

April 27, 1998

Ms. Jane E. Vezeris  
Deputy Assistant Director  
Office of Administration  
United States Secret Service  
1800 G. Street, N.W.  
Washington, D.C. 20223

Re: United States Secret Service Records Considered at the April 13, 1998  
Review Board Meeting

Dear Ms. Vezeris:

At its April meeting, the Assassination Records Review Board determined that several Secret Service documents are "assassination records." I am writing in order to provide you with additional information to clarify these designations.

The following records were designated as "assassination records:"

A. Protective Research Files

1. Memorandum from Chief Inspector Jackson Krill, November 2, 1964 (ADP Study Group - Protective Research Section as related to Warren Report). (Two pages)
2. Letter from Chief Rowley to Joseph F. Dolan, Administrative Assistant to Senator Robert F. Kennedy, Dec. 1, 1965 acknowledging receipt of Dolan's letter dated Nov. 26, 1965 enclosing a letter to Robert Kennedy from Madelaine "Frenchie" Gwin dated Sept. 26, 1965 (referring to "Mr. John Kennedy's Murder." (Four pages)
3. Memorandum from Vincent Mroz, SAIC - Kansas City, Nov. 16, 1965, forwarding article which appeared in Kansas City Star regarding "Presidential Assassination Syndrome" (Four pages)
4. Memorandum from David Acheson (Special Assistant to the Secretary) dated October 25, 1965, to SAIC Walter Young (Protective Research Section) attaching newspaper article by Joseph Whitney entitled "Mirror of Your Mind" relating to "Similar Mentality Among Assassins." (Two pages)

5. Memorandum from Chief Rowley to David Acheson dated November 4, 1965, Regarding his Oct. 25, 1965 memo to Walter Young (Separate Indexing Criteria in ADP system as it relates to psychiatric factors). (One page)
6. Memorandum from Walter Young, SAIC of Protective Research, to Chief Rowley, November 3, 1965 (Acheson's memo on Separate Indexing Criteria). (One page)
7. Memorandum from Director Rowley to David Acheson dated Nov. 5, 1965, regarding Indexing Criteria "Psychiatric evaluations of individuals who have threatened the President" and attaching paper entitled "*Presidential Assassination Syndrome*" authored by David Rothstein, M.S., M.D., appearing in Archives of General Psychiatry, Vol. 11, Sept. 1964. (Eleven pages)
8. Memorandum from Chief Rowley to all SAICs and Resident Agents dated October 1, 1965 (Protective Research - Periodic Canvasses of Hospitals and Institutions Treating the Mentally Ill). (Two pages)
9. Memorandum from Chief Rowley to all SAICs and Resident Agents dated October 1, 1965 (Designation of Special Agents in Field Offices to Handle PRS Check-ups and Investigations). (One page)
10. Memorandum from SA Carnes to Chief, dated September 28, 1965 (Re: criticism of the Secret Service by a psychiatrist in St. Louis). (One page)
11. Memorandum from Chief Rowley to the Secretary dated February 5, 1965 (Request for Authority to Form an Advisory Committee to the Secret Service on a System for Automating the Protective Research Section). (One page)
12. Memorandum from John Campion to the Chief, dated July 13, 1965 (Liaison with U.S. Senators' and U.S. Representatives' offices regarding "certain types of letter writers and callers"). (One page)
13. Memorandum from Walter Young, SAIC PRS to SAIC Torina (Chicago) dated Sept. 14, 1965, enclosing letter from "William Wagnet" of Turners Falls, MA, dated Sept. 1, 1965, referencing Abraham Bolden and other Secret Service personnel). (Three pages)
14. Memorandum from SAIC Young-PRS, to Chief, dated June 17, 1965, regarding PRS Check-ups and Investigations. (Two pages)
15. Memorandum to File from Thomas J. Kelley dated May 24, 1965, detailing meeting with

NSA regarding "acquiring and evaluating the electronic equipment being suggested to the Technical and Countermeasures section of the Protective Research Section." (Two pages)

