANCE

A. EMPLOYING OFFICER [Signature] DATE 10/9/46

B. SECURITY OFFICER [Signature] DATE 10/1/46

C. PERSONNEL OFFICER \_\_\_\_\_ DATE \_\_\_\_\_

D. ADMINISTRATIVE OFFICER [Signature] DATE 10/9/46

E. BRANCH CHIEF [Signature] DATE 10/9/46

F. SPECIAL FUNDS OFFICER [Signature] DATE 20/46

(2)0861



QUALIFICATIONS AND EXPERIENCE

NAME: Miler, Newton S.  
BIRTHPLACE: Mason City, Iowa  
AGE: 20  
LANGUAGES: SEE ATTACHED FORM 57

TRAVEL:

SALARY RANGE:

\* EXPERIENCE:

# APPLICATION FOR FEDERAL EMPLOYMENT

**INSTRUCTIONS**—Answer every question in this form completely. Test answers should be in **INK**. If you are applying for a position in the United States Civil Service examination, read the instructions on the announcement card and follow all directions. Mark this application with the reference number of the announcement. Be sure to fill in the same code or other forms required by the office concerned. Notify the office with which you file this application of any change in your address.

**APPLICATION NO.**

1. Name of examination or kind of position applied for  
**RADIO OPERATOR**

2. Federal subject (if mentioned in examination announcement)

3. Place of employment (see 4-1297)  
**CHINA THEATER**

4. Mr. **Newton Scott MILER**

5. Street and number (or P. O. number)  
**11 LEBANON STREET**  
City or post office (including postal zone) and State  
**HANOVER, N. H.**

6. Local or voting residence—State  
**New York**

7. Office phone No. Home phone

8. Place of birth (city and State; if born outside U. S., name city and country)  
**MASON CITY, IOWA**

9. Date of birth (month, day, year)  
**MARCH 1, 1926**

10. Age (last birthday)  
**20**

11.  Male  Female

12.  Married  Single **6** feet **0** inches **180** pounds

13. Height without shoes

14. Have you ever been employed by the Federal Government?  Yes  No  
If now employed by the Federal Government, give present grade and date of last change in grade

**ANNOUNCEMENT NO.**

**SELECTION NO.**

**DO NOT WRITE IN THIS BLOCK**  
For Use of Civil Service Commission Only

Approved  Rejected  Interview required  
 Suspended  Reinstated

Approved

OPTION	GRADE	EARNED PAYING	PREFER- ENCE	AUGM. PAYING
			<input type="checkbox"/> 5 points (best)	
			<input type="checkbox"/> 10 points	
			<input type="checkbox"/> Wife or Widow	
			<input type="checkbox"/> Deaf	
			<input type="checkbox"/> Being investi- gated	

INITIALS AND DATE

Indicate "Yes" or "No" answers by placing **X** in proper column

	YES	NO
18. (a) Would you accept short-term appointment if offered—		
1 to 3 months?		<input checked="" type="checkbox"/>
3 to 6 months?		<input checked="" type="checkbox"/>
6 to 12 months?	<input checked="" type="checkbox"/>	
(b) Would you accept appointment if offered—		
in Washington, D. C.?	<input checked="" type="checkbox"/>	
anywhere in the United States?	<input checked="" type="checkbox"/>	
outside the United States?	<input checked="" type="checkbox"/>	

18. (c) If you will accept appointment in certain locations ONLY, give acceptable locations

(d) What is the lowest entrance salary you will accept per year **26.44**  
You will not be considered for positions paying less.

(e) If you are willing to travel, specify  Occasionally  Frequently  Carefully

19. **EXPERIENCE**—You are requested to furnish all information asked for below in sufficient detail to enable the Civil Service Commission and the appointing offices to determine your qualifications for the position for which you are applying. In the spaces provided below describe EACH position you have held. Use a separate block for EACH position. You may also include any pertinent religious, civil, nature or organizational activity which you have performed either with or without compensation, stating the number of hours per week and weeks per year in which you were engaged in such activity. Start with your PRESENT position and work back, chronologically for all periods of unemployment. Explain clearly the principal tasks which you performed in each position. Describe your experience in the Armed Services in question 17 (Military Experience).  
(a) If you were ever employed in any position under a name different from that shown in item 4 of this application, give under "Description of your work" for each position the name used.  
(b) If you have never been employed or are now unemployed, indicate that fact in the space provided below for "Present Position."

**PRESENT POSITION**

Dates of employment (Month, year) From: _____ To present time	Exact title of your present position: <b>Student</b>	Salary or earnings: Starting \$ _____ per _____ Present \$ _____ per _____
Place of employment (city and State):	Description of your work: <b>I have never worked AS A regular employee for any time. For a while worked SATURDAYS AT grocery store and for two weeks, during CHRISTMAS VACATION, worked in men's clothing store (1943). Helped a window dresser IN Tuscaloosa, Ala, for a while with no regular pay.</b>	
Name and address of employer (firm, organization, or person, if Federal, name department, bureau or establishment, and division):		
Kind of business or organization (e. g., wholesale and insurance agency, city, etc.):		
Number and kind of employees supervised by you:		
Name and title of immediate supervisor:		
Reason for desiring to change employment:		

7. MILITARY EXPERIENCE. This section is for active participants of war veterans, certified instructors, and others who served in the Armed Services. Fill in the space for each award or honor you have received. In the service, write in Item (a) "No other" or "service schools" and indicate in Item (c) all important changes in duty assignment, showing dates of such assignment.

(a) NAVAL V-12 & NROTC Unit  
DARTMOUTH College  
 Date attended (month, year):  
 From: 1 March 1944 To: 1 July 1946  
 Rating received at end of this training: none-discharged AS-in training  
 (c) Duty assignment or rating after this training gave all important changes in duty assignment whether or not you attended a Service School:  
 (d) What did you do during this duty assignment?

(1) What were you taught in First Special Service School?  
 The course was designed to qualify in the Navy with a commission. It included Mathematics, Physics, Gunnery and Ordnance, Navigation, Signal Courses, as well as Liberal Arts Courses.

(2) What were you taught in Second Special Service School?

(3) What did you do during this duty assignment?

18. EDUCATION: Circle highest grade completed: 1 2 3 4 5 6 7 8 9 10 11 12 12  
 Mark (x) the appropriate box to indicate satisfactory completion of:  
 Elementary School  Junior High School  Senior High School  
 (a) Name and Location of College or University: Dartmouth College Hanover, N.H. Major: Economics  
 (b) Give name and location of last high school attended: Roosevelt High School Des Moines, Iowa  
 (c) Subjects studied in high school which apply to position desired: Physics Mathematics

Duty Attended	Years Completed	Degree Conferred		Semester Hours Credit
		Title	Date	
<u>3/1/44 present</u>	<u>3 1/2</u>			<u>116</u>

(d) List Your Chief Undergraduate College Subjects: Economics Semester Hours: 27  
N.R.O.T.C. Semester Hours: 24  
 (e) List Your Chief Graduate College Subjects: \_\_\_\_\_ Semester Hours: \_\_\_\_\_

(f) Other training, such as vocational, business study courses given through the Armed Forces Institute (show name and location of school), or "in-service training" in a Federal agency:

Subjects Studied	Dates Attended		Years Completed	
	From	To	Day	Night

19. Indicate your knowledge of foreign languages:  

Language	Reading		Speaking		Understanding	
	Ext.	Good	Ext.	Good	Ext.	Good
<u>SPANISH</u>			<u>X</u>			

(a) How was your knowledge of foreign languages acquired?  
IN SCHOOL  
 (b) If you have traveled or resided in any foreign countries, indicate (1) names of countries, (2) dates and length of time spent there and (3) reason or purpose (e.g., business, education, recreation):

20. List any special skills you possess and machines and equipment you can use, such as operation of short-wave radio, multi-line computer, key-punch, turret lathe, scientific or professional devices:  
 Approximate number of words per minute in typing: 20 shorthand



EXPENSE ACCOUNT

*Handwritten initials*

TO: Special Funds Branch  
ROOM:

DATE 30 August 1946

I hereby certify that the expenses itemized below were necessarily incurred by me in connection with official business of a confidential nature for the Office of Strategic Services, and that I have not been, nor will I be, reimbursed for such expenses from any other government or private source. Receipts or other substantiating data are attached hereto in accordance with regulations of said Office.

Transportation . . . . .	\$ <u>21.26</u>
From <u>Hanover, N.H.</u> . . . . .	To <u>Washington (&amp; return).</u>
Commencing (Hour) <u>(over)</u> . . . . .	Ending (Hour) . . . . .
Per Diem in Lieu of Subsistence . . . . .	\$ <u>21.00</u>
(Not over \$6.00 p.d. domestic or \$7.00 p.d. abroad)	
Messages . . . . .	_____
Taxis (Only in strict accordance with Special Funds Regulations) . . . . .	\$ <u>1.00</u>
Obtaining Strategic Information . . . . .	_____
Others (Specify) . . . . .	_____
Total <u>43.26</u>	

*Vm 9993*

Remarks: Mr. Miler was invited to Washington for interviewing and assessment.

Address: 11 Lebanon St. Hanover, N.H.

Approved for Payment  BY \_\_\_\_\_

Newton S. Miler  
Signature

Newton S. Miler

By: Byron C. Sarvis  
Signature  
Byron C. Sarvis,  
Chief, Procurement Section  
Official Title

Branch Personnel

Project No. \_\_\_\_\_

Departed Hanover, N.H. 12:00 noon 26 August 1946

Arrived Washington 12:00 noon 27 August 1946

Departed Washington 8:00 p.m. 28 August 1946

Arrived Hanover, N.H. 12:00 Midnite 29 August 1946

1946 OCT 02 09 03

RECEIVED  
SPECIAL FUNDS BRANCH

**PERSONNEL ACTION REQUEST**  
(TO BE SIGNED AND SUBMITTED IN TRIPLICATE)

<p><b>NAME:</b> Miller, Newton S.</p> <p><b>NATURE OF ACTION:</b> Cancellation Action 28 August 1946</p> <p><b>EFFECTIVE DATE:</b></p> <p><b>FOR SEPARATIONS, TRANSFERS OUT, AND RESIGNATIONS LAST WORKING DAY:</b></p> <p><b>FOR RESIGNATIONS FROM FEDERAL SERVICE ONLY SIGNATURE OF EMPLOYEE:</b></p> <p><b>SPECIAL INSTRUCTIONS:</b>          1. FOR MILITARY LEAVE WITHOUT PAY -- ATTACH 3 COPIES OF MILITARY ORDERS AT LEAST ONE OF WHICH MUST BE A PHOTO-STAT OR CERTIFIED COPY.          2. EFFECTIVE DATE SHALL BE FILLED IN BY THE LEAVE UNIT, FINANCE BRANCH, FOR SEPARATIONS OR RESIGNATIONS.</p>	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td align="center" colspan="2"><b>INITIAL</b></td> <td align="center"><b>DATE</b></td> </tr> <tr> <td colspan="3"><b>CLASSIFICATION</b></td> </tr> <tr> <td><b>VICE</b></td> <td><input type="checkbox"/></td> <td rowspan="4"></td> </tr> <tr> <td><b>IA</b></td> <td><input type="checkbox"/></td> </tr> <tr> <td><b>IV</b></td> <td><input type="checkbox"/></td> </tr> <tr> <td><b>NEW</b></td> <td><input type="checkbox"/></td> </tr> <tr> <td colspan="3"><b>BUDGET</b></td> </tr> <tr> <td colspan="3"><b>EMPLOYMENT</b></td> </tr> <tr> <td colspan="3"><b>CHIEF, CIVILIAN PERSONNEL BRANCH</b></td> </tr> </table>	<b>INITIAL</b>		<b>DATE</b>	<b>CLASSIFICATION</b>			<b>VICE</b>	<input type="checkbox"/>		<b>IA</b>	<input type="checkbox"/>	<b>IV</b>	<input type="checkbox"/>	<b>NEW</b>	<input type="checkbox"/>	<b>BUDGET</b>			<b>EMPLOYMENT</b>			<b>CHIEF, CIVILIAN PERSONNEL BRANCH</b>		
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<b>EMPLOYMENT</b>																									
<b>CHIEF, CIVILIAN PERSONNEL BRANCH</b>																									

<b>FROM</b>		<b>TO</b>
<b>TITLE</b>	Code Clerk	
<b>GRADE AND SALARY</b>	CAF-5, \$2644.80 per annum	
<b>BRANCH</b>	Opr Aux	
<b>DIVISION</b>	Communications	
<b>SECTION</b>		
<b>OFFICIAL STATION</b>	China	
<b>DEPT. or FIELD</b>	Field	

**REMARKS OR PROPOSED DUTIES:**

A-1-7 Funds

<p><b>RECOMMENDED:</b> <i>Charles M. English</i>          CHARLES M. ENGLISH, Executive Officer</p>	<p><b>DATE:</b> 18 Sept 1946</p>
<p><b>OFFICE CHIEF, BRANCH CHIEF, OR ADMINISTRATIVE OFFICER</b></p>	

Home Address 64 FLETCHER AVE, Mt. VERNON N.Y.

Approved by \_\_\_\_\_

Approved for employment by ELDRIDGE

Approved for departure 9/23/46 approved for 8/28/46

Approved for departure 9/23/46 approved for 9/23/46 9/30/46

Cr. certificate and indoctrination requested \_\_\_\_\_

Form 10/7/46 -003 Funds of \$2644.80 per annum. Position Classification CAF-5

Cr. certificate \_\_\_\_\_

Form 2000 M Submitted 10/9/46 approved 10/24/46

LTR JUSTICE 10/9/46

Form 2000 Received 30 Oct. 1946

TIA Requested \_\_\_\_\_ Date \_\_\_\_\_ Mode of Travel: Sea

TIA Received \_\_\_\_\_ Date \_\_\_\_\_ Mode of Travel: \_\_\_\_\_

Orders Requested Numbers for shipment

Passport Requested 10/24/46 Issued \_\_\_\_\_

Passport Number 11965 Date of Issue \_\_\_\_\_ Expiration Date \_\_\_\_\_

Overseas Physical TAKEN 10/1/46 Received \_\_\_\_\_

Indoctrination STARTED 10/1/46 Received \_\_\_\_\_

Permit to Leave Country Requested \_\_\_\_\_ Received \_\_\_\_\_

Availability Date 15 NOV

Financial Arrangements completed 12-6-46 Funds received 1 Oct. 46

Final Security Check 2

Date Departed 12-14-46 Destination Shanghai

Passport Validity \_\_\_\_\_

PICTURES  \_\_\_\_\_

BIRTH CERTIF  \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_





I understand that if I am ordered to a station outside the continental limits of the United States, I will be required to serve a minimum period of eighteen months with a maximum period of thirty months overseas providing SSU requires my services for such a period; and, if I wish to resign or terminate my services before the expiration of eighteen months after the date of departure for an overseas post, SSU or its successor will not pay my return travel expenses.

Newton S. Miles  
(signed)

7 October 1946  
(date)

COPY

SECRET

8 December 1947

MEMORANDUM FOR THE RECORD

Subject: Far East Personnel

As per the attached request, effective this date, the following employees have been transferred from the Communications Section of ESD #44 and assigned to the duties as relates in their titles. William S. Renahan from Code Clerk to Administrative Assistant. Newton S. Miler from Code Clerk to Intelligence Officer. Hugh R. Redmond from Code Clerk to Administrative Assistant.

The approval for such action is in form of a memorandum from the Chief of FBZ, dated 2 December 1947.

/s/ H. C. Clinkscale

cc: COMMO  
FBZ

SECRET

COPY

SECRET

APPENDIX "A" TO MONTHLY REPORT • CHINA • DATED 1 SEPTEMBER 1947

••EXTRACT••

TDY-OTHER BRANCHES

Renshan, William S.	Civ.	CAP-7	Admin. Shanghai
Hoover, Robert E.	Civ.	CAP-7	Services - Kwe Tsingtao
Redmond, Hugh R.	Civ.	CAP-5	S I - Mukden
Miller, Newton S.	Civ.	CAP-5	S I - <del>REDMOND</del> Redden

SECRET

2. DESCRIPTION OF DUTIES SINCE LAST EXISTING REPORT. (LIST MOST IMPORTANT FIRST, DESCRIBE CONCISELY BUT FULLY)

Collection of SI information pertaining primarily to North Korea; analysis and writing intelligence reports; recruiting and dispatching agents and their nets; liaison between two stations to aid in coordination of activities. From 7 Mar 47 to 22 Mar 47 did crypt work in HQ message center; 29 Jan 47 to 7 Mar 47 established cover operation for operations in 8944 Korea.

3. IF COVERED BY PREVIOUS REPORTS, LIST TITLE, LOCATION OF SCHOOL, LENGTH OF COURSE AND DATE COMPLETED. none

4. EFFICIENCY IN PERSONAL LIFE

PERSONAL LIFE	SERVICE			SPECIAL			UNDERSTANDING		
	SEC	COMM	PAID	SEC	INCL	PAID	SEC	GOOD	PAID
<u>none</u>									

5. BY PREFERENCE FOR NEXT DUTY AFTER TERMINATION OF CURRENT ASSIGNMENT IS (IF IN US-50 STATE)

TYPE OF DUTY	LOCATION
SI or CE	So America
SI or CE	China
SI or CE	SEA

6. HAVE THERE BEEN ANY CHANGES IN PERSONAL STATUS SINCE ORIGINAL EMPLOYMENT OR LAST REPORT - WHICHEVER IS LATEST

MARRIAGE:  YES  NO NUMBER OF DEPENDENTS:  YES  NO EMERGENCY ADDRESS:  YES  NO LEGAL ADDRESS:  YES  NO

IF THE ANSWER TO ANY OF THE ABOVE IS YES, ATTACH A SEPARATE DETAILED REPORT IN DUPLICATE HERETO. IN THE CASE OF MARRIAGE, THE REPORT WILL INCLUDE NAMED, ADDRESSES, AND CITIZENSHIP OF SPOUSE, FATHER-IN-LAW, MOTHER-IN-LAW, BROTHERS-IN-LAW AND SISTERS-IN-LAW.

Date: June 1947 Signature: Robert S. Miles  
SIGNATURE OF EMPLOYEE

SECTIONS 7 THROUGH 11 TO BE COMPLETED BY IMMEDIATE SUPERVISORS

7. OCCASION FOR THIS REPORT

DATE FROM: Jan 47 DATE TO: Jun 47

REASON FOR REPORT:  ANNUAL  REASSIGNMENT OF REPORTING OFFICER  PROPOSED REASSIGNMENT OF EMPLOYEE REPORTED ON  CHANGING INITIAL TO DATE OF EMPLOYMENT

8. IS THIS EMPLOYEE QUALIFIED TO PERFORM ALL PRESENT DUTIES?  YES  NO IS EMPLOYEE BETTER QUALIFIED FOR OTHER DUTIES?  YES  NO IF SO, WHAT DUTY OR DUTIES \_\_\_\_\_

9. DO YOU RECOMMEND AN INCREASE IN EMPLOYEE'S GRADE OR DUTY UNDER SECTION 21?  YES  NO IF SO, EXPLAIN IN SECTION 11

10. DO YOU RECOMMEND PROMOTION?  YES  NO IF SO, TO WHAT GRADE AND FOR WHAT POSITION? Assistant Analyst

11. CHECK THE APPROPRIATE BOX TO INDICATE HOW THE EMPLOYEE COMPARES WITH ALL EMPLOYEES OF THE SAME GRADE AND POSITION WHOSE PROFESSIONAL ABILITIES ARE KNOWN TO YOU PERSONALLY. DO NOT LIMIT THIS COMPARISON TO THE EMPLOYEE FOR WHOM YOU ARE SUPERVISING. DO NOT HESITATE TO MARK "NOT OBSERVED" ON ANY QUALITY WHEN APPROPRIATE.

QUALITY FACTORS	NOT OBSERVED	DEFT-IMPACT	FAIR	GOOD	VERY GOOD	EXCEL-LENT	NOT RATED
12. ABILITY TO WORK AND GET ALONG WITH PEOPLE						X	
13. INTEREST AND ENTHUSIASM IN WORK						X	
14. POSITIVE ENTHUSIASM						X	
15. ABILITY TO OBEY INSTRUCTIONS AND PLANS					X		
16. INITIATIVE TO DO BETTER						X	
17. INITIATIVE AND COMMON SENSE					X		
18. WILLINGNESS TO OBTAIN REPORTS AND GET THINGS DONE					X		
19. INITIATIVE					X		
20. ABILITY TO HANDLE AND DIRECT PEOPLE				X			
21. KNOWLEDGE OF PRESENT DUTIES (ITEM 2)				X			
22. ABILITY TO EVALUATE INTELLIGENCE INFORMATION						X	
23. TACT					X		
24. CREATIVITY (OR ORIGINALITY)					X		
25. ORIGINITY					X		
26. PHYSICAL FITNESS						X	
27. MENTAL FITNESS					X		

12. WOULD YOU RECOMMEND HAVING THIS EMPLOYEE UNDER YOUR COMMAND OR SUPERVISION. WOULD YOU -

DEFINITELY PREFER NOT TO HAVE HIM?  OR BE PLEASED TO HAVE HIM?  PARTICULARLY BESIDE HIM?

13. WOULD THERE BE ANY DESIRED REMARKS PERTAINING TO PARTICULAR QUALIFICATIONS OR LACK THEREOF WHICH ARE CONSIDERED PERTINENT TO THE EVALUATION OF THIS EMPLOYEE. OUTSTANDING ASSETS AND/OR SERIOUS LIMITATIONS SHOULD BE STATED ALSO REASONS FOR AND RECOMMENDATIONS AS TO REASSIGNMENT WILL BE GIVEN IF APPROPRIATE TO THIS REPORT.

(IF ADDITIONAL SPACE IS NEEDED STACH EXTRA SHEET)

Date: 1 June 1947

14. REVIEWING OFFICER OR CHIEF OF STATION DOES NOT CONCURE WITH THIS REPORT. EXCEPTIONS WILL BE STATED IN SPACE PROVIDED ON THE REVERSE SIDE HEREOF

Signature: Robert S. Miles (Employee)

Signature: Robert A. Kalk (Supervisor)

Signature: Robert A. Kalk (Reviewer)

UNDER NO CIRCUMSTANCES IS THIS REPORT TO BE SHOWN TO THE EMPLOYEE REPORTED ON

CONFIDENTIAL

TO: SHANGHAI (DWARF)

CUT 5048

4 AUGUST 1947

RE SHAN 513 (IN 19394)

MILER'S BEST USE IN YOUR AREA DETERMINABLE BY YOU  
PERMANENT TRANSFER TO INTELLIGENCE, POSITIVE OR OTHERWISE  
MUST WAIT DECISION AFTER HIS RETURN TO Z.I. IF YOU FEEL  
PROMOTION WARRANTED, SUBMIT PAPERS FOR CONSIDERATION

CONFIDENTIAL

CONFIDENTIAL

FROM: SHANGHAI (DWARF)

IN 19394

31 JULY 1947

SHAN 513

REQUEST NEWTON S. MILER BE TRANSFERRED FROM COMMO TO SI  
BRANCH. FOR PAST 5 MONTHS MILER HAS BEEN ABLY PERFORMING SI  
DUTIES AND IS NOW AT MIKIDEN FIELD STATION IN JUNIOR INVESTIGATOR  
CAPACITY PROMOTION PAPERS WILL BE POUCHED IF WASHINGTON APPROVES  
TRANSFER.

CONFIDENTIAL

SECRET

*Miler*

FROM: SHASCHAI (DWARF)

IN 17694  
SEAN 349

8 JULY 1947

RE WASH 3625

MILER NOW ASSIGNED ON LOAN FROM COMMUNICATIONS AS S.I.  
INVESTIGATOR MIKDEM. IS PERFORMING GOOD JOB AND SERVICES NEEDED  
IN VIEW OF PHASING OUT PROGRAM. CABLE FROM HELLIS 20 APRIL RELEASED  
CLAIM ON MILLER(HILER). OLSON STATES PERSONNEL NOW ACTIVELY ENGAGED IN  
COMMUNICATIONS WORK NOT AVAILABLE FOR SEOUL ASSIGNMENT.

SECRET

SECRET

TO: SHANGHAI (DMARP)

CIT 3625

23 JUNE 47

RE SHAN 093 (IN 10379) WASH 0286

ADVISE STATUS ASSIGNMENT MILLER SEOUL WHERE KELLIS NEEDS  
CODE CLERK REPLACEMENT.

SECRET



SECRET

ESD #44, Monthly report, communications, dtd 1 April 1947.

Civ. Newton S. Miler - returned from TDY in Tokyo  
Good cryptman, now surplus. Available for transfer to S.I.  
branch, China.

SECRET

*Miler*

TO SECUL, TOKYO

WASH 0300

11 MARCH 1947

CONCUR ASSIGNMENT MILER SENIOR COMMO CLERK SECUL. SHAN  
ADVISED.

SECRET.

SECRET

TO SHANGHAI

11 MAR 1947

FLASH 0286

TRANSFER BORDIN TOKYO IMPOSSIBLE. IF SURPLUS YOUR  
NEEDS ADVISE ETD FOR U.S. FOR TERMINATION. MUST CANCEL WIFE'S  
TRANSPORTATION BEFORE 15 MARCH. CONDUIT TRANSFER RICHARDSON.  
APPROVE TRANSFER MILER AS SENIOR COMMO CLERK.

SECRET.

SECRET

FROM SHANGHAI (DEARP)

8 MARCH 1947

IN 10379

RE WASH 0155. IN LIFE WITH PEASING OUTPERGUEL

IT IS REQUESTED THAT FORDIN BE TRANSFERRED TO TOKYO SINCE HE HAS NOT FITTED WELL INTO OUR PICTURE AND HIS SERVICES ARE NOT REQUIRED. IT IS DESIRED THAT MILER BE TRANSFERRED TO SEOUL SINCE HE HAD DEMONSTRATED HIS ABILITY THERE, IS FAMILIAR WITH THE PICTURE AND IS NOT REQUIRED FOR OUR CHINA OPERATION. IT IS FURTHER REQUESTED THAT AUTHORITY BE GIVEN TO TRANSFER T/SGT CHARLES WILLIAM RICHARDSON TO SERVICES. THIS IS HIS REQUEST AND IS APPROVED BY THIS HEADQUARTERS SUBJECT TO YOUR CONCURRENCE.

SECRET

CONFIDENTIAL

TO SHANGHAI DWARF

6 MARCH 1947

#WASH 0155

REF#SHAN 031 (IN 19063). TO CONSIDER TRANSFER MUST KNOW  
REASONS YOUR DECISION. WIFE SCHEDULED LEAVE 22 MARCH. ADVISE  
SOONEST. ALSO REQUEST REPLY RE SEUL REQUEST FOR MILER.

CONFIDENTIAL

SECRET CONTROL

FROM SEOUL

IN 49359

NEWTON S. MILER (ALSO RECD NISER,) DESIRES TO REMAIN IN  
SEOUL. IT IS REQUESTED THAT HE BE ASSIGNED TO LIAISON WITH  
KOREA. HE HAS BEEN WORKING IN INTELLIGENCE WORK HERE IN  
ADDITION TO HIS CRYPT WORK AND HAS BEEN DOING VERY WELL.

SECRET CONTROL.

CONFIDENTIAL.

TO SHANGHAI

16 Dec 1948

AWASH 5004

FOLLOWING NAMED PERSONNEL WILL DEPART FROM SPPOE 20 DECEMBER  
FOR SEA SHIPMENT TO SHANGHAI; RONALD I. METZ, PHILLIP B. K.  
POTTER, THOMAS A SMITH, JOHN M. CLOSSON, NEWTON S. MILER, CAPT.  
STANLEY BERGMAN, OLIVER W. HEATWOLE. ERNEST G. WEIDUL WILL  
DEPART FROM FAIRFIELD, CALIFORNIA 17 DECEMBER FOR AIRLIFT TO  
SHANGHAI.

CONFIDENTIAL.

