

July 26, 1998

VIA FACSIMILE & FIRST CLASS MAIL

Ms. Jane E. Vezeris
Assistant Director
Office of Administration
United States Secret Service
Room 850
1800 G Street, N.W.
Washington, D.C. 20223

Re: United States Secret Service Records Considered at the July 21, 1998
Review Board Meeting

Dear Ms. Vezeris:

At its July 21, 1998 meeting, the Assassination Records Review Board determined that several Secret Service documents are assassination records. I am writing in order to provide you with additional information to clarify these designations.

The following records were designated as "assassination records:"

1. President Lyndon Johnson's Remarks to the Secret Service, November 23, 1968
(6 pages) (Archivist Box)
2. Memoranda to Secretary of Treasury and Secretary of Defense re: cooperation in protection of the president; accompanying introductory memoranda from Robert Carswell (December 1964) (3 pages) (Archivist Box - David Acheson)
3. Security of Aircraft used by the Vice President (January 28, 1963) (1 page)
(Archivist Box: Memo to W.H. President Johnson)
4. The Use of Commercial Aircraft by the Vice President (October 16, 1961)
(Two Pages) (Archivist Box: Memo to WH Pres. Johnson)

5. Memorandum to the Vice President from Chief Rowley regarding the Use of Commercial Aircraft by the Vice President (October 24, 1962) (2 pages) (Archivist Box: Memo to W.H. Pres. Johnson)
6. Memorandum for Walter Jenkins from James Rowley (December 16, 1963) Suggestions of FBI re: Presidential Protection (2 pages) (Archivist Box: Memo to W.H. President Johnson)
7. Memorandum from DOJ, December 2, 1963 re: Protection of the President (3 pages) (Archivist Box: Memo to W.H. Pres. Johnson)
8. White House Police Monthly Reports August, 1963 - March, 1964 and related memoranda (28 pages) (White House Police Monthly Reports) (MNO-85-0012 #4B)
9. Communications - Local Surveillance Nets/Radio Planning Systems (16 documents) (October, November, December 1963) (January 1964, April 1964) (30 pages)
10. Log Book No. 3 ("Secret" Documents received by the Intelligence Division January 1967 - October, 1968) (4 pages)
11. Log Book No. 1 (1954 - 1965) (Control Log listing documents that were received by the Intelligence Division - formerly PRS) (81 pages)
12. Classified Log Book from Presidential Protective Division (1961 - 1978) (36 pages)
13. Civil Emergency Planning - Dallas (1963) (Three Memoranda from April 10, 1963, July 1, 1963, and April 10, 1963) (MNO-85-0008 #237)
14. KWIC Index (Individual Folders under number 610.0) (Protective Aid Projects) (2 pages) (MNO-85-0008)
15. Security of Presidential Aircraft - January 22, 1963 Memorandum from John Campion to Chief (3 pages) (OPO-85-0001 #20; 622.31)
16. Special Notice to Aviators "Flight Planning Document re: Middleburg, VA" June 12, 1963 (2 pages)
17. Order from FAA regarding Security of Presidential and Vice Presidential Flights April 23, 1962

18. Memorandum from Chief to SAIC Behn re: Security of Airport Runways For Presidential airplanes (July 6, 1964) (1 page) (OPO-85-0001)
19. Memorandum from John Campion to Chief Rowley, March 4, 1964, re: Liaison with FBI, CIA, Department of State, and Defense Security Agencies. (1 page) (OPO-85-0001, #30)
20. Memorandum dated March 23, 1962 re: Disposition of Telegrams (1 page) (OPO-85-0001 #30)
21. Memorandum re: New Treasury Building Identification Card (January 2, 1964)
22. Memorandum to Chief from Bouck - Nov. 20, 1963 - re: Telephone Malfunction in the Secretary's Conference Room (1 page) (OPO-85-0001 #24)
23. Memorandum: Technical and Electronic Countermeasures Inspection (10-10-62) (2 pages) (OPO-85-0001)
24. White House Army Signal Agency - Radio Codes" Memoranda dated July 25, 1962, Sept. 6, 1961, August 29, 1961, April 12, 1961, and March 8, 1961 (7 pages) (OPO- 85-0001 #24)
25. Voice Call Signs - changes -memoranda & WHCA voice call signs (January/March 1963) (47 pages) (OPO-85-0001 #24)
26. Memoranda from Robert Bouck re: Security Inspection of VP LBJ's telephones (September, 1963) (4 pages) (OPO-85-0001 #24)
27. Electronic and Technical Inspections: "Electronic and Technical Countermeasures Inspection at residence of the Chief Justice" (January 13, 1964) (OPO-85-0001 #24)
28. Technical Inspections (June 1, 1962) (OPO-85-0001 #24)
29. Memoranda from Robert Bouck re: Electronic Countermeasures Survey of Treasury Department Offices and certain residences (February 2, 1962) (3 pages) (OPO-85-0001 #24)
30. Electronic Countermeasures Survey of Treasury Department Offices and Certain Residences (February 2, 1962) (OPO-85-0001 #24)
31. Technical Inspections: Memorandum from Robert Bouck to SAIC Beary (February 6, 1962) (OPO-85-0001 #24)

