

MEMORANDUM

October 4, 1996

BY FACSIMILE

To: Fred Graboske, Archivist of the Marine Corps

From: Doug Horne, ARRB

Subj: Questions Regarding Administrative Entries Made in USMC Enlisted Personnel Files, Circa Late 1950s

Following our recent review of a USMC Enlisted Personnel File, we realize that there are some questions about administrative procedures in the Marine Corps of the late 1950s (specifically, 1957) which we need to have answered, so that our review of this record can proceed in the proper context.

It is our hope that, as in the past, you can refer our questions to the appropriate activity in the Marine Corps for resolution and explanation:

-What were the USMC's criteria/policies for assigning a junior enlisted member to Casual Company (CASCO) at HQMC circa 1957?

-What written directives (i.e., regulations, instructions, or SOPs) in force at the time guided the Marine Corps' actions in regard to determining who could be assigned to Casual Company at HQMC, and for what reason? If still extant, please provide copies.

-When a Marine was sent to an Air Force training school at an Air Force base, how was that event recorded in the Marine's Enlisted Personnel File on his "Record of Service" page?

Please do not hesitate to call me at (202) 724-0088, should you have any questions. Thank you, as always, for your continuing assistance.