

THE NATIONAL SECURITY FILES

1961-1963

A PRELIMINARY REGISTER OF THE WORKING FILES

OF THE

SPECIAL ASSISTANT FOR NATIONAL SECURITY AFFAIRS

MCGEORGE BUNDY

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NATIONAL SECURITY FILES  
1961-1963

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*The following material has not yet been assigned permanent box numbers. As it is processed, numbers will be assigned. The following series titles may be modified as processing continues. Page numbers are provided only for those “series” which currently have folder title lists.*

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## NATIONAL SECURITY FILES

1961-1963

### Introductory Note to Researchers

This preliminary register to the National Security Files (NSF) is a working paper for a collection which is still being processed by the Library staff. Processing has been complicated by the size of the collection (approximately 470 boxes) and the national security classification of approximately 85 percent of the documents.

#### *Openings*

A list of the folders/volumes follows. Many of these folders have not yet been processed and are currently unavailable for research use. The files are generally processed and opened in increments by subseries (e.g. Bolivia is a subseries of the NSF:Countries series; Space Activities is a subseries of the NSF:Subjects series).

\_ Indicates unprocessed materials.

\_+ Indicates an unprocessed folder that contains some documents made available as the result of special review.

Researchers who wish to be notified of the opening of folders/volumes should complete the Openings Notification Request form available in the Library's Research Room or from the Library's Foreign Policy Unit.

#### *Using the Collection*

Before requesting boxes from this collection, researchers should check the National Security Files Card File in the Research Room to determine if the material requested is open for research. As each new folder is opened to research, a card with the folder title, box number and date of opening is added. The newly opened folder contains any unclassified or declassified documents and a withdrawal sheet which lists documents removed for national security or in accordance with other restrictions.

The card file will be supplemented with an on-line version of this finding aid which will list the folder titles of the processed portions and the volume/folder titles of the unprocessed portions. We expect this to be available by the end of 1995.

#### *Declassification*

New material is added to the collection quarterly as documents are declassified. All declassification review actions are recorded above the document description on the appropriate withdrawal sheet, and declassified or sanitized documents are filed in the open folder.

.Records of mandatory review declassification actions: The Library has produced comprehensive annual lists of all Library materials declassified or sanitized through the mandatory review process for calendar years 1993 and 1994. These comprehensive lists may be requested through interlibrary loan, from the Library's Research Room or purchased from the Library's Foreign Policy Unit. Prior to 1993 the record of mandatory review actions was maintained in Notebooks of Mandatory Review Actions available in the Research Room. The notebooks are organized within each fiscal year by collection and series. Records for the current year are now maintained in this manner until the comprehensive list is produced.

Suzanne Forbes  
Archivist, Foreign Policy Materials

Revised, 8/95

# NATIONAL SECURITY FILES

1961-1963

## Preliminary Description of Contents

The National Security Files (NSF) are the working files of McGeorge Bundy, the Special Assistant to the President for National Security Affairs during the Kennedy administration. An integral part of the papers of John F. Kennedy, the National Security Files were included in the general deed of gift of these papers by the executors of the President's estate in 1965. Following the organization of the first shipment of NSF material received by the Library (Boxes 1-397), additional increments were received from the National Security Council via the National Archives in Washington. Some of this material has been integrated into the collection including the McGeorge Bundy Correspondence Series (Boxes 398-405), The Paramilitary Study Group Report [Taylor Report] (Box 61A), Special Group Augmented (Box 319) and the Skybolt Report (Box 322). Preliminary descriptions and the approximate volume of the remainder of this material is given at the end of the series descriptions below. Approximate linear feet of material in the complete collection: 235 .

The National Security Files are currently arranged in the series described in the following pages and preliminary folder title lists. Within the series the papers are arranged topically in subseries. In some of the larger subseries there are further divisions into: "General", "Cables" and "Subjects". Within folders the documents are generally arranged in chronological order except where documents were originally bound together.

While some of the documents were originated by the National Security Council staff, the most of the material, which consists of memoranda, letters, reports, cables, formal studies and informal think pieces, originated in the various executive departments and agencies, foreign countries and, occasionally, by private citizens. The majority of the documents were originated in the Department of State, with a lesser proportion of items from the Central Intelligence Agency and the Department of Defense as well as other agencies. Documents authored by the NSC staff are concentrated in the Meetings & Memoranda Series and scattered throughout the remainder of the series. Approximately 85 percent of the documents were originally classified in accordance with law and executive order protecting national security information and materials.

