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Subject: December 11 Conference Call

Participants were Henry, Bill, Anna, and myself. The principal points were:1. Our Annapolis plans are on schedule. I am sending a revised Agenda in the FedEx package today that you should receive on Friday morning. I will be picking up Kermit, Henry, and Tom at National Airport with the rendezvous at TGI Friday's in the Airport (details in package). Anna will make arrangements to pick up Bill at Union Station and Jack at the Mayflower. Dress is casual. The advance weather report (as of 6:00 p.m. Thursday) is "sunny with temperatures in the 30s-40s for both days. (That is much better than we deserve!)2. Our meeting with CIA regarding speeding up the timetable was very productive.3. Chairman Burton, it appears, will be sending out the letters as I had drafted and sent to his office. The changes were minor and in a bi-partisan spirit, which I see as a positive and unexpected improvement.4. The multi-agency declass session is taking place in our offices for three days this week. We are making excellent progress.5. Two personnel issues emerged this week. The supervisors of two analysts reported that the analysts were not pulling their weight. One of the two cases is egregious. I have spoken with both employees who have completely acknowledged that they were at fault (which was a surprise to me). They are both very capable, but have been unduly lazy. They have both assured me that they will turn themselves around and perform much better. I hope that happens. We shall see. I can give you more details if you would like. I look forward to seeing you on Monday and I am hopeful that we will have very fruitful discussions about the direction of the Final Report.Please call or e-mail if you

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