

All Agencies Update  
February 12, 1998

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| Agency              | ARRB                 | Electronic data Referral Processing and review of records<br>Information (requests for additional information and records)<br>Compliance Transfer to NARA Miscellaneous  |
| Libraries, HSCA, WC |                      |  |
| Warren              | Reddy<br>Herd        | <b>Goals: all WC records completed by March 10</b><br>M: Sydney obtain status of referrals from ARRB documents; meeting with Tilley on Jan. 26 to obtain his knowledge on referrals; develop plan for completing review  |
| JFKL                | Samoluk              | P: 100 docs to process at declass session; Appx 230 about to be open in full.<br>R: RFK referrals to CIA have not been returned to JFKL. Tom prepare dunning letter for 18 DOD records for Feb. meeting.<br>Outstanding issues: national security files; oral histories (appx. 10 identified); for undeeded, deeded collections (Schlesinger, Marshall, Smathers) we need to send letters by Jan. 28; Manchester (to be handled at future Board meeting); possible missing records; Microfilm: to be completed by Feb. 1<br>RFK papers: (a) re-scan of 137 EHUs; (b) 7 ARs to be processed.<br>8 Oral histories to be processed by end of January<br><br>M: Tom get from Steve all records related to transfer of papers to JFKL (thereafter, we consider whether to request comparable administrative records from JFK Library)<br>C: Jeremy, Tom, Ron decide on compliance program strategy<br><b>Goal: Completion by March, resolve glitches on RIF numbers</b> |
| LBJL                | Marr                 | E: Chet follow-up e-records<br>P: 100 docs (appx.) ready by Jan. 22.<br>P: 160-70 appx. NSC/OSD by Feb. meeting<br>P: other misc.<br>R: Irene determine whether there should be any additional referrals<br>R: Irene supervise preparation of mandatory review to be completed by Feb. meeting.<br>P: Jackie Kennedy tapes (Irene stay on top of issue)<br>M: Irene: Irene follow-up on 11/10 /97 letter; Mildred Steagall, Drew Pearson, etc.; await Tina Houston response to our letter<br>C: Very modified compliance program   |
| Eisenhower          | Rockwell             | <b>Goal: complete Ike by Feb. 17</b><br>R: make sure OSD and FBI review  |
| Ford                | Reddy/Combs/<br>Herd | <b>Goal: complete Ford by Feb. 17</b><br>R: First batch on Jan. 22 agenda; letters to all agencies with outstanding referrals to be sent by 1/9/98.<br>R: Michelle refer second set; discussion with NSA; remainder on Feb. agenda   |
| HSCA                | Tiernan<br>Freeman   | <b>Goal: complete HSCA by March 10</b><br>P: numbered files Ben: CIA to be returned by 2/10/98; subjects of referred docs and implement strategy for review; military for joint declass session; all others Feb. 10 return date to Board   |

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|               |                  | P: other records (6 boxes) Kevin sorts out, puts on same timetable as numbered files<br>P: index cards: Bob check CIA proposed redactions; Kevin remind FBI it must be completed by Feb. 28<br>P: tape recordings; Bob check on status of tapes referred to CIA; Kevin verify status of tapes  |
| Miscellaneous |                  |  |
| All agencies  |                  | C: request from agencies, as appropriate, internal guidelines on processing records  |
| CIA           | Skwirot<br>Combs | M: Michelle set appointment with Cohen. Bob review on weekly basis<br>P: Monster and OPR memos statistics to be sent to Board for Jan. meeting<br>C: Bob, Jeremy, Michelle, Ron discuss draft compliance and prepare response  |
| FBI           | Denk             | M: Laura draft BRILAB motion by Jan. 15; Jeremy talk to Art Goldberg<br>P: Grand Jury policy decision by January 22; Laura drafts recommendations by Jan. 15; Laura stay on top of pace of review;<br>P: foreign-- all letters out by Jan. 30<br>I: process is ongoing (5 to close out each month); send letter to PD Scott on "Harvey Lee Oswald" results by Jan. 27; Church Comm. bulkies need to be reviewed<br>R: HSCA referrals to FBI to be completed by end of February; Laura keep track of dunning letters<br>C: Jeremy, Laura, Ron discuss compliance program goals.   |
| NSA           | Legaspi<br>Marr  | T: 114 records to be sent to NARA<br>P: Pre-Board ARs (all numbers appx): 30 for Board ( negotiate five documents with NSA (complete); refer 9 AF records; 2 DIA records ((complete) 20 ready for Board); Manuel advise Jeremy number of records for Board in Jan.); put Carachristi interview and ARRB questions for Jan. meeting); 1 doc. w/FBI equities; 1 mis-identified record<br>I: send out request no. 4 for post-assassination analysis, task force to be sent by January 26<br>R: 80 FBI referrals return by Feb. 28<br>R: confirm WC-NSA records are completed<br>R: Manuel check status of LBJL records<br>R: Manuel and Irene send memo to NSA requesting status on all referrals<br>C: Send response to initial compliance statement |
| State         | Marr             | E: Irene get information on current status of e-information<br>R: Irene check whether there are any outstanding State-originated records that are on referral at other agencies. <b>Non-RIFfed State records at FBI to be processed by Feb. 28.</b><br>P: put outstanding records for Board in Jan. meeting<br>M: Irene complete review records identified from SF 135s.<br>I: Michelle stay on top of Webster passport file<br>C: Final due March 2, 1998   |
| IRS           | Denk/Haron       | M: Laura speaks to Bill;<br>C: Ron prepares compliance letter  |
| SSA           | Denk/Haron       | C: Complete (but verify physical transfer of records to JFK collection);   |

