March 7th Public Meeting: Notes to Jack

- 1. Introduction
 - -- Introduce New Staff -- list attached -- ask them to stand
 - -- Mention Boston
- 2. Steve Tilley Report
- 3. Sheryl Walter Report on Comments
- 4. Public Comment

The following individuals have submitted written comments and have requested an opportunity to address the Board. You should stress that the individuals should summarize their comments and be brief. The Board should ask follow-up questions. We imagine 10 minutes per presentation/questioning. We advise that you not allow comments from the floor given the time restraints. Emphasize the deadline is Friday COB. All comments are available in the ARRB Reading Room, 10 to 3, M-F. Please call in advance to avoid delays:

- a. Terry O'Connor
- b. Mark Zaid
- c. Jim Lesar
- d. John Judge

Judge has not formally requested to speak, but he probably will.

e. Joseph Backes (?)

Backes has wrote a letter primarily in response to NARA's position on artifacts. He has asked that it be considered a comment on the definition. He drove from Albany, NY ot be at the meeting, and we feel that if he limits his comments to the definition, he should be allowed to make a presentation.

It is absolutely essential that we finish by 3:20 PM.