

July 27, 1998

LETTER OF RECOMMENDATION  
RE: MS. SARAH AHMED

Dear Sir or Madam:

Ms. Sarah Ahmed has asked me to provide her with a letter of recommendation to support her effort to obtain employment. Because I have the greatest confidence in Ms. Ahmed's broad range of talent and ability, I am pleased to recommend her to you without hesitation.

Because the Assassination Records Review Board is a temporary Board, it does not generate periodic performance evaluations. I hope that you will accept this letter of recommendation from me in lieu of a formal performance evaluation. I can assure you that if I were to write a performance evaluation for Ms. Ahmed, I would give her the highest possible marks in every category.

Ms. Ahmed has served as an analyst on the FBI team of the Assassination Records Review Board from September 1997, until the present. In my capacity as FBI Team Leader -- I have only recently taken on the position of Executive Director -- I was Ms. Ahmed's immediate supervisor during the majority of her employment here. Since Ms. Ahmed is one of four members of the FBI team, I have had the opportunity to become well-acquainted with her work.

I had the pleasure of meeting Ms. Ahmed when she came to interview for her current position. In our initial conversation, I immediately sensed that Ms. Ahmed was bright, engaging, committed, and well-rounded, and that the Review Board would benefit if she were to work for us. My prediction was accurate. Since that first meeting, Ms. Ahmed has proved to be one of the most thoughtful and diligent analysts on our staff.

As a member of the FBI team, Ms. Ahmed's responsibilities involve the review and release to the public of FBI files that are relevant to the assassination of President John F. Kennedy. In addition, Ms. Ahmed has recently taken on the additional responsibility of completing the review of all remaining Secret Service records relating to the assassination. In any given work day, Ms. Ahmed may review records, act as a liaison with FBI and Secret Service personnel, or memorialize her analysis of significant records in written memoranda. Ms. Ahmed is always professional and thorough in performing her work.

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In addition to her high level of achievement in the review of FBI records, she dedicates an equal amount of energy to every other aspect of her job at the Review Board. That she finished her undergraduate degree at George Washington University with a cumulative grade point average of 3.4/4.0 and graduated with honors indicates that Ms. Ahmed approached her undergraduate work with the same vigor that she brings to her employment at the Review Board.

Ms. Ahmed is mature beyond her years, and in our daily conversations, I often find myself asking for her advice. Ms. Ahmed has impressed me with her insight, intelligence, and confident manner. She possesses a strong work ethic, and she has proved to be an excellent addition to our work environment.

In short, I hold Sarah Ahmed in high regard. Her attributes -- personal and professional -- combine to make her the kind of employee that any organization would be fortunate to have her as part of its staff. I have very much enjoyed working with her and getting to know her. I hope that you will feel free to call me at (202) 724-0088 ext. 265 with any additional questions.

Sincerely,

Laura Denk, Esq.  
Executive Director  
Assassination Records Review Board