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|                      |       | M: Obtain IRS authorization to release Oswald employer records.   |
| LOC                  | Haron | C: Tom call Pugh re CBS; Ron call Pugh by Jan. 21 to obtain update/status<br>M: Awaiting LOC response from E. Pugh  |
| DEA                  | Haron | Determine what DEA must do to close out JFK Act obligations   |
| USSS                 | Herd  | M: Kim contact Machado about response to our comprehensive letter to<br>Vezeris; make decision on <i>Record</i><br>P: Records will be available for Jan. meeting<br>C: Develop plan to obtain Final Compliance Stmt. From SS  |
| Postal               | Combs | COMPLETE  |
| GSA                  | Haron | C: Final Compliance Statement due.  |
| NARA                 |       | M: designate ARRB person to handle NARA<br>E: Chet develops long-term plan to get NARA updates on all e-records; Chet<br>requests disks from numerous agencies<br>C: Set compliance meeting   |
| DOD                  |       |   |
| OSD                  | Horne | C: awaiting compliance statement due 2/28/98;<br>M: Ron interview J. Kester.  |
| Joint Staff          | Horne | M: Doug review records in SCIF by end of January; ARRB has tasked Joint<br>Staff to complete document review of Mongoose and FOIA material by mid<br>April 1998, and deliver to declass session by mid April.<br>C: Compliance statement reviewed and response sent.              |
| Army IRR             | Horne | M: Jim Goslee is reviewing documents as we receive them from IRR.   |
| Army CIC             | Horne | COMPLETE  |
| AFIP                 | Horne | COMPLETE<br>we need to prepare five RIFs  |
| Navy/ONI/<br>Marines | Horne | M: Letter sent requesting meeting with ONI; ONI will review defector records in<br>FEB. in concert with other agencies. Doug draft follow-up letter<br>C: Navy's Final Compliance Stmt. must be reviewed; awaiting ONI Compliance<br>Statement; Jeremy stay on top of Pike issue. |
| Bethesda             | Horne | COMPLETE  |
| Air Force            | Horne | E: RIF logbook<br>M: review compliance statement and then Doug makes recommendation on<br>handling AF   |
| DIA                  | Horne | M: DIA is reviewing 31 records<br>C: Final Compliance Statement due 2/28/98   |

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| DOJ          |             |  |
| INS          | Haron       | C: Ron prepares letter re: INS tasks to be completed   |
| Civil        | Haron       | M: FOIA files for review.  |
| Civil Rights | Haron       | COMPLETE   |
| Criminal     | Haron       | M: Initiate review of internal security files; monitor processing of organized crime records that were designated.<br>R: Laura sends final dunning letter on referrals   |
| Leadership   | Haron       | P: DOJ must complete review, creation of RIFs; Ron call Pustay   |
| OLC          | Haron       | M: COMPLETE (but confirm physical transfer of OLC assassination records to JFK Collection)   |
| White House  |             |  |
| NSC          | Combs       | P: NSC completing review<br>C: send compliance letter in February  |
| WHCA         | Horne/Haron | M: Awaiting Final Compliance Statement and supplementary information re: 1963-64 WHCA organization.  |
| PFIAB        | Combs       | M: Michelle & Jeremy review records on Jan. 27   |
| Treasury     |             |  |
| Main         | Haron       | P: Main needs to process files<br>C: Awaiting Compliance Statement<br>M: Jessica complete review of Dillon files at NARA by Jan 31   |
| ATF          | Haron       | COMPLETE   |
| Customs      | Denk        | COMPLETE   |
| Congress     |             |  |
| HUAC         | Haron/Combs | M: Ron draft letter for Clerk  |
| Abzug        | Haron/Combs | M: ditto   |
| Edwards      | Haron/Combs | M: ditto   |
| Pike         | Haron/Combs | Ron leads team to review Pike records; on Jan. 28. Prepare proposal for completing review of records   |
| Church/SSCI  | Combs/Haron | M: obtain index of records/establish working contact with Wolf<br>P on 10+ black binders: Bob implement plan; Kevin request LuAnn review volumes and mark other agency equities; Kevin ask Chris to prepare RIFs for unriffed records; Bob apprise Barry of upcoming quick review of Church volumes needed<br>P: Awaiting additional transcripts from Church Committee (promised for |

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|          |         | delivery on 1/20/98)<br>M: Need to locate subject card index  |
| Eastland | Tiernan | Complete review and draft memo by Feb. 15.  |

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