(This form to be prepared in quadruplicate - original to Special Funds Division, duplicate to be pouched to office of destination, triplicate to Administrative Officer, quadruplicate to individual to be carried to destination and surrendered to Special Funds Officer)

1. NAME Newton S. Miller Date 6 December 1946  
 2. POSITION Wole Clerk ANNUAL GROSS SALARY \$44.80 CONTROL NO. \_\_\_\_\_  
 3. DESTINATION Shanghai, China  
 4. HOME ADDRESS 64 Fletcher Ave., Mount Vernon, New York

5. SALARY DATA: (FOR EACH FOUR WEEKLY PAY PERIOD)

A - To be paid by <u>Shanghai</u> Office	\$ <u>75.00</u>
B - Tax withheld in U.S.	\$ <u>27.20</u>
C - Insurance withheld in U.S.	\$ <u>---</u>
D - Bond deductions withheld in U.S.	\$ <u>---</u>
E - Retirement deductions withheld in U.S.	\$ <u>---</u>
F - Other - (specify in detail)	\$ <u>---</u>
G - To be paid to allottee by Washington Office	\$ <u>101.24</u>
Total Gross Salary Per Pay Period	\$ <u>203.44</u>

6. Overseas payment to begin with payroll period 15 Dec. 1946 Through 11 Jan. 1947

7. Allotment Instructions:  
 Mail or deliver four weekly check to Mrs. Elizabeth C. Miller  
 Name as it should appear on check  
 At the following address 64 Fletcher Ave., Mount Vernon, New York

8. All adjustments in salary to be effected in: (initial one)  
 A - Net overseas payment \_\_\_\_\_ B - U.S. Allotment X

9. Leave balance as of \_\_\_\_\_ (Approximate date of departure)  
 A - Annual leave \_\_\_\_\_ Hours B - Sick Leave \_\_\_\_\_ Hours

10. Classification of Assignment: (Check one) Temporary \_\_\_\_\_ Permanent X

11. Payment of allowances for quarters and/or cost of living is X is not \_\_\_\_\_ authorized (check one)

12. Authorization of allowances for quarters and/or cost of living is in accordance with Bureau of the Budget Circular A-3 (cite authority)

13. Allowance for quarters and cost of living data:  
 (To be stated in cases where deemed necessary by Special Funds Division - if filled in it will be the responsibility of person making payment to ascertain that the maximum, as shown is allowable under existing regulations in each individual case, and that all proper deductions are made)

Current Maximum Rate Authorized	Annual	Per Four Weekly Pay Period
Quarters _____	\$ _____	\$ _____
Cost of Living _____	\$ <u>1933.60</u>	\$ <u>152.30</u>
Other (specify) _____	\$ _____	\$ _____

14. Dependency Status:  
 \_\_\_\_\_ Married with dependents in area \_\_\_\_\_ Married without dependents in area  
 \_\_\_\_\_ Single with dependents in area X Single without dependents in area

15. Advances transferred none as per T/A attached

16. REMARKS: For Per Diem while enroute, see reverse side.

APPROVED:  
 Administrative Officer E. Pearson  
 Branch Chief [Signature]  
 Personnel Officer [Signature]  
 Special Funds Officer [Signature]

I hereby authorize and direct the Special funds Division to make the above allotments from my compensation.  
Newton S. Miller  
 Signature of Employee.



IMMUNIZATION SCHEDULE

LAST NAME ARMY SERIAL NO.

MILER, NEWTON, S. CIV.

194

VACCINE	DOSE	DATE DUE	DATE GIVEN	BY
SMALLPOX REACTION		10-10-48	OCT 10 1948	
TYPHOID Booster	1st			
	2nd			
	3d	10-10-48	OCT 10 1948	
TETANUS	1st			
	2nd			
	3d			
	Stim.			
YELLOW F. Lot No.				
TYPHUS BOOSTER	1st			
	2nd			
	3rd			
	Stim.	10-11-48	OCT 10 1948	OD
CHOLERA	1st	10-10-48	OCT 10 1948	OD
	2nd	10-23-48	OCT 23 1948	OD
	Stim.		OCT 10 1948	OD
OTHER PLAGUE VACCINES	1	10-16-48	OCT 16 1948	
	2	10-23-48	OCT 23 1948	
BLOOD TYPE				

OSS Form 1183

JOHN C. HOWARD, CAPT., M.C.

U. S. ARMY

(over)

(123924)

CERTIFICATE No. 1

This is to certify that  
 was given a physical examination on this date and found  
 fit - unfit for service outside the United States.

X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X

13 December 194 6

CERTIFICATE No. 2

This is to certify that Miler, Newton S.  
 was given a physical inspection on this date and found  
 free of any communicable diseases.

*John R. Tietjen*

JOHN R. TIETJEN, 1st.Lt.MC

Explanatory Note: Certificate No. 1 is issued after a complete physical examination has been made to determine the individual's physical fitness for foreign service. Certificate No. 2 is issued after a physical inspection. It should be done within 48 hours prior to departure.

(27738)

DUMBY

9 December.

CALL TO PORT OF EMBARKATION.

THOMAS A. SMITH  
JOHN M. CLOSSON  
NEWTON S. MILER

Original in Thomas A. Smith's Folder.

**SECRET**

Special Funds, Attention: Mr. Davis  
Chief, Communications

10 December 1946

Passage Money for: Newton Scott Miller  
Thomas A. Smith  
John M. Closson

1. It is requested that subjects be given in cash the sum of \$250.00 each in order to pay for passage from San Francisco to Shanghai, China.
2. The CIG Transportation Officer has notified this office that transportation for these men has been authorized, and that they are departing Washington, D. C., 14 December to board a commercial vessel 19 December bound for Shanghai.
3. These men have been instructed to return receipts received upon payment of passage. These receipts will be forwarded to Special Funds.

R. E. SCHUKRAFT  
Chief, Communications

**SECRET**

Received from George Brickemaier  
the sum of five hundred (\$500) dollars  
this twelfth day of December the  
year of our Lord nineteen hundred  
and forty six.

Newton Scott Miles

**SECRET**

Special Funds Attention: Mr. Davis

6 December 1946

Chief, Communications

Travel Advance

1. It is requested that Mr. Newton S. Miler be advanced the sum of \$200 to cover expenses incidental to travel between Washington, D. C., and Shanghai, China. Mr. Miler is traveling by sea.

2. It is also requested that repayment deduction be made from Mr. Miler's domestic allotment.

ROBERT E. SCHUKRAFT  
Chief, Communications

**SECRET**



SECRET  
OFFICE OF STRATEGIC SERVICES  
WASHINGTON, D. C.

INDIVIDUAL	2
GROUP	
NUMBER IN GROUP	

1. THIS PAGE TO BE RETAINED IN FILES.

Date 24 October 1946

2. OF: Communications By Charles J. Conlon Tel. Room 100  
Ext. 627 Bldg. North

3. SUBJECT: DATES OF APPROVALS RECEIVED BY TRAVEL SPONSOR.

Overseas transportation and orders have been requested for each individual specified in this form to travel under the conditions and to the destination described below:

1. Traveler or group leader Hiler Newton Civilian  
(Last name) (First name) (Rank, Grade) (Official) (Civilian) (Serial number)

2. Address (Residence or quarters) prior to departure 2420 E. Sts. N.W., Washington, D.C. Tel. No. \_\_\_\_\_

3. Official station Washington Starting point Washington, D.C. Availability or readiness date 15 Nov. 46 Travel destination Shanghai, China  
(Official) (Official) (Date) (Date)

4. Character of station Permanent From Washington, D.C. To Shanghai, China  
(Permanent or temporary) (Origin of station) (Destination or station)

5. Reporting for duty to travel Chief of Mission Returning to Washington, D.C. On (Approx. date) 15 Nov. 46  
(Name of individual) (Official) (Official) (Date)

6. 14. Considered Routine 15. paid from Special funds. 16. expense, \$ \_\_\_\_\_ 17. to be charged \_\_\_\_\_  
(Type of travel) (Type of funds) (Amount) (Type of charge)

8. Identification Not authorized 9. Official course Not requested for Hiler  
(Type of ID) (Type of course) (Name of individual)

10. Equipment to be taken  45 Caliber Pistol and Accessories.  Technical Specialist Certificate.  Other equipment None  
(Type of equipment) (Type of certificate) (Specify or attach table of equipment)

11. (Civilian clothing for service personnel) Not authorized. 21. Excess baggage allowance in the amount of None lbs. is requested.  
(If to wear) (In addition to the 175 lbs. by sea)

PRIOR TO DEPARTURE THE FOLLOWING REQUIREMENTS WILL HAVE BEEN MET

22. Documents: (Passports and visa; draft board, exit, and re-entry permits; Special Orders, etc.)  Not required;  Obtained.  
23. Medical examinations and immunization completed

Approvals on signed pages of this request have been received from the following officials:

Finance Officer, dated \_\_\_\_\_; Theater Officer, dated \_\_\_\_\_; Security Office dated \_\_\_\_\_

APPROVED  
TRAVEL SPONSOR  
Signature Charles J. Conlon Date 24 October 1946  
OFFICE OF BEARER CHIEF  
Signature CHARLES J. CONLON Date \_\_\_\_\_

THEATER COMMANDER  
Cable date \_\_\_\_\_ "CM-IN" No. \_\_\_\_\_ Target date \_\_\_\_\_ Priority designation \_\_\_\_\_

Space below is for use of Transportation Office only  
Transportation Office No. 1947-0 Group No. \_\_\_\_\_ Section No. \_\_\_\_\_  
SECRET  
16-28423-1

OFFICE OF STRATEGIC SERVICES  
Washington, D. C.

CONN

17 October 1946 194     

MILER, NEWTON S. was given a physical examination on this date and found qualified for

- Full Duty Overseas
- Limited Duty Overseas
- Duty in USA Only

Profile Serial (For Army EM only)

--	--	--	--	--	--	--	--

Defects Noted: NONE

*John C. Howard*  
 John C. Howard  
 Captain, M. C.  
 JOHN - CAPT. M.C.

(70991)

MILER, Newton S.  
 11 Lebanon St.  
 Hanover, N. H.

