

Memorandum

TO: The Board

FROM: David G. Marwell
Executive Director

DATE: January 26, 1996

SUBJECT: Upcoming Board Meeting

Photographs

We have arranged with the photographer at the National Archives to have photographs of the Board (individually and collectively) taken on Tuesday morning at 9:00 a.m. Tracy will be in the Archives lobby beginning at 8:50 to meet you and show you where to go. You are, of course, welcome to come to the Board offices first and leave from there.

Plans for the Meeting

I would like to reserve the balance of Tuesday morning for staff briefings and the presentation of ideas for improving procedures (I am working on a memo that I hope to get to you before the meeting). I want to bring you up to date on a number of issues and make up for my failure over the last several months to keep you better informed. Please e-mail (at the office) or fax me with a list of any topics or areas that are of particular interest. The balance of Tuesday and all of Wednesday will be taken up with document review:

FBI Records

We will consider for the first time records containing Foreign Counterintelligence issues. Phil has selected some representative samples that raise the major issues for your review. In addition, there are a number of informant documents.

CIA Records

Name Day II has arrived. In addition, we have the CIA records that were not reviewed at the last meeting, chiefly involving station issues.

HSCA Records

We have several HSCA privacy issues and a few Secret Service records.