

## MEMORANDUM

July 25, 1996

To: Tracy Shycoff

From: Joe Freeman

Subject: Reimbursement of \$64.00 in copying costs incurred at UT-Martin

As you know, I travelled to Martin, Tennessee, earlier this week to examine the papers of Holland McCombs at the University of Tennessee at Martin and to make arrangements for the copying of relevant assassination records contained therein.

Initially, we had been informed that copies would have to be made by UT-Martin, and that this process would take an indeterminate amount of time after our having tabbed or otherwise indicated those records for which we wished copies made. Moreover, most of these copies would have been made at a cost (to us) of twenty-five cents per page (because the copying would have been done with the use of student work-study labor).

As it turned out, officials at UT-Martin changed their earlier policy and permitted me to make copies of the relevant documents while I was there. Not only did this enable me to secure the copies expeditiously and bring them back to the ARRB with me; it also saved us money insofar as all the copies I made were at the rate of ten cents per page. This new and better arrangement involved my utilizing a standard copy card and using the same copy machines as other library patrons. Accordingly, it was necessary for me to front the cash for the copying, to the tune of \$64.00 in all.

The copy card disbursement machine does not provide a receipt, but a cursory examination of the pile of documents brought back from UT-Martin will no doubt suffice as "proof of purchase."

Many thanks.

Freeman e:\wp-docs\072596