16. Memorandum from Inspector Kelley to Chief dated May 12, 1965, detailing a Panel discussion hosted by the ApA regarding "Some Psychiatric Implications of the Warren Commission Report." (Five pages)
17. Memorandum from ASAIC Ronald C. Towns to Chief Rowley, dated May 11, 1965, regarding American Psychiatric Association meeting, and "The Presidential Assassination Syndrome." (Two pages)
18. Correspondence between Chief Rowley and Alan Fitzgibbon of World Wide Medical News Service, Inc., re: ApA's paper and the Presidential Assassination Syndrome." (Three pages)
19. Correspondence between Chief Rowley and Inspector Thacker of PRS dated March 25, 1965, regarding "Procedure for Placing Lookouts with the Immigration and Naturalization Service, Department of Justice." (One page)
20. Memorandum to Chief from Inspector Thacker, PRS, dated March 19, 1965, regarding "Procedure for Placing Lookouts with the Immigration and Naturalization Service, DOJ." (Two pages)
21. Letter to Elliot Thacker from Robert Robinson, Deputy Associate Commissioner Travel Control (INS), dated March 3, 1965, regarding "lookout requests" of the Secret Service. (Two pages)
22. Memorandum to Bill Moyers from James Rowley dated December 22, 1964, regarding "Uniform Procedure in Issuance of Passes." (Two pages)
23. Memorandum to Bill Moyers from Elliott Thacker dated March 11, 1965, regarding White House passes. (Two pages)
24. Memorandum from Inspector Thacker to Chief dated March 1, 1965, regarding "Proposal for Moving White House Mail Room." (Two pages)
25. Memorandum to Chief from SAIC Bouck dated February 9, 1965, regarding "Demonstration of Non-lethal Weapon" and accompanying literature from the manufacturer.

(Nine pages)

26. Letter to Chief Rowley from John Murphy, Chief of Office of Protective Services dated January 25, 1965, regarding breach of security at Library of Congress during the Inauguration. (Two pages)
27. Memorandum to Chief from SA Armand Varenholt dated January 20, 1965 regarding an anonymous call made to the Miami FBI office threatening that President Johnson "was going to get the JFK treatment" and "that it was going to be an inside job." (One page)

B. Chief Inspector's Files

1. Memorandum from Inspector Thomas Kelley to Chief Inspector Jackson Krill, May 11, 1965) (Guidelines for Law Enforcement Officers in Presidential Protection Assignments). (Three pages)
2. Memorandum from Chief Inspector Krill to Thomas Kelley, dated May 3, 1965 (Guidelines for Law Enforcement Officers in Presidential Protection Assignments). (One page)
3. Memorandum from Chief Inspector Krill to Thomas Kelley, dated May 5, 1965 (Guidelines for Law Enforcement Officers in Presidential Protection Assignments). (One page)

C. Chief's Office Files

1. Memorandum from Chief Rowley to Chief's Office Sections, SAICs and RAs, September 15, 1965 (New Lapel Identification Buttons). (One page)
2. Memorandum from Chief to SAICS and Resident Agents, dated September 1, 1965 (New Lapel Identification Buttons). (One page)
3. Memorandum from Chief to all SAICs and Special Agents, dated August 23, 1965 (Changes in Making Check-ups on PRS Subjects and Statistical Accounting for Check-ups). (One page)
4. Memorandum from Chief to all SAICs and Special Agents, dated September 13, 1965 (Changes in Making Check-Ups on PRS Subjects and Statistical Accounting for Check-Ups)

(supersedes previous, August 23, 1965 Memo) (Two pages)

5. Memorandum from Chief to SAICs and RAs, dated May 7, 1965 (Agreement between INS and Secret Service concerning Presidential Protection). (Ten pages)
6. Memorandum from Chief to all SAICs and RAs dated March 19, 1965 (PRS - Hours of Duty). (One page)

D. White House Detail Records

1. Memorandum from Acting SAIC Martineau to Chief dated Nov. 25, 1963 (Reassignment of SA's Robert Motto, Thomas D. Strong and Gary McLeod from Chicago Office to Washington, D.C.). (One page)
2. Memorandum from SAIC Hale to Chief dated November 25, 1963 (Temporary Assignment of SA's John Guiffre and John Sibert from Indianapolis field office to Washington, D.C.). (One page)
3. Memorandum from SAIC Guthrie (Mobile, AL) dated Nov. 25, 1963 (Temporary Assignment of SA Gary Seale from Mobile field office to Dallas Field Office). (One Page)
4. Memorandum from SAIC Wood (Newark) to Chief, Nov. 26, 1963 (Special Assignment of SA's B.J. Mullady and C.J. Marass to Chief's Office). (One page)
5. Memorandum from SAIC Specier (Charlotte) to Chief, Nov. 25, 1963 (Special Assignment of SA's C.M. Tarlton, Jr. and George R. Hulcher to Washington re: funeral detail of President Kennedy). (One page)
6. Correspondence from SAIC Burger (Baltimore) to Chief, November 25, 1963 (Temporary assignment of SA Richard Wagner to Headquarters). (Two pages)
7. Memorandum from Chief to SAICS (Atlanta, Baltimore, Boston, Charlotte, Chicago, Detroit, Indianapolis, Los Angeles, Newark, and Philadelphia), November 24, 1963, (Temporary Presidential Protection Assignments for several special agents). (Two pages)
8. Memorandum from Chief to SAIC's Osborne (Denver), Mroz (Kansas City) Marshall (Miami) Guthrie (Mobile), Nov. 25, 1963 (Temporary Assignments to Dallas Office of SAs Blake (Denver) Brady (Kansas City), Bailey (Miami) and Seale (Mobile). (One page)