CAF-5 264480

2 Aug - Memo to Demian to send forms and bring in for school  
 9 Aug - Demian and forms 2644. School 28 Aug.  
 26 Aug - 1001's NEW APPOINTMENT & TRANSFER FORWARDED  
 14 SEPT. 1001's CANCELLATION SUB.  
 19 SEPT. engagement submitted.  
 7 Oct. 46 - EOD  
 Trans. approach 20 October 46



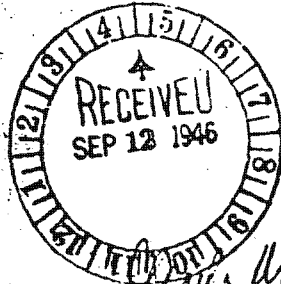
OSS PERSONNEL ACTION REQUEST  
(TO BE SIGNED AND SUBMITTED IN TRIPlicate)

NAME: <b>HYLER, Horton S.</b>	INITIAL		DATE
	CLASSIFICATION <b>JRB</b>		<b>7-1-46</b>
NATURE OF ACTION: <b>Transfer</b>	VICE	<b>F-490</b>	
	IA		
	IV		
	NEW <input checked="" type="checkbox"/>		
EFFECTIVE DATE: <b>As soon as possible</b>	BUDGET		
FOR SEPARATIONS, TRANSFERS OUT, AND RESIGNATIONS LAST WORKING DAY:			
FOR RESIGNATIONS FROM FEDERAL SERVICE ONLY SIGNATURE OF EMPLOYEE:	EMPLOYMENT		
SPECIAL INSTRUCTIONS: 1. FOR MILITARY LEAVE WITHOUT PAY - ATTACH 3 COPIES OF MILITARY ORDERS AT LEAST ONE OF WHICH MUST BE A PHOTO- STAT OR CERTIFIED COPY. 2. EFFECTIVE DATE SHALL BE FILLED IN BY THE LEAVE UNIT, FINANCE BRANCH, FOR SEPARATIONS OR RESIGNATIONS.	CHIEF, CIVILIAN PERSONNEL BRANCH		

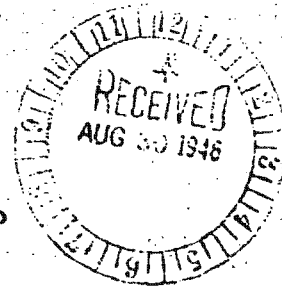
	FROM	TO
TITLE	<b>Staff Clerk (Comm.)</b>	<b>Staff Clerk (Comm.)</b>
GRADE AND SALARY	<b>CAP-5, \$2644.80 per annum</b>	<b>CAP-5, \$2644.80 per annum</b>
BRANCH	<b>Ops Aux</b>	<b>Ops Aux</b>
DIVISION	<b>Communications</b>	<b>Communications</b>
SECTION		
OFFICIAL STATION	<b>Washington</b>	<b>China</b>
DEPT. OR FIELD	<b>Field</b>	<b>Field</b>

REMARKS OR PROPOSED DUTIES:

**A-1-7 Funds**



**CANCELLED**  
*red on Sp. Funds*  
**OCT 10 1946**



RECOMMENDED: **Charles M. English, Executive Officer**  
OFFICE CHIEF, BRANCH CHIEF, OR ADMINISTRATIVE OFFICER

DATE: **23 August 1946**

**1630**

**OSS PERSONNEL ACTION REQUEST**  
(BE SIGNED AND SUBMITTED IN TRIPlicate)

<p><b>NAME:</b> <u>Mr. Barton S.</u></p> <p><b>NATURE OF ACTION:</b> <u>New Appointment</u></p> <p><b>EFFECTIVE DATE:</b> <u>As soon as possible</u></p> <p><b>FOR SEPARATIONS, TRANSFERS OUT, AND RESIGNATIONS LAST WORKING DAY:</b></p> <p><b>FOR RESIGNATIONS FROM FEDERAL SERVICE ONLY SIGNATURE OF EMPLOYEE:</b></p> <p><b>SPECIAL INSTRUCTIONS:</b></p> <p>1. FOR MILITARY LEAVE WITHOUT PAY—ATTACH 3 COPIES OF MILITARY ORDERS AT LEAST ONE OF WHICH MUST BE A PHOTO-STAT OR CERTIFIED COPY.</p> <p>2. EFFECTIVE DATE SHALL BE FILLED IN BY THE LEAVE UNIT, FINANCE BRANCH, FOR SEPARATIONS OR RESIGNATIONS.</p>	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:30%;"><b>INITIAL</b></td> <td style="width:30%;"><b>DATE</b></td> </tr> <tr> <td>CLASSIFICATION <u>U.S.A.</u></td> <td><u>7-4-46</u></td> </tr> <tr> <td>VICE</td> <td rowspan="4" style="text-align: center; vertical-align: middle;"><u>F-490</u></td> </tr> <tr> <td>IA</td> </tr> <tr> <td>VV</td> </tr> <tr> <td>NEW <input checked="" type="checkbox"/></td> </tr> <tr> <td colspan="2"><b>BUDGET</b></td> </tr> <tr> <td colspan="2"><b>EMPLOYMENT</b></td> </tr> <tr> <td colspan="2"><b>CHIEF, CIVILIAN PERSONNEL BRANCH</b></td> </tr> </table>	<b>INITIAL</b>	<b>DATE</b>	CLASSIFICATION <u>U.S.A.</u>	<u>7-4-46</u>	VICE	<u>F-490</u>	IA	VV	NEW <input checked="" type="checkbox"/>	<b>BUDGET</b>		<b>EMPLOYMENT</b>		<b>CHIEF, CIVILIAN PERSONNEL BRANCH</b>	
<b>INITIAL</b>	<b>DATE</b>															
CLASSIFICATION <u>U.S.A.</u>	<u>7-4-46</u>															
VICE	<u>F-490</u>															
IA																
VV																
NEW <input checked="" type="checkbox"/>																
<b>BUDGET</b>																
<b>EMPLOYMENT</b>																
<b>CHIEF, CIVILIAN PERSONNEL BRANCH</b>																

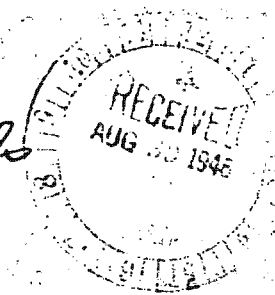
	FROM		TO
<b>TITLE</b>		<u>Secy Clerk (Comm.)</u>	
<b>GRADE AND SALARY</b>		<u>CAF-5. \$2644.80 per annum</u>	
<b>BRANCH</b>		<u>Op Aux</u>	
<b>DIVISION</b>		<u>Communications</u>	
<b>SECTION</b>			
<b>OFFICIAL STATION</b>		<u>Washington</u>	
<b>DEPT. OR FIELD</b>		<u>Field</u>	

**REMARKS OR PROPOSED DUTIES:**

Am-7 Funds



Handelled  
led on Sp. Funds  
OCT 10 1946



CP Charles W. English

1630

**RECOMMENDED:** CHARLES W. ENGLISH, Executive Officer  
OFFICE CHIEF, BRANCH CHIEF, OR ADMINISTRATIVE OFFICER

**DATE:** 28 August 1946

ENGAGEMENT SHEET

1. To be filled out in duplicate by the Unit Administrative Officer for all prospective employees to be paid from Special Funds.
2. To be accompanied by detailed job description, complete biographical sketch, and a formal notice of security clearance, and Personnel Action Request if engagement is overseas.
3. To be approved or accepted by the officers in the order listed below.
4. Original to be retained by S.F.; copy to be returned to initiating Administrative Officer.

1. NAME: Newton Scott Miller

2. LEGAL RESIDENCE: 64 Fletcher Avenue, Mount Vernon, N. Y.

3. ADDRESS OF LOCAL LIVING QUARTERS: \_\_\_\_\_ TEL. \_\_\_\_\_

4. ENTRANCE ON DUTY DATE: 20 October 1946

5. ANNUAL SALARY: CAF-5, \$2644.80 per annum CLASSIFICATION: \_\_\_\_\_

6. PERMANENT STATION: China

7. POSITION: Code Clerk CONTROL NO. \_\_\_\_\_

8. IF SUBJECT HAS BEEN TRANSFERRED, STATE BUREAU, BRANCH, OR DEPARTMENT OF THE U.S. GOVERNMENT FROM WHICH TRANSFERRED: SSU - COB 19 Oct 1946

9. GENERAL REMARKS: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

APPROVAL AND ACCEPTANCE  
(in accordance with existing personnel engagement procedures)

A. ADMINISTRATIVE OFFICER \_\_\_\_\_ DATE \_\_\_\_\_

B. BRANCH CHIEF \_\_\_\_\_ DATE \_\_\_\_\_

C. CHAIRMAN, PERSONNEL REVIEW COMMITTEE \_\_\_\_\_ DATE \_\_\_\_\_

D. (For the) ASSISTANT DIRECTOR \_\_\_\_\_ DATE \_\_\_\_\_

E. CHIEF, SPECIAL FUNDS \_\_\_\_\_ DATE \_\_\_\_\_

Special Funds  
Communications Division

SECRET

7 October 1946

Milor, Newton S.

1. The above named subject entered on duty on .003 Funds  
7 October 1946.

2. Attached are No Strike Affidavit and E-4 Forms.

E. PEARSON

SECRET

CONFIDENTIAL

Mr. Byron Sarvis, Personnel Branch, Rm 168  
S. Bldg.

4 Oct 1946

Security Division

Clearance of Personnel for Cryptographic Duties.

The following named personnel have been cleared for the purpose of performing cryptographic duties effective September 30, 1946.

Mr. Sanford C. Curcio  
Mr. Ralph P. Day  
Mr. Loys G. Fernald  
Miss Marion E. Lee  
Mr. Newton S. Miler.  
Mr. William L. Sawyer.

Ergin W. Schmidt,  
Security Officer.

