

NR_key_name: 9B62545E907106D18525631D00644853
CN=Noelle Gray/O=ARRB @ ARRB;CN=Jerrie Olson/O=ARRB @ ARRB;CN=Eileen Sullivan/O=ARRB @ ARRB;CN=David Marwell/O=ARRB @ ARRB;CN=Chet Rhodes/O=ARRB @ ARRB;CN=Tom Samoluk/O=ARRB @ ARRB

SendTo:
CopyTo:
DisplayBlindCopyTo:
BlindCopyTo:

From: CN=Tracy Shycoff/O=ARRB
DisplayFromDomain:
DisplayDate: 05/01/1996
DisplayDate_Time: 2:18:40 PM
ComposedDate: 05/01/1996
ComposedDate_Time: 2:15:21 PM
Subject: cypher locks

We have changed to combination to the phone closet and supply room to be 1,3,5,2,4. This is not to be shared with anyone who is not on this list. If you let someone into the supply room you are responsible for 1)knowing what/how much they took, 2)if they depleted a supply and more needs to be ordered, and 3) the condition in which they leave the room.I would prefer that you accompany staff whenever possible. If on occasion, you cannot stay with them you are still responsible for the three things listed above. Save all of us time and headache tho by getting the supplies for them or staying with them. Thanks.

Body:
recstat: Record
DeliveryPriority: N
DeliveryReport: B
ReturnReceipt:
Categories: