

Assassination Records Review Board
600 E Street NW ▪ Second Floor ▪ Washington, DC 20530

MEMORANDUM

July 12, 1995

TO: *The Board*

FROM: *David G. Marwell*
Executive Director

SUBJECT: *Upcoming Meeting*

The staff has been busily reviewing CIA and FBI records for your consideration next week. We look forward to a productive two days.

Unfortunately, Henry will not be present on Monday but will participate in the open meeting by way of the speaker phone. He will endeavor to be here for at least a portion of the meeting on Tuesday.

I am enclosing the following items (in addition to copies of travel vouchers that are going out to some of you):

- 1. Proposed Rules of Procedure (with Notation Voting Form)*
- 2. Minutes of June 28, 1995, Meeting*
- 3. Meeting Schedule for July 17-18, 1995*
- 4. Copy of a letter from the CIA announcing their decision not to*

appeal

*5. Materials submitted by the FBI as evidence in support of
postponements*

Please return the Notation Voting Form by fax as soon as possible.

See you soon.