

# MEMORANDUM

September 19, 1998

To: Laura Denk  
Executive Director

cc: Bob Skwirot  
CIA Team Leader

From: Michelle Combs  
Associate Director for Research and Review

Subject: CIA-IR-34 Files of CIA Officials and/or Offices

The Review Board requested that the CIA locate and provide the files of various CIA offices and officials. In response, the CIA provided indexes to extant files and complete access to the files chosen for review by the Review Board staff.

- files of the Office of the Deputy Director of Central Intelligence (DDCI), 1959-1964  
General Charles Cabell, 1953-1962  
General Marshall Carter, 1962-1965

The Review Board staff examined six large boxes of material from the Office of the DDCI and the chronological files of Cabell and Carter. These materials included intelligence community reporting, material on the Bay of Pigs, various general subject files, personal chronological files, and the minutes of the Director of Central Intelligence's (DCI) daily morning meeting. Much of the material duplicated material found in the files of DCI John McCone or in the file of the Deputy Director of Plans. A small number of documents were designated assassination records.

- files of the Office of the Deputy Director for Plans (DDP), 1959-1964  
Richard Bissell, 1958-1962  
Richard Helms, 1962-1965

The Directorate of Operations (DO), (formerly the Directorate of Plans or DP) provided a massive index of over 2600 pages to the Review Board staff. This index, which took several days to review, covered the archived files of the Office of the DP/DO, including the extant records of Bissell and Helms, from the late 1940's until the mid-1980's. Over 150 files, covering a broad time period and a

wide variety of issues, were selected for review from this index. The Review Board staff was given full access to the files provided by CIA. These files were examined and documents were designated as assassination records for inclusion in the JFK Collection. Of the files selected, only four could not be located for examination by the Review Board staff. One of these missing files had been removed by the Historical Review Program to be reviewed for materials relevant to the assassination, two of the files had been noted as missing by the History Staff, and one had been signed out by a CIA employee over a decade ago and not returned. The DO also provided two very small indexes to files which could be identified particularly as belonging to Bissell and Helms. No files were selected from these indexes. CIA reported that it generally maintains the files held by senior officials within the files of the office held by that individual. Below the level of the DCI, only rarely can records be ascribed to a particular individual holder of an office.

- the chronological files of C. Tracy Barnes, 1959-1964

The DO provided a small index of files which could be identified as belonging to Barnes. No files were selected for review and no assassination records were designated by the Review Board staff.

- files of the Office of the General Counsel, 1959-1964  
Lawrence Houston, 1959-1964

The Office of the General Counsel (OGC) identified numerous documents from the *Opinions of the General Counsel* for 1959-1964 which consist of legal opinions, memorandums for the record compiled from the OGC chronological file. These records were examined by the Review Board staff but no documents were designated as assassination records. CIA reported that no working files which could be identified as specifically belonging to Houston could be identified. His records were incorporated into the files of the OGC. The OGC also provided eight microfiche of correspondence on the OGC and the Warren Commission. The documents concern the Warren Commission Report and the declassification of documents on the assassination for the Warren Commission and Freedom of Information Act requests. All of these documents were designated as assassination records.

- operational diaries of William Harvey

The CIA was unable to locate any operational or working diaries or any records which could be identified as belonging to William Harvey. The Review Board staff also consulted with CIA historians and reviewers who had worked on materials relating to the Bay of Pigs. No operational or working diaries had been located in the Bay of Pigs materials.

All the records from these searches designated as assassination records will be process for inclusion in the JFK Collection at the National Archives.

