

February 18, 1998

LETTER OF RECOMMENDATION

RE: MS. CARRIE FLETCHER

Dear Sir or Madam:

Ms. Carrie Fletcher has asked me to provide her with a letter of recommendation to support her effort to obtain employment. Because I have the greatest confidence in Ms. Fletcher's broad range of talent and ability, I am pleased to recommend her to you without hesitation.

Ms. Fletcher has served as an analyst on the FBI team of the Assassination Records Review Board from September 1997, until the present. I have been Ms. Fletcher's supervisor during her employment here, and since Ms. Fletcher is one of five members of the FBI team, I have had the opportunity to become well-acquainted with her work.

Ms. Fletcher is, in addition to being a delightful and engaging member of the Review Board's staff, one of the hardest working analysts on the FBI team. As a member of the FBI team, Ms. Fletcher's responsibilities involve the review and release to the public of FBI files that are relevant to the assassination of President John F. Kennedy. In this capacity, Ms. Fletcher reviews records, acts as a liaison with FBI personnel, and memorializes her analysis of significant records in written memoranda. Ms. Fletcher is simply an outstanding employee who performs each of the above-referenced components of her job in a professional and thorough manner. For example, we require FBI team members to review a minimum number of assassination records each week. I am pleased to report that Ms. Fletcher has consistently reviewed more pages per week than any other member of the FBI team. In addition to her high level of achievement in the review of FBI records, she dedicates an equal amount of energy to every other aspect of her job at the Review Board. That she finished her undergraduate degree at the University of Virginia with a cumulative grade point average of 3.5/4.0 and graduated with Distinction indicates that Ms. Fletcher approached her undergraduate work with the same vigor that she brings to her employment at the Review Board.

In our daily conversations, Ms. Fletcher has impressed me with her intelligence and confidence. She is an articulate and level-headed woman with a strong work ethic. I am certain that she would be a positive addition to any work environment.

In short, I hold Carrie Fletcher in high regard. Her attributes -- personal and professional -- combine to make her the kind of employee that any organization would be lucky to have as part of its team. It has been a pleasure for me to work with her and to know her. She has my enthusiastic recommendation.

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I hope that you will feel free to call me at (202) 724-0088 ext. 265 with any additional questions.

Sincerely,

Laura Denk