

## DRAFT MEMORANDUM

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cc: T. Jeremy Gunn  
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From: Jessica DiFrisco  
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Subject: Possible Interview with Marie Cheatham

Marie Cheatham served at the American Embassy in Moscow in the late 1950's. It is unclear as to the position Ms. Cheatham held and the actual dates of her time in Moscow. Other employees of the Embassy have been interviewed and their accounts of Ms. Cheatham's position often conflict. Ms. Cheatham was not interviewed by the Warren Commission or the House Select Committee on Assassinations.

The following are questions to ask Ms. Cheatham in an interview.

Have you ever served in the American Embassy in Moscow?

What years were you in Moscow?

What did you do in the American Embassy in Moscow?

Did you have a security clearance?

What were the functions of your position at the Embassy?

What hours/days did you work in the Embassy?

Whom did you report to at the Embassy?

What were the dates of the American Exposition in Moscow?

Did your role at the Embassy change during the American Exposition?

Could you draw a floor plan of the Embassy and the departments or offices on each floor?

Where in the Embassy was your office located?

Do you remember a woman by the name Verna Dean Brown?

What was her position at the Embassy?

Do you remember a man by the name Richard Snyder?

What was his position at the Embassy?

Do you remember a man by the name of John McVickar?

What was his role at the Embassy?

Do you remember a woman by the name of Joan Hallett?

What was her role at the Embassy?

Where were their offices located in the Embassy?

What sort of issues did you deal with at the Embassy?

Would you have had any contact with someone wishing to renounce his/her citizenship?

Do you remember anyone ever coming into the Embassy for that reason?

Do you remember Lee Harvey Oswald ever visiting the Embassy?

When did Oswald visit the Embassy?

How many visits did Oswald make to the Embassy?

What was his reason for visiting the Embassy?

Could you please describe him and his visit to the Embassy?

How was this particular visit dealt with?

Could you tell of your other contacts with Oswald, for example, the telegrams sent to him through the Embassy and the attempts you made to contact him at his hotel over the phone?

Ms. Cheatham's answers to these questions will, of course, lead to additional, much more detailed questions worth asking. The questions above are for basic background information.