9. Correspondence between Chief and SAIC Geiglein, Washington Field Office, dated Nov. 29, 1963 (Assignment of SA Kent Jordan to Mrs. Kennedy Protective Detail). (Two pages)
10. Correspondence between Chief and SAIC Geiglein, Dec. 23, 1963 (Temporary assignment of SA John McCarthy to temporary protective detail (Atoka, VA). (Three pages)
11. Memorandum from SAIC Geiglein to Chief, March 25, 1964 (Extension of SA Shannon's temporary duty assignment). (One page)
12. Memorandum from SAIC Geiglein to Chief, March 25, 1964 (Temporary Assignment of SA McLarin). (One page)
13. Correspondence between Chief and SAIC Jordan (Philadelphia), March 9, 1964 and March 12, 1964 (Temporary Assignment of SA George Mesaros to White House Detail). (Three pages)
14. Correspondence between Chief Rowley and SAIC Geiglein, March 9, 1964 (Temporary Protective Assignments of SA's Jordan, Newman and McCarthy). (Two pages)
15. Memorandum from SAIC Behn to SAIC Wood (Newark), February 25, 1964 (Transfer of SA William Slade to White House Detail). (One page)
16. Memorandum from SAIC Behn to SAIC Whitaker (New York), February 25, 1964 (Permanent transfer of SA Thomas Mayes to Washington, D.C.). (One page)
17. Memorandum from SAIC Behn to SAIC Roth (Omaha) and SAIC Whitaker (New York), February 25, 1964 (Temporary assignments of SA Dolan and SA Tulley). (One page)
18. Memorandum from SAIC Behn to SAIC Hale (Indianapolis), February 25, 1964 (Transfer of SA Guiffre back to Indianapolis) (One page)
19. Correspondence between Chief and SAIC Hale (Indianapolis) and SAIC Mroz (Kansas City), February 12, 1964 and February 13, 1964 (Transfer of SA Sibert and SA Brady to St. Louis). (Two pages)

20. Correspondence between Chief and SAIC Martineau, February 12, 1964 and February 14, 1964 (Temporary assignment of seven special agents to St. Louis, MO for presidential protection assignment). (Two pages)
21. Memorandum from Chief to SAIC Geiglein, June 16, 1964 (Temporary Assignment of SA to WHD). (One page)
22. Memorandum from Chief to SAIC Behn and SAIC Hill (Kennedy Detail), June 15, 1964 (Temporary switch in assignment of agents McCarthy and Howard). (One page)
23. Memorandum from Chief to SAIC Geiglein, May 5, 1964 (Replacement of SA Dale Keaner with SA McLarin on White House Detail). (One page)
24. Correspondence between Chief and SAIC Geiglein, May 18, 1964 and May 26, 1964 (Transfer of SA Keaner to White House Detail). (Two pages)
25. Correspondence between Chief and SAIC Burger (Baltimore), Burke (Detroit), SAIC Doster (Nashville), and SAIC Weinstein (St. Paul), February 7, 1964 (Temporary assignments of various agents to White House Detail). (Six pages)
26. Correspondence between SAIC Geiglein and Chief, January 24, 1964 (Temporary assignment of SA Dale Keaner to White House Detail). (Three pages)
27. Correspondence between Chief, SAIC Behn and SAIC Burger, March 25, 1964 (Temporary assignment of SA Metzinger to White House Detail). (Two pages)
28. Correspondence between Chief and SAIC Jordan (Philadelphia), March 24, 1964 (Canceling SA Mesaros' temporary assignment to the White House Detail). (Three pages)
29. Correspondence from Chief to SAIC (Cincinnati, Louisville, New Haven, Springfield and Washington), May 4, 1964 (Temporary assignments to White House Detail of SA's Chipps, Keaner, Lutz, McKinney, Weed, and Bacherman). (Four pages)
30. Daily Report, dated April 1-17, 1963, prepared by SA Richard Jones (Advance Survey for Palm Beach, FL trip). (One page)

