MEMORANDUM

March 15, 1996

To: David Marwell, Jeremy Gunn, Noelle Gray, Jerrie Olson
cc: Phil Golrick

From: Joan Zimmerman

Subject: USSS Materials at March 18-19, 1996 Board Meeting

On February 27, 1996, the USSS delivered records from their own collections in response to our October, 1995 request for Chief Rowley's correspondence. The staff has followed the USSS categories: Protective Methods; Protective Research/Investigative; General; letters from the public and from the History Vault; and newsclippings. The USSS presented a total of 708 documents and requested advice from the Board regarding their status as "assassination records." (See letter by John Machado dated February 27, 1996.)

Board members will be able to confirm or modify the following staff recommendations to designate some of these records as reasonably related to the assassination.

I. Letters from the public and from the History Vault (588 documents). If the writer simply asked the Secret Service for general information or submitted drawings of a limosine or offered general protective advice, the staff recommends that the letter be considered NAR (not assassination related). If the writer specifically referred to President Kennedy or to the assassination, the staff recommends it as an assassination record.

NAR= 171 documents

Assassination Records= 417 documents

II. Newspaper Clippings (12 documents). The staff recommends that articles about Jacqueline Kennedy after the assassination be considered NAR. The staff recommends that articles about the Warren Report or about Lady Bird Johnson's recollections of the assassination are relevant.

NAR= 6 documents

Assassination Records= 6 documents

III. Protective Research/Investigative (41 documents). The staff recommends that the following materials be considered NAR: memos on the Kennedy Detail and maintenance of automobiles (with the exception of the presidential limosine) *after* the assassination. Included as potential assassination records are the following: materials on civil emergency planning (November 1963-September 1964); revision of procedures for Presidential Security Surveys (1964); recruitment and investigations (1964); Project Star; security and inspections (1964); liaison with other agencies (1964); White House Communications Agency memos (1964); memos on changes in protective procedures (1964).

NAR= 5 documents

Assassination Records= 36 documents

IV. Protective Methods (34 documents). The staff recommends that material on Federal Executive Boards, press bus arrangements (1964), the Kennedy Detail (1964), and personal safety for agents be considered NAR. Potential assassination records include the following (all 1964 unless otherwise indicated): White House Police coverage; information on local law enforcement agencies; legal authority for Secret Service protection; USSS-media contact; protective assistance to Secret Service from other entities; revision of protective survey reporting (1963-1964); suspension of USSS investigation of the assassination; internal security at USSS; letters from the public that mention the assassination or protective measures (including LBJ ranch where JFK was scheduled to stay).

NAR= 7 documents

Assassination Records= 27 documents

V. General (37 documents). The staff recommends the following be considered NAR: memos on criteria for merit, type of tear gas to use, purchase of a watchman's clock, a pistol tournament, police training, misconduct by USSS personnel at LBJ ranch, plans for the 1965 Inauguration, food stamps, the presidential seal, and public access to the LBJ ranch. Potential assassination records might include the following (all in 1964): memos on White House Police training; medical exams for USSS Special Agents; a commendation for Clint Hill; changes in the White House Detail Manual; changes in White House Communications Agency service; the Warren Commission; and letters from the public that refer to the assassination.

NAR= 18 documents

Assassination Records= 19 documents (including two definite maybes)

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File 4.5.7