

Assassination Records Review Board  
600 E Street NW ■ Second Floor ■ Washington, DC 20530

MEMORANDUM

*February 2, 1995*

T            *Jack Tunheim*  
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:            *David G. Marwell*  
              *Executive Director*

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R            *Boston Visit*

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*Tom has produced the following schedule options for the Board's upcoming visit to Boston. He argues (persuasively, in my view) that Option 1 is the*

most "media-friendly." Option 2 puts more focus on the meeting with the JFK Library. Please let me know what you think. Should I poll the rest of the Board members. An early decision on schedule is important so that we can select and reserve the whatever meeting rooms we will need.

**OPTION 1**

<i>Date</i>	<i>From</i>	<i>Until</i>	<i>Event</i>
<b>Wednesday, March 22</b>		Evening	<i>Board Arrives</i>
<b>Thursday, March 23</b>	7:00	9:00	Jack does morning radio interviews
	9:30	10:00	Board Media Availability at Hearing Site
	10:00	12:00	Board Public Meeting/Hearing
	12:30	2:00	Lunch Break and Travel to JFK Library
	2:00	2:30	Public Tour of JFK Library
	2:30	5:00	Private Meeting at Library/Tour of Library
		Evening	Board and Staff Dinner
<b>Friday, March 24</b>	9:00	12:00	Private Review of Documents at JFK Library by Board
	12:30	1:00	Travel to Hotel for Board Lunch
	1:00	2:00	Board Lunch at Hotel
	2:00	4:00	Meeting with Staff/Visit Debriefing & Other Business (Hotel)
		4:00	Depart Boston

**OPTION 2**

<b>Date</b>	<b>From</b>	<b>Until</b>	<b>Event</b>
<b>Wednesday, March 22</b>		<i>Evening</i>	<i>Board Arrives</i>
<b>Thursday, March 23</b>	<i>9:30</i>	<i>10:00</i>	<i>Board departs hotel for JFK Library</i>
	<i>10:00</i>	<i>12:30</i>	<i>Board Meeting at JFK Library</i>
	<i>12:30</i>	<i>1:30</i>	<i>Lunch</i>
	<i>1:30</i>	<i>2:00</i>	<i>Public Tour of JFK Library -Media advised</i>
	<i>2:00</i>	<i>5:00</i>	<i>Additional Private Review of Documents</i>
	<i>5:00</i>	<i>5:30</i>	<i>Travel from JFK Library to Hotel</i>
		<i>7:00</i>	<i>Board and Staff Dinner</i>
<b>Friday, March 24</b>	<i>7:00</i>	<i>9:00</i>	<i>Jack does morning radio interviews</i>
	<i>9:30</i>	<i>10:00</i>	<i>Board Media Availability at Meeting /Hearing Site</i>
	<i>10:00</i>	<i>12:00</i>	<i>Board Public Meeting/Hearing</i>
	<i>12:30</i>	<i>1:30</i>	<i>Board Lunch</i>
	<i>1:30</i>	<i>3:00</i>	<i>Private Board Meeting/Debriefing</i>
		<i>3:00</i>	<i>Board Departs Boston</i>