

NR_key_name: 9A1CA332740A624885256681004C35E2
SendTo: ALL
CopyTo:
DisplayBlindCopyTo:
BlindCopyTo:
From: CN=Laura Denk/O=ARRB
DisplayFromDomain:
DisplayDate: 09/16/1998
DisplayDate_Time: 9:52:37 AM
ComposedDate: 09/16/1998
ComposedDate_Time: 9:52:25 AM
Subject: Archivist Position Available
 10. laura_denk @ jk-a110.gvcc. (cc: Laura Denk/ARRB)FROM: Bill Joyce <wjoyce @ phoenix.finnet.com.EDU>
 @ INTERNET @ INTERLIANT Date: 09/15/98 10:05:51 PM GMTSubject: Archivist Position AvailableLaura,
 here's another... --Bill>Return-Path: <exlibris@library.berkeley.edu>>Date: Fri, 4 Sep 1998 12:44:04 -0700
 (PDT)>Errors-To: ewilkie@ix.netcom.com>Reply-To: exlibris@library.berkeley.edu>Originator:
 exlibris@library.berkeley.edu>Sender: exlibris@library.berkeley.edu>From: "Ron Becker"
 <rbecker@rci.rutgers.edu>>To: Multiple recipients of list <exlibris@library.berkeley.edu>>Subject: Archivist
 Position Available>X-Listprocessor-Version: 6.0c -- ListProcessor by Anastasios Kotsikonas>X-Comment:
 EXLIBRIS>>>RUTGERS UNIVERSITY LIBRARIES>>TITLE: Project Archivist (Grant Funded Position)> Institute of
 Jazz Studies, John Cotton Dana Library>>RESPONSIBILITIES: Arrangement and description of the Institute of
 Jazz>Studies' Archival Collections. Create finding aids, databases, and>collection-level MARC-AMC records.
 Perform basic preservation>activities. SGML EAD mark-up of finding aids for inclusion in the>Institute's
 website. Grant writing and projects with other>non-manuscript archival collections as
 required.>>QUALIFICATIONS: Required: Master's degree in Archival Studies, Library>Science, Music History,
 American History or related field; two years>relevant archival experience; experience with archival and/or
 library>computer applications, Microsoft Access, and MARC-AMC cataloging;>demonstrated administrative
 ability.>Preferred: Knowledge of Jazz, American music history, and/or the sound>recording industry; graduate
 education in archival theory and practice;>3-4 years archival experience; SGML and EAD and Internet
 website>development; knowledge of preservation procedures, copyright/privacy>issues, and photograph and
 sound recording collections.>>SALARY: Dependent upon experience and qualifications, with a minimum
 of>\$32,840 for a 12 month grant funded Librarian V, non-tenure track>appointment. Renewal of the
 appointment is dependent upon positive>performance and continuation of funding.>>STATUS/BENEFITS:
 Faculty status, calendar year appointment, retirement>plans, life/health insurance, prescription drug, dental
 and eyeglass>plans, tuition remission, one month vacation.>>LIBRARY PROFILE: Founded in 1952 by pioneer
 Jazz scholar Marshall>Stearns and donated to Rutgers in 1966, the Institute of Jazz Studies is>part of the
 Rutgers University Libraries located in the John Cotton Dana>Library on the Rutgers-Newark Campus. The
 Institute is the world's>foremost Jazz archives and research facility. Its collections consist>of sound recordings,
 books, Jazz periodicals and research files, oral>histories, photographs and negatives, scores and
 arrangements,>memorabilia, and seventy archival collections. The archival collections>total 450 cubic ft. of
 manuscript and non-print material including>personal papers of musicians, Jazz critics and discographers as
 Record
Body:
recstat:
DeliveryPriority: N
DeliveryReport: B
ReturnReceipt:
Categories: