

Assassination Records Review Board
Draft File Plan
January 30, 1995

- 1 Administration
 - 1.1 Personnel
 - 1.1.1 (+NAME of Employee: 1.1.1.Tunheim)
 - 1.1.2 Policies
 - 1.1.3 Applications
 - 1.2 Budget & Fiscal
 - 1.2.1 Budget (+FY: 1.2.1.96)
 - 1.2.2 Accounting Reports
 - 1.3 Procurement
 - 1.4 Travel
 - 1.5 Reporting
 - 1.5.1 Federal Register
 - 1.5.2 Annual Report
 - 1.6 Facilities
 - 1.6.1 Renovation
 - 1.6.1.1 Telephone
 - 1.7 Computer System
 - 1.7.1 Installation
 - 1.7.2 NARA Software
 - 1.8 Other Agency Support
 - 1.8.1 GSA
 - 1.8.2 White House
 - 1.8.3 Dept of Agriculture
 - 1.9 Security

- 2 Board
 - 2.1 Meetings
 - 2.1.1 Transcripts
 - 2.2 Hearings
 - 2.2.1 Transcripts
 - 2.2.2 Logistics
 - 2.3 Directives
 - 2.4 Board Communications
 - 2.5 Kennedy Family
 - 2.6 National Archives

3 General Counsel
3.1 Ethics

4 Analysis and Review

4.0 Analysis and Review General Administrative

4.0.1 Review

4.0.1.1 Library of Congress Research from HSCA

4.0.1.2 Federal Research Service

4.X.1 Agency General

4.x.2 Agency

4.X.2.1-- Agency Organizational Charts

4.X.2.2-- Agency Personnel Directories and Phonebooks

4.X.2.3-- Agency Filing System Information

4.X.2.4-- Agency Codes, Cryptonyms, Identifications

4.X.2.5-- Agency Review Information

4.X.2.6-- HSCA Correspondence with Agency

4.X.3 ARRB Correspondence and Contacts with Agency

4.X.4 Agency Subject Files

4.X.5 Documents, Records, Files identified for follow-up

5 Press & Public Affairs

5.1 Public Contact Index (5.1 +NAME)

5.2 The Research Community

5.2.1 Newsletters

5.2.2 Conference Material

5.3 Press Releases

5.4 Clippings

6 Compliance

7 Investigation

- 8 Issues
 - 8.1 Definition of Assassination Record
 - 8.2 Zapruder Film
 - 8.3 Informants

9 Chron (+DATE: 9.13.10.94)

- 10 Congress
 - 10.1 Legislation
 - 10.2 Communication