

February 5, 1998

Ms. Jane E. Vezeris  
Deputy Assistant Director  
Office of Administration  
United States Secret Service  
1800 G Street, N.W.  
Washington, D.C. 20223

Re: United States Secret Service Records considered at the January 22, 1998 Review  
Board Meeting

Dear Jane:

At its January 22, 1998 meeting, the Assassination Records Review Board determined that several Secret Service documents are "assassination records." I am writing in order to provide you with additional information to clarify these designations:

The following records are "assassination records:"

**A. Records Relating to Robert Bouck (Chief of PRS)**

1. Memorandum from Chief to SAIC BOUCK, Feb. 25, 1964 (1 page)  
(Documentation of Protective Research Section Activities by PRS for purposes of Critical Review by President's Commission)
2. Memorandum from Inspector Thacker to Chief, August 18, 1964, with attached sample letter (2 pages)  
(Criteria for local law enforcement officials re: liaison with USSS)
3. Memorandum from Chief to Special Agents in Charge and Resident Agents, June 13, 1963 (2 attached pages -- one blank, one an extra copy of the Memorandum)  
(Protection Information pertaining to rising racial tensions)
4. Foreign Affairs Manual Circular No. 367, October 25, 1965 (2 pages)  
(Noting that DOS has entered into an agreement with the USSS requiring DOS and Foreign Service Personnel to furnish information that will assist the USSS in presidential protection)
5. Memorandum from SAIC Strout to SAIC Behn, Sept. 26, 1963 (1 page)

(Informing Behn of an incident handled by the Duluth, MN police department involving Ralph R. Roberts of the Army security detail for presidential helicopters)

6. Memorandum from John E. Campion to Chief, March 4, 1964 (1 page)  
(Relating the results of a meeting between Campion and Bouck and Pat Coyne and Russell Ash regarding the approach to setting up liaison with other agencies for presidential protection)
7. Memorandum from Chief to SAIC Behn, July 9, 1997 (1 page)  
(Referring to Behn's Memorandum of July 6, 1994, regarding follow-up cars)
8. Memorandum from SAIC Bouck to Chief, January 2, 1963 (probably should be January 2, 1964) regarding update on Protective Research Projects (6 pages) with four attachments as follows:
  - Attachment #1: Memorandum for Dr. Fubini, December 12, 1963 (14 pages)  
(Protection of the President's Automobile - Progress Report - "The Quick Fix")
  - Attachment #2: "To Commanding General," December 19, 1963 (5 pages)  
(Summary of First Preliminary Test of Armor for Special DOD Vehicle)
  - Attachment #3: Memorandum for Dr. Sproull, Dec. 26, 1963 (9 pages)  
( Project STAR - Security Threat Analysis and Research)
  - Attachment #4: "Proposed Staffing Requirements Needed by the Protective Research Section," January 2, 1963 (5 pages)  
(NOTE: This document probably contains a typo on the date - should be Jan. 1964?)
9. Memorandum from SA Pine to SAIC Bouck, April 25, 1964  
(Information relevant to Civil Rights Demonstrators)
10. Memorandum from SAIC Behn to SAIC Bouck, October 9, 1962  
(Bullet Resistant Tires and Fuel Tanks for Presidential Automobiles)

## **B. White House Detail Records**

1. Memorandum from Chief to SAICS and Resident Agents, dated November 22, 1963, regarding Daily Report Form 1587 and Employee Monthly Activity Report Form (1659) (1 page)

2. Daily Reports (Form 1587) prepared by SA John Joe Howlett (1 page each)

- January 26, 1964
- January 27, 1964
- January 28, 1964
- January 29, 1964
- January 30, 1964
- January 31, 1964
- February 1, 1964
- February 2, 1964
- February 3, 1964
- February 4, 1964
- February 5, 1964
- February 9, 1964
- February 10-14, 1964
- February 15-16, 1964
- April 13, 1964
- April 14, 1964
- April 15, 1964

Total: 17 reports

3. Daily Reports prepared by SA Elmer W. Moore (describing the protection of Chief Justice Earl Warren)

February 1, 1964 - September 6, 1964

Total: 30 reports (one page each)

4. Memorandum from Assistant Chief Wildy to Chief, November 25, 1964 (1 page)  
(Regarding availability of proper dress attire for special agents and reminder of USSS policy relative to the use of intoxicants)
5. Memorandum from ASAIC Roy Kellerman to All Personnel, Nov. 25, 1964 (1 page)  
(Regarding attire of special agents while they are detailed to LBJ's ranch)
6. Memorandum from ASAIC Roy Kellerman to All Personnel, November 25, 1964  
(Reprints USSS Rule of Conduct pertaining to Use of Intoxicants)
7. Memorandum from SAIC Youngblood to Chief, March 18, 1965

(Relating to USSS policy regarding "Guidelines for Law Enforcement Officers in Presidential Protection Assignments")

8. USSS Employee's Monthly Activity Report (Form 1659) for 29 members of the White House Detail for November and December, 1963.

Two pages each for the following:

William R. Greer  
Jerry D. Kivett  
Samuel A. Kinney  
Winston G. Lawson  
Donald J. Lawton  
Paul E. Landis, Jr.  
Richard E. Johnson  
Andrew E. Berger  
John Joe Howlett  
George W. Hickey, Jr.  
Robert A. Steuart  
Henry J. Rybka  
Warren W. Taylor  
John J. O'Leary  
John D. Ready  
William H. Patterson  
William T. McIntyre  
Stewart G. Stout  
Ernest E. Olsson, Jr.  
Roger C. Warner  
Rufus W. Youngblood  
Forrest V. Sorrels  
Emory P. Roberts  
Samuel E. Sulliman  
Clinton J. Hill  
Thomas L. Johns  
Roy H. Kellerman  
Glen A. Bennett  
David B. Grant

Total: 58 pages

C. Protective Intelligence Files of William Somerset and Joseph Milteer

1. William Somerset - (CO2-43860) (67 pages)
2. Joseph Milteer (CO2 35588) ( 97 pages)

We ask that you follow the same procedure for processing documents now designated “assassination records” and reviewed by the Board under the JFK Act as stated in our May 29, 1996 letter and that you complete this process by March 5, 1998.

If you have any questions about these procedures, please feel free to call me.

Sincerely,

T. Jeremy Gunn  
Executive Director and General Counsel