32. Information on ID Passes (5 Pages) (OPO-85-0001 #19)
33. WHP - Memoranda concerning Incidents Occurring at the White House
On August 3 and 4, 1963 (August 1963) (15 pages) (OPO-85-0001 #19)
34. Principles of Protection of the President (outline with personal notes) (147 pages)
(OPO-0001 #22) (Misc. Matters on Protective Matters)
35. Information on Naval Aid to PRS (May, 1962) (5 pages) (OPO-85-0001 #22)
36. Procedures for Handling Protective Research Subjects and Incidents of Protective
Concern at the White House (Feb. 1962) (10 Pages) (OPO-85-0001 #22)
37. Office of the Air Force Aide to the President (29 Pages)
38. Voice Call Signs - The President and Family (March 1961) (26 pages)
39. Presidential Aircraft Security - Pictures of Detail (4 pages) (OPO-85-0001)
40. Security Survey of Motorcade Routes - Dallas - Sept. 24, 1964 (18 pages)
(OPO-85-0008 #240)
41. USSS Committee Reports - Minutes of Management Meetings (For the months of
Sept./July/April/February 1963 - Jan. 1964 & Accompanying Memoranda)
(76 pages)
42. "Destruction Inventory Covering Disposable Non-Current Secret Service Records
As Authorized by USSS Disposal Authority Number One." (4 pages) (MNO-85-
0012 #16B)
43. Memoranda re: Classification of PRS Documents (May 1965) (2 pages) (MNO-85-
0008 #245 Folder 632.21)
44. Memorandum from ATSAIC Wells - VP Protective Division to Assistant Director
Youngblood re: Movements of Wells on Nov. 22, 1963 (4 pages); Accompanying
routing sheet and memorandum regarding not sending this report to the archives
(2 pages) (MNO-85-0008 #250 Folder 619.0 & 600)
45. Memoranda dated April 27, 1964 re: Reorganization of PRS (2 pages) (MNO-85-
0012 #6B)

46. Memorandum from Inspector Kelly to Chief dated December 23, 1963 regarding Security for Chief Justice Warren (4 pages) (OPO-85-0001 #19)
47. Memorandum re: The Use of Commercial Aircraft by the Vice President From James Rowley dated October 24, 1962 (including attachments) (9 pages) (OPO-85-0001 #17)
48. Memoranda re: Vice presidential Protection dated May 18, 1962 - from Chief Rowley (6 pages) (OPO-85-0001 #17)
49. Memoranda regarding Security of Aircraft used by Vice President (January 1963) (3 pages) (File No. 614.0)
50. Memoranda re: unauthorized use of LBJ's car August 1963 (2 pages) (OPO-85-0001)
51. Memoranda re: Proposed Trips of the Vice President (July 17, 1963; June 12, 1963; April 22, 1963; March 25, 1963; March 13, 1963; Feb. 15, 1963; Nov. 6, 1962; Sept. 28, 1962; October 22, 1962; October 17, 1962; Sept. 25, 1961; Sept. 22, 1961; Mar. 7, 1962; Feb. 13, 1962; Sept. 21, 1961; Sept. 15, 1961; Sept. 6, 1961) (2 pages) (OPO-85-0001 #16)
52. Letter from Douglas Dillon to Lyndon Johnson dated Mar. 25, 1963 (2 pages) (OPO-0001 #16)
53. Report of Volunteer's and Vicksburg's Activities (4 pages) (OPO-85-0001 #16)
54. PRS - Memoranda dated June, 1964 regarding what should be contained in a Trip File (4 pages) (OPO-85-0001 #15 Folder 611.2)
55. Memorandum: Inter-Agency Committee for Study of Criteria and EDP for Protective Research Section (Sept. 1964) (8 pages) (OPO-85-0001 #2)
56. Memorandum: "Presidential Survey Reports" (Nov. 30, 1961) (1 page)
57. Memoranda: Security Survey of Washington Monument as a Vantage Point for Attempted Assassination (3 documents) (November 1962)
58. Memoranda from Inspector Thomas Kelley to Chief Rowley dated November 5, 1962 regarding "Washington Monument as a Vantage Point for Attempted

Assassination." (OPO-85-0001 #7)

59. Memorandum from Chief Rowley dated Sept. 18, 1964 re: Safety Measures for Mobile Radio Units (2 pages) (OPO 85-0001 #2)
60. Memorandum from SA Carnes to SAIC Geiglein - Washington (January 17, 1964) Name Checks conducted in General Files (2 pages) (OPO-85-0001 #8)
61. Security Check of Employees of Establishments Visited by Lancer and Volunteer 2-14-62 /3-12-62 (3 pages) (OPO-85-0001 #8)
62. Memorandum re: Assignment of White House Detail Personnel (Feb. 1961) (5 pages) (OPO-85-0001 #15)
63. Memorandum from SA Lynn Meredith (Children's Detail) to Chief Rowley (July 25, 1962) (Discussion with Mrs. John F. Kennedy of Security Measures and Procedures Employed by the Children's Detail) (7 pages) (OPO-85-0001 #16)
64. Security of Aircraft - Memorandum: Low-Flying Aircraft over Rattlesnake Mountain, Atoka, VA (April 5, 1963)
65. Memorandum for File from Burrill A. Peterson, Inspector, dated Feb. 16, 1963 re: Low Flying Aircraft (1 page)
66. Memorandum to Godfrey T. McHugh from Special Agent G.A. Behn regarding Presidential Aircraft Security (February 5, 1963)
67. Tape Recording - President Johnson's Remarks to Secret Service and James Rowley's Remarks to Secret Service (11-23-68)
68. Tape Recording of Interview of Chief James Rowley by Congressman Frank Horton (8-7-63) (Radio Station in Buffalo, NY)
69. Tape Recording of Interview of Michael Dorman (author of *The Secret Service Story*) By Ed Harvey of WCAU Radio Station in Philadelphia, PA (Winter, 1997)

We ask that you follow the same procedure for processing documents now designated "assassination records" and reviewed by the Board under the JFK Act as stated in our May 29, 1996 letter, and that you complete this process by August 7, 1998.

Please feel free to contact me if you have any questions about this procedure.

Sincerely,

Kim A. Herd
Senior Attorney