31. Daily Report, dated February 2 - 24, 1963, prepared by SA William N. Carter (Protection of Marina Oswald). (Two pages)
32. Daily Report, dated February 2 - 8, 1964, prepared by SA Claude E. Davis, Jr. (Protection of Marina Oswald). (Three pages)
33. Daily Report, dated February 3 - 13, 1964, prepared by SA Alwyn W. Dickerson (Protection of Marina Oswald and Marguerite Oswald). (Eleven pages)
34. Daily Report, dated January 15 - February 8, 1964 prepared by SA Leon I. Gopadze (Special Assignment to Chief's Office/Protection of Marina Oswald). (Eighteen pages)
35. Daily Report, dated February 2 - 13, 1964, prepared by SA Carl F. Hardy (Protection of Marina Oswald). (Seven pages)
36. Daily Report, dated February 3 - 8, 1964, prepared by SA Robert J. Jamison (Protection of Marina Oswald). (Six pages)
37. Daily Report, dated September 4 - 30, 1964, prepared by SA Elmer W. Moore (Protection of Chief Justice and miscellaneous Warren Commission duties). (Five pages)
38. Daily Report, dated March 18 - 31, 1964, prepared by SA Robert Newbrand (Protection of Chief Justice) (Two pages)

E. Vice Presidential Detail

1. Memorandum from Chief to SAIC Beary (Washington) and SAIC O'Brissell (Counterfeit Section) dated July 27, 1962, regarding Temporary Protective Assignment - Vice Presidential Detail. (One page)
2. Memorandum from E.A. Wildy, Assistant Chief dated August 17, 1964, relating to "personnel and car assignments for a Vice President's detail to be activated this coming November." (Two pages)
3. Memorandum from Inspector Kelley and ATAC Campion dated Sept. 9, 1964 regarding personnel to comprise the permanent protective detail for the Vice President. (Two pages)

4. Memorandum to Chief from Inspector Arvid Dahlquist dated October 21, 1964 regarding vehicles for the Elect detail. (Two pages).
5. Memorandum to Chief from Inspector G.B. McCann dated November 9, 1964 regarding Vice President-elect Humphrey security detail. (Two pages).
6. Memorandum to Chief from Communications - Parks dated November 16, 1964 regarding the establishment of Security Communications for Vice Presidential Detail. (Two pages)
7. Memorandum to All Agents-VP Detail, from ASAIC Coughlin - VP Detail, dated December 16, 1964 ("Policies to be Maintained on Vice Presidential Detail"). (Three pages)
8. Letter to David Longinotti, Superintendent of Mail, U.S. Senate, from Glenn Weaver, SAIC, dated November 27, 1964, regarding handling of VP Mail.  
(One page)
9. Memorandum for file written by James Rowley, dated November 25, 1964 regarding concern over a scheduled appointment of Mr. Al Melnick with Secretary Dillon for purposes of demonstrating an "informax machine" - noted concerns that Melnick was a "known associate of the hoodlum element."  
(One page)
10. Letter to Mr. William Connell from SAIC Glenn Weaver dated November 27, 1964, regarding processing of Vice President's mail. (One Page).

F. Materials from folder titled "August 28, 1963" - from OPO 85-0001

1. Memorandum to Chief from SAIC Geiglein, Washington, dated August 27, 1963 regarding March on Washington Demonstration (Aug. 28, 1968), containing four PRS subjects of interest. (Two pages)
2. Memorandum from Protective Research Section, Chief's Office, to Secret Service Personnel, dated August 19, 1963 regarding March on Washington, mentioning possible visit of General Edwin Walker. (Three pages)
3. Document entitled, "Indispensable Records for Emergency Use" dated Dec. 31, 1963, with accompanying letter to Paul McDonald, Director of Office of Administrative Services from James Rowley. (Three pages).

4. Memorandum from James Rowley to Paul McDonald, dated July 8, 1963 regarding "Status Report - Availability of Indispensable Records for Emergency Use" with attached document entitled, "Indispensable Records for Emergency Use," dated July 8, 1963. (Three pages)
5. Memorandum to Chief from SAIC Anderson (Phoenix) dated August 14, 1963 regarding Protection for Successors by Law to the Presidency. (Two pages)
6. Memorandum to All SAICs and RAs from Chief dated August 14, 1963, regarding "Protection - the Speaker of the House of Representatives and President Pro Tempore of the Senate of the United States." (Three pages)

We ask that you follow the same procedure for processing documents now designated "assassination records" and reviewed by the Board under the JFK Act as stated in our May 29, 1996 letter, and that you complete this process by May 27, 1998.

Please feel free to contact me if you have any questions about this procedure.

Sincerely,

Kim A. Herd  
Senior Attorney