

## Assassination Records Review Board

The presentation from Assassination Records Review Board Executive Director David Marwell and Computer Specialist Chet Rhodes will focus on the use of the Lotus Notes as a document tracking and workflow tool. The ARRB has been mandated by Congress with reviewing and releasing to the public all government documents that relate to the assassination of President John F. Kennedy. The Review Board is tracking over 200,000 documents and uses Lotus Notes to allow staff members to review documents in a systematic way. Marwell and Rhodes will discuss the way that groupware shaped the process of the review and the implementation of a complex system. Further discussion will center on the costs of implementing a system and how Lotus Notes in particular is well suited for a team review process.

## David G. Marwell

David Marwell is the Executive Director of the Assassination records Review Board. He joined the newly established Board as the first staff member in August of 1994. Since then he has hired and organized a staff of 27 and has directed the efforts of this independent federal agency charged with the responsibility of identifying, securing, and making available all records relating to the assassination of President John F. Kennedy. Before joining the Board, Marwell was the Director of the Berlin Document Center in Berlin, Germany. In addition to being the custodian of over 12,000 linear meters of captured Nazi party personnel-related records, he prepared the Center for transfer to the German government in July of 1994, a task that included the complete microfilming of the collection. This massive microfilming project resulted in over 55 million frames of microfilm and included the computer indexing of the records. From 1980 until 1988, Marwell worked at the Office of Special Investigations at the U.S. Department of Justice as a Senior Historian and finally as Chief of Investigative Research. He played a prominent role in the Klaus Barbie and Josef Mengele investigations. Marwell holds a B.A. from Brandeis University and a Ph.D. in Modern European History from the State University of New York at Binghamton.

## Chet Rhodes

Chet Rhodes, ARRB Computer Specialist, has worked in computing for over 15 years. He has experience with Lotus Notes, Novell Netware and other database software. He regularly works with clients on Internet and groupware issues. Rhodes holds a B.A. from the University of Maryland in Broadcast Journalism.