

FACSIMILE TRANSMITTAL

TO: Henry Graff, Kermit Hall, Bill Joyce, Anna Nelson, Jack Tunheim

FAX NO.:

FROM: Jerrie Olson

DATE: December 22, 1997

RE: Conference Calls

PAGES: 2, including this cover sheet.

This week's call is scheduled for 4:00 p.m. eastern on Tuesday, December 23. The operator will begin placing calls to each of you at 3:53 p.m. If you are not going to be at your regular number, please let me know so I can notify them not to call you there. You may patch in by calling the AT&T operator at 1-800-232-1234. The ID # for this call is CR 27169.

Your call availability chart for next week follows. Please return it by tomorrow if possible.

Happy holidays to you and yours.

From the desk of...

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