

September 16, 1998

VIA FACSIMILE AND U.S. MAIL

John E. Collingwood  
Assistant Director  
Office of Public and Congressional Affairs  
Federal Bureau of Investigation  
10th Street & Pennsylvania Avenue, N.W.  
Washington, D.C. 20536

Gary M. Stern  
General Counsel  
National Archives and Records Administration  
8601 Adelphi Road  
College Park, Maryland 20740-6001

Re: FBI Compliance With the JFK Assassination Records Collection Act of 1992

Dear Messrs. Collingwood and Stern:

The Review Board considers it essential that certain remaining obligations of the FBI under the President John F. Kennedy Assassination Records Collection Act of 1992, 44 U.S.C. § 2107 ("JFK Act") be identified and memorialized before the Board ceases operations on September 30, 1998.

I therefore am enclosing, for your agencies' consideration, a draft Memorandum of Understanding setting forth the outstanding obligations of FBI under the JFK Act. We believe that it is in the interest of the FBI, the National Archives, the Review Board, and ultimately the public to put in writing our collective understanding of the additional work that FBI must undertake and the reasonable time frames within which it should be completed. It is our intent to reduce any future ambiguity or disagreements that may potentially arise as FBI completes its work. We also believe that this MOU will facilitate the ability of the Archivist of the United States to carry out his statutory obligation to certify to the President that all assassination-related records have been released in accordance with the Act (*see* 44 U.S.C. § 2107(12)).

John E. Collingwood  
Gary Stern, Esq.  
September 16, 1998  
Page 2

The terms of a Memorandum of Understanding have been discussed among the staffs of the Review Board and the FBI. We believe that the enclosed draft proposal is a fair accommodation of competing interests. Please review the enclosed draft MOU so that we can resolve any outstanding issues and ultimately reach an agreement on an MOU before September 30, 1998.

Thank you for your attention to this matter.

Sincerely,

Ronald G. Haron  
General Counsel

cc: Steven D. Tilley, Chief,  
JFK Collection, NARA

LuAnn Wilkins, Historical & Executive Review  
Unit, FBI