

*Manual of Rules and Regulations ("MRR"): "administrative manual, includes rules on dissemination, communication, indexing, and filing of documents." Buitrago and Immerman, p. 191. In documents in FBI's HSAC files, some field offices report to HQ that assassination-related files have been destroyed in compliance with standards set out in the MRR.*

*Manual of Instructions: "explains investigative policies and techniques." Buitrago and Immerman, p. 191.*

*Manual of Administrative Operations and Procedures ("MAOP"): "contains FBI administrative rules, including rules on reporting requirements of field offices to Headquarters. Apparently was formerly called 'Manual of Rules and Regulations.'" Buitrago and Immerman, p. 191.*

*Request account of all field offices, resident agencies, and legats that have been merged, moved or closed from 1958 to present.*

*Description of standard forms (including "FDs") and instructions as to their use from 1958 to present, to extent not covered in manuals.*

*Manual of Investigative Operations and Guidelines ("MIOG"): three volumes explaining "FBI investigative responsibilities and procedures. Apparently was formerly called 'Manual of Instructions.'" Buitrago and Immerman, p. 192.*

*Agent's Handbook: "An abridgement of the 'Manual of Instructions' and 'Manual of Rules and Regulations.'" Buitrago and Immerman, p. 161.*

*Organizational charts for HQ, 1958 to present.*

*List of file titles, index for Hoover's Official and Confidential files.*

*Any other instructional materials for JFK Act reviewers.*

*Any documents pertaining to (a) FBI reaction to congressional consideration or passage of the Act; (b) FBI compliance with the Act.*

*The complete O'Neil Report.*

*List of all files identified for processing under JFK Act: originating office; file subject-matter; file number; number of volumes or serials. Optimally, would be printable or retrievable by subject-matter and file number.*

*Any instructions, directives, or other documentation for: criteria for deciding which records would be processed under the JFK Act; methods for searching for such records (issues: HQ vs. field offices and legats; which indices were searched -- informant indices; ELSUR indices; JUNE files; Hoover's Official and Confidential files; files of Assistant Directors and other HQ officials; SACs' and other supervisory officials' files in each field office; control files; "O" and "OO" files; relevant SAs' personal or desk files; personnel files for relevant SAs; payroll or other records reflecting payment of informants).*