

MEMORANDUM

April 26, 1996

To: Jeremy Gunn
Mary McAuliffe

From: Michelle Seguin

Subject: ARRB Additional Information Request No. CIA-1 (Second Memo)

On April 19, 1996, I re-reviewed the materials that CIA provided to the ARRB in response to our first request for additional information (see letter dated 03/22/95). The CIA produced approximately two archival boxes of documents. The following list details CIA's responses to our requests.

Request: Comprehensive organizational charts (or the best available substitutes) of DDP for the years 1958-1968.

Response: CIA did not produce organizational charts but did provide a substitute. The substitute seems to be a routing and distribution list that breaks down the various divisions, similar to the function of a chart, for all of DDP. These lists include many more divisions than we requested. The only compartment of DDP that we requested that does not appear on the routing lists is "Special Task Force Operations." I did not see this particular name but it may well appear differently on the routing lists. The lists include the names of the offices along with their coordinating symbols, office numbers, and locations; there is no personnel included.

Recommendation: This type of document would be extremely useful in determining when certain offices and/or task forces were created and/or eliminated. In addition, these routing lists illustrate the organizational structure and hierarchy of DO divisions and thus serve as an effective guide for better understanding the inner workings of this directorate. I recommend that we put these documents before the Board for consideration as assassination records. However, due to the explicit nature of these materials, CIA will probably protest.

Request: Comprehensive organizational charts (or the best available substitutes) of DDS for the years 1958-1968.

Response: CIA did produce organizational charts for the requested time period, as well as additional charts that fall outside of this period. For the two compartments that we specified in our request, Office of Security and Security Research

Section, CIA produced detailed diagrams for the former but not the latter. The Security Research Section appears as an office within the Office of Security but the CIA did not produce a detailed diagram of this particular office.

Recommendation: For the reasons stated above with respect to the DO materials, I recommend that we put these documents before the Board for consideration as assassination records. According to the individual who collected the organizational charts for this directorate, all of the materials are releasable.

Request: Comprehensive organizational charts (or the best available substitutes) of DDI for the years 1958-1968.

Response: CIA did produce organizational charts for the requested time periods, as well as additional charts that fall outside of this period. With respect to the offices and divisions that we specified in our request, CIA did not fully comply. For NPIC, OO, and DCD, CIA did not provide charts for all of the years that we requested. This may be explained by the lack of revised versions for all years concerned. Moreover, CIA did not include any charts for the DCD bases in Louisiana, Florida, and Texas.

Recommendation: For the reasons stated above with respect to the DO materials, I recommend that we put these documents before the Board for consideration as assassination records.

Request: Comprehensive organizational charts (or the best available substitutes) of DDR for the years 1958-1968.

Response: CIA did not produce any organizational charts. This particular directorate was in existence for only one year, so CIA would only need to provide one chart. However, CIA did include a mission statement for the DDR, which is somewhat helpful in understanding the goals of this directorate. As far as the two divisions we specified in our request, CIA did provide charts for TSD but not the Special Projects Branch. As noted above, the Technical Services Division was under the jurisdiction of the DDP. Moreover, CIA did produce charts for DDS&T.

Recommendation: For the reasons stated above with respect to the DO materials, I recommend that we put these documents before the Board for consideration as assassination records.

Request: Comprehensive organizational charts (or the best available substitutes) of CIA stations in Mexico City for the years 1960-68 and Miami for the years 1958-1968.

Response: CIA did not produce any charts of the Mexico City station. CIA did produce one undated chart of the Miami station.

Recommendation: Not applicable.

Request: Comprehensive organizational charts (or the best available substitutes) of the Inspector General for the years 1958-1968.

Response: CIA did not produce organizational charts for the requested time periods. However, CIA provided some mission statements.

Recommendation: Not applicable.

Request: Comprehensive organizational charts (or the best available substitutes) of the Office of the General Counsel for the years 1958-1968.

Response: CIA did not produce any organizational charts. However, CIA provided some mission statements.

Recommendation: Not applicable.

Request: Comprehensive organizational charts (or the best available substitutes) of any entities with responsibility for liaison or communications with the Federal Bureau of Investigation on matters pertaining to intelligence or counterintelligence for the years 1958-1968.

Response: CIA did not produce any organizational charts. However, the charts that CIA provided for the DO request include offices with the name "liaison." These liaison offices may be the ones to which we are referring but we have no way of knowing without additional information.

Recommendation: Not applicable.

Request: Comprehensive organizational charts (or the best available substitutes) of any other offices, task forces, units, programs, persons, or other entities with any responsibilities for surveilling, conducting operations with respect to, or engaging in liaison with any pro-Castro groups or anti-Castro groups.

Response: CIA did not produce any organizational charts.

Recommendation: Not applicable.

Request: The names and affiliations of all CIA personnel responsible for liaison with the Warren Commission, the HSCA, the Pike Committee, the Church Committee, and Rockefeller Commission.

Response: CIA did produce a list of names and affiliations for all requested organizations, as well as a packet of various memoranda and letters relating to liaison with the various committees and commissions.

Recommendation: I recommend that we put these materials before the Board for consideration as assassination records. However, the Board may find it difficult to release the records in full due to the sensitivity of releasing names of CIA employees.

Request: Manuals, handbooks, memoranda, or guides explaining the organizational structure and division of responsibilities within CIA for the years 1958-68 and 1975-79; the filing systems or filing procedures for the entities identified above; and guidelines for drafting memoranda or completing forms.

Response: CIA did produce some materials in response to this request. CIA provided "mission statements" as an accompaniment to the organizational charts for DDI, DDS&T, DDR, and DDA, as well as for the Agency as a whole. These guides do explain the organizational structure and division of responsibilities within the CIA. With respect to the second two parts of our request, CIA did not comply.

Recommendation: I recommend that we put the mission statements before the Board for consideration as assassination records.

Request: Copies of the instructions, guidelines, and other materials used by CIA reviewers in the review process.

Response: CIA did not produce any additional materials that have not already been reviewed by ARRB staff.

Recommendation: Not applicable.

Request: A list or lists of cryptonyms, digraphs, codes, pseudonyms, numericals, file identifications, or other identifications appearing in the assassination records.

Response: CIA did not produce any additional materials that have not already been reviewed by ARRB staff.

Recommendation: Not applicable.

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