The national security staff under McGeorge Bundy was a markedly different operation from that under Robert Cutler and James Lay during the Eisenhower administration. The Operations Coordinating Board was abolished by Executive Order 10920 of February 18, 1961, and the previously sharp distinctions between planning and staff personnel and functions were deliberately blurred to gain integration of purpose. The National Security Council itself came to be regarded as a more specialized ad hoc forum for the discussion of critical issues rather than a routine meeting for ratifying decisions. The staff size was considerably decreased.

The following NSC staffers contributed some of the memoranda and reports found in these files.

Their major areas of responsibility/interest are briefly outlined below.

Mc George Bundy - Special Assistant for National Security Affairs

Walt W. Rostow - Deputy Special Assistant for National Security Affairs 1/61-11/61

Carl Kaysen - Deputy Special Assistant for National Security Affairs 11/61-11/63

Bromley K. Smith - Executive Secretary of the National Security Council

A. Russell Ash - NSC personnel and security matters

Samuel E. Belk - UN Affairs, Africa (South of Sahara)

William Brubeck - Africa

Gordon Chase - Cuba, Latin America

Chester V. Clifton - Military Aide to the President

J. Patrick Coyne - Internal Security

Ralph A. Dungan - Latin America

Michael Forrestal - Southeast Asia, Far East

Charles Johnson - Nuclear Matters

David Klein - Europe (UN, NATO), Canada

Robert Komer - Middle East, MAP, North Africa, NATO

L.J. Legere - Assistant to Maxwell Taylor; military policy; NATO

Henry Owen - East-West Negotiations, Berlin

Marcus G. Raskin - Disarmament, Nuclear Testing

Harold M. Saunders - Civic action, MAP, Africa

Tazewell Shepard - Naval Aide to the President

Maxwell Taylor - Special military assistant to the President

Arthur M. Schlesinger, Jr., Richard Goodwin, Theodore C. Sorensen and Myer Feldman, although responsible for matters outside the normal purview of the national security staff, often had specific assignments that involved them in the work of Bundy's staff.

Several individuals participated from time to time as consultants, such as Richard E. Neustadt, Henry A. Kissinger, John J. McCloy, Adolph Berle and Dean Acheson.

Administrative support was provided by principal secretaries Alice Boyce ("ab") and Pauline A. Yates ("pay"), also Mildred Zayac. Lois Mook was the administrative officer in charge of personnel matters and logistics.

NATIONAL SECURITY FILES  
1961-1963  
Series Titles and Preliminary Descriptions

Box Nos.

1-211                    COUNTRIES

This series is arranged alphabetically by country name. Within each country, the material is arranged chronologically. Larger country files, such as Cuba and Vietnam, were originally further divided into: General, Cables and Subjects; this arrangement has been maintained.

211 Boxes

211-232                REGIONAL SECURITY

This material is divided into subseries by geographic region, treaty organization or subject such as: Latin America, Southeast Asia, NATO, and Multilateral Force. The subseries may be further divided into General and Cables. Within each division the material is arranged chronologically.

22 boxes

233-254                TRIPS AND CONFERENCES

The material is divided into subseries arranged in hierarchical order of office held: Presidential Trips, Vice Presidential Trips, Secretary of State Trips. Within each subseries, the folders are arranged chronologically by the date of the trip. Material on proposed trips is also included.

21 boxes

255-290                DEPARTMENTS AND AGENCIES

This series is divided into subseries arranged alphabetically by the name of the department or agency. Material on a single department or agency is generally arranged chronologically. More complex agency files may be further subdivided by subject.

36 Boxes



290-312

## SUBJECTS

This series contains files on a variety of subjects from Alliance for Progress to Hijacking Incidents to Space Activities. These subseries are arranged alphabetically by subject and then chronologically within the subseries. A few of the more complex subseries are further divided into: General, Cables and Subjects.

23 boxes

313-344

## MEETINGS AND MEMORANDA

The series contains the Index of Weekend Reading, Meeting Materials, Staff Memoranda, National Security Action Memoranda, State Department Follow up Reports and a few miscellaneous topics.

The Index of Weekend Papers are one-page comments on reports which were collected for the President's weekend reading. They are arranged chronologically. The Staff Memoranda are arranged alphabetically by National Security Council staff member's name. The National Security Action Memoranda are arranged numerically as issued. They are supported by periodic Department of State status reports on each NSAM.

The meeting material consists of Meetings with the President, Meeting Records of the National Security Council and its subgroups including some meeting minutes and background materials. Indexes have been created for most of the meetings (see the appendices).

32 boxes

345-361

## CHESTER V. CLIFTON

This series contains the files of the President's Military Aide, General C.V. (Ted) Clifton. It contains several miscellaneous files and series of reports used in preparing the President's daily intelligence briefings.

17 boxes

362-380

## CARL KAYSEN

This series is an alphabetically arranged subject series of topical files which were maintained by Carl Kayesen.

