

*FBI "Released Information" database*  
*April 7, 1997*

In the course of the last eight months, the FBI has agreed to the release of approximately 800 documents on what is termed a "consent release" basis. This means that the FBI understood that the Review Board probably would have released the information in those documents; the Bureau chose to release the documents in full to the Archives without submitting to Board action, in order to save everybody the time and trouble of a review whose outcome was already determined. ARRB staff needs to input the information contained in those documents into one of our databases so that we can keep track of what information has been released.

Your project will involve two steps. The first will be the actual inputting of information; the second will be organizing and sorting these documents by their Record Identification Form (RIF) number. Our FBI Team co-leader **[Kevin, please fix this to reflect your official title]** Kevin Tiernan will be helping you with this project and answering any questions you might have.

There will be two people on this project: one to input the data, and one to tell the typist what to input.