

# Assassination Records Review Board

600 E Street NW ▪ Suite 208 ▪ Washington, DC 20004

## MEMORANDUM

October 20, 1994

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Here is a schedule for next Wednesday's meeting:

- 9:00 AM:   Meet at ARRB Offices
- 10:00 AM:   Meeting at Department of State
- 2:00 PM:   Meeting at Archives II, College Park

Tracy reports that all travel reservations have been made and that she will FEDEX you your tickets at the end of the day.

Hotels: Jack and Kermit are booked at the Grand Hyatt Hotel (1000 H Street, 202-582-1234) for the night of the 25th. The reservations are guaranteed and must be cancelled by 4:00 PM if your plans change. The hotel requires that you produce a US Government ID at check-in.

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