

Procedures for processing records from the Presidential Libraries

In order to facilitate the final processing and release of assassination records, the Review Board has developed the following guidelines for presidential libraries

1. Presidential Libraries forward documents requiring third agency referrals to ARRB.
2. ARRB identifies equities if not already done so by the Libraries and coordinates referrals with appropriate agencies. Where documents contain multiple equities, documents will normally be held for review at joint declassification session.
3. Documents authorized as consent releases (open in full) are transferred to NARA with original stamps.
4. Libraries are notified of consent releases, listed by RIF number, and update database to reflect change in status on RIF. Libraries send updated RIFs to NARA, (copy of document attached at discretion Library a step that would facilitate the handling at NARA.)
5. Document released with postponement