

MEMORANDUM

July 26, 1996

To: David Marwell
T. Jeremy Gunn
Phil Golrick

From: Laura Denk

Subject: Copying MCC Records at the Records Management Warehouse in New Orleans

Louis Monte returned my call today. He said that he has retained a temporary employee to begin copying the MCC records at 8:30 a.m. on Monday, August 12. He has also arranged for the warehouse to have a second copier available for our use for the duration of the copying job.

I asked about his earlier offer to pick up the boxes that are now in Warren DeBrueys' house. He told me that he needs as much advance notice as possible. I told Mr. Monte that we sent a letter to DeBrueys yesterday and that we anticipated that we would be talking to DeBrueys next week to confirm the arrangements outlined in the letter. Once we confirm with DeBrueys, Mr. Monte asked that we call him or that we have DeBrueys contact him directly, so that Monte can set up with DeBrueys a mutually agreeable time for the warehouse to pick up the boxes at DeBrueys' home. Mr. Monte also requested that, once we finalize all arrangements, we should send him a confirming letter. I assured him that we would do so.