July 19, 1996

Mr. John Machado Chief Policy Analysis and Records Systems United States Secret Service 1310 L Street, N.W., Room 670 Washington, D.C. 20005

Dear John:

I am enclosing our copy of the document (3 pages plus a charge-out card) we discussed yesterday (154-10002-10286). If you wish to make any changes in your postponements, please let me know. The next Review Board meeting will be August 5-6, 1996.

Also, if you wish to make any postponements on page 4 of the check list (154-10002-10232), please let me know before the Board meets.

Thank you.

Sincerely yours,

Joan Zimmerman Senior Analyst