

## MEMORANDUM

Via Facsimile

March 30, 2017

TO: Mr. Jack Matthews, Army Declassification Agency

CC: Colonel James R. Moore, Jr., USA (DCSPER/DAPA-ZXI)

FROM: Doug Horne, Assassination Records Review Board

SUBJECT: Declassification Session for Califano Papers

1. The joint declassification session mentioned in our letter to Colonel Moore (the Army's JFK Compliance Official) of June 9, 1997 is scheduled to take place during the four-day window Monday, July 21-Thursday, July 24, inclusive. The first session will commence at 9:00 A.M. Monday morning, July 21, at the ARRB offices in room 207 of the Bicentennial Building, a ten-story red brick edifice located at 600 E Street, NW (at the corner of E Street NW and 6th Street).
2. Our offices are located equidistant from the following three Metro stations: Archives/Navy Memorial (Yellow Line); Judiciary Square (Red Line); and Gallery Place (Red Line). Parking Garages are located in the basement of the Bicentennial Building, and also across the street from us in the basement of the ARRP building.
3. Please fax the names, SSNs, and clearance information for Army attendees to Tracy Shycoff on our staff at fax number (202) 724-0457 prior to close-of-business on Wednesday, July 16, 1997. Please indicate on your visit request that the period of the visit is through the end of calendar year 1997, since it is anticipated that this effort to declassify the Califano papers will take more than one session to accomplish.
4. We look forward to working cooperatively with all of our partners in this enterprise.