

## Training Agenda

1. Adding the correct Database systems to your Desktop.

2. Starting Review track

3. Creating a Postponement Detail.

Location Code

Using the Great Grid.

Postponement Act Code

Vanilla Codes

Analysis Prompts

Reviews Comments

Agency Redaction Detail

RELEASED database

Reviewer Recommendation

Substitute Language

Board Reasons

Alternate Board Reasons

Action Date: Press enter

Release or Review Date

4. Checking your work

Sending to a supervisor

5. Using the views to help

6. Questions.

## Supervisor Notation Voting training Agenda

1. New Button in RIF
2. Checking work validation.
3. Using new views
  - By Meeting
    - Ready for box Assign
    - By Box ID
    - Marked for Discussion
    - Marked for Accepted by the Board
4. Future procedures
5. Questions.