

MEMORANDUM

July 21, 1995

To: File

From: Joan Zimmerman

Subject: **Chronology of Secret Service 258 Form (accession 87-75-0004)**

March 11, 1993: Creation of list of 6 items including accession **87-75-0004** to be attached to 258 form

April 1, 1994: National Archives appraisal of Secret Service accession **87-75-0004**

June 23, 1994: John Machado offered this accession for deposit at the National Archives

August 16, 1994: National Archives unit NND concurs with Secret Service offer

January ?, 1995: Federal Records Center destroys Box 1 and Box 6 of accession 87-75-0004 according to "01" form listing Secret Service holdings at Suitland

May 24, 1995: Geraldine Phillips, Director-Textual Program Division NARS, signs 258 Form as NARS authorized representative

ARRB:

January 31, 1995: Jeremy Gunn requests accession 87-75-0004 at Federal Records Center but Box 1 and Box 6 are not provided

June 27, 1995: Ann Parker expresses concern to Joan Zimmerman about her inability to retrieve Box 1 and Box 6 despite a "special request" for these two boxes at the Federal Records Center

July 19, 1995: Ann Parker acknowledges that Box 1 and Box 6 have been destroyed and tells Joan Zimmerman to obtain the "01" list through a FOIA request. Ann Parker provides Zimmerman with the 258 form and the March 11, 1993, list of 6 items to be transferred by Secret Service to the Archives with two of the items crossed out. No 135 form accompanied the Secret Service's 258 form. The 135

form clearly states, "Retain permanently for eventual transfer to the National Archives or a Presidential Library."