18 boxes

381-388

## WILLIAM H. BRUBECK

This material is filed alphabetically by country name or geographic region. During initial processing, the files of Ralph Dungan (those on Latin

America) were inadvertently interfiled with those of William Brubeck (those on Africa) to create the Brubeck series. In August 1995, the files were separated to reflect their original order .

8 boxes

389-397

#### RALPH A. DUNGAN

This material is filed alphabetically by country name or geographic region. The files of Ralph Dungan (those on Latin America) were inadvertently interfiled with those of William Brubeck (those on Africa) to create the Brubeck Series. These files were separated from those of William Brubeck in August 1995 to reflect their original order.

398-405

#### MCGEORGE BUNDY CORRESPONDENCE

This series consists of two files: McGeorge Bundy's chronological file and a file of McGeorge Bundy's Memos to the President. This material may duplicate documents filed in other series of the National Security Files.

8 boxes

The Following Material has not yet been assigned permanent box numbers. As it is processed numbers will be assigned:

#### CHARLES JOHNSON

The files consist of State Department Guidelines for Policy and Operations, State Policy Directives which duplicate some of the material located in the State Files of the Department & Agencies series in this collection, Chron Files 1961-1963 and additional materials.  
No folder title list is currently available.

Approx. Feet: 3.5

#### ROBERT KOMER

Contains the files of Robert Komer and the Chron File 1961-1963 of his assistant Harold Saunders.

See the preliminary folder title list.

Approx. Ft: 12

#### BOARDS, COMMITTEES, COMMISSIONS

This series contains material documenting files of the President's Foreign Intelligence Activities Board and the Council on Economic Advisors. Additional material may be located and integrated into the series.

See the preliminary folder title list.

Approx. Ft: 2

#### NSC ADMINISTRATIVE FILES

This is a tentative series title. Files contained include Records of Actions and related documents; small amounts of additional agency materials; record tracking and destruction records; and other miscellaneous files. Also included are additional files concerning Henry Kissinger's work for the NSC (Approx .Ft: 2) .

No list is currently available.

Approx. Ft: 8.5

Miscellaneous Files: Consists of miscellaneous material which requires integration into the main body of the collection and materials to be integrated into the following series: Carl Kaysen files (Approx. Ft: 1), C.V. Clifton (Approx. Ft: .1)

No list is currently available:

Approx. Ft: 3.5

REVISED 8/95

### *I. COUNTRIES SERIES*

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*\_Subjects, Zahir Briefing Book, 9/5/63-9/6/63 (Briefing Memo and Parts I-III)*

*\_Subjects, Zahir Briefing Book, 9/5/63-9/6/63 (Parts IV-V)*

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*\_Subjects, Zahir Correspondence, 1/61-10/61*

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*General, 3/21/61-5/30/61*

*General, 5/31/61-7/31/61*

*General, Selected Aspects of U.S. Economic Aid Policy for Africa, 7/24/61*

*General, 8/61*

*General, 9/1/61-9/10/61*

*General, 9/11/61-9/28/61*

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*General, Guidelines of U.S. Policy and Operations concerning Africa, 9/22/61,*

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W.W. Rostow memo to JFK re Decentralization in Soviet Growth (4  
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There were evidently two phases to the Standing Group. The first, from January 1962 to August 1962, was a small group consisting of the Undersecretary of State for Political Affairs as Chairman, the Deputy Secretary of Defense, the Director of Central Intelligence, and the Special Assistant for National Security Affairs. Bromley K. Smith acted as secretary. The group met at 2:30 P.M. on Fridays.

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## Index to STANDING GROUP MEETINGS, 1963

The second phase began in the Spring of 1963, following some careful consideration of purpose, composition and functions by McGeorge Bundy, Robert Kennedy, and others. They realized the need for some sort of regularized form of interdepartmental coordination, but did not want to recreate the old Operations Coordinating Board. The group that began meeting in April 1963 was larger than the earlier Standing Group. McGeorge Bundy, the Special Assistant for National Security Affairs, acted as Chairman. Members included: the Undersecretary of State for Political Affairs, the Deputy Secretary of Defense, the Director of the Central Intelligence Agency, the Chairman of the Joint Chiefs of Staff, the Attorney General, the Undersecretary of the Treasury, the Director of USIA, the Administrator of AID, the Special Counsel to the President. Others appeared with the Group as needed for briefings or comment. The Group met on Tuesdays at 10:30 A.M.

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The Executive Committee of the National Security Council was established by NSAM #196 of 22 October 1962. The President was the Chairman. Other members included: the Vice-President, the Secretary of State, the Secretary of Defense, the Secretary of the Treasury, the Attorney General, the Director of the Central Intelligence Agency, the Undersecretary of State, the Deputy Secretary of Defense, the Chairman of the Joint Chiefs of Staff, the Ambassador at Large, the Special Counsel to the President, and the Special Assistant to the President for National Security Affairs.

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26A	11/17/62	Cuba [in State Dept. Conference Room without President and Vice-President]
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34	12/10/62	Cuba
35	12/11/62	U.S. Short-term Policy Towards Brazil
36	12/17/62	Cuba; Congo
37	12/17/62	Cuba; Operating Plan for the Congo
38	1/25/63	Part I: Cuba; Part II: European Policy
39	1/31/63	U.S. Policy Towards Europe
40	2/5/63	Part I: Cuba; Part II: U.S. Policy Towards Europe
41	2/12/63	Multilateral Nuclear European Force
42	3/29/63	Cuba







Murrow, Taylor, Krulak, Gilpatric, Hilsman, Colby, Phillips, Janow (AID), Bundy, Sorensen, Forrestal Smith.

9-11-63	6:00 p.m.(Situation Room, w/o JFK) Rusk, RFK, McCone, Murrow, Taylor, Krulak, Gilpatric, Hilsman, Manning, Janow, Colby, Bundy, Forrestal, Smith.
9-11-63	7:00 p.m. Rusk, McNamara, RFK, McCone, Murrow, Taylor, Krulak, Harriman, Gilpatric, Hilsman, Manning, Janow, Colby, Bundy, Forrestal, Smith. (w/JFK)
9-12-63	6:00 p.m. Rusk, McNamara, Dillon, RFK, McCone, Bell, Murrow, Taylor, Krulak, Harriman, Nolting, Gilpatric, Hilsman, Manning, Janow, Colby, Bundy, Sorensen, Forrestal, Smith. (in Cabinet Room, w/o JFK)
9-16-63	11:00 am (@ State Dept.) Rusk, McNamara, Dillon, McCone, Ball, Bell, Murrow, Harriman, Taylor, Krulak, Gilpatric, Manning, Colby, Janow, Bundy, Forrestal, Smith.
10-3-63	6:00 p.m.(Situation Room, w/o JFK) McNamara, Dillon, Ball, McCone, Bell, Wilson (Acting Dir. USIA), Harriman, Krulak, Gilpatric, Hilsman, Wm. Bundy, Janow, McG. Bundy, Clifton, Forrestal, Smith.
10-4-63	4:00 p.m.(Situation Room, w/o JFK) McNamara, Dillon, RFK, Harriman, Gilpatric, Bell, McCone, Wilson, Krulak, Hilsman, Wm. Bundy, Janow, Koren (from Hilsman's office), McG. Bundy, Forrestal, Smith.
10-5-63	9:30 a.m.LBJ, Rusk, McNamara, Harriman, Taylor, McCone, Bell, Bundy, Forrestal. (w/JFK)
10-29-63	4:20 p.m. LBJ, Rusk, McNamara, RFK, McCone, Taylor, Krulak, Harriman, Alexis Johnson, Wm. Bundy, Helms, Mendenhall, Colby, McG. Bundy, Forrestal, Smith. (w/ JFK)
<u>Date</u>	<u>Time Participants</u>
10-29-63	6:00 p.m.Rusk, McNamara, Krulak, Harriman, Hilsman, Alexis Johnson, Wm. Bundy, Mendenhall, McG. Bundy, Forrestal, Smith. (w/ JFK)
11-1-63	10:00 a.m.Rusk, McNamara, RFK, McCone, Taylor, Krulak, Harriman, Hilsman, Manning, Sylvester, Wm. Bundy, Colby, Cooper (CIA), Salinger, Clifton, McG. Bundy, Forrestal, Smith. (w/JFK)
11-2-63	9:15 a.m. Rusk, McNamara, McCone, Taylor, Krulak, Bell, Wilson, Harriman, Hilsman, Wm. Bundy, Manning, Ray Cline (CIA), McG.

Bundy, Forrestal, Smith. (began w/o JFK; he came in later)

11-2-63

4:30 p.m. Rusk, McNamara, McCone, Krulak, Bell, Wilson, Wm. Bundy, Hilsman, Janow, Cooper, Greenfield (State), Koren (State), Salinger, McG. Bundy, Smith. (w/ JFK)



NSAM #

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6	Plan of Reorganization of the Foreign Aid Program, 2/3/61
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8	Re: Battle Act, 2/6/61
9	Re: Gen Lansdale's story of the counter-guerrilla case study, 2/6/61
10	Re: Coordination of Policy for Cuba, 2/6/61
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