Dear	Carol
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I write to memorialize our oral agreement with the FBI to extend the date for submission of the Bureau's Initial Statement of Compliance.

On November _____, 1996, we sent the FBI a letter that introduced our compliance program and that informed the FBI of its deadlines under the compliance program. On January 15, 1997, member of the Review Board staff met with members of the FBI Task Force to discuss compliance issues. Phil Golrick's January 22, 1997, letter to the FBI followed up on issues we discussed at the compliance meeting and stated that February 14, 1997, would serve as a target date for submission of the FBI's initial statement of compliance.

In order to provide the FBI with an opportunity to prepare as complete an initial Statement of Compliance as possible, the Review Board has agreed to provide the FBI with additional time to submit its Statement beyond the time frame requested by the Review Board in its November, 1996 and January, 1997, letters. In May, 1997, you provided us with a draft compliance statement, and we are aware that the FBI has been working for several months to draft this statement. We appreciate your work on the draft compliance statement and we look forward to talking with you more about issues relating to FBI compliance with the JFK Act.

Sincerely,