CONFIDENTIAL

SECRET

SECRET  
Auth \_\_\_\_\_  
Initials \_\_\_\_\_  
Date \_\_\_\_\_

Chief, Personnel Division

Chief, Communications Division

Personnel Justification: Mr. Newton S. Miler  
Mr. Jackson E. Nordin  
Mr. Thomas A. Smith

1. It is requested that approval be granted for the transportation by air to Shanghai, China of the above named man.
2. These three men are being trained and processed for overseas assignment as communications code clerks at field or base stations in China. They are being sent as part of the allotment of code clerks requested in Shanghai cable IN40909, dated 25 August 1946.
3. All three of these men are presently enrolled in the course of training and indoctrination established by the Communications Division, and have maintained excellent ratings in this school. Upon completion of this specialized training, each man will be fully qualified to assume his duties overseas.
4. It is recommended that this justification be approved.

For the Chief, Communications:

CHARLES M. ENGLISH  
Executive Officer.

APPROVED:

SECRET

# OATH OF OFFICE

STRATEGIC SERVICES UNIT  
WAR DEPARTMENT  
WASHINGTON, D. C

I, Newton S. Miler, do solemnly swear (or affirm) that, unless authorized in writing by the Director, SSU, I will not disclose or reveal either by word, by conduct, or by any other means, any information affecting the national interest or the national defense which I may obtain by reason of my employment by the Strategic Services Unit, War Department, and I will forever keep secret any information so obtained by me.

I do further solemnly swear (or affirm) that I have read and understand the Security Regulations of the Strategic Services Unit, in force at the date of taking this oath, and Sections 31 and 32 of Title 50, U.S.C., known as the "Espionage Act," and that I do hereby bind myself to abide and be governed by them and by any supplements or amendments thereto.

I do further solemnly swear (or affirm) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter. So help me God.

Newton S. Miler

Subscribed and sworn to before me, the undersigned, this 7 day of Oct 1946.

Ethel Pearson

SSU-Administrative Assistant  
"Act of June 26, 1943, Section 205"

Date 7 Oct 46

TO: SAC

FROM: Personnel Office

SUBJECT: Newton S. Miller Cipher Training

NOTE: Check all appropriate statements

1. Status:

- a. Subject is former OSS/OSU employee  
 b. Subject is now OSU employee

2. Status security clearance:

- a. Subject has OSU clearance as of 30 Sept 46  
 b. If new employee, subject has received previous special security clearance as of \_\_\_\_\_  
 c. Subject has G-2 clearance as of 7 Oct 46  
 d. Request for subject's G-2 clearance \_\_\_\_\_  
 e. Subject has signed Espionage Act

3. Designation:

- a. Subject is civilian employee of OSU  
 b. Subject is in military service, assigned to OSU

4. Specialty:

- a. Subject is radio operator, \_\_\_\_\_ experienced, \_\_\_\_\_ not  
 b. Subject is radio operator technician, \_\_\_\_\_ experienced, \_\_\_\_\_ not  
 c. Subject is radio technician, \_\_\_\_\_ experienced, \_\_\_\_\_ not  
 d. Subject is code clerk, \_\_\_\_\_ experienced, \_\_\_\_\_ not  
 e. Subject is code room supervisor, \_\_\_\_\_ experienced, \_\_\_\_\_ not  
 f. Subject is typist, 80 words per minute

5. Future assignment:

- a. Subject will be assigned for duty in Washington  
 b. Subject will be assigned to duty in China Theater or Mission  
 c. Subject will be under \_\_\_\_\_ cover  
 d. Date of subject's departure for overseas assignment is approximately \_\_\_\_\_

6. Subject will be available for cipher instruction on or about immediately

7. Remarks:

S E C R E T



I understand that if I am ordered to a station outside the continental limits of the United States, I will be required to serve a minimum period of eighteen months with a maximum period of thirty months overseas providing SSU requires my services for such a period; and, if I wish to resign or terminate my services before the expiration of eighteen months after the date of departure for an overseas post, SSU or its successor will not pay my return travel expenses.

*Thomas C. Smith*  
(signed)

7 Oct 1946  
(date)

ESPIONAGE ACT

1. Unlawfully obtaining or permitting to be obtained information affecting national defense. - That (a) whoever, for the purpose of obtaining information respecting the national defense with intent or reason to believe that the information to be obtained is to be used to the injury of the United States, or to the advantage of any foreign nation, goes upon, enters, flies over, or otherwise obtains information concerning any vessel, aircraft, work of defense, navy station, submarine base, coaling station, navy yard, fort, battery, torpedo station, dockyard, canal, railroad, arsenal, camp, factory, mine, telegraph, telephone, wireless, or signal station, building, office, or other place connected with the national defense, owned or constructed, or in progress of construction by the United States or under the control of the United States, or of any of its officers or agents, or within the exclusive jurisdiction of the United States, or any place in which any vessel, aircraft, arms, munitions, or other materials or instruments for use in time of war are being made, prepared, repaired, or stored, under any contract or agreement with the United States, or with any person on behalf of the United States, or otherwise on behalf of the United States, or any prohibited place within the meaning of section 6 of this title; or (b) whoever for the purpose aforesaid, and with like intent or reason to believe, copies, takes, makes, or obtains, or attempts, or induces or aids another to copy, take, make, or obtain, any sketch, photograph, photographic negative, blue print, plan, map, model, instrument, appliance, document, writing, or note of anything connected with the national defense; or (c) whoever, for the purpose aforesaid, receives or obtains or agrees or attempts or induces or aids another to receive or obtain from any person, or from any source whatever, any document, writing, code book, signal book, sketch, photograph, photographic negative, blueprint, plan, map, model, instrument, appliance, or note, of anything connected with the national defense, knowing or having reason to believe, at the time he receives or obtains, or agrees or attempts or induces or aids another to receive or obtain it, that it has been or will be obtained, taken, made or disposed of by any person contrary to the provisions of this title; or (d) whoever, lawfully or unlawfully having possession of, access to, control over, or being intrusted with any document, writing, code book, signal book, sketch,

photograph, photographic negative, blueprint, plan, map, model, instrument, appliance, or note relating to the national defense, willfully communicates or transmits or attempts to communicate or transmit the same to any person not entitled to receive it, or willfully retains the same and fails to deliver it on demand to the officer or employee of the United States entitled to receive it; or (e) whoever, being intrusted with or having lawful possession or control of any document, writing, code book, signal book, sketch, photograph, photographic negative, blueprint, plan, map, model, note, or information, relating to the national defense, through gross negligence permits the same to be removed from its proper place of custody or delivered to anyone in violation of his trust, or to be lost, stolen, abstracted, or destroyed, shall be punished by imprisonment for not more than ten years and may, in the discretion of the court, be fined not more than \$10,000. Sec. 1, Title I, act 15 June 1917 (40 Stat. 217), as amended by sec. 1, act 28 March 1940 (54 Stat. 79; 50 U.S.C. 31).

2. Unlawfully disclosing information affecting national defense. - (a) Whoever, with intent or reason to believe that it is to be used to the injury of the United States or to the advantage of a foreign nation, communicates, delivers, or transmits, or attempts to, or aids or induces another to, communicate, deliver, or transmit, to any foreign government, or to any faction or party or military or naval force within a foreign country, whether recognized or unrecognized by the United States, or to any representative, officer, agent, employee, subject, or citizen thereof, either directly or indirectly, any document, writing, code book, signal book, sketch, photograph, photographic negative, blueprint, plan, map, model, note, instrument, appliance, or information relating to the national defense, shall be punished by imprisonment for not more than twenty years: provided, That whoever shall violate the provisions of sub-section (a) of this section in time of war shall be punished by death or by imprisonment for not more than thirty years; and (b) whoever, in time of war, with intent that the same shall be communicated to the enemy, shall collect, record, publish, or communicate, or attempt to elicit any information with respect to the movement, numbers, description, condition, or disposition of any of the armed forces, ships, aircraft, or war materials of the

United States, or with respect to the plans or conduct, or supposed plans or conduct of any naval or military operations, or with respect to any works or measures undertaken for or connected with, or intended for the fortification or defense of any place, or any other information relating to the public defense, which might be useful to the enemy, shall be punished by death or by imprisonment for not more than thirty years. Sec. 2, act 15 June 1917 (40 Stat. 218; 50 U.S.C. 32).

OATH OF OFFICE

I, Thomas Alex Smith do solemnly swear (or affirm) that, unless otherwise permitted or authorized, I will not reveal or disclose either by word or by conduct any information which I may obtain by reason of my employment by the Strategic Services Unit, War Department, and I will forever keep secret any information so obtained by me.

I do further solemnly swear (or affirm) that I have read and understand the Security Regulations of the Strategic Services Unit, War Department, in force at the date of taking this oath, and Sections 31 and 32 of Title 50, U.S.C., known as the "Espionage Act", and that I do hereby bind myself to abide and be governed by them and by any supplements or amendments thereto.

Thomas A. Smith  
(Signature of Applicant)

Subscribed and duly sworn to before me according to law by the above-named applicant this 7th day of Oct 1946, at city (or town) of Wash, County of D.C., and State (or Territory or District) of D.C.

Ethel Pearson  
(Signature of officer)

SSU-Administrative Assistant  
(Official title)  
"Act of June 26, 1943, Section 206"

SSU-Administrative Assistant  
"Act of June 26, 1943, Section 206"

*file*

Personnel Section

1 Oct. 1946

Chief, Message Center

EOB

It is requested that Messrs Norden, Miler, and Smith be called to duty immediately to prepare for overseas assignments.

