

February 28, 1997

Civilian Appraisal Staff (NWRC)
National Archives and Records Administration
College Park, Maryland 20740-6001

Re: Copies of Disposition Schedules N1-59-97-4 and N1-84-97-2

Dear Staff:

The Assassination Records Review Board (ARRB) is an independent Federal agency created by the President John F. Kennedy Records Collection Act of 1992 (P.L. 102-526) to oversee the identification and release of records related to the assassination of President John F. Kennedy. In this regard, the ARRB is interested in identifying any additional records that may relate to the death of President Kennedy.

In the January 31, 1997 Federal Register, (Volume 62, Number 21, pages 4814-4815), there was an entry from the National Archives and Records Administration (NARA) regarding the requests of certain Federal agencies for records disposition authority. According to the announcement, the record schedules identify those records that warrant either retention at the National Archives or which may be destroyed. The January 31 notice identified two records schedules the ARRB would be interested in examining in order to determine if they are relevant to our agency's mission of identifying any records that relate to President John F. Kennedy's assassination.

The first record schedule that we would like to receive additional information on is #4 in your notice. According to your announcement, the Department of State, Bureau of Diplomatic Security (N1-59-97-4) possesses a records schedule which address changes in retention periods for passports and visa investigation case files. The other record schedule of interest is #6 in your notice. This schedule is from the Department of State, All Foreign Service Posts (N1-84-97-2). It concerns copies of documents relating to passport and citizenship matters.

It is my understanding that submission of this request by the March 17, 1997 deadline cited in the announcement will result in NARA sending us a copy of these schedules.

Thank you for your attention to this matter.

Sincerely yours,

David Marwell

Executive Director