

MEMORANDUM

TO: Jeremy Gunn

FROM: Laura Denk

DATE: May 23, 1995

RE: Tracy L. Brandt, Potential Summer Intern

Dennis and I interviewed Tracy Brandt this morning. Tracy is an evening student at George Mason University School of Law. She anticipates that she will graduate in December of 1995. Tracy would like to do an externship at ARRB. She is available on Thursday afternoons, from 2:00 to 6:00 p.m. and all day on Fridays. She would receive 2 credit hours for her work here.

While Tracy will not be able to commit the 20 hours per week that we are requiring of the first year law students, I think that we should still offer her an internship. Unlike virtually all of the first year students we have interviewed, she has had significant work experience as a research assistant and as a law clerk. Moreover, she is fluent in Spanish and Portuguese and she seemed eager to use her language skills in any way during her internship. Finally, she is obviously hard-working. For almost 3 years, she has attended law school while working full-time. If she graduates in December, she will have earned her J.D. in only 3 and ½ years.