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NR_key_name: 9A1CA332740A624885256681004C35E2
SendTo: ALL
CopyTo:
DisplayBlindCopyTo:
BlindCopyTo:
From: CN=Laura Denk/O=ARRB
DisplayFromDomain:
DisplayDate: 09/16/1998
DisplayDate_Time: 9:52:37 AM
ComposedDate: 09/16/1998
ComposedDate_Time: 9:52:25 AM
Subject: Archivist Position Available

Body: To: laura_denk @ jfk-arrb.gov(cc: (bcc: Laura Denk/ARRB)From: Bill Joyce <wjoyce @ phoenix.Princeton.EDU> @ INTERNET @ INTERLIANT Date: 09/15/98 10:05:51 PM GMTSubject: Archivist Position AvailableLaura, here's another... --Bill>Return-Path: <exlibris@library.berkeley.edu>>Date: Fri, 4 Sep 1998 12:44:04 -0700 (PDT)>Errors-To: ewilkie@ix.netcom.com>Reply-To: exlibris@library.berkeley.edu>Originator: exlibris@library.berkeley.edu>Sender: exlibris@library.berkeley.edu>From: "Ron Becker" <rbecker@rci.rutgers.edu>>To: Multiple recipients of list <exlibris@library.berkeley.edu>>Subject: Archivist Position Available>X-Listprocessor-Version: 6.0c -- ListProcessor by Anastasios Kotsikonas>X-Comment: EXLIBRIS>>>RUTGERS UNIVERSITY LIBRARIES>>TITLE: Project Archivist (Grant Funded Position)> Institute of Jazz Studies, John Cotton Dana Library>>RESPONSIBILITIES: Arrangement and description of the Institute of Jazz>Studies' Archival Collections. Create finding aids, databases, and>collection-level MARC-AMC records. Perform basic preservation>activities. SGML EAD mark-up of finding aids for inclusion in the>Institute's website. Grant writing and projects with other>non-manuscript archival collections as required.>>QUALIFICATIONS: Required: Master's degree in Archival Studies, Library>Science, Music History, American History or related field; two years>relevant archival experience; experience with archival and/or library>computer applications, Microsoft Access, and MARC-AMC cataloging;>demonstrated administrative ability.>Preferred: Knowledge of Jazz, American music history, and/or the sound>recording industry; graduate education in archival theory and practice;>3-4 years archival experience; SGML and EAD and Internet website>development; knowledge of preservation procedures, copyright/privacy>issues, and photograph and sound recording collections.>>SALARY: Dependent upon experience and qualifications, with a minimum of>$32,840 for a 12 month grant funded Librarian V, non-tenure track>appointment. Renewal of the appointment is dependent upon positive>performance and continuation of funding.>>STATUS/BENEFITS: Faculty status, calendar year appointment, retirement>plans, life/health insurance, prescription drug, dental and eyeglass>plans, tuition remission, one month vacation.>>LIBRARY PROFILE: Founded in 1952 by pioneer Jazz scholar Marshall>Stearns and donated to Rutgers in 1966, the Institute of Jazz Studies is>part of the Rutgers University Libraries located in the John Cotton Dana>Library on the Rutgers-Newark Campus. The Institute is the world's>foremost Jazz archives and research facility. Its collections consist>of sound recordings, books, Jazz periodicals and research files, oral>histories, photographs and negatives, scores and arrangements,>memorabilia, and seventy archival collections. The archival collections>total 450 cubic ft. of manuscript and non-print material including>personal papers of musicians, Jazz critics and discographers as

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DeliveryReport: B
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Categories: