

[Billing Code 6820TD]

ASSASSINATION RECORDS REVIEW BOARD

36 CFR Part 1400

Guidance on Interpreting and Implementing the President John F. Kennedy

Assassination Records Collection Act of 1992.

AGENCY: Assassination Records Review Board.

ACTION: Final interpretive regulations.

SUMMARY: These final interpretive regulations make effective proposed interpretive regulations published by the Assassination Records Review Board on February 8, 1995 at 60 FR 7506-7508.

The Assassination Records Review Board revised the proposed interpretive regulations after considering public comment received in writing and through testimony at public hearings convened by the

Review Board. The final interpretive regulations provide guidance on the interpretation of certain terms defined in the President John F. Kennedy Assassination Records Collection Act of 1992 and on implementation of certain of the statute's provisions.

FOR FURTHER INFORMATION CONTACT: Assassination Records Review Board, 600 E Street, NW, Second Floor, Washington, D.C. 20530; phone: (202) 724-0088, fax: (202) 724-0457.

SUPPLEMENTARY INFORMATION:

Background

The President John F. Kennedy Assassination Records Collection Act of 1992, 44 U.S.C. 2107 note (as amended) (ARCA), established the President John F. Kennedy Assassination Records Collection (the JFK Assassination Records Collection) at the National Archives and Records Administration (NARA). In establishing a process for public

disclosure of all records relating to the assassination, Congress created an independent federal agency, the Assassination Records Review Board (the Review Board), that consists of five citizens appointed by the President and confirmed by the Senate in 1994. Under the ARCA, the Review Board is empowered to decide "whether a record constitutes an assassination record." 44 U.S.C. 2107 note Sec. 7(1)(2)(A). Congress also intended that the Review Board "issue guidance to assist in articulating the scope or universe of assassination records." President John F. Kennedy Assassination Records Collection Act of 1992, S.Rep.102-328, 102d Cong., 2d Sess. (1992) at 21. These final interpretive regulations, a proposed version of which was published at 60 FR 7506-7508 (Feb. 8, 1995), comply with that mandate.

As the Supplementary Information accompanying the proposed interpretive regulations stated, the Review Board's goal in issuing this guidance is

to implement congressional intent that the JFK Collection contain "the most comprehensive disclosure of records related to the assassination of President Kennedy." [S.Rep. 102-328, supra] at 18.

The Board is also mindful of Congress's instruction that the Board apply a 'broad and encompassing' working definition of 'assassination record' in order to achieve the goal of assembling the fullest historical record on this tragic event in American history and on the investigations that were undertaken in the assassination's aftermath. The Board recognizes that many agencies have already begun to organize and review records responsive to the ARCA even before the Board was appointed and began its work. Nevertheless, the Board's aim is that this guidance will aid in the ultimate assembly and public disclosure of the fullest possible historical record on this tragedy and on subsequent investigations and inquiries into it.

60 FR 7506. The final interpretive regulations are intended to comprehensively identify the range of records reasonably related to the assassination of President Kennedy and investigations undertaken in its aftermath. The final interpretive regulations are also intended

to aid in the consistent, effective and efficient implementation of the ARCA and to establish procedures for including assassination records in the President John F. Kennedy Assassination Records Collection (JFK Assassination Records Collection) established by Congress and housed at NARA's facility in College Park, Maryland.

Notice and Comment Process

The Review Board sought public comment on its proposed interpretive regulations and set a thirty day period, which ended on March 10, 1995, for the purpose of receiving written comments.

The Review Board also heard testimony at public hearings on aspects of the proposed interpretive regulations. In addition, the Review Board sent copies of the proposed interpretive regulations to agencies known to have an interest in and be affected by the Review Board's work, particularly those who hold or created assassination records, and to the appropriate oversight committees in Congress.

The Review Board also sent notices of the proposed interpretive regulations and request for comments or sent copies of the Federal Register notice itself to many organizations and individuals who have demonstrated an interest in the release of materials under the ARCA or who have engaged in research into the assassination of President Kennedy.

The Review Board received written comments on the proposed interpretive regulations from numerous federal agencies, state and local government entities, and individuals. Federal agencies providing written comments include the Federal Bureau of Investigation (FBI), the Central Intelligence Agency (CIA), NARA, and the Department of State. State and local government entities providing written comments include the Dallas (Texas) County Commissioner's Court, the Dallas County Historical Foundation, and the City of Dallas Records Management Division of the Office of the City Secretary.

Prior to publication of the proposed interpretive regulations, the Review Board heard testimony at a public hearing held at the Review Board's offices on December 14, 1994 from representatives of NARA on the question of including artifacts in the scope of the term "assassination record." After publication of the proposed interpretive regulations and before expiration of the comment period, the Review Board heard testimony at a public hearing on March 7, 1995 from the FBI and from several individuals and representatives of private organizations on their views regarding the text of the proposed interpretive regulations. Copies of all written comments received and transcripts of public testimony on the proposed interpretive regulations were placed in the public reading room at the Review Board's offices and made available for inspection and copying by the public upon request.

At a public meeting held on May 3, 1995, for which notice was

timely published in the Federal Register pursuant to the provisions of the Government in the Sunshine Act, the Review Board considered a final draft of these interpretive regulations. That discussion draft incorporated many of the comments received by the Review Board on the proposed interpretive regulations. The Review Board unanimously voted to adopt the text of the discussion draft as its final interpretive regulations. The approved text is, with a few corrections of typographical errors, the text published here.

Section by Section Analysis

Summary

The Review Board found very helpful the thoughtful and, in many cases, very detailed comments submitted on the proposed interpretive regulations. Nearly all of the commenters expressed support for what they characterized as the proposed interpretive regulations' comprehensiveness and flexibility. All comments

submitted were carefully studied and considered by the Review Board.

Submitters made both technical and substantive suggestions; as described below in the section-by-section analysis, many of these suggestions were incorporated in the interpretive regulations as issued here in final form.

Some comments did express concern at the broad scope of the Review Board's proposed interpretive regulations. A few comments also questioned the inclusion of records not in the possession of federal agencies, especially related to the scope of the terms "assassination record" and "additional records and information." The Review Board considered those comments carefully, but concluded that the terms of the ARCA as enacted by Congress preclude the narrower reading of the Review Board's responsibilities that those comments urged.

The broad scope of the ARCA directs the Review Board to identify and make available to the public all documents that will

enhance, enrich, and broaden the historical record of the assassination of President John F. Kennedy. The Review Board thus seeks through its interpretive regulations to fulfill Congress's "inten[t] and emphasis that the search and disclosure of records under this Act must go beyond" the records of previous commissions and committees established to investigate President Kennedy's assassination. S.Rep.102-328, supra at 21. The Review Board may, as described below in the section-by-section analysis of §1400.6, exercise discretion in the acceptance of copies, where appropriate, in lieu of originals of records for inclusion in the JFK Assassination Records Collection. The Review Board believes that this flexibility addresses concerns that some commenters expressed about the removal of original records already housed, for example, in the archives of state and local institutions.

In addition, many comments from individual researchers

requested the enumeration of specific records or record groups in several sections of the interpretive regulations, especially those sections treating the scope of the terms "assassination record" and "additional records and information." The Review Board understands the importance of identifying particular records or record groups for review and inclusion in the JFK Assassination Records Collection, appreciates the many helpful suggestions it has received in this regard already, and encourages continued correspondence from researchers and the general public in this regard.

However, the Review Board seeks to ensure that the final interpretive regulations are interpreted broadly and thus believes it would be duplicative and potentially invite too-narrow interpretation or implementation of these interpretive regulations if individual records or record groups are enumerated with greater specificity in the final interpretive regulations. To ensure that the public is aware

of the Review Board's knowledge of and pursuit of specific records and record groups such as those identified in the public comments received on the proposed interpretive regulations and in other correspondence with or testimony before the Review Board, the Review Board revised §1400.8 to create the Notice of Assassination Record Designations. The Review Board determined that because it has created in §1400.8 a mechanism to notify the public of records that it has designated as assassination records to be included in the JFK Assassination Records Collection, it is unnecessary and duplicative to include in the final interpretive regulations a more detailed enumeration of individual records and record groups.

Section by Section Analysis

1400.1 Scope of assassination record

The Review Board received many comments on the text of this section, some technical in nature and some more substantive. The

final interpretive regulations incorporate suggested technical changes, including revision of this section's title to make it more precise and edits for clarification.

Many comments focused on the wording of subparagraph (a). Of particular concern to many was the portion of subparagraph (a) that provides that an "assassination record" includes records "that may have led to the assassination." Comments from both government agencies and private researchers suggested alternative language, some because they read the proposed regulation's scope as too narrow and others because they construe the language as overly broad. There was consensus among those submitting comments, however, that the phrase "reasonably related to" is an acceptable and appropriate alternative to the "may have led to" language that appeared in the proposed interpretive regulations.

The Review Board agrees and adopts this change. In doing so,

the Review Board seeks to identify and preserve records not to support or refute any particular theory of the assassination of President Kennedy, although such theories may inform the Review Board's search for records reasonably related to the assassination and investigations into it. The Review Board believes that subparagraph (a) as now worded advances that effort and will promote consistent broad interpretation and implementation of the ARCA.

Many comments suggested that the identification of specific individuals, events, organizations, or groups of records be added to this section. The Review Board considered these suggestions but determined that the types of records commenters sought to add were already adequately covered by the section's scope as proposed. The Review Board has received and continues to receive many suggestions from researchers and the general public on records and record groups that they believe should be considered for inclusion in the JFK

Assassination Records Collection. The Review Board welcomes and encourages this assistance with its work and intends to follow up on such leads, including those provided in the written comments to the proposed interpretive regulations.

However, the Review Board determined that including records or record groups at the level of specificity urged by some commenters in these interpretive regulations, which are geared to providing general guidance on the scope of the ARCA's key terms, potentially could limit the scope of the interpretive regulations as applied, might prove confusing, and would be duplicative. As discussed in the analysis of §1400.8 below, the Review Board further concluded that the mechanism established in that section will serve to notify agencies and the public of particular records identified by the Review Board as assassination records. The Review Board intends, in implementing the ARCA, to take into account and follow up on suggestions from the public and to work closely with agencies to clarify whether particular records or record groups are assassination records.

1400.2 Scope of additional records and information

The title of this section was revised to conform to the new title of section 1400.1. Additional editing changes were made for clarity.

A new subpart (6) was added to subparagraph (e) and a new

subparagraph (f) was added after consideration of comments that noted the potential exclusion of certain categories from the scope of this section in the proposed interpretive regulations.

This section is intended to be used by the Review Board to obtain access to a wide variety of materials, classified and unclassified, which may not fall into the definition of "assassination record" but which will lead to the identification of assassination records. Some comments expressed concern as to this section's broad scope. The Review Board has added language in the final interpretive regulations to clarify that the purpose of this section is to identify, evaluate or interpret assassination records, including assassination records that may not initially have been identified by an agency. The Review Board also has added language to indicate that it intends to implement this section through requests made in writing. These written requests will be signed by the Review Board's executive

director. The Review Board contemplates that in implementing this section its staff will work closely with entities to whom such requests are addressed to promote the ARCA's effective and efficient implementation.

1400.3 Sources of assassination records and additional records and information

A new subparagraph (new subparagraph (g)) was added after consideration of comments noting the potential exclusion of records created by individuals or corporations or obtained from sources other than those already identified in the previous subparagraphs. Other comments suggesting the inclusion of additional specific sources were considered but not included in the final version because they were determined to replicate language already in this section.

1400.4 Types of materials included in scope of assassination record and additional records and information

The National Archives and Records Administration provided the Review Board with oral testimony and written comments objecting to the inclusion of artifacts in this section. Other comments received strongly supported the inclusion of artifacts within the scope of the term assassination record. The Review Board carefully considered NARA's comments as contained in its written submission and as presented in oral testimony by NARA representatives at a public hearing of the Review Board held on December 14, 1994. However, the Review Board concluded that artifacts should remain in this section of the final interpretive regulations without change from the proposed version.

Artifacts that were exhibits in the Warren Commission's deliberations are already housed at NARA. The Review Board believes that the unique nature of the issues of public trust and credibility of government processes that prompted enactment of the ARCA

require that artifacts be included within the scope of items to be included in the JFK Assassination Records Collection. The Review Board included in its proposed regulations and retained in § 1400.7 of the final interpretive regulations language intended to address NARA's concerns about potential copying requirements and preservation issues unique to artifacts. NARA's comments on the proposed interpretive regulations noted its approval of the Review Board's inclusion of that language in the proposed interpretive regulations and that language has been retained in the final version.

1400.5 Requirement that assassination records be released in their entirety

This section is intended to provide guidance to agencies that they are to produce records in their entirety for the Review Board and, except in rare instances and with the assent of the Review Board, withhold information in records only under the postponement

provisions of Section 6 of the ARCA. The purpose of requiring that records be produced in their entirety is to ensure that the context and integrity of the records be preserved and to clarify that the Review Board has the sole discretion to determine what records or portions thereof are or are not assassination records.

In revising the proposed interpretive regulations the Review Board considered concerns expressed by some federal agencies about the scope of this provision. The Review Board recognizes that there may be records responsive to the provisions of the ARCA that are lengthy but that contain only a small amount of material related to the assassination. In such cases, if an agency reasonably believes that review of the entire record for postponement determinations would not further the disclosure purposes of the ARCA, the agency may request that the Review Board allow the agency to process under the ARCA only the portion that relates to the assassination, including

material sufficient to provide context for the postponed portions.

However, in such cases the Review Board shall retain sole discretion to determine whether review for inclusion in the JFK Assassination Records Collection of a portion of the record will fulfill the purposes the ARCA or whether the entire record must be processed under the postponement provisions of that statute.

1400.6 Originals and copies

Many comments were received on this section requesting that portions be clarified to better explain the Review Board's intent.

Extensive changes were made to this section in response to these comments. Other revisions also were made for internal consistency.

The Review Board's intent in this section is to express its strong preference for including original records in the JFK Assassination Records Collection but also its understanding that, for a variety of reasons, there may be situations where a copy instead of the original

of an assassination record may be more appropriate for inclusion in the collection.

The Review Board incorporated in the final interpretive regulations language that is responsive to comments made by NARA requesting clarification that "record copies" of federal agency records may be included in the JFK Assassination Records Collection. In response to other comments from NARA, revisions were also made to take into consideration the important issue of preservation requirements, especially given that many of the records at issue are over three decades old. In this respect, the Review Board sought to treat records in various media in a means appropriate to the unique characteristics of each medium.

1400.7 Additional guidance

The Review Board received a variety of comments on this section of the proposed interpretive regulations, which is intended to

provide additional guidance for implementation of the ARCA. The Review Board considered all of the comments and, except where the comments appeared to duplicate what was covered in this section already or was addressed elsewhere, revised this section to reflect many of the suggested changes and to add clarity. For example, subparagraph (d) as it appeared in the proposed interpretive regulations has been broken into three subparagraphs -- new subparagraphs (d), (e) and (f) -- to avoid potential confusion and to add clarity. The intent of these subparagraphs is to make clear that all files on an individual, event, organization or activity are to be made available to the Review Board regardless of the labels on the files, where the records may be found, or whether they reflect the individual's, event's, organization's, or activity's true name or identifier.

As described above in the analysis for §1400.4, subparagraphs

(b) and (c) of §1400.7 were included in the proposed interpretive regulations and retained in the final interpretive regulations in order to address concerns expressed by NARA regarding the inclusion of artifacts in the scope of the materials deemed "assassination records."

By including these subparagraphs, the Review Board wishes to make it clear that it believes the ARCA establishes unique standards as to the records to be included in the JFK Assassination Records Collection.

By including artifacts as a type of "assassination record," the Review Board seeks to fulfill its mandate from Congress to assemble all materials reasonably related to the assassination in the JFK Assassination Records Collection. It is not intended that the inclusion here of artifacts for purposes of implementing the ARCA should be construed to affect the implementation of other records laws. Subparagraph (c) is intended to ensure that all artifacts in the collection are preserved for posterity and that public access be

provided to those artifacts in a manner consistent with their preservation. The Review Board encourages NARA to set out in writing the terms and conditions under which access to such materials may be allowed.

1400.8 Implementing the ARCA -- Notice of Assassination Records

Determination

Comments received on this section as it appeared in the proposed interpretive regulations indicated some confusion as to the intent and operation of the mechanism established in this section.

For this reason, the Review Board decided to replace the term "Catalog of Assassination Records" that appeared in the proposed interpretive regulations and to redraft this section to clarify the Review Board's intent. In the final interpretive regulations, the Review Board substitutes the term "Notice of Assassination Record Determination (NARD)" for prior references to a "catalog." The

NARD is not intended to serve as an inventory of all records in the JFK Assassination Records Collection; records identified by federal agencies in their own reviews of records conducted under the ARCA will not, for example, be listed. Nor is the NARD intended to replace the database and finding aids that have been compiled by agencies at NARA's direction as required by the Congress in the ARCA. Rather, the NARD is intended to document the Review Board's ongoing determinations that, in addition to records explicitly enumerated in the ARCA as assassination records (e.g., records reviewed by the HSCA) or identified by federal agencies in searches they have undertaken or may conduct in the future pursuant to the ARCA, certain other records also are assassination records and are to be included in the JFK Assassination Records Collection.

List of Subjects in 36 CFR Part 1400

Administrative practice and procedure, Archives and records.

Accordingly, the Assassination Records Review Board hereby proposes to establish a new chapter XIV in title 36 of the Code of Federal Regulations to read as follows:

CHAPTER XIV -- ASSASSINATION RECORDS REVIEW BOARD

Part 1400 -- GUIDANCE FOR INTERPRETATION AND

IMPLEMENTATION OF THE PRESIDENT JOHN F. KENNEDY

ASSASSINATION RECORDS COLLECTION ACT OF 1992" (ARCA)

Sec.

1400.1 Scope of assassination record.

1400.2 Scope of additional records and information.

1400.3 Sources of assassination records and additional records and information.

1400.4 Types of materials included in scope of assassination record and additional records and information.

1400.5 Requirement that assassination records be released in their

entirety.

1400.6 *Originals and copies.*

1400.7 *Additional guidance.*

1400.8 *Implementing the ARCA -- Notice of Assassination Record Designation.*

Authority: 44 U.S.C. 2107 note.

§ 1400.1 *Scope of assassination record.*

(a) An *assassination record* includes, but is not limited to, all records,

public and private, regardless of how labeled or identified, that document, describe, report on, analyze, or interpret activities,

persons, or events reasonably related to the assassination of President

John F. Kennedy and investigations of or inquiries into the

assassination.

(b) An *assassination record* further includes, without limitation:

- (1) All records as defined in Sec. 3(2) of the ARCA;
- (2) All records collected by or segregated by all federal, state, and local government agencies in conjunction with any investigation or analysis of or inquiry into the assassination of President Kennedy (for example, any intra-agency investigation or analysis of or inquiry into the assassination; any inter-agency communication regarding the assassination; any request by the House Select Committee on Assassinations to collect documents and other materials; or any inter- or intra-agency collection or segregation of documents and other materials);
- (3) Other records or groups of records listed in the Notice of Assassination Record Designation, as described in §1400.8 of this chapter.

§1400.2 Scope of additional records and information.

The term additional records and information includes:

(a) All documents used by government offices and agencies during their

declassification review of assassination records as well as all other

documents, indices, and other material (including but not limited to

those that disclose cryptonyms, code names, or other identifiers that

appear in assassination records) that the Assassination Records Review

Board has a reasonable basis to believe may constitute an assassination

record or would assist in the identification, evaluation or

interpretation of an assassination record. The Assassination Records

Review Board will identify in writing those records and other

materials it intends to seek under this section.

(b) All training manuals, instructional materials, and guidelines created or

used by the agencies in furtherance of their review of assassination

records.

(c) All records, lists, and documents describing the procedure by which the

agencies identified or selected assassination records for review.

(d) Organizational charts of government agencies.

(e) Records necessary and sufficient to describe the agency's:

(1) Records policies and schedules;

(2) Filing systems and organization;

(3) Storage facilities and locations;

(4) Indexing symbols, marks, codes, instructions, guidelines, methods and procedures;

(5) Search methods and procedures used in the performance of the agencies' duties under the ARCA; and

(6) Reclassification to a higher level, transfer, destruction, or other information (e.g., theft) regarding the status of assassination records.

(f) Any other record that does not fall within the scope of assassination record as described in §1400.1, but which has the potential to enhance, enrich, and broaden the historical record of the assassination.

§1400.3 Sources of assassination records and additional records and information.

Assassination records and additional records and information may be located at, or under the control of, without limitation:

(a) Agencies, offices, and entities of the executive, legislative, and judicial

branches of the federal government;

(b) Agencies, offices, and entities of the executive, legislative, and judicial

branches of state and local governments;

- (c) *Record repositories and archives of federal, state, and local governments,*
- including presidential libraries;*
- (d) *Record repositories and archives of universities, libraries, historical societies, and other similar organizations;*
- (e) *Individuals who possess such records by virtue of service with a government agency, office, or entity;*
- (f) *Persons, including individuals and corporations, who have obtained such records from sources identified in subparagraphs (a) through (e) of this section;*
- (g) *Persons, including individuals or corporations, who have themselves created or have obtained such records from sources other than those identified in subparagraphs (a) through (e) of this section;*

(h) Federal, state, and local courts where such records are being held under

seal; or

(i) Foreign governments.

§1400.4 Types of materials included in scope of assassination record and

additional records and information.

The term record in assassination record and additional records and information includes, for purposes of interpreting and implementing the ARCA:

(a) papers, maps, and other documentary material;

(b) photographs;

(c) motion pictures;

(d) sound and video recordings;

(e) machine readable information in any form; and

(f) artifacts.

§1400.5 Requirement that assassination records be released in their entirety.

An assassination record shall be disclosed in its entirety except for portions specifically postponed pursuant to the grounds for postponement of public disclosure of records established in Sec. 6 of the ARCA, and no portion of any assassination record shall be withheld from public disclosure solely on grounds of non-relevance unless, in the Assassination Records Review Board's sole discretion, release of part of a record is sufficient to comply with the intent and purposes of the ARCA.

§1400.6 Originals and copies.

(a) For purposes of determining whether originals or copies of assassination

records will be made part of the President John F. Kennedy Assassination Records Collection (the JFK Assassination Records Collection) established under the ARCA, the following shall apply:

(1) In the case of papers, maps, and other documentary materials,

the

Assassination Records Review Board may determine that record copies of Government records, either the signed original, original production or a reproduction that has been treated as the official record maintained to chronicle government functions or activities, may be placed in the JFK Assassination Records Collection;

(2) In the case of other papers, maps, and other documentary

material, the

Assassination Records Review Board may determine that a true and accurate copy in lieu of the original may be placed in the JFK Assassination Records Collection;

(3) In the case of photographs, the original negative, whenever available (otherwise, the earliest generation print that is a true and accurate copy) may be placed in the JFK Assassination Records Collection;

(4) In the case of motion pictures, the camera original, whenever available (otherwise, the earliest generation print that is a true and accurate copy), may be placed in the JFK Assassination Records Collection;

(5) In the case of sound and video recordings, the original recording, whenever available (otherwise, the earliest generation copy that is a true and accurate copy), may be placed in the JFK Assassination Records Collection;

(6) In the case of machine-readable information, a true and accurate

copy of the original (duplicating all information contained in the original and in a format that permits retrieval of the information) may be placed in the JFK Assassination Records Collection; and

(7) In the case of artifacts, the original objects themselves may be placed in the JFK Assassination Records Collection.

(b) To the extent records from foreign governments are included in the JFK

Assassination Records Collection, copies of the original records shall be sufficient for inclusion in the collection.

(c) In cases where a copy, as defined in paragraph (a) of this section above, is authorized by the Assassination Records Review Board to be included in the JFK Assassination Records Collection, the Assassination Records Review Board may, at its discretion if it determines it to be necessary to ensure the integrity of the JFK Assassination Records Collection, require a certified copy. In cases

where an original, as defined in paragraph (a) of this section, is required for inclusion in the JFK Assassination Records Collection the Assassination Records Review Board may, at its discretion, accept the best available copy. In such cases that records included in the collection, whether originals or copies, contain illegible portions, such records shall have attached thereto a certified transcription of the illegible language to the extent practicable.

(d) For purposes of implementing the ARCA, the term copy means a true and accurate photocopy duplication by a means appropriate to the medium of the original record that preserves and displays the integrity of the record and the information contained in it.

(e) Nothing in this section shall be interpreted to suggest that additional copies of any assassination records contained in the JFK Assassination Records Collection are not also assassination records that, at the Assassination Records Review Board's discretion, may also

be placed in the JFK Assassination Records Collection.

(f) Nothing in this section shall be interpreted to prevent or preclude copies of any assassination records, and particularly assassination records in audiovisual or machine readable formats, from being made from time to time in the professional judgment of and at the discretion of the National Archives and Records Administration for purposes of preservation or reformatting to conform to different hardware and/or software requirements.

§1400.7 Additional guidance.

(a) A government agency, office, or entity includes, for purposes of interpreting and implementing the ARCA, all current, past, and former departments, agencies, offices, divisions, foreign offices, bureaus, and deliberative bodies of any federal, state, or local government and includes all inter- or intra-agency working groups, committees, and meetings that possess or created records relating to

the assassination of President John F. Kennedy.

(b) The inclusion of artifacts in the scope of the term assassination record is understood to apply solely for purposes of establishing the JFK Assassination Records Collection and for fully implementing the terms of the ARCA and has no direct or indirect bearing on the interpretation or implementation of any other statute or regulation.

Ⓢ In the case of artifacts deemed to be assassination records and included in the JFK Assassination Records Collection, the provision to the public of photographs, drawings, or similar materials depicting the artifacts shall be sufficient to comply with the ARCA's requirement that copies of assassination records be provided to the public upon request. Additional display of or examination by the public of artifacts in the JFK Assassination Records Collection shall occur under the terms and conditions established by the National Archives and Records Administration to ensure their preservation and

protection for posterity.

(d) The terms and, or, any, all, and the plural and singular forms of nouns shall be understood in their broadest and most inclusive sense and shall not be understood to be terms of limitation.

(e) Unless the Assassination Records Review Board in its sole discretion directs otherwise, records that are identified with respect to a particular person shall include all records relating to that person that use or reflect their true name or any other name, pseudonym, codeword, symbol, number, cryptonym or alias used to identify that person.

(f) Unless the Assassination Records Review Board in its sole discretion directs otherwise, records that are identified by the Assassination Records Review Board with respect to a particular operation or program shall include all records pertaining to that program by any other name, pseudonym, codeword, symbol, number

or cryptonym.

§1400.8 Implementing the ARCA -- Notice of Assassination Record

Designation.

(a) A Notice of Assassination Record Designation shall be the

mechanism for

the Assassination Records Review Board to announce publicly its

determination that a record or group of records meets the definition

of assassination records.

(b) Notice of all designations will be published in the Federal

Register within

30 days of the decision to designate such records as assassination

records.

In determining that a record or group of records meets the

definition of

assassination records, the Assassination Records Review Board must

determine that the record or group of records will more likely than not enhance, enrich, and broaden the historical record of the assassination.

Dated: May , 1995

*David G. Marwell
Executive Director
Assassination Records Review Board*