HIE

Per phone call  
will report for duty.  
Monkey - Oct 7, 1946

---

## SECURITY OFFICE

CONFIDENTIAL

## Investigation Report

Date: 23 September 1946

Subject: MILLER, Newton Scott

Number: 28090

To: Mr. Byron C. Garvis

1. Investigation directed by: JB
2. Sources of information:
3. Remarks:

## 4. Recommendation:

Security approval recommended, though subject  
to the receipt of derogatory information at some  
future date. Interviews waived.

By

  
Security Officer  
JOSEPH BURK

fgj  
cc: Miss Ethel Pearson ✓  
Mr. John P. Blake

CONFIDENTIAL

CONFIDENTIAL

SECRET

Special Funds  
XNSB • Salary Review Board  
Communications Division

20 Sept 49

Attached Engagement Sheets and Documents

1. Attached are Engagement Sheets and other Documents on the following named personnel, which are to be presented to the Salary Review Board meeting today:

SMITH, Bernarda C.  
SALMON, Albert J.  
WHILDEN, Glenn H.  
MILER, Newton H.  
DOHERTY, Edward J.  
BORDIE, Jackson E.  
WEST, David B.  
SMITH, Thomas A.  
MCDONALD, Patricia A.  
AUSTIN, William G.  
BRYANT, George F.  
HEWLETT, Charles L., Jr.  
GROSSCH, John H.

JOHN W. COFFEY  
Chief, Communications

SECRET



ENGAGEMENT SHEET

1. To be filled out for all employees paid by Special Funds Branch other than those covered by Employment Data Sheets.
2. To be filled out by the Employing Officer.
3. To be approved or accepted by the officers in the order listed below.
4. To be filed with Special Funds Branch on completion.

*Sent to Lewis  
Sept 19, 1946  
(No 504)*

1. NAME: Newton S. Miler

2. LEGAL RESIDENCE: 64 Fletcher Avenue, Mount Vernon, N. Y.

3. ADDRESS OF LOCAL LIVING QUARTERS: \_\_\_\_\_ TEL. \_\_\_\_\_

4. OFFICE LOCATIGN: BUILDING South ROOM NO. 209 TEL. EXT. 2389

5. ENTRANCE ON DUTY DATE: To be established

6. ANNUAL SALARY: CAP-5, \$2644.80 per annum

7. PER DIEM (if any): \_\_\_\_\_

8. POSITION: Code Clerk

9. PAYMENT INSTRUCTIONS: \_\_\_\_\_

10. IF SUBJECT HAS BEEN TRANSFERRED, STATE BUREAU, BRANCH, OR DEPARTMENT OF THE U.S. GOVERNMENT FROM WHICH TRANSFERRED: \_\_\_\_\_

11. STATE TREATY COMMAND TO WHICH SUBJECT WILL EVENTUALLY REPORT: China

12. GENERAL REMARKS: \_\_\_\_\_

APPROVAL AND ACCEPTANCE

A. EMPLOYING OFFICER H.E.E. DATE Sept 19, 1946

B. SECURITY OFFICER \_\_\_\_\_ DATE \_\_\_\_\_

C. PERSONNEL OFFICER \_\_\_\_\_ DATE \_\_\_\_\_

D. ADMINISTRATIVE OFFICER \_\_\_\_\_ DATE \_\_\_\_\_

E. BRANCH CHIEF \_\_\_\_\_ DATE \_\_\_\_\_

F. SPECIAL FUNDS OFFICER \_\_\_\_\_ DATE \_\_\_\_\_

QUALIFICATIONS AND EXPERIENCE

NAME: Miler, Newton S.  
BIRTHPLACE: Mason City, Iowa  
AGE: 20  
LANGUAGES: SEE ATTACHED FORM 57

TRAVEL:

SALARY RANGE:

EXPERIENCE:

PERSONNEL ACTION REQUEST  
(TO BE SIGNED AND SUBMITTED IN TRIPLICATE)

NAME: <u>Miller, Gordon B.</u>	INITIAL	DATE
	CLASSIFICATION	
NATURE OF ACTION: <u>Consolidation Action 30 August 1966</u>	VICE	
	IA	
	VV	
	NEW	
EFFECTIVE DATE:	BUDGET	
FOR SEPARATIONS, TRANSFERS OCT. AND RESIGNATIONS LAST WORKING DAY:		
FOR RESIGNATIONS FROM FEDERAL SERVICE ONLY SIGNATURE OF EMPLOYEE:	EMPLOYMENT	
SPECIAL INSTRUCTIONS: 1. FOR MILITARY LEAVE WITHOUT PAY - ATTACH 3 COPIES OF MILITARY ORDERS AT LEAST ONE OF WHICH MUST BE A PHOTO- STAT OR CERTIFIED COPY. 2. EFFECTIVE DATE SHALL BE FILLED IN BY THE LEAVE UNIT, FINANCE BRANCH, FOR SEPARATIONS OR RESIGNATIONS.	CHIEF, CIVILIAN PERSONNEL BRANCH	

FROM		TO
TITLE	<u>Code Clerk</u>	
GRADE AND SALARY	<u>CAF-3, (\$2466.40 per annum)</u>	
BRANCH	<u>CAF Act</u>	
DIVISION	<u>Consolidation</u>	
SECTION		
OFFICIAL STATION	<u>China</u>	
DEPT. OR FIELD	<u>W-114</u>	

REMARKS OR PROPOSED DUTIES:

CAF Act

RECOMMENDED: CHARLES H. SCHLITZ, Executive Officer

DATE: 13 Feb. 1966

OFFICE CHIEF, BRANCH CHIEF, OR ADMINISTRATIVE OFFICER

Security Office Attn: Mr. Joseph Burk

23 August 1945

Personnel Division

Security & G-2 Clearance

Attached hereto is a Personal History Statement on Mr. Newton Scott Miler who is being considered for an assignment with Commo.

It is requested that SSU & G-2 clearance be initiated as soon as possible and a copy of the final recommendation be forwarded to Miss Pearson and Mr. Blake.

Livia M. Demian  
Procurement and Placement Section  
Personnel Division

Attachment:

CC: Miss Pearson

*Reviews in G-2  
according to Bill Martin 13 Aug 45*

**OSS PERSONNEL ACTION REQUEST**  
( TO BE SIGNED AND SUBMITTED IN TRIPLICATE )

<p><b>NAME:</b> <u>KILLEN, Keaton H.</u></p> <p><b>NATURE OF ACTION:</b> <u>Transfer</u></p> <p><b>EFFECTIVE DATE:</b> <u>As soon as possible</u></p> <p>FOR SEPARATIONS, TRANSFERS OUT, AND RESIGNATIONS <b>LAST WORKING DAY:</b></p> <p>FOR RESIGNATIONS FROM FEDERAL SERVICE ONLY <b>SIGNATURE OF EMPLOYEE:</b></p> <p><b>SPECIAL INSTRUCTIONS:</b></p> <p>1. FOR MILITARY LEAVE WITHOUT PAY - ATTACH 3 COPIES OF MILITARY ORDERS AT LEAST ONE OF WHICH MUST BE A PHOTO-STAT OR CERTIFIED COPY.</p> <p>2. EFFECTIVE DATE SHALL BE FILLED IN BY THE LEAVE UNIT, FINANCE BRANCH, FOR SEPARATIONS OR RESIGNATIONS.</p>	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:15%;"></td> <td style="width:15%; text-align: center;"><b>INITIAL</b></td> <td style="width:15%; text-align: center;"><b>DATE</b></td> </tr> <tr> <td><b>CLASSIFICATION</b></td> <td></td> <td></td> </tr> <tr> <td><b>VICE</b></td> <td></td> <td></td> </tr> <tr> <td><b>IA</b></td> <td></td> <td></td> </tr> <tr> <td><b>VV</b></td> <td></td> <td></td> </tr> <tr> <td><b>NEW</b></td> <td></td> <td></td> </tr> <tr> <td><b>BUDGET</b></td> <td></td> <td></td> </tr> <tr> <td><b>EMPLOYMENT</b></td> <td></td> <td></td> </tr> <tr> <td><b>CHIEF CIVILIAN PERSONNEL BRANCH</b></td> <td></td> <td></td> </tr> </table>		<b>INITIAL</b>	<b>DATE</b>	<b>CLASSIFICATION</b>			<b>VICE</b>			<b>IA</b>			<b>VV</b>			<b>NEW</b>			<b>BUDGET</b>			<b>EMPLOYMENT</b>			<b>CHIEF CIVILIAN PERSONNEL BRANCH</b>		
	<b>INITIAL</b>	<b>DATE</b>																										
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<b>EMPLOYMENT</b>																												
<b>CHIEF CIVILIAN PERSONNEL BRANCH</b>																												

	<b>FROM</b>	<b>TO</b>
<b>TITLE</b>	<u>Code Clerk</u>	<u>Code Clerk</u>
<b>GRADE AND SALARY</b>	<u>CAF-8, \$2044.50 per annum</u>	<u>CAF-8, \$2044.50 per annum</u>
<b>BRANCH</b>	<u>Opf AUC</u>	<u>Opf AUC</u>
<b>DIVISION</b>	<u>Communications</u>	<u>Communications</u>
<b>SECTION</b>		
<b>OFFICIAL STATION</b>	<u>Washington</u>	<u>China</u>
<b>DEPT. OR FIELD</b>	<u>Field</u>	<u>Field</u>

**REMARKS OR PROPOSED DUTIES:**

Anal. Funds

<b>RECOMMENDED:</b> <u>CHARLES H. ENGLISH, Executive Officer</u>	<b>DATE:</b> <u>23 August 1946</u>
<b>OFFICE CHIEF, BRANCH CHIEF, OR ADMINISTRATIVE OFFICER</b>	

**OSS PERSONNEL ACTION REQUEST**  
( TO BE SIGNED AND SUBMITTED IN TRIPL E )

<p><b>NAME:</b> <u>NIEN, Newton S.</u></p> <p><b>NATURE OF ACTION:</b> <u>New Appointment</u></p> <p><b>EFFECTIVE DATE:</b> <u>As soon as possible</u></p> <p>FOR SEPARATIONS, TRANSFERS OUT, AND RESIGNATIONS LAST WORKING DAY:</p> <p>FOR RESIGNATIONS FROM FEDERAL SERVICE ONLY SIGNATURE OF EMPLOYEE:</p> <p><b>SPECIAL INSTRUCTIONS:</b></p> <p>1. FOR MILITARY LEAVE WITHOUT PAY—ATTACH 3 COPIES OF MILITARY ORDERS AT LEAST ONE OF WHICH MUST BE A PHOTO-STAT OR CERTIFIED COPY. 2. EFFECTIVE DATE SHALL BE FILLED IN BY THE LEAVE UNIT, FINANCE BRANCH, FOR SEPARATIONS OR RESIGNATIONS.</p>	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:60%;"></td> <td style="width:20%; text-align: center;">INITIAL</td> <td style="width:20%; text-align: center;">DATE</td> </tr> <tr> <td><b>CLASSIFICATION</b></td> <td></td> <td></td> </tr> <tr> <td><b>VICE</b></td> <td></td> <td></td> </tr> <tr> <td><b>IA</b></td> <td></td> <td></td> </tr> <tr> <td><b>VV</b></td> <td></td> <td></td> </tr> <tr> <td><b>NEW</b></td> <td></td> <td></td> </tr> <tr> <td><b>BUDGET</b></td> <td></td> <td></td> </tr> <tr> <td><b>EMPLOYMENT</b></td> <td></td> <td></td> </tr> <tr> <td><b>CHIEF, CIVILIAN PERSONNEL BRANCH</b></td> <td></td> <td></td> </tr> </table>		INITIAL	DATE	<b>CLASSIFICATION</b>			<b>VICE</b>			<b>IA</b>			<b>VV</b>			<b>NEW</b>			<b>BUDGET</b>			<b>EMPLOYMENT</b>			<b>CHIEF, CIVILIAN PERSONNEL BRANCH</b>		
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<b>EMPLOYMENT</b>																												
<b>CHIEF, CIVILIAN PERSONNEL BRANCH</b>																												

FROM	TO
<b>TITLE</b>	<u>Code Clerk</u>
<b>GRADE AND SALARY</b>	<u>GAP-5, \$2044.80 per annum</u>
<b>BRANCH</b>	<u>Cyr Aux</u>
<b>DIVISION</b>	<u>Communications</u>
<b>SECTION</b>	
<b>OFFICIAL STATION</b>	<u>Washington</u>
<b>DEPT. OR FIELD</b>	<u>Field</u>

REMARKS OR PROPOSED DUTIES:

Asst. Dir.

RECOMMENDED: CHARLES M. ENGLISH, Executive Officer

DATE: 20 August 1946

OFFICE CHIEF, BRANCH CHIEF, OR ADMINISTRATIVE OFFICER

Office Memorandum • UNITED STATES GOVERNMENT

TO : Communications Personnel

DATE: 27 August, 1946

FROM : Chief, Message Center

SUBJECT: Mr. Kiler

Request that subject be hired as a CAF-5, Communications Code Clerk, on  
4-1-7 funds. He is to go to China.

*HHE*  
HHE

*Make 1001's & wash Field  
1001's to China Field*

CONFIDENTIAL

CONFIDENTIAL

Date 23 August 1946

Personnel Officer (Branch) Commo Attention Miss Pearson  
(Use space below for routing in Branch)

TO	ROOM NO.	COMMENTS
1.		Prepare blue sheets. Scheduled for assessment on 28 August.
2.		Blue sheets prepared and forwarded to Assessment. RA-2 retained for subjects file in this office.
3.		
4.		
5.		<b>ETHEL PEARSON</b>

Personnel Procurement Branch

5. Room 104 North Building

SUBJECT: Mr. Horton S. Miller  Military Personnel Rank or Grade \_\_\_\_\_  
 Civilian Personnel

Name Case  
 Prospect - PPB Control No. General Branch \_\_\_\_\_ Theater \_\_\_\_\_

1. If further processing is desired, submit form 802 or form 1001 promptly as availability of subject is limited.

2. If subject is rejected, state specific reasons \_\_\_\_\_  
\_\_\_\_\_

3. Indicate action taken and return to this office by 30-8-46  
 Will submit form 802 - File retained  
 Under consideration - File retained  
 Holding, Pending security report - File retained  
 Requested for "\_\_\_" School - File retained  
 Other \_\_\_\_\_

4. 804 only - Forms 2205 desired  yes  no

5. 2205 only - Form 804 desired  yes  no

6. Abstract only - Form 2205 desired  yes  no  
Form 804 desired  yes  no

7. File submitted for reconsideration \_\_\_\_\_

8. File submitted per our telephone conversation

9. Information and return

10. Prepare reply to Personnel Division 112 North Attn: Miss Denier

11. Remarks \_\_\_\_\_

(60908)

CONFIDENTIAL



SECRET

CANDIDATE'S ADMISSION SHEET

(This form fully completed \* in duplicate must accompany request for admission of student to assessment or classes)

Request for:  
(a) Assessment XXXX  
(b) Training \_\_\_\_\_

Student's Name in Full: Barton R. Hiler

Cover Name if Necessary: Scott Date: 28 Aug 44

Age: 20 Marital Status: Single Branch: Commo Desk: \_\_\_\_\_

Specific Station to which candidate is going: Unknown at present

For consultation call:

<u>Ethel Pearson</u>	<u>2248</u>	<u>South</u>	<u>202</u>
Training Liaison Officer	Phone Extension	Bldg.	Room No.
<u>CHARLES M. ENGLISH</u>	<u>2081</u>	<u>South</u>	<u>250</u>
Desk Officer Supervising Candidate	Phone Extension	Bldg.	Room No.

Has Security Check been completed? No

Type of Cover: SSU Civilian  
(Military; Govt. Official; Professional; Business; etc.)

What will be the specific duties of the candidate? Code clerk

What will be the administrative or supervisory responsibilities of the candidate?  
(If none, write "none") None

Will the candidate work alone or with other people? with four to six others under the same supervisor

If the latter, how many and what will be the candidate's relationship to them? \_\_\_\_\_

Will the candidate be working directly under a supervising officer? \_\_\_\_\_

If not, how will his work be directed and reviewed? \_\_\_\_\_

What will be the living and working conditions under which the candidate is expected to operate? \_\_\_\_\_

\*For reasons of security, details such as student's true name or specific mission may be omitted in the case of undercover personnel, if so desired by the Desk.

SECRET

SECRET

What special qualifications do you wish the candidate tested for? \_\_\_\_\_

stability, ability to work with others and security consciousness.

What period and type of training is considered necessary for the candidate before placement in the field? four to six weeks ROTC training.

What special skills or knowledge related to the job does the candidate possess? (Include statement of any previous experience in intelligence work) None. Covered in ROTC slightly

Previous Intelligence Schools or Training Courses Attended:

Names of Schools, locations, dates, subjects covered: \_\_\_\_\_

Highest Military Rank Achieved: ROTC A/B (V-12) Date of Separation: 1 July 48  
(If still in service, indicate)

Education: High School ( 12 ) College ( 3 1/2 ) Grad. Work ( ) Highest Degree ( )  
(Indicate number of years at each level)

Foreign Residence, Travel, or Education: None

(Be specific; include dates if possible)

Indicate knowledge of foreign languages:  
("Slight", "Fair", "Good")

Read

Speak

UNDERSTAND  
~~SPEAK~~

Spanish

very slight

Present Occupation: unemployed (still attending school)

Occupational History: (Include dates and specific duties) unknown

SECRET

(OVER)

9 August 1946

*ccB*

Mr. Newton Scott Miller  
11 Lebanon Street  
Hanover, New Hampshire

Dear Mr. Miller:

Thank you for your recent letter addressed to Mr. Brickelmaier in which you offer your services to this organization.

On the basis of the information given in your letter, we are considering you for the position of radio operator in the China Theater at the base salary of \$2644 plus living and quarters allowance of approximately \$1200 per annum. It should be mentioned here that all foreign appointments are made for a minimum period of 18 months. However, before any definite commitments can be made and in order that we may more closely examine your qualifications with respect to our specific needs, it is requested that you complete and return the inclosed application forms at your earliest convenience. At the time you submit these papers, it is requested that you also forward 2 profile and 4 front view photographs.

In addition, we should like to know whether or not it would be possible for you to come to Washington on the 28th of August for a personal interview and assessment for approximately 2 days. Your expenses for this trip will be borne by the Government. When you arrive, it is requested that you contact Miss Denian who is located in 107 North Building and who can be reached on Executive 6100, Extension 2981. Kindly notify us at your earliest convenience whether or not the above date meets with your approval.

Very truly yours,

BYRON C. SARVIS  
Chief, Procurement and  
Placement Section

Incls: 2 Forms 57  
2 SA-1's

cc: Comm. ✓ LHD:ca

Miss Denian

2 Aug 46

Communications Division

PERLEY, Henry O. and MILER, Newton S.

1. It is requested that the above named subjects be contacted and sent necessary forms and to bring them in for Assessment School and interview as soon as possible.

2. They may be contacted as indicated below:

MR. HENRY O. PERLEY  
413 New Hampshire Hall  
Hanover, N. H.

✓ MR. NEWTON SCOTT MILER  
11 Lebanon Street  
Hanover, N. H.

CHARLES H. ENGLISH  
Executive Officer

P. S. Both men will be Radio Operators overseas under the supervision of a Communications Officer.