

# Assassination Records Review Board

600 E Street NW ▪ 2nd Floor ▪ Washington, DC 20530

May 24, 1995

Mr. Harry Lee  
Jefferson Parish Sheriff  
3300 Metairie Road  
Metairie, LA 70001

Dear Mr. Lee:

By way of introduction, the Assassination Records Review Board is an independent federal agency created to oversee the identification and release of records related to the assassination of President John F. Kennedy.

The Review Board was established by the President John F. Kennedy Assassination Records Collection Act of 1992 (P1102-526), and was signed into law by President George Bush. The law gives the Assassination Records Review Board (ARRB) the mandate and authority to identify, secure, and make available all records related to the assassination of President Kennedy. I am enclosing a copy of the act and some explanatory material.

The scope of the Review Board's mandate includes assassination-related records in the custody of federal agencies, local and state government entities as well as the private sector. It is our understanding that your office may have records (documents, photographs, tape recordings, transcripts, etc) that are considered assassination-related records under the statute. As a first step, I would appreciate your naming a point of contact within your organization who could meet with my staff to discuss this issue.

I look forward to hearing from you at your earliest convenience.

Sincerely,

David G. Marwell  
Executive Director

enclosure

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