

**NR\_key\_name:** 4DF225BC901E3A3C852561C600730576

**SendTo:** All

**CopyTo:**

**DisplayBlindCopyTo:**

**BlindCopyTo:**

**From:** CN=David Marwell/O=ARRB

**DisplayFromDomain:**

**DisplayDate:** 05/24/1995

**DisplayDate\_Time:** 5:09:23 PM

**ComposedDate:** 05/24/1995

**ComposedDate\_Time:** 4:56:20 PM

**Subject:** Senior Staff Gone!

Tracy, Jeremy, Tom, and I will be at Archives II for most, if not all, of the day tomorrow. We can be reached at Steve Tilley's number (301-713-6620) and will check in frequently. Our off-site meeting will focus on fundamental planning issues for the office. We want to take stock, and devote some uninterrupted time to developing a strategic plan. I want to have a full staff meeting on Tuesday Morning at 10:00AM to share with you some of the results of tomorrow's meeting. Val will open the office at 7:30 AM, and Phil will close it up in the evening. Phil will also open and close the SCIF.

**Body:**

**recstat:** Record

**DeliveryPriority:** N

**DeliveryReport:** B

**ReturnReceipt:**

**Categories:**