

**NR\_key\_name:** E52EEAD7725B04938625662B005FF57D**SendTo:** eileen\_sullivan@jfk-arrrb.gov**CopyTo:****DisplayBlindCopyTo:****BlindCopyTo:** CN=Eileen Sullivan/O=ARRB**From:** "Jonathan V. Galaviz" <galavizj@centechgroup.com>**DisplayFromDomain:****DisplayDate:** 06/22/1998**DisplayDate\_Time:** 12:28:08 PM**ComposedDate:****ComposedDate\_Time:**

**Subject:** June 25, Invitation

GOOD AFTERNOON, you are invited to attend an educational and productive conference which will greatly inform you as to how your agency can work easier and more efficiently in the future. Invitations to this event are exclusive and the recipients of this invitation have been deemed to be in 'high-level' and/or unique positions in government/organizations. The document management seminar/conference is free for those invited, and to those who are guests of those invited (Limit of 1 Guest per Invitee - please call if you desire to bring more than 1 guest - space is limited). This is not a 'mass' e-mail so please do not forward to any persons other than your guest. \*AN INFORMAL BREAKFAST WILL BE SERVED FOR THE MORNING SESSION AND A LIGHT LUNCH WILL BE SERVED FOR THE AFTERNOON SESSION. Please read below and RSVP. If you have already registered please confirm your reservation by e-mail before the 24th of June. Microsoft, FileNET and The CENTECH GROUP, Inc. are proud to present an Enterprise 'Document Management Solution' Seminar featuring the integration of Microsoft and the new FileNET Panagon software.-----

-----REPLY BY E-MAIL TO [galavizj@centechgroup.com](mailto:galavizj@centechgroup.com) using the following steps: Fill out the items A, B and C-D Below. Directions to Microsoft are enclosed below. E-MAIL or CALL with THE FOLLOWING INFORMATION TO REGISTER: A) Your Name: B) Names of Your Guests: C) E-Mail, Address, and Phone Number: D) Session number you wish to attend: Session #3) Thursday, June 25, 1998 9:00 a.m. - 12:00 p.m. OR Session #4) Thursday, June 25, 1998 1:00 p.m. - 4:00 p.m. TOPICS COVERED IN THIS EDUCATIONAL SEMINAR: THE QUESTION - Simply put, What is Integrated Document Management? Document Management Workflow Image Capture Internet Document Access Automated Records Management THE PROBLEM - Simply put, What is Enterprise Document Solutions Support? Business Process Re-engineering Re-inventing Government initiatives. ISO 9000 compliance. Government and Industry Downsizing requires the focused use of the workforce THE SOLUTION - Microsoft, FileNET, and CENTECH will answer all your questions. FileNET is Microsoft's Preferred Partner for Enterprise-wide Integrated document management applications. FileNET is the largest integrator of document management systems in the world. The CENTECH GROUP, Inc., the largest reseller of FileNET systems to the Government. LOCATION OF EDUCATION SEMINAR - Microsoft Corporation (Directions Below) 5335 Wisconsin Ave. Chevy Chase Pavilion Washington, D.C. 20015 BY METRO Microsoft is located on 5335 Wisconsin Ave., in the Chevy Chase Pavilion. This is on the Metro Red Line, Friendship Heights Station. When getting off the escalator follow the signs to Western Ave. and then to the Chevy Chase Pavilion. Come up to the escalator to the 2nd floor, make a right and left around the corner from the Garage elevators, you will see glass doors to the Office Building. We

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