NR_key_name: A742F5057D9BA18685256419006C07C0
SendTo: Admin
CopyTo:
DisplayBlindCopyTo:
BlindCopyTo: CN=R ecord/O=ARRB
From: CN=Chet Rhodes/O=ARRB
DisplayFromDomain:
DisplayDate: 01/08/1997
DisplayDate_Time: 2:44:45 PM
ComposedDate: 01/08/1997
ComposedDate_Time: 2:39:59 PM
Subject: Quick correct

Body: I will soon be adding Memo and letterhead templates to every computer in the office, along with that I would like to provide QUICK CORRECT codes to the staff of the most common items used in letters and memos. the quick correct feature in word perfect will automatically replace one item with another as you type. For example we could have a code called A* that would be replaced with the name of our agency as the person types in that code. I would like to put a set of 15-20 of these codes on every machine and give staff a card with the codes and instructions on how to use the templates.If you could provide me with a list of common names or items that are type in, I will create the codes and add them to the office wide system. I will follow-up with some training once we get this place over the next week or so.Thanks in advance.

recstat: Record
DeliveryPriority: N
DeliveryReport: B
ReturnReceipt:
Categories: