

MEMORANDUM

February 4, 1997

To: David Marwell

cc: Jerrie Olson
Kevin Tiernan
Jeremy Gunn

From: Joan Zimmerman

Subject: US Secret Service Documents at the February 13-14, 1997 Review Board
Meeting

If members of the Review Board have a few free moments on February 13, some additional Secret Service material could be designated "assassination records." This would not take longer than a few minutes. If Board members have more free time than anticipated, they could vote to open the 12 protective surveys we have had since December 20, 1996 (which are still un-RIFed).

The following USSS materials await Board action:

1. US Secret Service Personnel Files

Two members of the Review Board made recommendations for designations of "assassination records" at the January 29-30, 1997 meeting. If one more Board member agrees with these designations, we can ask the Service for evidence and requests for postponements.

Staff recommendation is in the memo in the redwell (Box 46) containing the personnel files.

2. Materials Delivered on January 31, 1997.

John Machado brought documents from the USSS New York field office, the Presidential Protection Detail (now White House Detail), and the Protective Research Section for the period 1961-1965. The Service wishes to know whether the Review Board considers these documents "assassination records."

Staff recommendation: assassination records.

3. Protective Surveys

On December 20, 1996, the Service listed its requests for postponements on 12 protective surveys. The Review Board can vote on these postponements.

Staff recommendation: open all documents with the exception of SSNs.

4. SS-11. [Bouck files]

The Secret Service should deliver its response to our SS-11 request for Bouck files on February 12, 1997. If the Service does provide these documents, the Board can examine them for designation as "assassination records."

Zimmerman e:\wp-docs\feb13bdmt
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